

Bend Senior High

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Student Handbook 2022-2023

Welcome to Bend Senior High School!

Mission Statement

The mission of Bend Senior High School is to provide a secure academic environment in which all students are challenged to realize their potential.

Excellence in Learning

We believe academic achievement is the primary focus of our school.

We believe communication among students, staff and parents promotes learning and personal growth.

We believe in preparing students for life-long learning in an ever-changing world.

We believe in creativity and diversity in teaching and learning. We support involvement in extra-curricular programs.

Positive Environment

We believe that the cooperation among students, staff, parents & the community is essential.

We believe in promoting self-esteem in students and staff.

We believe our school is a place where students, staff and parents feel they belong.

We value honesty.

Policy

We believe in decisions based on what is best for students.

We believe that good attendance is essential.

We believe that students, staff and parents have a responsibility to follow policies and procedures.

We value staff participation in decision-making.

We believe in recognizing student and staff accomplishments.

We support an on-going process of staff development.

Statement on Discrimination

There is no place at Bend Senior High for anyone who discriminates, tolerates, or ignores its occurrence. Students with varied backgrounds promote an appreciation of people's differences.

The policies outlined in this handbook apply to the classroom and student behavior to and from school, on and off campus during regular school hours (including lunch periods), in all classrooms and at other activities sponsored or co-sponsored by the school or District regardless of whether such activities are held in or out of the classroom, in or out of the school building, on or off school grounds and during or outside the regular school year, including summer school and summer camps.

Table of Contents

	<u>Page</u>
Attendance Policies & Procedures	6
10 Days of Consecutive Absences	6
Attendance Records	6
Excused Absences	6/7
Unexcused Absences	7
Tardy Policy	7
Truancy Process	7/8
General Information	8
Assemblies	8
Athletic Fees	8
Attendance Area Boundaries	8
Breathalyzer Tests	8
Cafeteria	8
Discrimination	9
Fines	9
First Aid	9
Gym Areas	9
Hazing/Initiation	9
Homework Requests	9
Lost and Found	9
Medications	9
Messages	9
Progress Reports	10
Release from Full-Time School Attendance	10
Safe School Alliance	10/11
Schedule Changes	11
Search of Student Lockers	11
MTSS (Multi-tiered Systems of Support/S.E.T. (Student Effectiveness Team)	11
Student Check-Out	11
Student ID Cards	11
Student Information	11
Student Records	12
Student Transcripts	12

Students 18 Years or Older	12
Students Not Living at Home	12
Teen Parent Program	12/13
Telephone	13
Textbooks	13
Transportation	13
Visitors	13

School Policies & Regulations

10 Days of Consecutive Absences	13
Arson: Reckless Burning, Fire Alarm, Bomb Threats	13
Assault	13
Bicycles, Skateboards, Rollerblades, Scooters, etc.	14
Bus Rules	14
Campus Monitor	15
Cell Phones, Pagers & Any Electronic Messaging Device	15
Cheating/Plagiarism Policy	15/16
Dances	16
Dances, Sporting Events, Concerts	16/17

Defiance and/or Willful Disobedience	17
Disruptive Behavior, Defiance, Swearing, Vulgarity	17
Dress and Grooming	17/18
Drugs, Drug Paraphernalia, Alcohol, Imitation Drugs	18
Excessive Disciplinary Offenses	18
False Information	18
Fighting	18
Forgery (parent or staff signature) and/or Fake Phone Call	18
Gang Activity / Conduct	18
Hall Passes	18
Harassment / Discrimination / Bullying	18
Harassment – Sexual	19
Illegal Acts (on or off campus)	19
Laser Pointers	19
Late Arrival and Early Release Students	19
Lockers	20
Loitering	20
Lunch	20
Lunch Detention	20
Music Devices (iPods, MP3 Players, Radios, etc.)	20
Offensive Materials, Magazines, DVDs/Videos, Restricted Internet Areas, etc.	21
Public Displays of Affection	21
Regulated (Closed) Campus	21
School Closure	21
School Resource Officer	22
Search and Seizure	22
Skip-Day Policy	22

Suspension	22
Suspension – In-School	22
Theft	22
Throwing Objects (snowballs, rocks, water balloons, etc.)	23
Tobacco Products	23
Trespass – Criminal	23
Truancy	23
Unsafe Behavior	23
Vandalism	23
Vehicle Regulations (parking at Bend Senior High School)	23-24
Extracurricular Activities	
Athletic and Activity Requirements	25
Athletics Calendar	25
Clubs and Organizations	26/27
Activities Schedule	28
What to do if...	29-30

Attendance Policies & Procedures

Education is an opportunity and a right. By actively exercising the right to an education, students gain not only knowledge but valuable skills for life after graduation. Regular attendance is a key factor in the success a student achieves at school and in future endeavors.

Oregon Revised Statute Chapter 339 requires compulsory school attendance in Oregon. Through support from parent or guardian it is the responsibility of the student to have regular and prompt attendance. ORS 339.065 states "An absence may be excused if the absence is caused by the pupil's sickness, by the sickness of some member of the pupil's family, by an emergency... or for other reasons where satisfactory arrangements are made in advance."

10 Days of Consecutive Absences: 581-023-0006 (4)b and (11)c

Oregon State Law requires a student be dropped from enrollment if the student has missed 10 consecutive days of school regardless of the reason, this includes illness, surgery, vacation, etc. Parent/Guardian will be contacted and re-enrollment may occur after a meeting with the student's counselor.

Attendance Records

You may check on your student's attendance by logging onto your Synergy Account. Call the Attendance Office @ 541.355.3715 or email @ bendhigh-attendance@bend.k12.or.us.

Excused Absences

Parent/Guardian may excuse an absence by either calling the Attendance Office or sending a note with the student to bring to the Attendance Office.

Parent/Guardian has two days/48 hours to excuse a full day absence. If the absence is not excused within two days/48 hours the absence will remain unexcused.

Students must sign out at the Attendance Office or have a release slip **PRIOR** to leaving the building. This means a student:

- Must have a note from a parent or guardian or
- Parent/guardian can call the Attendance Office BEFORE the student leaves
- Student can go to the Attendance Office to call home before/after school, during breaks, or with a written permission slip from teacher. Parent/guardian must call the attendance off @ 541.355.3715 to speak with authorized personnel to obtain permission for the student to leave.
- Parent can come to the Attendance Office to excuse the absence in person.

