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Bend-La Pine Schools  
Bend, OR 97703  
January 12, 2021

Executive Session at 4:30 p.m.  
Regular Meeting at 5:30 p.m.

**VIRTUAL MEETING NOTICE**

To support Governor Brown's orders for social distancing, the Board of Directors for Bend-La Pine Schools will conduct the January 12, 2021 Executive Session and Regular School Board Meeting virtually. Executive Session, held under ORS 192.660(2)(a) & (2)(f) will start at 4:30 p.m. The Regular School Board Meeting will start at 5:30 p.m. Members of the public are invited to watch or listen to the Regular School Board Meeting.

YouTube Live Streaming : <https://bit.ly/BLSboardmeeting>

Join by Phone: 408-418-9388 / access code: 120 542 4287

During the period when meetings are held virtually, the Board of Directors will only accept written public comment. Public comment may be submitted the following ways:

- Email to : [school-board@bend.k12.or.us](mailto:school-board@bend.k12.or.us) - please clearly label the subject line as "public comment" and include the topic
- Mail to : Bend-La Pine Schools Board of Directors, 520 NW Wall Street, Bend, OR 97703  
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**Agenda**

Call to Order	Chair Douglass
Review of Agenda	Chair Douglass
Superintendent Comments	Chair Douglass
Review of Written Public Comments Received	Chair Douglass

**Consent Agenda**

Approval of Minutes – December 8, 2020 <i>Reference: ORS 192.650 and ORS 332.057</i>	Chair Douglass
Approval of Personnel Recommendations <i>Reference: ORS 332.505</i>	Katie Legace, Deputy Superintendent

**Discussion Items**

Superintendent Search	Chair Douglass
Budget Committee Vacancies	Chair Douglass

**Action Item**

Approval of Alternative Learning Options Contracts	Chair Douglass
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**Reports**

School Reopening Update	Superintendent Nordquist
Ends Report	Superintendent Nordquist
EL 12 – Legally Required Policies Policy Monitoring Report	Superintendent Nordquist
Policy Update 2 of 4	Andrea Wilson

**Board Comments**

**Adjourn**

Bend-La Pine Schools meetings comply with open meeting laws and accessibility requirements. Please contact Bend-La Pine Schools at 541-355-1001 if you need accommodation to participate in the board meeting. Please call at least three days prior to the scheduled meeting date. Thank you.

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## Bend-La Pine Schools Board of Directors Meeting Minutes

**Meeting Date:** December 8, 2020

**Meeting Location:**

To support Governor Brown's executive orders for social distancing, the Board of Directors conducted the Board Meeting virtually, through Cisco WebEx. The meeting was also live streamed to the BLS Schoolboard YouTube webpage.

**Board Members Present**

Carrie Douglass  
Shimiko Montgomery  
Melissa Barnes Dholakia  
Amy Tatom  
Caroline Skidmore  
Stuart Young  
Julie Craig

**Call to Order**

The meeting was called to order at 5:30 p.m. by Chair Douglass, roll call followed. Chair Douglass noted the meeting will be translated simultaneously on the district's Spanish Facebook page.

**Review of Agenda**

Chair Douglass reviewed the agenda and suggested moving the superintendent search process update to take place after the consent agenda.

**Public Input**

Chair Douglass noted the Board received public input in written format and the following comments were read aloud:

- Request to reopen schools: Lindsay Lyon
- Request to revise recent grading mandate: Jim Bright and Lisa Nye (on behalf of 54 teachers at Bend Senior High School)

**Consent Agenda**

Stuart Young moved to approve the Consent Agenda. Melissa Barnes Dholakia seconded the motion. Unanimous approval.

**Discussion Items**

❖ **Superintendent Search Process**

Chair Douglass shared an update on the superintendent search and said the two finalists will be interviewing next week and invited the public to watch the public forums scheduled for December 16 from 5:00-7:15 p.m. Douglass noted the finalists will be announced next week and a full summary of the search process, candidates and ability for anyone to submit questions for candidates to respond during their public forums will be posted on the district website in the next few days. Melissa Barnes Dholakia commented on the Board's desire to make the process as transparent as possible, and said video recordings of the various portions of the finalist interview will be posted to the district website along with a summary of the search process. She encouraged all to participate and provide feedback through the website.

## Reports

### ❖ **School Reopening Update**

Superintendent Nordquist shared an update and responded to some of the most frequently asked questions from community members and the Board, including impact of COVID-19 to enrollment and how that may impact the district's budget. Nordquist noted county metrics continue to worsen; however, the district continues to serve students in Limited In Person Instruction (LIPI) but are not looking to expand this program with the large number of cases in Deschutes County. Once metrics begin to go down, the district does have plans to expand LIPI and hopefully will get to the point of having students be able to return to school. Tami Pike shared an update on training, contact tracing, health related communications and feels employees and students participating in LIPI are doing well following procedures and protocols. Paul Dean shared an update about testing procedures being discussed at the state and county level and Brad Henry shared an update on OSAA's athletic and activity season calendars and protocols.

