

Miller Elementary

Information for Families

2022-23

Welcome to all our new and returning families! The Miller staff is getting excited about a new school year. All the floors have been cleaned and waxed, staff is starting to come in and prepare for students, and plans for a great school year are underway! I have a lot of information to share with you so, in an effort to present it in a clear format, I'm going with topics and bullet points. I will continue to send more information or let you know if anything changes.

Please continue to enjoy your summer and we will see you soon (tomorrow, actually, if you'd like to attend the Meet and Greet at Compass Park - see below for details).

MILLER PTO MEET AND GREETINGS

- Our amazing PTO has scheduled two Meet and Greets at Compass Park. The first one is tomorrow, **Tuesday, August 16 at 5:30 pm**. Please see the attached flier. These events are especially for our new families but all are welcome!
- There will be another Meet and Greet on August 30 at 5:30 pm. Same location.

MEET THE TEACHER EVENT

- **On Wednesday, August 31** you will get a welcome email from your child's teacher for the 22-23 school year. We will not be posting class lists at the school.
- **On Thursday, September 1, 1:30 - 3:00 pm** we will be hosting a drop-in Meet the Teacher event for our families.

- **For our new families attending the Meet the Teacher event, please join us in the gym 1:30 - 1:45** for some information, introductions, and a QnA.

ROAD WORK ON CROSBY DRIVE

- **Road improvements are being made to Crosby Drive.** During this time we do not have access to our front parking lot. If you need to come to Miller to drop something off for registration, please use NW Elwood to get to our back parking lot and follow the signs to walk to our front office. You can also call 541-355-2500.
- If Crosby Drive is not open by the time school begins, we will have an alternate plan. We ask that you give us some grace since we all know getting in and out of our front parking lot can be a little tricky to begin with!

SCHOOL HOURS FOR STUDENTS

- 7:45 am - 2:15 pm each day, Wednesdays 7:45 - 12:45. Students should be in their classroom and ready to learn at 7:45 am.
- **Please plan to drop your child off at Miller between 7:25 and 7:40 am** so there is time to get to the classroom and be ready to start the day at 7:45 am. Buses should be arriving during this time as well.
- The first Wednesday of the year, September 7, is a **FULL DAY OF SCHOOL.**

OFFICE HOURS

- The office is open from 8:30 am - 3:30 pm, Monday - Friday in August.
- The office will be **open until 6 pm on the next 3 Wednesdays (Aug 17, 24, 31).**
- Once school starts, the office will be open 7:25 am - 3:15 pm.

READY FOR A NEW SCHOOL YEAR

- **Send your child to school with only what is needed for school.** Miller has purchased all the school supplies for our students. Please do not allow your child to bring toys, stuffies, trading cards, etc. Thank you!
- **Put your child's name on EVERYTHING.** We give our unclaimed lost and found items to charity throughout the year. But, if it has a name on it, we return it to the child.
- We will be serving breakfast before school and lunch midday in the gym this year. **Families will need to fill out the Free and Reduced Form in order to take advantage of that program.** These forms will come home in a mailing from our school shortly after August 19.

Use this link for the breakfast and lunch menu:

<https://bend.nutrislice.com/menu/william-e-miller-elementary>

- **Please do your best to keep the same plan each day.** It is great to have a predictable routine in place for the school day. Please be sure your child knows what the plan is for lunch and for the end of the day.
- **If you need to make a change to the plan to get home, call the office before 1:45 pm** (12:15 pm on Wednesdays) 541-355-2500 and we will deliver the change of plans to the teacher/student.
- **Does your child have food allergies?** Be sure to let your teacher know about any food allergy concerns. Our school nurse, Anita, is available to speak with you if allergies are severe or if you have any questions/concerns about your child with allergies eating at school. Please call Anita Garland at 541-355-2507.