If a student is sick and needs to leave school early, they must check in at the Nurse's Office and check out with the Attendance Secretary. Parent/guardian is required to contact either the Nurse or the Attendance office to release. Leaving school without prior approval with the Attendance Office or Nurse will result in an unexcused absence that cannot be excused later.

Excused Absences:

- Student illness or mental health and behavioral concerns. (If the student is absent for three consecutive days or more, medical documentation may be required)
- An emergency, such as death, accident, medical or injury
- Dentist, Doctor or court appointment (Please try to schedule outside of school hours)
- Teacher/Administrator arrangements
- Illness of an immediate family member when the student's presence at home is necessary.
- A student who is a dependent of a member of the U.S. Armed Forces who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year. Parent/guardian needs to contact the attendance office to excuse.
- Pre-arranged absence approved by the school (not to exceed 5 days in a term of three months OR not to exceed 10 days in any term of at least 6 months) ORS 339.065

Unexcused Absences:

- Student slept in
- Late from lunch
- Student is absent without an excuse by the parent/guardian
- Tardy/late past the first 10 minutes of class
- Student leaves school/class without permission from the teacher or administrator in charge
- Care of siblings
- Student leaves campus PRIOR to having absence excused

If a student forgets a note, or a parent/guardian has not excused a full day absence within two days/48 hours, or the student leaves the building without excusing the absence beforehand the absence will remain unexcused, and discipline will be assigned.

Tardy policy

Students arriving within the first 10 minutes of class will be marked late unexcused. Students arriving later than 10 minutes to class will be marked absent unexcused.

Truancy Process

Any student not meeting the requirements for school attendance as defined by ORS 339.065 will be considered truant. Truant states "a student who stays away from school without leave or explanation."

Step 1:

Truancy warning letter with attendance summary (and phone call when appropriate).

Step 2:

Mandatory attendance meeting (interventions to help support student attendance).

Step 3:

Truancy citation, court appearance and court mandated attendance agreement.

Step 4:

Truancy fine for failing to meet court's mandated attendance agreement.

*Students who do not have regular attendance may be denied access to dances and extracurricular activities.

*All students caught in the act of skipping class or being off campus without a pass will face immediate discipline.

General Information

Assemblies

All students, except those on early release or late arrival during the time of the assembly, are to attend all school assemblies.

Athletic Fees

Athletes pay to participate. Please contact the Activities and Athletics Office if you need financial assistance. Fees can be found and paid at the following website. Go to: <https://www.familyid.com/bend-high-school> to create an account and register.

Attendance Area Boundaries

The Bend-La Pine School District does not have an open enrollment system. Students are required to attend the school in the area in which they reside unless an Area Change Form has been completed and approved by the principals of Bend-LaPine schools.

Breathalyzer Tests

Bend Senior High School reserves the right to breath test anyone who attends a BSHS function, be it on school property or otherwise.

Cafeteria

The cafeteria offers nutritionally balanced breakfasts and lunches to students at a reasonable price during the scheduled lunchtime. Students are expected to clean up after themselves. Apply for Free/Reduced Lunch at <https://www.ode.state.or.us/apps/frlapp>

All menu items may be purchased as ala carte. Price lists are at the school kitchens and are subject to change. Students or their parent/guardian may make prepayment for meals by the week, month, or longer at any time from the Nutrition Services staff online at <https://blpay.bend.k12.or.us> or in the cafeteria at the student's school. If you need to see your child's meal account activity or check on an account balance you may call the kitchen at 541.355.1159.

Discrimination

Students may not be kept from enrolling in any class nor be treated with any prejudice based on race, sex, dress, grooming, age, or class standing. Policy is located on page 38 of the Family Handbook.

Fines

Any materials checked out to a student including textbooks, athletic equipment, lab equipment and library materials are the responsibility of the student. In addition, students shall not be allowed to participate in athletics or activities if they have outstanding fees, fines or other charges due to any school of the district.

First Aid

Students who don't feel well may go to the nurse's office or attendance office. Students may use the nurse's office for one class period with teacher permission. Students abusing the nurse's office will lose the privilege of its use.

Gym Areas

The main and mini gyms are closed during the lunch period, before and after school. Students are not to be in or around these areas unless supervised by a staff member.

Hazing/Initiation

Hazing is not allowed or tolerated at BSHS or other Bend-La Pine Schools.

Homework Requests

You can contact your student's teachers via email or voicemail for homework requests. Email addresses can be accessed through the Bend High website, www.bend.k12.or.us/bsh. Emailing your teacher is the fastest and most efficient avenue to collect homework assignments. Always check Canvas for updated homework assignments.

Lost and Found

Lost and found items are kept on a table outside the nurse's office. Electronic devices and jewelry are held in the attendance office. All unclaimed items will be donated monthly to one of the charitable organizations in the community.

Medications

If possible, medications should be taken at home. However, there are circumstances when a student must take prescribed medications at school. Parents must complete a Self-Medication Form allowing the student to take medication during school hours. Medical forms can be found in the nurse's office. All medicine has to be in the original prescription bottle with pharmacy label. Students may carry on them only enough medication for one day

Messages

Messages for students will be taken through the Attendance Office from parents/guardians only.

Progress Reports

Progress reports are made available through Canvas for grades and Synergy for attendance. Parents are encouraged to contact teachers to discuss any questions or concerns. A teacher must notify parents if a student is receiving a grade of F in the class prior to the end of the quarter and/or semester and before the grade of F is recorded on the report card.

Release from Full-Time School Attendance

ORS 339.030(5) states that the parent or legal guardian of any child 16 or 17 years of age (or the pupil if legally emancipated) may request that the child be released from full-time compulsory school attendance if the student is employed full-time, employed part-time and continues school enrollment, or if the student is enrolled in a community college or other state-registered alternative education program. This authority is limited to a semi-annual release for a maximum of one semester of school. A new release may be requested for each subsequent semester, as appropriate.

