

BEND-LA PINE SCHOOLS

Administrative School District No. 1

Deschutes County, Oregon

ADMINISTRATIVE POLICY

Name: Attendance Notification

Section: Students

Code: JEA-AP

Each school in the District shall notify a parent or other person in parental relationship to a child by the end of the school day on any day the child has an unplanned absence. The notification will be provided in person, directly by telephone, or by any other method identified in writing by the parent or person in parental relationship to the child.

If the parent or other person in parental relationship to the child cannot be contacted in person or directly, and another method has not been identified by the parent or person, a message shall be left for the parent or person, if possible.

Notice of the child's absence shall be provided to the attendance supervisor, who shall proceed as provided in ORS 339.055 (duties of attendance supervisors), if notification is not provided in person or directly by telephone and the parent or other person in parental relationship to the child has not confirmed receipt of the notification by the end of the next school day.

END OF POLICY

Legal References:

ORS 163.577 ORS 339.925 OAR 581-21-026

ORS 336.615 – 336.665 ORS 339.990 OAR 581-21-029

ORS 339.010 – 339.090 ORS 419C.680 OAR 581-21-071

ORS 339.260 OAR 581-21-077 OAR 581-21-022