

Bend-La Pine Schools
Bend, OR 97703
January 8, 2019

Regular Meeting 5:30 p.m.
 Executive Session Immediately Following

The Board of Directors of Bend-La Pine Schools will meet in a regular meeting on January 8, 2019 at 5:30 p.m. in room 314 followed by an executive session under ORS 192.660(2)(f) and (2)(i) at the Education Center, 520 NW Wall Street, Bend OR.

Agenda

Call to Order	Chair High
Pledge of Allegiance	Chair High
Review of Agenda	Chair High

Consent Agenda

Approval of Minutes – December 11, 2018 <i>Reference: ORS 192.650 and ORS 332.057</i>	Chair High
Approval of Personnel Recommendations <i>Reference: ORS 332.505</i>	Jay Mathisen

Public Input

This is the time provided for individuals to address the Board. Visitors who wish to speak must sign up prior to the beginning of the meeting on the sign-up sheet provided. Visitors are asked to state their name and topic and have a maximum of three minutes to address the Board.	Chair High
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National Board Certified Teacher – Pinning Award Presentation

Action Items

New Elementary School Name	Chair High
Approval of 2019-20 Alternative Learning Options Contracts	Chair High

Reports

Education Foundation Update	Superintendent Mikalson
Financial Update	Roy Burling
HB 3681 : Open Enrollment Sunset Provision	Superintendent Mikalson

Discussion Items

Board Committee Updates	Chair High
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Board Comments

Adjourn

Accessible Meeting / Alternate Format Notification

This meeting location is accessible. Please contact Bend-La Pine Schools at 541-355-1001 if you need accommodation to participate in the board meeting. Please call at least three days prior to the scheduled meeting date. Thank you.

**Bend-La Pine Schools
Bend, OR 97703**

The Board of Directors for Bend-La Pine Schools met in a regular session on December 11, 2018 at the Education Center, 520 NW Wall Street, Bend, OR.

Board Members Present

Andy High
Peggy Kinkade
Carrie Douglass
Stuart Young
Ron Gallinat
Cheri Helt
Julie Craig

Call to Order

The meeting was called to order at 5:30 p.m. by Chair High. The Pledge of Allegiance followed.

Public Input

Chair High reviewed the process for public input.

Janelle Rebick, BEA President, addressed the board about funding issues that plague the district and Oregon public schools. She noted electives, mental health services, and class size as being some of the largest areas of need; and that the QEM shows state school funding is close to \$2 billion short each biennium. Rebick noted Governor Brown's proposed budget is one that brings Oregon closer to full funding than ever before and is the best chance public schools have had in over a decade. Rebick read aloud a resolution in support of school funding and asked board members to join Oregon educators and support increased funding. Chair High thanked Rebick and all the teachers in attendance for their advocacy and said the board would bring the resolution to the January 8 board meeting for discussion and possible action.

Chair High recessed the regular meeting at 5:38 p.m. The meeting resumed at 5:45 p.m.

Matt Payne, parent, addressed the board about the proposed attendance areas that affect his neighborhood in Awbrey Butte. He said a letter would be coming from the Awbrey Butte HOA to further explain why the proposed boundaries will place an undue burden on the neighborhood of Awbrey Butte and also to highlight other boundary options that he asked the district to consider. Payne shared concerns about the potential loss of neighborhood / community connection and does not feel it is in the best interest for his students to have to change schools.

Timothy Dewey, parent and resident of Awbrey Butte, echoed Payne's comments and added concerns of safety, traffic, commute times and further issues of neighborhood / community impact. He feels the proposed boundaries are unreasonable and would force his neighborhood to have to commute and participate in school activities outside of their established home area.

Tara Dewey, parent, shared her concerns of the proposed boundary changes and her desire to have her children and neighbors continue to attend their same schools. She asked the board to consider commute times and safety in their decision.

Kyle Fleming, parent and resident of Awbrey Butte, shared his concerns for the proposed boundary changes and questioned future boundary changes that would again change the attendance areas of their neighborhood. He too shared concerns of traffic, commute time and driver safety in harsh weather conditions. Fleming suggested Mt. Washington Drive be considered the boundary for the new elementary school as a fair compromise for the district to consider.

Nicole Hanover, parent and Awbrey Butte resident shared her child's negative emotional response to the possibility of having to change schools. Hanover does not want the community / neighborhood of Awbrey Butte to be shaken up and asked that the district consider a different option.

Chair High asked Superintendent Mikalson where the district is at in the attendance area review process. Mikalson said the Attendance Area Committee has been working over the past months to determine new elementary school boundaries as the district prepares to open a new elementary school in Fall 2019. On Dec. 4 and 6th the committee hosted public meetings to share three proposed maps with community members. Committee members are taking feedback received at the meetings along with survey data into consideration as they prepare a recommendation for Mikalson to consider. Mikalson said the committee's recommendation will come to him in late January / early February and from there he will make a final decision for elementary attendance areas that will be effective for the 2019-20 school year.