Safe School Alliance

During the summer of 1998, representatives from the District Attorney's Office, Bend City Police, Deschutes County Sheriff's Office, and the Office of the Superintendent met to discuss the minimum standards of safety on school grounds for this school year. Out of these meetings, the Safe School Alliance was formed. The purpose of the Safe School Alliance is to provide the safest school environment possible. Police and Bend-La Pine School District personnel are working together to identify juvenile criminal offenders that commit certain offenses at schools.

Students who are involved in any of the following will be removed from the school:

- All weapon offenses.
- Any criminal act which involves a direct or indirect threat of violence.
- Any criminal act committed by a person who has demonstrated a pattern of behavioral problems and/or violent behavior.
- If there is probable cause that the student has unlawfully possessed a firearm or destructive device at school or school activity within the last 120 days.

Based on the nature of the offense and the recommendation of school personnel, officers will continue to use their discretion as to removing students from the school or taking other enforcement action such as citing and releasing to a parent or guardian. The parents of students whose behavior has been reported to the police by school personnel will be contacted by the school and notified of any action taken. Students that commit offenses that meet the criteria for removal from school will be transported to the Deschutes County Juvenile Services Building where they can be held for up to 36 hours and be given a "risk assessment" by the Deschutes County Mental Health Department. Although this may seem severe, the commitment of our district is to provide the safest environment for our students and to also send a very clear message that the district has a "zero tolerance" for disruptive behaviors by students.

Schedule Changes

Schedule changes are to be arranged with the student's Counselor during the first three days of each semester. Necessary changes made after ten days may result in the student receiving an F grade for the semester in courses being dropped. Three reasons for a schedule change will be considered:

- The student has not met the prerequisite for a scheduled course.
- The student has made a significant career plan change.
- The student is scheduled for an inappropriate ability level.

Search of Student Lockers

General search of school properties assigned to students for their use may occur at any time. In cooperation with local law enforcement agencies drug dogs may be used during the school day or at school activities. Items belonging to the school as well as illegal items (weapons, drugs, alcohol, firearms, etc.) may be seized. Items seized shall be turned over to the proper authorities or returned to the rightful owner unless item is illegal.

MTSS (Multi-tiered Systems of Support)/S.E.T. (Student Effectiveness Team)

Students who are not making academic progress toward graduation and/or have habitual attendance problems will be reviewed by the building MTSS team. This team will make an appropriate recommendation as to what intervention support, available resources, and possible school settings. Students may be removed from BSHS and placed in an alternative program. MTSS team is comprised of building administrators, counselors, special education personnel and alternative school personnel.

Student Check-Out

The Bend-LaPine School District follows the Family Education Rights and Privacy Act (FERPA) Rules and Regulations. The school will only release a student to a parent/guardian who is recorded in our computer system.

Student ID Cards

Student ID cards are made at the beginning of each year at the same time as school pictures are taken. Whether the student is purchasing pictures or not, all students are to have their ID picture taken so that a card can be made for them. The ID card is free and necessary for admittance to school functions, for using the school library, school cafeteria and may be used for identification outside of school. Because this card is used as legal identification, there will be a \$5.00 replacement fee for lost cards. Students are required to always have their student ID with them.

Student Information

The Bend-La Pine School District follows the FERPA Rules and Regulations. The school will only verify if a student attends our school or release information to a parent/guardian who is recorded in our computer system.

Student Records

Parent/Guardians have a right to view their student's records. This may be arranged at the Counseling Office. The Bend-La Pine School District follows the FERPA laws and may only release information on our students to a parent/guardian who is recorded in our computer system.

Student Transcripts

Students may retrieve their official transcript through the Parchment/Curriculum System and retrieve their unofficial transcript through Synergy.

Student's transcripts can be affected by the following:

- Students who drop a class after 10 school days will receive an F for the semester unless the teacher indicates the student will have no penalty (i.e., misplaced level).
- Students have two weeks after each grading period to make up work for an Incomplete; failure to do so will result in an F grade.
- Credits will not be given if student leaves school before the semester ends.
- All grades will remain on the transcripts. This will include Fails and Passes. See course handbook for further information.

Students 18 Years or Older

Adult students, like all other students, shall comply with School Board policies, established rules, pursue the prescribed course of study and comply with the authority of teachers and administrators. In order for a student to excuse his or her own absences it must be approved by a parent/guardian and by a BSHS Administrator.

Students Not Living at Home

Students not living at home must reside in the Bend Senior High School attendance area to attend BSHS and one of the following conditions must apply:

- Student must be emancipated (released from parent control, self-supporting, solely responsible for his/her food, shelter and clothing).
- Student must be 18 years of age or older.
- Student must be in a residence situation where power of attorney or guardianship has been established with an adult in the home

Students not living in the attendance area are dropped and must enroll in the appropriate attendance area school unless other administrative provisions are made.

Teen Parent Program

The Teen Parent Program provides an opportunity to:

- Complete high school by earning credits toward graduation.
- Prepare for the GED exam.
- Learn about parenting.
- Participate in childbirth preparation classes and learn how to have a healthy pregnancy.
- Receive help in meeting personal goals and needs.
- Learn about other community resources for young parents.

- Enhance career planning and life skills.

The Bend-La Pine School District and Deschutes County Health and Mental Health Departments jointly sponsor the Teen Parent Program.

Telephone

The Attendance Office telephone is available for students needing to call a parent/guardian. This phone is only available before/after school, during passing periods and only with a teacher note during class time.

Textbooks

Textbooks are provided for all students without charge. All books are expected to be returned in good condition. If books are lost or excessively damaged, a fine will be imposed to cover the cost of replacement or repair.

Transportation

When a school activity demands travel from the school, the student will go and return by school sponsored transportation. Any request for exceptions to this must be written and signed by the parent and approved by the activity sponsor prior to the onset of travel. The statement must include the reason for the request and release of school liability. Students will not be allowed to ride with other students unsupervised by a parent.

Visitors

All visitors must check in at the Main Office with an appropriate ID. Students from other schools are not allowed on campus during school hours.

School Policies & Regulations

10 Days of Consecutive Absences

Oregon State Law requires a student be dropped from enrollment if the student has missed 10 consecutive days of school regardless of the reason, this includes illness, surgery, vacation, etc. Parent/guardian will be contacted and re-enrollment may occur after a meeting with the student's counselor.

