

BEND-LA PINE SCHOOLS

Administrative School District No. 1

Deschutes County, Oregon

ADMINISTRATIVE REGULATION

Name: Criteria for Independent Contractor

Section: Fiscal

Code: DJA-AR

To determine whether a person should be paid through Payroll or as an independent contractor, certain criteria must be met. (See attached forms for determination)

If an individual does not meet the criteria to be treated as an independent contractor, then they should be paid as an employee. In order to pay an individual through Payroll, Human Resources must be involved so they may implement labor contracts and appropriate personnel procedures.

BDGOV A.4

DJ-AR

Reviewed: 1/10/08

Approved: 2/21/08