Consent Agenda

Ron Gallinat moved to approve the Consent Agenda. Carrie Douglass seconded the motion. Unanimous approval.

Action Items

❖ Instructional Time Flexibility & Optional Instructional Hours Exemptions

Chair High reviewed the executive summary in the board packet and the district's recommendation to support. **Ron Gallinat moved to approve the Instructional Hours Flexibility and Optional Instructional Hours exemptions as outlined in the executive summary. Carrie Douglass seconded the motion.**

Cheri Helt commented on her support for high school students to have flexibility within their schedule, but not less education. She noted her desire is to make sure students can have a full schedule if they want to and/or need to. She believes that students should have access to four, full years of high school education. Peggy Kinkade agreed and feels this is a move in the right direction. Douglass also agreed.

Unanimous approval.

Reports

❖ New Elementary School Naming Committee Recommendation

Superintendent Mikalson introduced Kevin Gehrig and reviewed the new elementary school naming process, explaining the role of the naming committee and board. Board members will consider the recommendations presented tonight and Mikalson said the community could anticipate a decision from the board after the new year.

Kevin Gehrig, principal of the new elementary school, said he is thankful to have an opportunity to lead and name the new school. He introduced members of the naming committee, a mixture of district staff and community members: Erin Micken, Amber Linn, Allison Harris, Jen Salari, Kendall Erickson, Tasha McFarland and Gary Timms. Gehrig reviewed the process the committee used, sharing that there were just over 375 suggested names submitted and using the naming criteria established by the board, the committee narrowed the list with a focus on identifying names that reflect the values, vision, character and goals of the district and community. The committee researched and consulted with the Bend Historical Museum and recommended the

following names for consideration: North Star Elementary, Ruth Reid Elementary, and Florence Drake Elementary.

Carrie Douglass asked Gehrig, of the three names, if there was a committee favorite. Gehrig said North Star Elementary rose to the top for the committee. Peggy Kinkade thanked Gehrig and the naming committee, adding she likes all three options, the process and rationale used, and feels the committee met the spirit of the naming process. Cheri Helt agreed, adding this is the best naming process she has been a part of and shared her appreciation for the thoughtfulness and consideration put into the recommendation. Stuart Young agreed, and said it will be a tough decision for the board.

❖ **Alternative Learning Options Evaluation Report**

Superintendent Mikalson introduced Kathy McCollum, HDESD Alternative Learning Options Coordinator, to share the Contract and Charter School Evaluation report. McCollum thanked the board for their time and said all contract and charter schools have done a wonderful job this past year. She reviewed the standards set by state law and revisions to the matrix so the evaluation report is more understandable and useful. All contract and charter schools met all required standards. McCollum's recommendation is to accept the evaluation report as written and approve new contracts for the 2019-20 school year.

McCollum noted significant accomplishments made over the past year:

- Bend International School planned for and completed a facility expansion which has allowed them to increase their enrollment capacity by 15.
- Desert Sky Montessori successfully opened this year with 106 students.
- COIC improved their GED graduation rate with 191 students completing their GED and 116 students receiving their high school diploma in 2017-18.
- J Bar B established an on-site GED testing center allowing for seven students to complete their GED in 2017-18.
- The Academy at Sisters received a \$25,000 wellness grant to add increased physical activity, as well as mindfulness, meditation and yoga classes.
- OYCP is planning for an expansion of their facility to add 24 more female and 60 more male students, bringing their total enrollment capacity to 240 students.
- ODE is currently assisting with revamping administrator and teacher evaluation practices at all of the charter and contract schools.

Ron Gallinat asked to hear more about COIC's GED and graduation rate increases. John Bouchard attributed the increase to the support from the district and school counselors who are helping identify struggling students early on. With early identification, COIC is able to support and get students back into their regular school with successful outcomes. Carrie Douglass asked about BIS and DSM's academic success measures and thoughts on their results. Each charter shared about their assessments, results and efforts each are making to track data trends, etc. Douglass noted the importance of measuring success and would like to know more about charter school assessment data in future ALO evaluation reports.

Peggy Kinkade asked what a typical day is like for a student at COIC. Bouchard shared students alternate between direct instruction and self-directed learning (online courses). Staff members help students focus on tasks and continually work with students to engage, connect and establish trust. He said about 79% of students are on free and reduced lunch and many are apprehensive at first to connect with staff. Many COIC staff members are adding endorsements to their teaching licenses in an effort to help support students and he added that a recent grant award will help give students the opportunity to try out community college courses while they attend COIC which is very exciting.

Kinkade asked if students in the private DSM preschool program have an advantage in charter school enrollment. Julie Borgia, Head of School, said an advantage would only apply to siblings of students currently enrolled.