Board members shared their frustration in the rising COVID-19 infection rates in Deschutes County, and encouraged the community to continue with best practices to mitigate spread.

### ❖ **Alternative Learning Options Report**

Chair Douglass introduced Kathy McCollum, HDESD Alternative Learning Options Coordinator, to share the Contract and Charter School Evaluation report. McCollum thanked the Board for their time and asked representatives from each program to introduce themselves and shared their most significant accomplishment over the past year. McCollum noted page 5 in the report included in the board packet also highlights the accomplishments of each program. She reviewed the standards set by state law and the evaluation report and matrix and said all contract and charter schools met all required standards. McCollum's recommendation is to accept the evaluation report as written and approve contracts for the next school year.

Melissa Barnes Dholakia asked about the shifts made in the OYCP program that allowed for the significant growth seen in the report data, including, graduate numbers, GED, credits earned, etc. John Bouchard, from OYCP, shared about the program and work done to expand and continue to see student success grow.

Douglass noted the Board will take action on the evaluation report and contract renewals at the January 12, 2021 board meeting and thanked McCollum and ALO representatives for the thorough report.

### ❖ **Executive Limitation 8 – Instructional Program Policy Monitoring Report**

Katie Legace noted the executive summary and report in the board packet and reviewed highlights of work accomplished and priorities for the upcoming year.

Legace shared district disciplinary data, reviewing expulsion and suspension data, noting the decrease in numbers of both over the past five years. Legace attributed the downward trend to the behavior intervention work being done at the schools and complimented the efforts made by staff to help find alternative ways to help support students; she also noted there is still some work to be done to help reduce expulsions in certain student population groups. Discussion ensued on expanded training being done at schools and efforts to make discipline practices more systematic across the district.

Legace introduced Jim Boen and Sean Reinhart to share about the district's SEL work. Reinhart shared an overview about SEL and Culture of Care Advisory and the work of their team and the goals and actions they are working to accomplish including hiring a Director of Social Emotional Wellness, adopting a core SEL curricula and integrating Culture of Care practices, identifying metrics and ways to measure SEL and integration of Culture of Care and call out SEL more in the Board Ends including specific data measurement points, and to develop annual professional learning plans.

Amy Yillik, Amber McGill, Erin Taylor and Sierra Jackson shared about the Culture of Care, partnerships in the community, staff professional development, district level collaboration and work being done this year to

support students and how they have expanded and adapted to support students and schools during closures due to COVID-19.

Jen Goodman and Dean Richards spoke about BRYT Intervention work happening in high schools. Goodman shared about the types of students who are typically served in BRYT programs and key features of space and staff to help provide comprehensive support for students. She gave an overview of the components of the BRYT intervention including academic coordination, clinical support, family engagement, care coordination and BRYT supports. Dean Richards shared about the action and systems components taking place in high schools in line with the BRYT intervention program. BRYT is also helping to facilitate conversations with district leadership on equity which is exciting and powerful work that will continue with staff and students.

Julie Craig asked how can the district increase and provide more services to students during distance learning and shared her concern for student's mental health. Discussion ensued on how to support and provide wellness functions that schools normally offer students when in person. Reinhart noted there are family connection teams working to reach out to students and families and noted the importance and power of LIPI in helping support students, and the work being done to support and keep extra-curricular activities going within the parameters of ODE guidance. These are examples of the types of efforts that are helping students and trying to adapt to our circumstances to support students' wellbeing. Yillik added the training and work that continues around trauma informed practices has proven invaluable as we work as a system to connect and create relationships with students and families during these difficult times. Goodman also shared about work being done in behavior programs across the district and students who are participating and accessing program supports as part of LIPI.

Barnes Dholakia shared her appreciation for information shared in the report and the work being done in the Culture of Care as well as the focus on serving students in LIPI who are most in need.

Legace introduced Chris Boyd to share about the All Students Belong initiative. Boyd shared that this is a new Oregon Administrative Rule (OAR) that was adopted in September 2020 to prevent, acknowledge and repair harm related to hate, harassment, and bias. Oregon Department of Education has since provided districts with guidelines and a set of rules that districts are being asked to follow, effective January 1, 2021, including adoption of policy and procedure to address bias incidents. Kinsey Martin shared about the next steps the district will be taking to comply with requirements and noted the work the district has already been doing around these initiatives internally as well with community partners.

Shimiko Montgomery asked about how school resource officers will be trained to support and understand district response guidelines. Boyd shared about his connection with community partners, including SRO's, earlier this fall and how stakeholders are excited to learn together and partner with the district to create a system that supports initiatives outlined by All Students Belong. Discussion ensued on training, support and intervention efforts.

Barnes Dholakia shared her desire to see this work begin at the elementary level, as a proactive measure, to build positive behaviors with the youngest learners. Nordquist added the lift of All Students Belong is a heavy one, but it aligns with the district's Strategic Priorities and is not seen as a compliance effort, rather a critical step to support all of our families, staff and students.