Arson, Reckless Burning, Fire Alarm, Bomb Threats

- Arson is the act of starting a fire in a building.
- Reckless burning is the act of starting an unauthorized fire outside of a building.
- The unauthorized pulling of a fire alarm and bomb threats are illegal acts. Matches and lighters are not allowed on campus.

Assault

An assault is any attempt or threat to inflict injury upon another person. An assault is defined as physical and/or verbal and may be committed without touching, striking, or doing bodily harm to the other person.

Bicycles, Skateboards, Rollerblades, Scooters, Heelies, etc.

Bicycles, skateboards, rollerblades, scooters, heelies, etc., are not allowed in the halls or to be used on campus. Bike racks are located in the front and in the back of the school. Skateboards, scooters and roller blades are to be kept in lockers during the school day.

Bus Rules

The following rules for student conduct and discipline are contained in Oregon Administrative Rule 581-53-010 and/or have been adopted by the School Board for the safety of the transported students. Students not choosing to obey these rules may be suspended or expelled from transportation for up to one year.

Please review these safety rules.

1. Students being transported are under the direction of the bus driver.
2. Fighting, wrestling, or boisterous activity is prohibited on district vehicles.
3. Students shall use the emergency door only in case of emergency.
4. Students shall be on time for the bus both morning and evening.
5. Fireworks, knives, explosives, guns including mace and/or any other instruments which can be used to damage property or cause injury, are not allowed on a vehicle. Look like instruments/weapons are treated as real articles.
6. Students shall remain seated while bus is in motion.
7. Students may be assigned seats by the bus driver.
8. When necessary to cross the road, students shall cross in front of the bus or as instructed by the bus driver.
9. Students shall not extend their hands, arms or head through bus windows.
10. Written parental permission is required for students to exit the bus at a stop other than their regular stop.
11. Loud or vulgar language is prohibited.
12. Students shall not open or close windows without permission of the driver.
13. Students shall keep the bus clean, and shall refrain from causing damage to it.
14. Students shall be courteous to the driver, students, and passers-by.
15. Students who refuse to promptly obey the directions of the bus driver or refuse to obey regulations may forfeit their privilege to ride the bus.
16. Large items which cannot be safely transported while held in the pupil's lap or stowed in an empty seat or directly under the seat are prohibited unless the bus has a baggage compartment.
17. Students shall not interfere with any of the school bus operating controls except in an emergency or as instructed by the driver. This shall include the service door, which could which set off alarms and could distract the driver.
18. Vulgar or obscene language, gestures, or written material toward a driver, or any other student, or public is prohibited.
19. Students shall not possess or use tobacco in any form.
20. Narcotics, drugs, or alcohol possession or use on the bus is prohibited.
21. Students shall not light any type of combustibles on the bus.
22. Students shall not throw objects through the air on the bus.
23. Students shall not eat or drink on the bus without permission from the driver.

Campus Monitor

A Campus Monitor is assigned to BSHS to aid in providing a safe and secure campus, in an uninterrupted educational setting. The Campus Monitor assists with student situations including discipline and monitoring of unexcused absences.

Cell Phones, Pagers, and/or any Electronic Messaging Device

Use your cell phone before school, during passing periods, at lunch, and after school only. In terms of consistency, we (the administrative team) are asking ALL teachers to confiscate cell phones when used during class. That is from bell to bell, no exceptions and no excuses. You need to have your cell phone off or set to silent mode and put away when the bell rings. If your cell phone rings in class, or if you are texting, gaming and/or on social media, your teacher will confiscate your phone. If you have an emergency and need to make a phone call during class time, you need to ask your teacher for a pass to the Attendance Office.

If your phone is confiscated and brought down to the attendance office, it will be logged according to the number of offenses:

First Offense: You can pick up your cell phone at the end of the school day from an administrator in the Attendance Office. You will receive verbal notification and parent/guardian will be emailed on what will happen next.

Second Offense: You can pick up your cell phone at the end of the day and talk to an administrator and/or attendance secretary. You will receive one lunch detention and your parent/guardian will be notified that upon the next offense, they will need to pick up cell phone from an administrator.

Third Offense: You will receive one lunch detention and your parent/guardian will be notified that upon the next offense, they will need to pick up cell phone from an administrator and may be asked to leave cell phone at home.

Four or More Offenses: You will receive one lunch detention and your parent/guardian will be notified that upon the next offense, they will need to pick up cell phone from an administrator and will be asked to leave cell phone at home. If the device is confiscated at this level the consequence will follow our guidelines for willful defiance.

Cheating/Plagiarism Policy/Honor code

- Ensure that everyone understands cheating is wrong and not tolerated
- To uphold the integrity of all Bend High students

Definitions of Malpractice:

- Copying: submitting someone else's work as one's own
- Plagiarism: Failing to properly cite sources of others' ideas
- Collusion: Helping another student commit malpractice
- Unfair advantage: Using or sharing unauthorized material on an exam, project, or assignment

- Unauthorized collaboration: Working together on what was expected to be an individual task

Reasons Malpractice is wrong:

- The act diminishes trust between teacher and student
- It is a selfish action that is not tolerated
- The student's learning experience is diminished

Expectations of students:

- Use correct citation methods at all times
- Avoid any act of malpractice or any act that could be construed as malpractice at all times
- Ensure all work turned in on time is the students own
- Ask teachers for help if the student is unsure about the task

Consequences for committing malpractice:

1. Unintentional (improper Citation)
 - Students have one chance to resubmit assignments. Teacher may assign a penalty
 - A second offense using similar improper citation, becomes malpractice
2. Intentional
 - First and Second offense: Student receives 50% on the assignment; Parents and Admin are notified by the teacher.
 - Third offense: Situation is brought to admin and they will decide the next step

Dances

All activities must be scheduled on the school calendar with the Activities Director. Dances are for BSHS students only. Rules for attending school dances:

- Dances and other activities close no later than 10:00 pm.
- Once a student leaves the building from a school dance, he/she may not return.
- No admittance to dances after 9:00 pm unless the dance is preceded by a game.
- Guest passes and student ID cards will not be issued at the door.
- Students cannot buy their way back into a dance once they leave.