Cheri Helt asked about OAKS assessment still being used. Mikalson explained that OAKS is considered the umbrella for all state assessments, including SBAC. Helt agreed with Douglass, and would like to see assessment data for charter schools. She also asked for ideas on how the regular school system could do a better job supporting students. Bouchard said it's not a failure of the school system, it's a failure of these student's social environment that lands them in alternative settings. The fact that there are so few students in these programs is a tribute to the efficacy of the school system. Pam Price agreed, and said what her students and their families need most are wrap around services which is a community-wide issue.

Stuart Young complimented all of the contract and charter school programs and is pleased with the improvement he has seen over the years. He appreciates the opportunity these programs provide for students and thanked all for the passion and commitment they bring to their programs. Chair High agreed and appreciates the compassion and service these programs provide students. High noted the board will take action on the evaluation and 2019-20 contracts at the next school board meeting and thanked McCollum for the report.

Cheri Helt asked for a Point of Personal Privilege and said she would like the board to consider taking action tonight on the funding resolution presented by Janelle Rebick earlier. Chair High clarified what resolution number would be assigned to the resolution. Andrea Wilson answered 1878.

Cheri Helt moved to approve Resolution 1878 as written to support educational funding. Carrie Douglass seconded the motion. Unanimous approval.

Chair High said Wilson will put the resolution into the proper format, get the necessary signatures and send a copy to Rebick once complete.

❖ **Board Ends Report**

Superintendent Mikalson presented his Board Ends Report, with a focus of updating the board on measures and expectations set in the eight Board Ends. Peggy Kinkade asked Mikalson if there is any area of concern in the information presented. He said areas of hope and engagement are ones he would like to continue to drill down and focus on improvement in, not only our schools, but in the community. Helt asked if there was a way to further break down the hope and engagement questions of the survey. Mikalson said the data comes from Gallup and the district's trends match that of the nation; hope tends to decrease by level as students become older. He will send the board the questions that are a part of the Gallup survey. Discussion ensued on the difficulty in measuring certain areas that the board and district consider valuable and strategies to support students and staff.

Stuart Young said he was happy to see an increase in both graduation rates and the freshman on track percentages. Julie Craig asked if GED completers were counted in the graduation rates. Mikalson said students are awarded credit for passing GED scores and are able to use those credits when they reenter school toward the credits required for earning a diploma. Chair High reminded board members the Board Ends report is the first part of Mikalson's evaluation process. He and Douglass will work to gather scores and feedback from each of the Executive Limitation reports to complete the remainder of Mikalson's evaluation.

❖ **Administrative Policy & Regulation Update**

Superintendent Mikalson reviewed the executive summary and noted the report in the board packet summarizing the policy and regulation updates that have occurred since the last report to the board in September.

Discussion Items

❖ Board Committee Updates

Peggy Kinkade shared an update on the work of the Shareholders Board Committee. She noted the recent boundary meetings provided board members an opportunity to connect with community members and said the board will be a part of the Latino Family Night on January 22 as well as the Hope, Help and Heal meetings in Bend and La Pine later this spring. Kinkade proposed board members be present at these upcoming meetings to engage with community members and then set aside time immediately after to debrief. Chair High added that board committee members will also be meeting with BEA leadership and members to connect and listen about current concerns.

Cheri Helt shared an update on the work of the Advocacy Board Committee and the work being done to move forward a bill in support of ACT.

Carrie Douglass shared an update on the work of the Boardmanship Board Committee. Creating a more systematic review and revision process for the Board Ends has been a major focus of their work, with a specific focus on the best way to utilize data. She said the committee is preparing to bring a proposal to the next board meeting for further discussion. The committee is also in the beginning phases of creating an onboarding process for new school board members. Chair High said the board retreat will take place in July, a specific date and location details will be forthcoming.

❖ OSBA Legislative Policy Committee : Position 3 Vacancy

Chair High said OSBA is seeking candidates to fill Position 3 on the Legislative Policy Committee. The vacancy comes from Helt's resignation due to her election to House District 54 in the Oregon Legislature. High reviewed the application and appointment process OSBA plans to use for filling the position.

Board Comments

Cheri Helt shared about recent boundary meetings she attended and thanked Kinsey Martin for her leadership and efforts to engage with the Latino population about the boundary process. Helt also thanked the teachers who came to the meeting tonight.

Chair High congratulated the Summit High School girls cross country team for winning the national championship.

Meeting adjourned at 7:36 p.m.

Recorded by: Andrea Wilson

DATE: January 2, 2019

TO: Shay Mikalson, Superintendent
Board of Directors for Bend-La Pine Schools

FROM: Debbie Watkins, Director of Human Resources – Classified
Jon Lindsay, Director of Human Resources – Certified

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resource Department recommends approval of the following hires, resignations and retirees at the school board meeting on January 8, 2019. All Hires are subject to successful drug testing, background check, and Oregon licensure.