#### ❖ **Financial Report**

Leah Bibeau reviewed the financial update provided in the board packet and offered to answer any questions. She noted the second quarter report allows for a more accurate picture for the year and reviewed projections for the remainder of the fiscal year. The 2019-20 fiscal year audit is now complete and no findings were issued and Bibeau shared her appreciation for the Business Office team for their work and the completion of the CAFR.

#### **Action Items**

❖ **OSBA Board of Directors, Position 3 Election & 2021-2022 Legislative Priorities & Principles Resolution**

Chair Douglass reviewed the executive summary and materials included in the board packet and entertained a motion for the OSBA Board of Directors election as well as the 2021-2022 Legislative Priorities and Principles Resolution.

Julie Craig moved to approve that the Board of Directors for Bend-La Pine Schools support Patty Norris for the OSBA Board of Directors, Position 3. Melissa Barnes Dholakia seconded the motion. Unanimous approval.

Chair Douglass moved to approve that the Board of Directors for Bend-La Pine Schools support the OSBA 2021-22 Legislative Priorities and Principles as recommended by the Legislative Policy Committee. Julie Craig seconded the motion. Unanimous approval.

❖ **Real Estate Transaction – Sale of Brosterhous Property**

Chair Douglass reviewed the executive summary in the board packet. Mike Tiller offered to answer any questions. There were no questions.

Julie Craig moved to approve the sale of the property located at 60860 Brosterhous Road, Bend, OR 97702 for \$320,000.00. Amy Tatom seconded the motion. Unanimous approval.

#### **Board Comments**

Julie Craig thanked Bend Tech Academy at Marshall High School for the face masks they sent to Board members. She recently attended a Restorative Justice Circles training along with Barnes Dholakia and Montgomery and it was a great experience and appreciates the opportunity to be able to attend and see the learning and work being done.

Stuart Young noted Reinhart's examples of efforts to adapt and support students, and thanked every district employee for their dedication, heart and tenacity during an incredibly difficult time. He reminded all that we will get through this and the district is a strong and wonderful place and he is proud of the work being done.

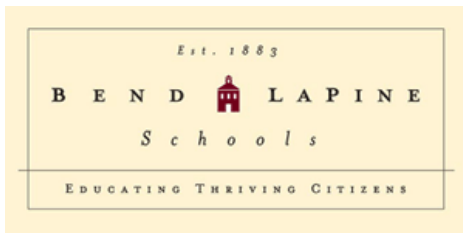
Melissa Barnes Dholakia agreed with Young's sentiments and shared her thanks to local health authorities for their support and expertise and noted the work and preparation being done by district leaders. She shared her appreciation to the ALO programs noting their work is more important than ever as they help support struggling students. She also shared her appreciation for all those who presented during the EL 8 report and the huge lift and efforts being made to move forward with programs and priorities during difficult circumstances.

Craig asked about ALO programs and if their enrollment and in person options over the past fall. Barnes Dholakia noted that many are residential programs and have been able to operate as the state has set a different set of metrics for these types of programs. Jim Boen noted how students in ALO programs enroll, and the differing factors each works under as part of their program.

Chair Douglass thanked all Board members for their time, efforts and dedication during the past months. She appreciates their advocacy for students and returning to school safely.

Meeting adjourned at 8:55 p.m.

Recorded by: Andrea Wilson



## HUMAN RESOURCES

*Education Center*

*520 N.W. Wall Street*

*Bend, Oregon 97703-2699*

*(541) 355-1100*

*(541) 355-1109 FAX*

DATE: January 7, 2021

TO: Lora Nordquist, Superintendent  
Board of Directors for Bend-La Pine Schools

FROM: Jon Lindsay, Executive Director of Human Resources

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resource Department recommends approval of the following hires, resignations and retirees at the school board meeting on January 12, 2021. All Hires are subject to successful drug testing, background check, and Oregon licensure.

### CERTIFIED HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE

### CERTIFIED RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
Garcia, John "Pat"	Industrial Engineer Systems Teacher	Bend Senior HS	08/31/2020 – 02/05/2021
Johnson, Kenneth	Elementary ERC Teacher	Special Programs	08/31/2020 – 12/18/2020
Yarbrough, Fredrick	SED MS Teacher .20 of .80 FTE partial resign	Special Programs	08/28/2012 – 01/31/2021
Yarbrough, Fredrick	SED MS Teacher full resignation	Special Programs	08/28/2012 – 06/30/2021

### ADMINISTRATIVE HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Logan, Deon	Director of HR – Recruitment PS108589	Human Resources	Regular Full Time	01/11/2021
O'Donnell, Linda	Business Office Operations Manager PS108588	Business Office	Regular Full Time	12/14/2020

### ADMINISTRATIVE RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES



## HUMAN RESOURCES

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Fax (541) 355-1109*

January 8, 2021

TO: Lora Nordquist, Superintendent  
Bend-La Pine School Board of Directors

FROM: Jon Lindsay, Executive Director of Human Resources  
Paul Dean, Director of Human Resources – Classified Staff

RE: Classified and Confidential Recommended Hires, Resignations, Retirements, Early Retirement and Rehires.

