

BEND-LA PINE SCHOOLS

Administrative School District No. 1

Deschutes County, Oregon

ADMINISTRATIVE REGULATION

Name: Student Fees, Fines, and Charges

Section: Students

Code: JN-AR

The Board recognizes the need for student fees to fund certain school activities, which are not sufficiently funded by the district.

No student will be denied an education because of his/her inability to pay supplementary fees.

No student, however, is exempt from charges for lost or damaged books, locks, materials, supplies, and equipment.

All student fees and charges, both optional and required, will be listed and described annually in the student/parent handbook, or in some other written form, and distributed to each student. Students will be advised of the due dates for such fees and charges as well as of possible penalties for failure to pay them.

In accordance with the law and with Board policy, restrictions and/or penalties may be imposed until such fees, fines or charges are paid. The District may also pursue all remedies provided by law, including an action against the student or parent or guardian of the student in a court of competent jurisdiction for the amount owed to the district, plus costs and reasonable attorney fees.

The district may waive all or a portion of the debt if one of the following conditions are met:

1. The district determines that the student or the parent or guardian of the student is unable to pay the debt;
2. The payment of the debt could impact the health or safety of the student;
3. The cost to notify the student and his/her parents would cost more than the potential total debt collected relating to the notice; or
4. There are mitigating circumstances as determined by the superintendent of the district that preclude the collection of the debt.

The following fees, fines, or charges shall not be considered as conditions for admission, but may be assessed subject to the conditions described:

- a) Charges for standard, prescribed textbooks, but a security deposit may be required which may be refunded if the textbook is returned in usable condition. Supplemental texts shall be made available on loan.
- b) The District may require payment of fees for the use of musical instruments owned or rented by the District, the fee not to exceed the rental cost to the District or the annual depreciation plus actual maintenance cost for each instrument; except that children exempt from tuition under ORS 339.147 shall be loaned musical instruments by the District without charge.

Subject to ORS 339.147, the District may require payment of fees for the following items, provided that they are not required to satisfy minimum course requirements. As used in this section, minimum course requirements means any product that must be produced by a student to meet the goals of a course.

- a) In any program where the resultant product, if in excess of minimum course requirements and at the pupil's option, become the personal property of the student. If the resultant product is calculated into a student's grade, such fees may not be charged to the student.
- b) Admission fees or charges for extracurricular activities where pupil attendance is optional.
- c) A security deposit conditioned on the return of materials, supplies, or equipment including athletic equipment.
- d) Items of personal use or products which a pupil may purchase such as student publications, class rings, annuals, graduation announcements, graduation caps and gowns, or any item which becomes the student's personal property.
- e) Field trips considered optional to the District's regular school program. The District shall not charge fees for field trips that are required or for which student attendance is calculated into a student's grade.
- f) Any authorized voluntary pupil health and benefit plan.

END OF POLICY

Legal Reference(s):

ORS 326.565
ORS 326.575
ORS 339.115
ORS 339.155
ORS 339.270

Reviewed: 9/27/10, 1/9/12

Approved: 9/27/10, 1/9/12