CERTIFIED HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Purdy, Sean	Art Teacher PS107593TMP	Pacific Crest MS	Temporary Part Time .50 FTE	01/08/2019
Sipila, Patricia	Spanish Teacher PS107605	Pilot Butte MS	Temporary Part Time .667 FTE	01/08/2019

CERTIFIED RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
Dallas, David	Primary Teacher	Amity Creek Elementary	11/29/2010 – 12/31/2018
Parker, Emily	SRC MS Teacher	La Pine MS	08/27/2001 – 06/30/2018

CERTIFIED RETIRE/REHIRES

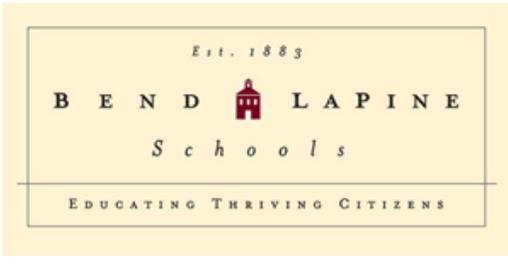
NAME	POSITION	LOCATION	HIRE/RESIGNED DATES

ADMINISTRATIVE HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE

ADMINISTRATIVE RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES



HUMAN RESOURCES

Education Center

*520 N.W. Wall Street
Bend, Oregon 97703-2699
(541) 355-1100
Fax (541) 355-1109*

January 3, 2019

TO: Shay Mikalson, Superintendent
Bend-La Pine School Board of Directors

FROM: Jon Lindsay, Director of Human Resources – Licensed Staff
Debbie Watkins, Director of Human Resources – Classified Staff

RE: Classified Recommended Hires, Resignations and Early Retirement and Rehires.

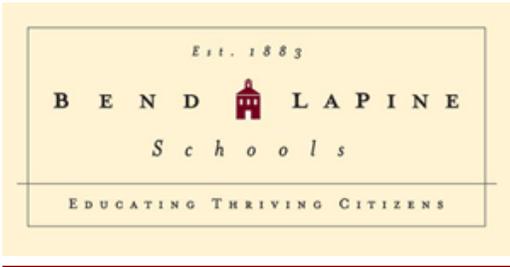
The Human Resources Department recommends approval of the following hires, resignations, retirements, early retirements and rehires at the School Board meeting on January 8, 2019

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Beemer, Jamie	#107604 Relief Bus Driver	Transportation	Reg 6.0 hrs / day	12/06/18
Newton, Jennifer	#107606 Records Clerk	Education Center	Reg 8.0 hrs / day	12/27/18
Reynolds, Kent	#107607 Bus Driver	Transportation	Reg 3.75 hrs / day	12/11/18
Stillwater, Amy	#107398 Nutrition Server I	W.E. Miller	Reg 3.0 hrs / day	12/14/18
Wilhite, Linda	#107398 Nutrition Server I	Cascade	Reg 3.25 hrs / day	12/14/18

Classified Resignations

Name	Position	Location	Resign Date
Allen, Ann	Bus Monitor	La Pine Transportation	10/10/16 – 11/14/18
Carlan, Anthony	Relief Driver	Transportation	11/05/18 – 12/02/18
Eastman, Della	Bus Driver	Transportation	Revision - Rescinded resignation from December's board report dates of 03/20/17 – 12/22/18
Guevara, Rachel	Nutrition Server I	Realms Middle	09/28/18 – 12/21/18
Kirbs, Lisa	Nutrition Server I	R.E. Jewell	11/13/17 – 12/04/18
Rincon, Sandra	EA – Inclusion	Ponderosa	11/27/18 – 12/14/18
Rodgers, Jason	EA – Alternative Education	Marshall	09/01/15 – 02/02/18
Smith, Jill	Nutrition Server I	High Desert	10/01/18 – 12/21/18
Zavala, Lesley	School Secretary I	Bend High	02/06/18 – 12/21/18



HUMAN RESOURCES

Education Center

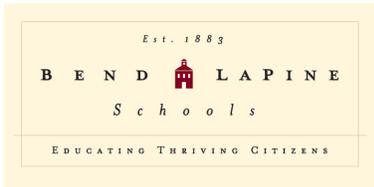
*520 N.W. Wall Street
 Bend, Oregon 97703-2699
 (541) 355-1100
 Fax (541) 355-1109*

Classified Retirements

Name	Position	Location	Resign Date
Van Noppen, Sandra	EA – Inclusion	R.E. Jewell	Revision – Rescinded retirement from the December board report dates of 09/25/96 – 06/13/19

Classified Early Retirement – Rehire for the 2018-19 School Year

Name	Position	Reason	Rehire Date
Castaneda, Ortenica	EA – Inclusion	Rehire through 06/13/18	02/01/19
Holland-Fox, Sara	EA – Inclusion and Instruction	Rehire through 6/13/19	01/01/19



ACTION ITEM: New Elementary School Name

PRESENTED BY: Chair High

EXECUTIVE SUMMARY:

At the December 11, 2018 school board meeting, the new elementary naming committee presented their process and three names for consideration for the new elementary school to the board: North Star Elementary School, Ruth Reid Elementary School and Florence Drake Elementary School.