The Human Resources Department recommends approval of the following hires, resignations, retirements, early retirement and rehires at the School Board meeting on January 12, 2021.

### Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Baker, Jason	PS108431 Custodial Crew I	Caldera	Reg 8.0 hrs / day	01/04/21
Bravo, Amanda	PS108581 EA – Student Instruction	Buckingham	Temp 5.0 hrs / day	12/15/20
Bright, Stefanie	PS108600 Media Manager	La Pine Middle	Reg 7.0 hrs / day	12/10/20
Brumitt, James	PS108431 Custodial Crew I	Caldera High	Reg 8.0 hrs / day	01/05/21
DuValle, Teresa	PS108581 EA – Student Instruction	Buckingham	Temp 1.45 hrs / day (adding temporary hours for the 20/21 school year)	12/14/20
Jacox, Sean	PS108560 EA – Student Instruction	Highland	Temp 3.0 hrs / day	01/05/21
Kropp, Cheri	PS108605 EA – Student Instruction	Ponderosa	Temp 3.95 hrs / day	12/22/20
McIntosh, Derek	PS108431 Custodial Crew I	Support Services	Reg 8.0 hrs / day	12/04/20
Meyer, Thomas	PS108593 Custodial Foreman	Amity Creek / Support Services	Reg 8.0 hrs / day	01/05/21
Nash, Catherine	PS108586 EA – Student Instruction	Ensworth	Temp 4.5 hrs / day	12/01/20
Shuster, Caroline	PS108603 School Office Secretary II	Cascade	Reg 8.0 hrs / day	12/15/20
Walden-Mather, Jamie	PS108581 EA – Student Instruction	Buckingham	Temp 5.0 hrs / day	12/10/20



## HUMAN RESOURCES

*Education Center*

*520 N.W. Wall Street*

*Bend, Oregon 97703-2699*

*(541) 355-1100*

*Fax (541) 355-1109*

### Confidential Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Ropp, Monica	PS108590 Human Resources Specialist II	Education Center	Reg 8.0 hrs / day	01/04/21

### Classified Resignations

Name	Position	Location	Resign Date
Evans, Shahayla	Nutrition Tech 2 / Server I	Highland / Bend High	03/22/19 – 12/08/20
Givens, Patricia (Patty)	IT Analyst	Technology	09/10/03 – 06/30/21
Keifer, Glenda (Paulette)	Bus Monitor	La Pine Transportation	02/21/19 – 01/19/21
Larkin, Catarina	Nutrition Server I – resigned regular position to substitute position.	La Pine Middle	11/29/18 – 12/10/20
Manley, Clair	EA – Inclusion	High Desert	10/09/20 – 01/08/21
McCutcheon, Krystal	EA – Inclusion	Lava Ridge	08/28/18 – 12/14/20
Morse, Delaney	EA – Inclusion – resigned Classified position to take a Certified position.	Buckingham	08/29/17 – 01/03/21
Rolie, Terra	Bus Driver	Transportation	02/05/18 – 12/18/20
Wellman, Lisa	EA – Student Instruction	Buckingham	10/28/19 – 01/19/21

### Classified Retirements

Name	Position	Location	Resign Date
Monda, Eunice (Elaine)	EA – Inclusion	La Pine Middle	08/30/93 – 12/10/20

### Classified Early Retirement – Retire and Rehire

Name	Position	Reason	Rehire Date
Sims, Valerie	EA – Inclusion	Rehire through 06/17/20	01/01/21 – 06/17/21
Zink, Karen	Speech Language Pathology assistant	Rehire through 06/17/21	01/01/21 – 06/17/21



## **DISCUSSION ITEM: 2021-22 Budget Committee**

**PRESENTED BY: Chair Douglass**

### **EXECUTIVE SUMMARY:**

The Bend-La Pine Schools Budget Committee is comprised of the seven elected members of the School Board and seven members of the community. The Budget Committee works with district staff to review and approve the school district's budget each year. A Budget Committee member's term is three years.

The following Budget Committee members terms expired on June 30, 2020:

- Tom Bahrman
- Sharon Bellusci
- Heidi Slaybaugh

Bahrman and Bellusci have expressed their desire to continue to serve on the Budget Committee. Slaybaugh has decided to not continue. The Board can choose to reappoint Bahrman and Bellusci by majority vote. Bend-La Pine Schools will advertise the vacant position to the community.