PICK UP AND DROP OFF

- **When students arrive at school** they will enter their classroom through the outside door, like we did last year. Last year parents were allowed to enter the playground area and walk their students to the outside classroom door. This year only students will be allowed to enter the gated playgrounds before or after school. Bend - La Pine Schools is tightening up our safety measures for our staff and families. We understand this can be difficult, especially for our new kindergarten students and we are working on a plan. More to come...
- **Please do not drop off your child before 7:25 am.** There will be no before-school recess and we don't have the staff to watch for early student drop offs.
- **When students are released at the end of the day:** Please wait for your child in the car, at the front of the building or in the grass areas outside the gates to the playground. Please do not come through the gates and onto campus. Kinder parents will be able to pick up directly from the outside doors for Johnson, Hoover and Kincaid. Mrs. Campbell will bring students through the Orange(K) gate to the front of the school.
- **At the end of the day, students will be escorted** to the correct area: to the gym for Kid's Inc., to the back of the school for buses and to the front of the school for parent pick up. (Assuming Crosby Drive will be open)
- **If you are pulling up to the sidewalk to pick up your child** please make a plan with your child and have them come directly to your car when school is out. Do not leave your car unattended. (Assuming Crosby Drive will be open)

VISITORS AND VOLUNTEERS

- **We will continue to invite family members to volunteer at Miller but we will still be limiting classroom volunteers to one per day.** Volunteers must have completed the volunteer background check. More to come on this topic.
- **Volunteers and visitors must have a valid ID to enter the school every time.** No exceptions.

COVID

- **If your child is at all sick, keep them at home.** Check for chills, fever, congestion/ runny nose, loss of taste or smell, difficulty breathing, sore throat, diarrhea, nausea/vomiting, muscle aches/pains, fatigue, headache, unusual coloration, fatigue / lethargy, shortness of breath, coughing. If a child comes to school with any of these symptoms we will move that child to temporary seclusion and call to have that child picked up from school ASAP.
- **The school nurse will contact you** to determine appropriate return to school dates and times if your student goes home during the school day.
- **Masks are optional and welcome at Miller.**

STUDENT MEDICATION AT SCHOOL

- **The school is required BY LAW** to have an Authorization for Medication Administration by School Personnel form filled out for ANY and ALL medications, prescription and non-prescription.
 - This includes cough drops, Tylenol, ibuprofen, and ointments.
 - Meds must be in the original container, prescription meds must be labeled by a pharmacist, and we must have a signed permission form from a parent or guardian before any medication can be dispensed.
 - Students should NOT transport medicine.
 - Please call the office at 541-355-2500 if you have any questions.

STUDENT INFORMATION UPDATES

- **Please call the office at 541-355-2500 if you have moved** and need to update your address. You cannot make this change yourself in ParentVUE.
- All other information can be updated using **ParentVUE**.
- Please call the office at 541-355-2500 if you want to set up a ParentVUE account.

COMMUNICATION

- Please call us any time: 541-355-2500.
- See our website for school and district information www.bend.k12.or.us/miller.
- **Our school newsletter, The News From the Den**, will be emailed to you every other week and posted to our website. Check on ParentVue to be sure your email is correct if you are not getting the newsletter.
- Teachers will email periodically to keep you informed of classroom specific information.

RIDING THE BUS

- You must register your student to ride the bus.
- Log into your [ParentVUE](#) account and use the [Online Registration](#) tool to walk you through it.
- If you need assistance with logging in, please email student-request@bend.k12.or.us. Bus routes will not be available to view until the week before school starts.

MURALS

- The murals that were in our halls have been painted over.
- Early this summer, I was reminded that the [district has a policy](#) in place that needs to be followed regarding painting district facilities. Unfortunately, we did not follow this policy regarding painting when we commissioned Teafly Peterson to paint directly on our school walls. As a result, we needed to return the walls to their original condition.
- Fortunately, we will have Teafly's amazing art back in our hallways soon! We are planning to recreate the murals on canvas and have them installed this fall/winter.