As the Naming of Facilities Process describes; the final list of names shall be presented to the board in a public meeting. The list of names presented will include names, rationale and a summary of the naming committee’s process, discussion and research. Discussion of the recommended names shall take place in a public meeting at least one board meeting prior to the board voting on the name. The final decision of a facility name rests with the board.

The New Elementary School Naming Committee Recommendation and Naming of Facilities Process follow this executive summary.

RECOMMENDED MOTION:

I move to approve the new elementary school located in NW Bend near OB Riley and Cooley roads be named _____

Naming Bend's Newest Elementary School

December 2018

Our Process

We initiated the process by creating a team of community members, school staff members and district staff. Our committee included Tasha McFarland, Kendall Erickson, Allison Harris, Erin Micken, Jen Salari, Amber Linn, Kevin Gehrig and Gary Timms.

We surveyed the community for elementary school name suggestions and received over 375 submissions. These suggestions included a wide variety of names, places and themes. We began to narrow the comprehensive list of recommendations by eliminating all duplicates, all names similar to current school names and all school names that already existed in the state of Oregon.

We then used the Bend-La Pine Schools facility naming policy to further narrow our list with a focus on identifying a name that reflects the values, vision, character and goals of our school district and community. This narrowed our list to roughly 30 names, including places, themes and people. Our team then used a ranking system to rank these names in order of significance for our team.

At this point we completed research for the top 6-8 names and reported back to the committee. Based on our research and further discussion we narrowed our list to three names for our newest elementary school.

We conducted additional research on these names, including consultation with Bend Historical Museum. After sharing the additional research and discussing the three possibilities our team unanimously agreed to move ahead with three names. Our team is excited to submit the following elementary school names to the Bend-La Pine School Board.

North Star Elementary School

The North Star is within the constellation Ursa Minor, the Little Dipper. It is the brightest star in the constellation and remains constant. The North Star is universally significant and would be an appropriate name for the northern most school in the Bend-La Pine School District.

Throughout history, it has been a reliable navigational tool for tribes, explorers and sailors. Slaves traveling along the Underground Railroad used it as a beacon for freedom. The Navajo Tribe found the North Star to be a source for stability, focus and tranquility. Some consider a person's "true north" to be the internal compass that guides a successful life path. Peter H. Reynolds depicts this notion in his children's book, "The North Star".

Students of North Star Elementary will connect to the theme by being curious learners who seek, explore and reach for the stars. These bright minds will feel constant support from the school community throughout their elementary journey and beyond.

Ruth Reid Elementary School

In 1914 when the new Bend high school was built, the school board decided to name the school Reid School. The board felt that Reid's distinguished accomplishments as an educator justified the naming of the school after her maiden name, Reid.

Ruth Reid moved to Bend, Oregon from New Brunswick, Canada in 1904 to begin teaching in Bend's one room school house. In addition to her teaching job she wrote and taught curriculum for high school students in an afterschool program. Later, when the formal school opened, she was promoted to principal. "Ruth was popular with both her students and fellow teachers." She was, "practically the pioneer teacher and builder of the Bend school system." Although her teaching career was brief, Reid has many impactful achievements such as writing curriculum, founding Bend's first high school, and becoming Bend's first principal. Following her teaching career, she and her husband became leaders in society and community service. She was president of the woman's club and was as popular and valuable as her husband H.J. Overturf.

Reid was a progressive educator that looked to improve the future of her students. Reid was part of the High School Movement of the early 20th century. In a time when 18% of students were going to high school, she brought high school to this budding town. This is a quality we want to see in our students and teachers and feel that she reflects this desirable trait. Reid was a visionary. She was an early proponent of the woman's suffrage movement. When all eyes were watching Oregon's first woman vote she was one of the first to cast her ballot in Bend. Reid also had an adventurous spirit, yet another attribute we value and want to instill in our learners.

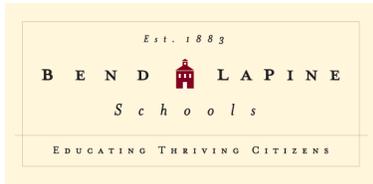
Florence Drake Elementary School

"Stop the Wagon!" cried Florence Drake. Alexander and his wife Florence were on their way from cold Minnesota to sunnier climates in search of a new life in a new region. The innovative legislation encouraged them to establish an irrigation district and resell land for homesteads. Florence was so persuasive the couple decided to stop here and camp along the banks of the Deschutes River. She fell in love with the beautiful surroundings and influenced her husband to stay and build their homestead on our very own Drake Park.