### **RECOMMENDED MOTION:**

**I move to reappoint Tom Bahrman and Sharon Bellusci to a 3-year term on the Bend-La Pine School's Budget Committee and to advertise the vacant seat to the community.**



## REPORT: 2020 Compliance Report for EL 12: Legally Required Policies

PRESENTED BY: Lora Nordquist, Superintendent

### EXECUTIVE SUMMARY:

#### *Major Accomplishments from 2019-20*

- The District continued to provide the School Board with quarterly policy and regulation updates at board meetings. The updates provide Board members with a better reflection of the ongoing work throughout the year to ensure policies and regulations are in compliance with law and district practice.
- The 2020 Legislative Sessions resulted in several new and significant updates to several policies and regulations. The District has worked through and updated all policies and regulations as a result of the session.
- The District continues to translate policies and regulations that are most commonly accessed by parents, guardians, students and staff. Spanish translation is the most common translation being done at this time, however, the District is also making efforts to translate frequently referenced documents into Simplified Chinese, Traditional Chinese and Vietnamese.

#### *Priorities for 2021-22*

- The District will continue to evaluate and update policies and regulations as required by law. Several new laws go into effect during the 2021-22 school year and the District is currently working to implement and revise in accordance to new and updated legislation.
- The District will continue to evaluate and update policies, regulations and corresponding forms to ensure they are consistent with practice and procedure.
- The District will continue to translate policies, regulations and corresponding forms in an effort to ultimately have all 400+ translated.

**Bend-La Pine Schools**  
**Superintendent Monitoring Report to Board of Directors**

**Executive Limitation 12 - Legally Required Policies**

**Background/Discussion**

The School Board has created a set of policies that are used to help govern Bend-La Pine Schools. Each year, District staff will report to the Board regarding one group of these policies, the Executive Limitations. These reports are designed to provide the School Board with information regarding how the Superintendent is meeting the criteria established within the adopted Executive Limitations.

**Executive Summary**

This monitoring report provides the Board with information to evaluate the Superintendent's compliance with the directives of Executive Limitation 12 – Legally Required Policies.

The work of updating the district's policies and regulations has been, and will continue to be, an ongoing effort as new legislation and administrative rules are adopted, new policy guidance is issued by the Oregon School Board Association (OSBA), district practices change, and situations arise which prompt review and potential revisions. Staff will continue to rely on OSBA updates and support from legal counsel in this ongoing effort. With the transition to a policy governance model, the Superintendent and staff have established policy review and reporting systems to ensure compliance with Executive Limitation 12.

**Monitoring Report**

**The superintendent shall not fail to take all necessary steps to assure that all previously approved Board policies, which are legally required, and are addressed by Administrative Policies. Accordingly, the Superintendent shall not:**

**1. Fail to amend administrative policies to comply with local, state and federal law.**

Evidence of Compliance:

To ensure a methodical and efficient approach to review, revise and monitor district administrative policies and regulations, staff continues to maintain a master spreadsheet of all district administrative policies and regulations. The spreadsheet consolidates information about each administrative policy and regulation:

- Summary of content to enable quick review of administrative policies and regulations that may be impacted by legislative changes in district practices;
- District review and approval dates to quickly identify administrative policies and regulations that require review and revision;
- OSBA Policy Update recommendations to ensure administrative policies or regulations that are impacted by new legislation and ODE regulations are promptly identified and reviewed;
- Date tracking to monitor updates and approval of Cabinet and information shared with the Board along with the status of translation.

Section review:

All administrative policies and regulations are organized in a scheme that groups similar categories of policies and regulations together. Review ensures each policy and regulation are in compliance with existing laws, reflect current district practices, and are consistent and compatible with the policy governance model.

- A/B: Board – Cabinet
- C: Administration – Cabinet
- D: Fiscal – Fiscal Services Department
- E: Support – Safety, Transportation and Nutrition Services Department
- F: Facilities – Maintenance and Facilities Department
- I: Instruction – Teaching and Learning and Special Programs Department
- J: Students – Teaching and Learning and Special Programs Department
- G: Personnel – Human Resources Department
- K/L: Community – Communications and Teaching and Learning.

**2. Fail to provide the School Board with information regarding any substantive changes made to the administrative policies listed above.**

Evidence of Compliance:

As administrative policies or regulations are updated, tracking continues on the master spreadsheet, along with annotation on the bottom of each policy and regulation that shows dates of review and Cabinet approval. The Superintendent's office keeps a paper record of all administrative policies and regulations and tracks changes made. Records and tracking history are available to Board members at any time.

Once an administrative policy or regulation is approved through Cabinet, Board members will be notified of the update. The Superintendent and leadership team also keep Board members apprised of any information that would require a change to administrative policy or regulation. A list of all administrative policies, regulations and review of work is available to the Board through policy monitoring with the spreadsheet and with the quarterly updates as an addendum.

**3. Fail to create administrative policies consistent with new laws.**

Evidence of Compliance:

District staff responsible for monitoring and creating policy consistent with new legislation depend on several sources to keep informed and up to date. The Oregon Department of Education publishes a *Summary of Enacted Legislation* after each legislative session. The Oregon School Boards Association's Policy Services Department provides quarterly policy updates, as well.

**4. Fail to inform the School Board when the law necessitates the adoption of new administrative policies required of school boards.**

Evidence of Compliance:

Presentation of annual monitoring report and other updates are provided to Board members throughout the year, both through Board leadership and quarterly at public meetings.

**Addendum:**

See attached quarterly policy and regulation summary report.

