

BEND - LA PINE SCHOOL DISTRICT NO 1
ADMINISTRATIVE REGULATIONS
CODE: EDB-AR
DATED:
REVISED:
REVIEW DATE:
REVIEWED BY:

MAINTENANCE AND CONTROL OF MATERIALS

Employees will exercise continuous and vigilant care of all district-owned equipment. If apparent negligence is associated with the loss of, or damage to, equipment, the employee will be held responsible and the Board may order appropriate reimbursement in addition to disciplinary action.

The district will identify items considered high risk for theft and damage. Items may include vehicles, computer and video equipment and musical instruments. These items may require specific loan procedures. Equipment will have a non-removable inventory number and all numbers will be properly recorded.

The District may develop appropriate regulations regarding the care and use of all district-owned material and equipment, including portions of a facility such as art room, labs, shops and athletic facilities.