

Child Identification Procedures

1. GENERAL CHILD FIND

- A. The district uses an ongoing system to locate, identify and evaluate all children birth to 21 residing in the district, suspected of being eligible for special education unless these children are no longer entitled to a free appropriate public education under OAR 581-015-0600 to 0602. This ongoing system includes:
- (1) Public awareness activities (e.g., local media resources including television, radio or newspaper; direct contact activities in the community, including presentations at community meetings, business group meetings and other meetings; outreach to those who may not understand English or who may live in rural or isolated areas);
 - (2) Before any major child find activity, the district will publish notice in newspapers or other media, or both, informing parents that confidentiality requirements apply to these activities. Circulation for this notice must be adequate to inform parents within the district;
 - (3) A system in each school, charter school and public alternative school in the district to ensure that:
 - (a) District staff are knowledgeable of the characteristics of disabilities and appropriate referral of students suspected of having disabilities; and
 - (b) Special education referrals from parents, teachers and others are directed to appropriate special education staff.
 - (4) The district provides information on special education services in the district and the district's special education referral process to facilities located in the district, including day care centers, homeless shelters, group homes, county jails, hospitals and other facilities that serve children birth to 21 years old;
 - (5) The district provides information on special education services, and how to make a referral, to any migrant education programs operating in the district.

2. PRIVATE SCHOOL CHILDREN WITH DISABILITIES

- A. The district's child find activities for students in private schools are comparable to activities for students in the district's public schools.
- B. The district consults with appropriate representatives of private school children with disabilities on how to carry out these child find activities.
- C. If, through its child find activities, the district locates a nonresident student suspected of a disability, the district notifies the student's resident school district.

3. HOME-SCHOOLED STUDENTS WITH DISABILITIES

- A. The district collaborates with the ESD that serves the district to ensure that the district responds promptly to information about home-schooled students with suspected disabilities.
- B. The district collaborates with home schooling organizations in the district and provides information about special education services in the district and how to make a referral.

END OF POLICY

**ADOPTED:
REVIEWED/AMENDED: 03/04/03
REVIEW DATE:
REVIEWED BY:**