## Administrative Policy & Regulation 2019-20 Summary

### NEW

Title	Summary
<a href="#">ECACB-AP: Unmanned Aircraft System (UAS) a.k.a. Drone</a>	New policy reflects changes in federal law, SB 581, and meets PACE insurance requirements as it defines the regulations and rules an employee, volunteer, or representative of the district will follow when operating a drone as part of curriculum or a district-sponsored activity.
<a href="#">IGBBA-AR: Appeal Procedure for Talented and Gifted Student Identification &amp; Placement</a>	New regulation as suggested per OAR 581-002-0003 to have a TAG identification and placement complaint and appeal process.
<a href="#">IGBBC-AP: Talented and Gifted Programs and Services</a>	This new policy outlines the options that may be provided by the district to serve TAG identified students as well as updated information about appeal and complaint procedures per OAR 581-002-1310 & 541-002-0003

### REVISED

Title	Summary
<a href="#">AC-AR: Discrimination Complaint Procedure</a>	Updates reflect the notification requirements of HB 1450 – rights of complainant, complaint procedure, school and district services as well as state and community based services for employees and students who are victims of sexual harassment.
<a href="#">EDDA-AR: Sustainability</a>	Updated to reflect the emphasis on community partnership.
<a href="#">EFAA-AP: District Nutrition &amp; Food Services</a> & <a href="#">EFAA-AR: Child Nutrition Programs</a>	Updates reflect language from ORS 327.535 and ORS 327.537 stating that a school must provide a student a reimbursable meal upon request regardless of the student's ability to pay. Also includes language that districts are prohibited from contacting a student to collect and prohibits charging parent/guardians the collection fees.
<a href="#">EFA-AR: Sale of Food on District Property</a>	Updated language is in compliance with state and federal laws / regulations for food and beverages sold in schools. District guidelines for vending and food sales in schools has also been updated to match current practice.
<a href="#">EFAB-AR: Food Products from Home &amp; Kitchen Facility Usage</a>	Updated language reflects practices currently taking place in schools.
<a href="#">EFC-AR: Student Accessible Vending</a>	Updated language is in compliance with state and federal laws / regulations for food and beverages sold in schools.
<a href="#">GBDA-AP: Mother Friendly Workplace</a>	Updates reflect requirements set forth in HB 2593 which conforms Oregon law to federal law.
<a href="#">GCDA/GDDA-AP: Criminal Records Check / Fingerprinting</a>	Updated to meet the requirements of SB 155. Updates include the following: requirement of independent contractors and their employees to undergo a criminal records check / fingerprint background check, volunteers service will not begin until a criminal

	records check is complete and returned and clarification of who is required to undergo a criminal records check or fingerprint background check. Alignment with current district practice (i.e., fees, termination reasons, etc.)
<a href="#">GCDA/GDDA-AR: Criminal Records Check / Fingerprinting</a>	<i>see reasoning in GCDA/GDDA-AP, above</i>
<a href="#">IGBBA-AP: Identification of Talented and Gifted Students</a>	Updates include rule changes identified in OAR 581-022-1310 regarding identification in under-represented populations, alignment with new testing requirements and best practices for identification. An appeal process is also identified through the use of IGBBA-AR
<a href="#">IGBHAB-AR: Choice Option Schools &amp; Programs</a>	Language updated to align with district practice of notification of lottery results.
<a href="#">IICA-AR: Field Trips / Special Events</a>	Rewrite aligns with district practice and processes for requesting, planning and getting parent/guardian permission for field trips and special activities.
<a href="#">ING-AR: Animals in the Classroom or on School Property</a>	Updated language clarifies service animals, how to get approval for animal visitors and an exemption for police service animals. Request form also updated.
<a href="#">JC-AR: Attendance Area &amp; In-District Transfers</a>	Updated language specific to the process of requesting an ACR to a different high school for those students who reside in the Bend Senior High / La Pine High choice attendance area.
<a href="#">JED-AP: Student Attendance and Absences</a>	HB 2191 includes student mental and behavioral health as part of the list of excused absences. It also speaks to the number of days a student can be excused when the student's absences is associated to being a dependent of someone serving in the U.S. Armed Forces.
<a href="#">JEA-AR: Compulsory Attendance</a>	Updated listing of excused absences to align with JED-AP and HB 2191.
<a href="#">JG-AP: Student Conduct &amp; Discipline</a>	Language updated to align with district notification practice regarding suspensions.
<a href="#">JGAB-AP: Use of Restraint or Seclusion</a>	SB 963, the ORS governing restraint and seclusion were amended to clarify and define when and under what circumstances restraint or seclusion can be used. Complaint language has also been updated.
<a href="#">JGAB-AR: Use of Restraint or Seclusion</a>	SB 963 includes updates on procedural documentation and follow up debrief meetings after a restraint or seclusion.
<a href="#">JHFC-AR: Personal Student Transportation</a>	Updated language reflects current practice and what is allowed on district property.
<a href="#">JOA-AP: Directory Information</a>	Addition of language to reflect district practice of sharing student information with vendors who have written agreements in place to provide a specific service to students (i.e., health screenings, student pictures)
<a href="#">KCA-AP: Volunteers in Schools</a>	<i>see reasoning in GCDA/GDDA-AP, above</i>
<a href="#">KGA-AR: Facility Use Procedure</a>	Updated to include requirement of certificate of liability insurance to be in place as part of the facility use contract. Also updated language to align with ING-AR.