Guest passes may be obtained at the Activities Office and the following rules apply:

- Your guest is your responsibility.
- Your guest must have picture ID and guest pass on them.
- Make your guest aware of rules that must be followed.
- Only one guest per student.
- No guest over 20 years of age is permitted.

Dances, Sporting Events, Concerts

Attending school dances, games and related activities is a privilege not a right. This privilege will be revoked for inappropriate comments or actions, rudeness to others or violation of school rules while at such activities. Any violation of these guidelines may result in suspension of any activity for the remainder of the school year. Participation in or attendance of any extracurricular activity requires

attendance in all classes the day of the event. Students are expected to leave all backpacks and bags at home if they would like to attend a varsity football game. No persons over the age of 20 shall attend a dance with a student.

Defiance and/or Willful Disobedience

All students are required to “comply with the rules...and submit to the teacher’s authority” (ORS 329.250) (1).

Disruptive Behavior, Defiance, Swearing, Vulgarity

- First Offense: adult in area will confront the student regarding the act and explore the alternatives to the behavior observed. Offender will apologize to staff or adult in area. Detention or other consequences may be assigned.
- Second Offense: disciplinary action may include detention or suspension until parent/guardian conference and expulsion may be recommended.

When defiance, swearing and/or vulgarity is directed at school personnel the student is:

- First Offense: suspension up to 10 school days followed by a parent/guardian conference.
- Second Offense: suspension up to 10 school days followed by a possible disciplinary hearing for expulsion.

Dress and Grooming

In an effort to reduce student conflict, disruptive behavior, and truancy resulting from competitive student dress, our dress and grooming expectations shall be of a nature that sets a positive school-wide tone. Our school-wide tone is caring, courtesy, modesty, and pride in self and school which does not cause disruption to the educational environment. In case of questionable inappropriate dress, the student’s parent/guardian may be contacted and the student will be asked to change clothing or be sent home. (JFCA-AR) The following guidelines apply:

- Clothing and jewelry shall be safe and not include profanity, suggestive, vulgar, contains sexual innuendo, advocate/advertises racial, ethnic or religious prejudice, or advocates/advertises the use of alcohol (including breweries), tobacco or drugs (including brewery establishments), is in conflict with our programs and curriculum.
- Chains (typical of tying wallets to jeans) and other paraphernalia of questionable safety are prohibited, i.e.; sharp studs on clothing, accessories or body piercing.
- No clothing, article of clothing, or manner of wearing clothing that is distracting/disruptive to the educational program shall be worn on campus or at school activities. All clothing shall be worn in a reasonable manner that does not expose midriffs, undergarments, cleavage or buttocks. Examples of clothing that does not cover sufficiently include but are not limited to strapless, spaghetti straps or backless tops/dresses.
- Footwear appropriate for school activities must be worn at all times.
- For student safety and identification purposes, hoods are to be down while inside the building and in the classroom.
- No clothing or any article of clothing included but not limited to gloves, bandanas, hat, shoes, shoestrings, wristbands, jewelry related to a group or

gang. Clothing should not provoke, be patently offensive or intimidate others shall be worn on school grounds or at school activities.

Drugs, Drug Paraphernalia, Alcohol, Imitation Drugs

It is illegal for a student to be involved in the distribution, use, possession, or under the influence of alcohol, illegal drugs, imitation drugs or narcotics in any form on or around school property or at any school activity. It is also unlawful to possess, use or distribute drug paraphernalia or misuse or distribute prescription medications.

Excessive Disciplinary Offenses

A student who accumulates excessive incident referrals and/or multiple suspensions, will be subject to a review by the Bend Senior High School Administrative Team. The result of this review will be one of the following:

- Formulation of an Individual Behavior Contract.
- District Disciplinary Hearing (Expulsion).

False Information

Students giving false information or refusing to give information may receive disciplinary consequences that may include suspension.

Fighting

Fighting is mutual combat in which two or more persons are engaged in a physical altercation. This includes any provocative action or speech by either participant or other party, which has the effect of escalating the conflict.

Forgery (parent or staff signature) and/or Fake Phone Call

This includes the altering of school documents or passes as well as the altering of notes and/or phone calls. Students will receive an In-School Suspension or other disciplinary action. Parent/guardian will be contacted to verify information along with a disciplinary report sent home.

Gang Activity / Conduct

Any student promoting gang involvement or activity through their attire, verbal language or nonverbal gestures (graffiti, etc.) is in violation of school rules.

Hall Passes

Students must have a hall pass when released during a class period. Any student out of class without permission is subject to disciplinary action. Students are required to always have their student ID with them.

Harassment / Discrimination / Bullying

This rule applies to all behaviors that contribute to a "Hostile Educational Environment" for students or staff. This includes but is not limited to; harassment, sexual harassment, coercion, threatening speech or conduct, hazing, discrimination or extortion. In cases where a student(s) makes an allegation of harassment to administration, School Board Policy (JBA and Bulletin 85) requires investigation and application of district disciplinary procedures as appropriate.

Harassment – Sexual

All persons associated with this school district, including, but not limited to, the Board of Directors, employees, volunteers and students, are expected to conduct themselves at all times in a fashion to maintain an atmosphere free from sexual harassment. Examples of sexual harassment are:

- Visual ogling, staring, inappropriate hand gestures.
- Verbal, unwanted requests for dates, questions about personal life, lewd comments, dirty/sexual jokes, whistling.
- Written, unwanted love poems and love letters, obscene poems, unwanted cards.
- Power relationships: using power to request dates, sex, etc.
- Force, rape, physical assault.
- Intimidation, threats, demands.

Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure, which may result in discipline up to, and including suspension and expulsion. The district has the authority to report students in violation of this policy to law enforcement officials.

Illegal Acts (on or off campus)

Students involved in criminal, illegal or unlawful activities, during the regular school day, will be reported to law enforcement agencies and will be subject to school discipline including suspension, expulsion, or placement in an alternative education setting.

Laser Pointers

Laser pens or other optical pointing devices are prohibited due to the potential for eye injury. Students using or possessing these devices will be subject to discipline. Consequences may include up to 10 days suspension. Law enforcement may be contacted in cases where injury or potential injury is a concern.

Scheduled Late Arrival and Early Release Students

A counselor or administrator must approve late arrival and/or early release.