Florence Drake was an avid outdoorsman known for her charm, grace and love of children. This 1900s business woman was a trailblazer, partnering in her husband's business endeavors. Her influence determined Bend's location and shaped its development in the early years.

These intrepid founders of Bend established the Pilot Butte Development Company, platting and selling lots to construct Bend's historical downtown. They built our first sawmill, power plant and water system. It was their influence that brought the railroads to Bend instead of farther east as originally planned. The irrigation districts they developed continue to provide Central Oregon with water 118 years later. Florence was known to give instructions to workmen, sign business documents and insist on street locations.

She died in 1933 but we will be ever grateful that she encouraged her husband to stop their investment journey here.



Bend-La Pine Schools

Naming of Facilities Process

Board Approved: June 12, 2018

Executive Limitation 7 – Facilities states:

The Superintendent shall not fail to develop a formal naming process which includes bringing all name recommendations to the school board for final approval. This includes naming of new schools or support facilities, naming of part of a school campus or building (e.g., a library, athletic field, gymnasium, or auditorium), or for changing the name of an existing facility.

Final decision of a facility name rests with the Board. This includes naming of new schools or support services facilities, naming of part of a school campus or building (i.e., library, athletic field, gymnasium or auditorium), or for changing the name of an existing facility.

To meet the requirements of EL 7; Bend-La Pine Schools will use the following processes:

New Schools and Support Services Facilities

1. Naming Committee

The Superintendent or designee will establish a naming committee. The naming committee shall be comprised of a broad representation of stakeholders of the school or site. Suggested committee members include the following representation: student(s), current principal(s), current certified and classified staff members, parent(s) and maintenance/facilities staff member(s). The naming committee will set a timeline for choosing a name in a timely fashion, consistent with the scheduled opening of the new school or facility.

2. Solicitation for Names & Naming Criteria

The naming committee will solicit name suggestions through a public process from community members, staff and students. Names for a new school or facility may be derived from the following:

- People: names of distinguished individuals who have made outstanding contributions to the community and education, who have demonstrated leadership in fields of education, arts and sciences, or public service, or who reflect the history and character of the community. Names to be considered are of persons or group of persons who have been deceased at least five years.
- Places: names of recognized historical and geological landmarks or areas, geographic points of interest, or reflect national, state or local history.
- Themes: thematic names which reflect the cultural and historical character of the community, or names which reference the indigenous and characteristic flora and fauna.

The Board recognizes that unusual circumstances might arise where a name from outside the above categories or an exception to specific criteria could be considered. The Board shall publicly state the intent to consider an exception and provide an opportunity for a public

hearing on the proposal at a regular board meeting prior to voting on any exception to these guidelines.

3. Selection of Name Recommendations

The naming committee, whenever possible, shall follow naming guidelines which include:

- The name will reflect the values, vision and goals of the district.
- The name will be known to, and significant to, the community and people of the district.
- The name will not conflict with other schools in the district or surrounding districts.
- The use of names of living persons will be avoided unless circumstances warrant an exception.
- If an individual's name is considered, that individual must embody exemplary qualities that serve as a model of excellence. He or she must also have made a significant contribution to Bend-La Pine Schools, the local community, state or nation or otherwise have a strong connection to the district.

The naming committee shall consider all submitted names and narrow the names to a list of no more than three to present to the Superintendent or designee. The naming committee shall prepare a written recommendation for the Superintendent or designee that includes suggested names, a rationale for each name, and a summary of the naming committee's process, discussion and research.

4. Name Recommendation

The final list of name recommendations shall be presented by the Superintendent to the Board in a public meeting. The list of names presented will include names, rationale and a summary of the naming committee's process, discussion and research. Discussion of the names shall take place in a public meeting at least one meeting prior to the Board voting on the name.

Naming Part of a School Campus

(e.g., a library, athletic field, gymnasium, or auditorium)

The name of part of a school or campus shall be based upon the same criteria as a new school or facility name.

Whenever the opportunity to name a portion of a building is presented, the Superintendent or designee will request that the current principal meet with a group comprised of staff, students, parents, alumni and community members to discuss the proposed name or recommend potential names. The principal shall prepare a written recommendation for the proposed new name or names to be considered for the Superintendent. The Superintendent shall present the proposed name or name(s) to the Board.

Discussion of the suggested name(s) shall take place in a public meeting at least one meeting prior to the Board voting on the name.

Changing the Name of an Existing School or Facility

Existing facilities shall retain their name, regardless of the name of schools or programs within the facility.

