

BEND-LA PINE SCHOOLS

Administrative School District No. 1

Deschutes County, Oregon

ADMINISTRATIVE REGULATION

Name: Capital Improvement – Educational Program

Section: Facilities

Code: FEA-AR

To ensure all new and remodeled facilities are designed to best implement the educational program, the superintendent will provide for detailed educational specifications prior to design and construction of new buildings or major renovation of existing buildings. These specifications will include descriptions of:

1. All activities that will take place in the building;
2. The curriculum to be housed in the building;
3. Specific architectural characteristics desired;
4. The facilities needed, equipment requirements, space relationships to other facility elements and ready accessibility and usability by persons with disabilities;
5. Pertinent budget and other governing factors.

The educational specifications shall reflect the following established policies and practices unless specifically approved by the board:

1. Schools shall be structured and designed to serve grades Kindergarten-5 for elementary schools, 6-8 for middle schools, and 9-12 for high schools.
2. Design capacity at each school shall be limited to 600 students for elementary schools, 800 students for middle schools, and 1,500 students for high schools.
3. Minimum site size for new school development shall be 15 acres for elementary schools, 25 acres for middle schools, and 45 acres for high schools. If an urban infill elementary is planned, a minimum site size of 7 acres is required.

The preparation of educational specifications serves a two-fold purpose:

1. To clarify and consolidate the thinking of administration, staff, Board and community on the needs, desires and objectives of the educational program to be conducted within the proposed new building; and
2. To organize this information in a manner an architect can easily and clearly interpret that.

The Board, superintendent, staff, student and citizen representatives and the architect should be involved in developing educational specifications. Consultants may be used when deemed necessary by the superintendent and the Board.

Legal References:

ORS 195.110

ORS 332.072

ORS 332.155

Reviewed: 11/16/09

Approved: 11/16/09