- Late arrival students are not to arrive on campus until just prior to their class starting.
- Early release students must leave campus as soon as their class is over. Students who come early or remain on campus will be warned. Students who continue to violate their arrival/release time will face disciplinary consequences.
- Students must have a signed contract on file to have approval to arrive late or leave early.

Lockers

Lockers are assigned through the Attendance Office. The school is not required to provide lockers but does so as a convenience and a privilege. Students may lose their locker privilege through illegal or irresponsible acts.

Do not keep valuables in your locker. Unfortunately, theft happens. The school is not responsible for stolen items. To help prevent theft, we offer the following suggestions:

- Do not give your locker combination to others.
- Report damage or thefts to the Attendance Office.
- Use a personal backpack or secure purse for items of personal value.
- Do not let others closely observe you working your combination. ● The responsibility for valuable items is yours.

School lockers are the property of Bend-La Pine School District. At no time does the district relinquish its control of lockers to students. At any time for any reason, school authorities may conduct periodic general inspections of lockers, without student consent and without a search warrant. The student may be asked to remove objectionable materials. Items are removed from lockers not appropriately assigned. The student is responsible for the appearance and condition of the locker and a student may be charged for any damage. At the end of the school year or when checking out of BSHS, students must remove all pictures, stickers, mirrors, etc., from their locker.

Loitering

Unless an individual has a reason to be on campus related to school business or an event open to the public, loitering on or near campus is not allowed. Criminal trespass charges may be made.

Lunch

Bend High School is a regulated “Closed” campus for Freshman students. Freshmen may only leave campus at lunch with a parent/guardian after receiving an Off-Campus pass at the Attendance Office. Freshman students who are off campus during lunch without proper authorization will receive disciplinary action. Any Sophomore, Junior or Senior student transporting a freshman student off campus may lose their off-campus lunch privileges for the year and are subject to disciplinary action.

Lunch Detention

Students who are given lunch detention will report to a specified location. No electronic devices nor socialization are allowed.

Music Devices (iPods, MP3 Players, Radios, etc.)

Personal music devices are not allowed to be used in the classroom. If used, device will be confiscated from student and it will be returned to the student at the end of the school day. Consequences are the same as the cell phone policy.

Offensive Materials, Magazines, DVDs/Videos, Apps, Restricted Internet Sites, etc.

Items that are considered offensive or pornographic, such as adult magazines and DVDs/videos, are not allowed at school.

Public Displays of Affection

Inappropriate public displays of affection on campus are prohibited. Appropriate behavior, whether it is a same sex or opposite sex couple, is considered: holding hands, brief hugging or a quick kiss. Anything that goes beyond those displays of affection will be considered inappropriate.

- First Offense: warning from staff member.
- Second Offense: disciplinary referral with telephone call to parent/guardian and possible suspension.
- Subsequent Offenses: suspension.

Regulated (Closed) Campus

Bend Senior High School is a regulated (closed) campus and the following rules apply:

- Once students arrive at school, they are not allowed to leave campus except for authorized reasons. Prior to leaving the campus students must check out at the Attendance Office.
- Non-students are not permitted on school grounds at any time.
- Freshman and Sophomore students are not allowed to leave campus during lunch.
- Freshman students may only leave campus during lunch with a parent/guardian if they have checked out at the Attendance Office.
- Sophomore, Junior, and Senior students may leave campus during lunch. This is viewed as a privilege and can be revoked at any time due to the student's behavior during school hours, including lunch.
- Any Sophomore, Junior or Senior transporting a freshman off campus is in jeopardy of losing their Off-Campus Lunch Pass for the remainder of the school year and are subject to disciplinary action.

Failure to comply with any regulated campus rules will result in restriction to school grounds, detention, Saturday school and/or suspension with a parent/guardian conference depending on the severity of the offense. Early release and special release students will receive a release pass from their counselor or the Attendance Office.

School Closure

Occasionally during the winter, school is closed due to snow and/or icy conditions. Once the superintendent determines that schools will be closed or open late due to weather, it will be posted on the district and school website and local radio stations will be notified. You can locate phone numbers and links to receive the information directly at <https://www.bend.k12.or.us/district/news-events/alerts-updates>

School Resource Officer

A School Resource Officer has been placed at BSHS in cooperation with the Bend Police Department and the Bend-La Pine School District. School Resource Officers based at schools contact many students per day. School personnel will not always be present during these conversations. School Resource Officers may site students for criminal acts and will notify parent/guardian. Information given to the School Resource Officers is not privileged and can be acted upon in criminal investigations.

Search and Seizure

If school officials have reasonable grounds for suspecting that a search will produce evidence that a student has violated, is violating or is about to violate either the law or school rules and regulations, the official on school grounds may search students, their possessions, their vehicle and any school property assigned to them. Any evidence of such violation may be seized.

Skip-Day Policy

It is school policy that a Senior Skip-Day is not allowed. Senior students are given additional days off at the end of the year. Students participating in a Skip-Day will be considered truant and remain unexcused.

Suspension

Suspension of a student temporarily removes the privilege of attending school and any school related activities until a reinstatement procedure has been accomplished. In special circumstances a suspension may be continued until specific pending action occurs such as a court hearing, medical or psychiatric evaluation or review by a probation officer. Suspensions are made by the principal or his/her designee and are not to exceed 10 school days.

The following procedures shall be used in each case:

- The student is to be notified of the charge and the reason for the suspension. If possible, the parent/guardian should be contacted by telephone prior to the student's dismissal.
- In the event the student or parent/guardian are dissatisfied, they may seek and obtain a conference with the Administrator.
- On occasion there are students who, despite reprimands, parent/guardian conferences or suspension, continue with behavior issues. In these cases, the student may be expelled.

Suspension: In-School (ISS)

Students may be assigned ISS if deemed necessary by the school administrative staff. Students are assigned ISS in an effort to keep them in the learning environment. Students meet in a classroom for half of the day and must work on class work or read quietly.

Theft

Theft is the taking of another's property without consent. Major theft is property stolen valued at \$50 or more. A theft report can be picked up at the attendance office.

Throwing Objects (snowballs, rocks, water balloons, pinecones, etc.)

Any student who throws snowballs, rocks, water balloons, pinecones, uses water propellant devices, etc. are subject to disciplinary action. In cases of clear endangerment, the student will be suspended.