**RETIRED**

<b>Title</b>	<b>Summary</b>
IGBB-AP: Talented and Gifted Program (TAG)	Replaced with IGBBC-AP
IGBBD-AP: Parent Notification & Participation	Information included in IGBBA-AP
IGBBE-AP: Complaints Regarding Talented and Gifted Program	Information included in IGBBA-AR and IGBBC-AR
JEAA-AR: Student Membership and Attendance Accounting	With the updates to JED-AP and JEA-AR this regulation is no longer needed.
JHFDA-AP: Suspension of Driving Privileges	ORS 339.245 and 339.257 were repealed in the 2018 Legislative Session which previously granted district's the ability to request the DMV to suspend a student's driver's license.



## **REPORT: Administrative Policy & Regulation Quarterly Report (2 of 4)**

**PRESENTED BY:** Andrea Wilson

### **EXECUTIVE SUMMARY:**

In 2018, the district implemented a quarterly reporting system to the Board to help meet the goal of better communication about new administrative policies and regulations and updates to existing administrative policies and regulations.

The following report provides a summary of new, revised and retired administrative policies and regulations for the dates of September 2020 – December 2020. The district continues to evaluate which policies, regulations and/or forms would be most critical for families and students who speak a foreign language. While nearly all translation is done in Spanish, it should also be noted that the district is beginning to translate some documents into Vietnamese and Mandarin.

## Administrative Policy & Regulation

2020-21 Quarterly Report (2 of 4)

September 2020 – December 2020

### NEW

Title	Summary
<a href="#">ACB-AP: All Students Belong</a>	In September 2020, the Oregon State Board of Education adopted temporary OAR 581-022-2312 – All Students Belong. The rule is aimed to protect some of our schools' most marginalized students, staff and others. The rule requires that districts, ESDs, public charter schools and others receiving state funding for education adopt a policy prohibiting symbols of hate and addressing bias incidents by January 1, 2021.
<a href="#">ACB-AR: Bias Incident Complaint Procedure</a>	OAR 581-022-2312 – All Students Belong, requires a process to address bias incident complaints.
<a href="#">JHH-AP: Student Suicide Prevention</a> <a href="#">BLS Student Suicide Prevention Plan</a>	SB 52, also known as Adi's Act, passed in the 2019 Legislature, directs districts to adopt a policy requiring a comprehensive plan on student suicide prevention for students grades K-12. Bend-La Pine Schools' Suicide Prevention Protocol Plan meets the requirements set forth in JHH-AP.

### REVISED

Title	Summary
<a href="#">EEACCA-AR: District Photo / Video Equipment Use</a>	Updated to include information on who can view and access camera footage, storage, retrieval and security processes.
<a href="#">GBEB-AP: Communicable Diseases (Staff)</a>	Clarification of district and employee responsibilities.
<a href="#">GBEB / JHCC-AR: Communicable Diseases (Students &amp; Staff)</a>	Clarification on employee reporting, work attendance, and notification to align with district leave practices.
<a href="#">IKA-AR: Grades &amp; Credit</a>	Updated to include Conditions for Alternative Learning Experiences to provide clarity on how the district will award credit for students in atypical situations (homelessness, foster care, hospitalization, etc.) Also includes provisions for 2020-21 middle and high school grading.



## **ACTION ITEM: Approval of the 2021-22 Alternative Learning Options Contracts**

**PRESENTED BY:** Chair Douglass

### **EXECUTIVE SUMMARY:**

At the December 8, 2020 school board meeting, Kathy McCollum, with the High Desert Education Service District, presented the Alternative Learning Options Contracts Evaluation report.

As the following executive summary states, the contract programs of COIC, J-Bar-J, Academy at Sisters, Oregon Youth Challenge; and charter schools, Bend International School and Desert Sky Montessori, are all meeting the conditions set forth in their respective contracts. McCollum's recommendation is that the board accept the evaluation reports as written and approve new contracts for the 2021-22 school year for all the Contract and Charter Schools evaluated.

### **RECOMMENDED MOTION:**

I move to approve the recommendation to approve the Alternative Learning Option Contract and Charter School Evaluations as presented at the December 8, 2020 board meeting, and to approve new contracts for the 2021-22 school year for all the Contract and Charter Schools evaluated.