Should a proposal to change a school or facility name be made, the proposal shall be presented to the Superintendent or designee. The proposal should include specific reasons why the request is being made and a suggested alternative name that meets criteria outlined above. If the Superintendent or designee

decides changing the school name should be considered he or she will request that the current principal to meet with a group comprised of staff, students, parents, alumni and community members to discuss the proposed change. The principal shall prepare a written summary of the support and / or opposition to the proposed change for the Superintendent.

If the Superintendent agrees with the rationale and there is sufficient support provided from the principal's summary, he or she will submit the proposed name change to the Board.

Discussion of the suggested name change shall take place in a public meeting at least one meeting prior to the Board voting on the name.

Naming Sponsorship

When individuals, corporations or other entities make significant contributions financially, in time and/or money toward a particular facility project, the District shall find appropriate means to recognize the contributions. Recognition may be in the form of signage, public honoring, displays, or other means deemed appropriate by the Superintendent or designee. The Board may consider the naming of a facility or portion of a facility after an individual, corporation or other entity that has made a significant financial contribution to a major project. For consideration, the financial contribution should equal at least 51% of the cost of the project. The Board shall also consider evidence of community support, characteristics of the donor, type of facility, duration of the naming, and conditions that might result in revocation of the name prior to taking action.

Names on Building Plaques

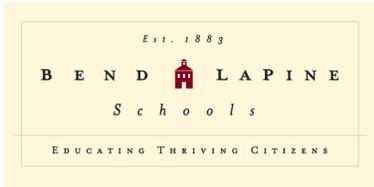
In keeping with the practice to recognize elected officials and others for their efforts and public service in providing new and/or improved facilities to the public, plaques installed on new construction projects will provide at least the following information:

1. Name of the school or building;
2. Opening date;
3. Names of the Board members on the Board at the time action on the construction contract occurred*;
4. Name of Superintendent**;
5. Name of architect;
6. Name of contractor;

At the Superintendent's discretion, names of other individuals whose contributions and efforts made the new facility possible may also be included.

**Names of former and current Board members will be included on the plaque should there be a change in members after action on the construction contract occurred.*

*** Names of former and current Superintendents will be included on the plaque should there be a change in Superintendent's after development has started.*



ACTION ITEM: Approval of the 2019-20 Alternative Learning Options Contracts

PRESENTED BY: Chair High

EXECUTIVE SUMMARY:

At the December 11, 2018 school board meeting, Kathy McCollum with the High Desert Education Service District, presented the Alternative Learning Options Contracts Evaluation report.

As the following executive summary states, the contract programs of COIC, J-Bar-J, Academy at Sisters, Oregon Youth Challenge; and charter schools, Bend International School and Desert Sky Montessori, are all meeting the conditions set forth in their respective contracts. McCollum’s recommendation is that the board accept the evaluation reports as written and approve new contracts for the 2019-20 school year for all the Contract and Charter Schools evaluated.

RECOMMENDED MOTION:

I move to approve the recommendation to approve the Alternative Learning Option Contract and Charter School Evaluations as presented at the December 11, 2018 board meeting, and to approve new contracts for the 2019-20 school year for all the Contract and Charter Schools evaluated.

EXECUTIVE SUMMARY
CONTRACT ALTERNATIVE EDUCATIONAL PROGRAMS 2017-18
Prepared by Kathy McCollum

In accordance with OAR 581-022-1350, Bend-La Pine Schools are required to evaluate alternative learning programs i.e.; Contract Schools under ORS 336.615 and Charter Schools under ORS 338.095, annually. Documentation is required and must be returned to Bend-La Pine Schools no later than 30 days prior to the annual board review. A copy of the district's written evaluation shall be provided to the program coordinator upon completion. This Administrative Regulation is included in this Executive Summary as **Attachment A**.

In October 2006, the Bend –La Pine School Board requested additional information regarding the performance of the Contract and Charter Schools. The results for the 2017-18 school year are included as **Attachment B** and are titled Contract/Charter School Qualifiers – 2017-2018. Data from the matrix qualifiers include; 1) students served, 2) credits achieved, 3) students achieving a high school diploma, 4) students graduating with a Bend-La Pine Schools High School Diploma, and 5) students achieving a GED, have been graphed and are included as **Attachment C**. Contract and Charter Schools' Smarter Balanced Assessment Results are included as **Attachment D**.

A written statement, **Attachment E**, from the Bend-La Pine School District Business Office, stating that for the fiscal year 2017- 2018 all independent Alternate Learning Options (ALO) providers have submitted financial and enrollment information as required and that all providers are in compliance with their contracts regarding expenditures.