Tobacco Products

Oregon State Law prohibits the possession, use or distribution of tobacco products by minors. This includes Vapor Paraphernalia. Public schools are prohibited from permitting minors to possess tobacco products while present on school grounds or while attending any school event. Our schools are tobacco free. Tobacco possession, use or distribution by any student, regardless of age, will not be tolerated.

Trespass - Criminal

A person whose presence on campus has been denied or restricted may be cited for criminal trespass if that person is found on campus. Law enforcement authorities will be contacted and trespasser may be cited. A person may be cited for other reasons as identified by school personnel.

Truancy

Any student not meeting the requirements for school attendance as defined by ORS 339.065 will be considered truant. Excessive truancy will result in a mandatory attendance meeting with parent/guardian. If truancy persists parents could potentially receive citation from Bend Police Department.

Unsafe Behavior

Unsafe behavior is defined as any intentional unsafe behavior that endangers students, staff and innocent bystanders.

Vandalism

Vandalism is the willful, ignorant, malicious defacing or destruction of property.

Vehicle Regulations (parking at Bend Senior High School)

To park on campus student vehicles must have a current DMV registration sticker and current BSHS parking pass. BSHS parking passes may be purchased at the accounting window or online; cost of \$25.00. Parking passes will only be sold to Juniors and Seniors with a valid driver's license. Students who choose to drive to BSHS and park on school grounds must adhere to the following rules:

- Vehicles must be operated to conform to district, building, city and state laws and regulations. Failure to comply will result in disciplinary consequences that may include a citation with a fine or the vehicle towed at the owner's expense.
- Vehicles that are unauthorized to park on campus, do not have a current DMV registration sticker and BSHS parking pass and/or are parked in an unauthorized area will be subject to a max \$30.00 fine and/or being booted and towed.
- A current BSHS parking pass must hang from the rear-view mirror and be visible to campus security. Parking passes are available for purchase at the

Student Services window in A Hall after completing the online application and payment.

- No parking in spaces reserved for others, such as staff, handicap, emergency vehicles, district vehicles, no parking zones, fire, safety and tow away zones. Parking is permitted in defined parking spaces only.
- Do not block an entrance or the roadway. Any car blocking an entrance or exit may be towed at the owner's expense and a fine up to \$30.00.
- Never drive over a curb to park.
- Parking unsafely for either the vehicle or those around it is not allowed, for example, parking on piles of snow, curbs, sidewalks, etc.
- Loitering in the parking lot before, during or after school is prohibited.
- Students may be issued a referral when in violation of parking rules. A copy of the referral will be sent home to parents.
- Parking on campus at BSHS is a privilege that may be revoked at any time by the Administration.

Please Note: First Presbyterian Church off 9th Street parking is for students who hold a 2022*2023 BSH parking pass. Student may only park in Bend High designated parking spaces.

Consequences for any student in violation of vehicle regulations:

- All cars that are booted are subject to a fine of up to \$30.00.
- All cars parked in the school parking lot without a parking sticker may be fined up to \$30.00.
- Students may be cited for vehicle infractions of any offense and subject to an up to \$30.00 fine.
- Notification and warning of possible or immediate suspension of driving privileges on school grounds.
- Multiple violations may result in suspension of driving privileges on school grounds for the remainder of the semester or possibly the school year with no refund of the BSHS parking permit (if purchased).

Extracurricular Activities

We encourage students to participate in the many extracurricular activities offered at BSHS. The following information can help students plan time commitments and balance academics and activities throughout the year.

Athletic and Activity Requirements

- The OSAA requires a student to be enrolled in and passing no less than 5 full classes. This includes the current nine weeks and the last nine weeks prior to clearing.
- The Bend-La Pine School District requires a 2.0 GPA. There is an appeal process for those who fall below this requirement. Some clubs require a higher GPA. Check with the activity advisor.
- For students participating in sports and most clubs, a physical is required. 9th and 11th graders must have new physicals in order to participate. **If you did not have a sports physical as a 9th or 11th grader then you must have one as a sophomore or senior. BSHS will only accept the OSAA sports physical examination form which can be found on the OSAA website. Please go to: www.osaa**
- Athletes are expected to be in school all day every day. The Bend-La Pine School District requires you to be in class for the entire day of an event or you will not be allowed to participate.
- Athletes at BSHS are expected to display good sportsmanship both during athletic events and while in attendance at any other school activity.
- The OSAA requires that a student must live within the school and school's district boundaries in order to participate in athletic activities. If you do not live within the BSHS or Bend-La Pine School District boundaries, please see the Athletic Director.
- Per District Policy (IGDE-AR, 1.2) Students shall not be allowed to participate in athletics or activities if they have outstanding fees, fines or other charges due any school of the district.
- For students participating in athletics, the updated "Athletic Code of Conduct Contract" is included in the Student Athlete packet.

Athletics Calendar

<u>Fall</u> Mid Aug. – early Nov.	<u>Winter</u> Nov. – early March	<u>Spring</u> Mid Feb - mid May
Football: V, JV, Fr Soccer: V, JV, Fr Volleyball: V, JV, Fr Cross Country: V, JV	Basketball: V, JV, Fr Wrestling: V, JV, Fr Swimming: V, JV Alpine Ski Team: V, JV	Baseball: V, JV, Fr Softball: V, JV, Fr Golf: V, JV Tennis: V, JV Track: V, JV

202-2023 Bend Senior High Clubs

OSAA CLUBS		
BAND	Steve Anderson	steve.anderson@bend.k12.or.us
CHOIR	Matt Pierce	matt.pierce@bend.k12.or.us
ORCHESTRA	Amy Brunner	amy.brunner@bend.k12.or.us
SPEECH AND DEBATE	Malia Mills	malia.mills@bend.k12.or.us
CHEER	Kris Leggat	bshcheerteam@gmail.com
DANCE	Karisa Lemire	bshdanceteam@yahoo.com
NON OSAA SPORTS		
ARCHERY	Al Barton	al.k.barton@gmail.com
BOWLING	Toby Cundell	tcundell@gmail.com
EQUESTRIAN	Avalon Irwin	avalonkirwin@gmail.com
BOYS LACROSSE	Clint Burleigh	clintburleigh@bendlacrosse.org
GIRLS LACROSSE	Taylor Pomerenk	taylorpomerenk1@gmail.com
NORDIC SKIING	Ron Crawford	ron.crawford@bend.k12.or.us
ULTIMATE FRISBEE	Joel Pitney	joelpitney@gmail.com
WATER POLO	Jamie Mandry	https://www.lavabearwaterpolo.com lavabearwaterpolo.com
ACADEMIC CLUBS		
CULINARY	Molly Markland	molly.markland@bend.k12.or.us
DECA	April McCarthy	april.mccarthy@bend.k12.or.us
MENTOR'S CLUB	Robert Tadjiki	robert.tadjiki@bend.k12.or.us