## **EXECUTIVE SUMMARY CONTRACT ALTERNATIVE EDUCATIONAL PROGRAMS 2019-20**

**Prepared by Kathy McCollum**

In accordance with OAR 581-022-1350, Bend-La Pine Schools are required to annually evaluate alternative learning programs, i.e., Contract Schools under ORS 336.615 and Charter Schools under ORS 338.095. Documentation is required and must be returned to Bend-La Pine Schools no later than 30 days prior to the annual board review. A copy of the district's written evaluation shall be provided to the program coordinator upon completion. This Administrative Regulation is included in this Executive Summary as **Attachment A**.

Summary results for the 2019-20 school year are included as **Attachment B** and are titled *Contract/Charter School Qualifiers – 2019-2020*. Data from the matrix qualifiers include: 1) students served; 2) assessment results; 3) credits earned; 4) students achieving a high school diploma; and 5) students achieving a GED. This data has been graphed and is included as **Attachment C**. Contract and Charter Schools' Smarter Balanced Assessment Results for school year 2019-20 are not available, as assessments were not administered due to COVID-19.

A written statement from the Bend-La Pine School District Business Office, **Attachment D**, confirms that for the fiscal year 2019-20 all independent Alternative Learning Option (ALO) providers and Charter Schools have submitted financial and enrollment information as required, and that all providers are in compliance with their contracts regarding expenditures.

For the purposes of ORS 336.635(1), all private alternative education programs receiving public funds must comply with the Private Alternative Education Standards established by the Oregon State Board of Education. Each private alternative education program must register with the Oregon Department of Education. Applications are due by March 31, although were extended to May 29, 2020 due to COVID-19. Included in this report are letters from ODE, which verify the contract programs sponsored by Bend-La Pine applied within the required timelines and have been approved for the 2020-21 school year. These contract programs include COIC, J-Bar-J, Academy at Sisters, and Oregon Youth Challenge.

Goals set for the 2019-20 school year for the Contract and Charter Schools were reviewed during the evaluation cycle, and goals for the 2020-21 school year have been established.

Included with this Executive Summary are the 2019-20 evaluation reports for:

- 1) Bend International School (BIS)
- 2) Desert Sky Montessori School
- 3) COIC Bend and La Pine Centers
- 4) COIC Juvenile Detention Program
- 5) J Bar J Transitional Program
- 6) The Academy at Sisters
- 7) Oregon Youth Challenge Program (OYCP)

The most significant accomplishments of these programs for 2019-20 are:

- Bend International School: Completed and finalized solar ready plans with the BIS Green Team, Board, and builder to build the BIS Gym, a globally sustainable project with student and community involvement. Construction is underway and scheduled to be completed Winter 2021; BIS was the only charter school in our region awarded the SIA grant, to be funded directly to BIS, through the Oregon Department of Education! Created groundwork for a new committee, the Social Justice and Equity Committee, formed of BIS Board Member, Staff, and Parents to carry out planning for increasing diverse resources, curriculum, and strategies to build success and inclusion for all.
- Desert Sky Montessori: In DSM's third year, their program extended to 5th grade and added a 7th classroom, to complete all elementary grades. Even with the COVID-19 interruption, they continued to grow as a community that values and prioritizes a comprehensive Montessori program with high quality teachers and materials, and develops strong family connections.
- COIC: Assisted with 60 graduates and 5 GEDs during COVID-19; Had a Drive through graduation ceremony with 87 attendees; Obtained GED Testing Service permission to administer paper GED exams - the only non residential program in the US with this ability. This will enhance GED testing for 2020-21 program year; Ran two work crews for the US Forest Service (under OSHA approved guidelines); Awarded HECC GED Wraparound Grant for \$42,000 for 2020-21. Placed 12 La Pine youth in paid work experiences Before COVID-19 shutdown!
- J Bar J: Successfully graduated twenty-three students, thirteen with diplomas and ten with GEDs in the 2019-20 school year. A new CTE Basic Construction Program moved forward with the opening of a brand new CTE building and having two teachers receive certification to teach the NCCER curriculum. J Bar J was also awarded a GED Wraparound Grant for \$72,000 to provide ongoing development of its CTE Basic Construction program by hiring a full time CTE teacher as well as purchasing Paxton/Patterson Construction modules as part of our hands-on curriculum.
- The Academy at Sisters: The completion of a Science lab funded by a local donor. The new lab will allow the Academy at Sisters to move forward with its long-term goal of eventually becoming accredited as a STEM school.
- Oregon Youth Challenge Program: Nationally recognized for achieving a 97% program completion rate for students enrolled at the time of COVID's shift to a full distance learning model, meeting all National Guard Bureau requirements. Additionally, the significant increase of individualized academic instruction for all students through the addition of an FTE Language Arts Teacher, and the implementation of an Academic Support Class providing weekly 1-1 and small group direct instruction for our significantly impacted student population (>33% students are identified with special educational needs) struggling with essential skills deficits, in order to successfully meet rigorous academic goals.

All Contract and Charter Schools evaluated have met the conditions set forth in their respective contracts.

**Recommendations:**

I recommend that the Bend-La Pine School Board:

- 1) Accept these reports as written.
- 2) Approve new contracts for the 2021-2022 school year for all the Contract and Charter Schools evaluated.