NATIONAL HONORS SOCIETY	Elena Kurian	Elena.kurian@bend.k12.or.us
ROBOTICS	Don Carter	don.carter@bend.k12.or.us

STUDENT GOVERNMENT	Kevin Cooper	kevin.cooper@bend.k12.or.us
SOCIAL CLUBS		
BOTANY	Lisa Frye	lisa.frye@bend.k12.or.us
CHESS	Jeff Anderson	jeff.anderson@bend.k12.or.us
CROSS CULTURAL	Steven Wetherald	steven.wetherald@bend.k12.or.us
ENVIRONMENTAL	Paul Hutter	paul.hutter@bend.k12.or.us
FRENCH	Kirsten Larwin	Kirsten.larwin@bend.k12.or.us
GAMING	Don Carter	Don.carter@bend.k12.or.us
GSA	Matt Fox	matt.fox@bend.k12.or.us
HEALTH CARE	Emily Kernan	Emily.kernan@bend.k12.or.us
INTERACT	Abram Ditman	Abram.ditman@bend.k12.or.us
MISSION 541	Luke Larwin	Luke.larwin@bend.k12.or.us
POP TART	Anita Moore	Anita.moore@bend.k12.or.us
RISE	Jen VanJaarsveld	jen.vanjaarsveld@bend.k12.or.us

2022-2023 Bend Senior High Activities

<u>Dates</u>	<u>Activity</u>	<u>Location</u>
August 24 th -25 th 2022	Bears Are Back	Commons/Stage
September 7 th 2022	Freshman First Day	Main Gym
September 9 th 2022	Welcome Back Assembly	TBA
September 20 th -27 th 2022	Fall Drama Production	Perseverance Hall Courtyard
September 2022 (TBA)	Open House	All School
September 30 th 2022	DECA Workshop	Hollingshead Barn
October 13 th 2022	Financial Aide Night	Perseverance Hall
October 17 th -21 st 2022	Spirit Week	BSH Commons
October 19 th 2022	Fall Band Concert	Auditorium
October 20 th 2022	Homecoming Assembly	TBA
October 20 th 2022	Homecoming Coronation	FB Field
October 21 st 2022	Homecoming Dance	Mini Gym
October 24 th 2022	Conferences	TBA
October 27 th 2022	Choir Concert	Auditorium
November 8 th 2022	Fall Orchestra Concert	Auditorium
November 10 th 2022	Veterans Day Assembly	Auditorium
November 15 th 2022	Central Oregon Sings (Choir)	Auditorium
December 13 th 2022	Winter Band Concert	Auditorium
December 14 th 2022	Choir Concert	Auditorium
December 16 th 2022	All School Breakfast	Commons
December 16 th 2022	Winter Assembly	Auditorium
January 5 th - 6 th 2023	Comea Honor Band	Auditorium
January 13 th 2023	DECA Regional Workshop	Aspen Hall
January 21 st 2023	Winter Formal	Commons
February 9 th 2023	Winter Orchestra Concert	Auditorium
February 12 th -15 th 2023	DECA State	Portland Oregon
February 17 th -19 th 2023	School Musical	Auditorium
March 16 th 2023	Choir Concert	Auditorium
March 21 st and 22 nd 2023	COMEA Choir Festival	Auditorium
April 22 nd – April 26 th 2022	DECA: Internationals	Orlando, Florida
May 11 th -15 th 2023	Drama Spring Performance	Black Box
May 17 th 2023	Band Pops Spring Concert	Commons/Auditorium
May 24 th 2022	Orchestra Concert/Awards	Auditorium/Commons
May 25 th 2023	Spring Choir Concert	Auditorium
May 31 st 2023	Band Awards	Auditorium
June 6 th 2023	Spring Orchestra Concert	Auditorium
June 7 th 2023	IB Graduation	15 th Street/ Auditorium
June 9 th 2023	Senior Assembly/BBQ	Auditorium/Stadium
June 9 th 2023	Senior BBQ	Stadium
June 10 th 2023	Graduation	TBD

What to do if...

Go to the Athletics/Activities Office if you:

- want to participate in sports or a club
- want to join a club
- want to be in student government
- want to post a notice for activities
- need athletic clearance
- need passes for events

Go to the Attendance Office if you:

- were absent and have a written note from parent/guardian
- are late and have a written note from parent/guardian
- are going to be absent and have a written note from parent/guardian
- pick up any homework paper packets
- must leave school during the day and have a written note from parent/guardian
- are not feeling well
- have a locker problem
- find someone's property
- had something stolen
- are having a problem with another student
- lost personal property
- need to make a phone call

Go to the Cafeteria for lunch account information.

Go to the Counseling Office if you:

- need personal counseling
- want to check on your grades
- need a transcript
- need help with your academic performance
- want to change your schedule
- are moving
- want to change schools
- want to withdraw from school

Go to the Future Center if you:

- need information regarding colleges
- need information regarding scholarships
- need help with your college or scholarship essays
- need help filling out the FASFA form
- need career information and guidance
- need information regarding SAT and or ACT testing
- need information regarding the military
- need information regarding summer programs
- need information regarding foreign exchange programs
- are looking for a job
- need help developing a resume

- need help filling out a job application
- need a driver's manual
- need voter registration applications

Go to the Main Office if you:

- need a student ID card
- lost a textbook
- want student insurance
- need a parking sticker
- need information about Driver's Education
- need proof of enrollment for the DMV
- want to check on your report card
- have a notice for the morning announcements

If not sure where to go, we are here to help!