Goals set for the 2017-2018 school year for the Contract and Charter Schools were reviewed during the evaluation cycle, and goals for the 2018-2019 school year have been established. Included with this Executive Summary are the 2017-2018 evaluation reports for:

- 1) Bend International School (BIS)
- 2) Desert Sky Montessori School
- 3) COIC Bend and La Pine Centers
- 4) COIC Juvenile Detention Program
- 5) J Bar J Transitional Program
- 6) The Academy at Sisters
- 7) Oregon Youth Challenge Program (OYCP)

The most significant accomplishments of these programs for 2017-18 are:

- Bend International School: Planned for and completed facility expansion by two classrooms, adding for a capacity increase of 15 students (195 in 2017-18; 210 students in 2018-19) and increased existing classroom space
- Desert Sky Montessori: Successfully opened a brand new charter school with 106 enrollments, including employing Montessori trained staff, writing all the necessary policies, developing a working board and connecting with all of our DSM community

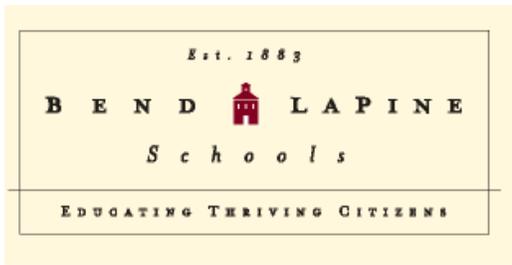
- COIC: Improved the GED and Graduation Rate: 191 students completed GEDs in 2017-18 (94 students in 2016-17) and 116 students achieved their HS Diploma in 2017-18 (45 students in 2016-17)
- J Bar J: Established a GED Testing Center on-site resulting in seven students completing their GEDs in 2017-18
- The Academy at Sisters: Received a \$25,000 Wellness Grant to add increased physical activity, as well as Mindfulness, Meditation, and Yoga classes
- Oregon Youth Challenge Program: Planned for expansion of the OYCP facility to add 24 more girls in Class 58 and 60 more boys in Class 59, bringing the total enrollment capacity to 240 students (4 Platoons).

For the purposes of ORS 336.635(1), all private alternative education programs receiving public funds must comply with the Private Alternative Education Standards established by the Oregon State Board of Education. Each private alternative education program must register with the Oregon Department of Education. Applications are due by March 31 for all private alternative learning education programs receiving public funds. Included in this report are letters from ODE, which verify the contract programs sponsored by Bend-La Pine applied within the required timelines and have been approved for the 2018-19 school year. The contract programs are COIC, J-Bar-J, Academy at Sisters, and Oregon Youth Challenge. All Contract and Charter Schools evaluated are meeting the conditions set forth in their respective contracts.

Recommendations:

I recommend that the Bend-La Pine School Board:

- 1) Accept these reports as written
- 2) Approve new contracts for the 2019-20 school year for all the Contract and Charter Schools evaluated.



Business Office
520 NW Wall Street
Bend, OR 97701
Phone: (541) 355-1000
Fax: (541) 355-1129

January 2, 2019

To: Mr. Shay Mikalson, Superintendent
From: Roy Burling, Business Manager
RE: FY19 2nd Quarter Financial Update

Mr. Mikalson,

This is the 2nd Quarter initial financial update for FY19. This information includes actual data through December 31, 2018 with projections to the end of the fiscal year.

The FY18 ending fund balance, net of the FEMA reimbursement, is \$9.96 million, \$289,492 more than the FY19 beginning fund balance budgeted. The FY18 Comprehensive Annual Financial Report was finished in December. SGA, the district's auditors, issued a "clean" report on the FY18 CAFR.

The Oregon Department of Education released updated State School Fund estimates in October making statewide adjustments for property taxes and student enrollment. As a result the projected total formula revenue increased by \$1.1 million. We now anticipate formula revenue to be about \$300,000 less than budgeted based on the slower growth in student enrollment. We will continue to monitor and adjust the formula revenue during the year.

Estimated FY19 total expenditures are projected to be \$40,000 less than budgeted amount. The FY19 ending fund balance is projected to be \$9.0 million, about \$93,000 more than the adopted budget.

A summary of the investment of 2017 Bond proceeds follows the 2nd quarter financial report.

If you have any questions or would like additional information please let me know.

Bend-La Pine Schools
Statement of Revenues and Expenditures
Fiscal Year to Date as of December 31, 2018 with projections to end of year
General Fund - Operations Sub-fund

	FY 2018-19		
	December 2018		
	Adopted Budget	Projection to Year End	Budget Variance
Resources:			
<u>Beginning fund balance</u>	9,666,008	9,955,500	289,492
Revenue			
Formula revenue:			
Tax revenue	79,606,880	80,400,000	793,120
State school fund	82,775,221	81,578,440	(1,196,781)
Common school fund	1,848,349	1,928,050	79,701
County school fund	275,000	275,000	-
<u>Total formula revenue</u>	164,505,450	164,181,490	(323,960)
Earnings on investments	450,000	565,000	115,000
Local sources - other	1,622,500	1,595,000	(27,500)
Intermediate sources	2,400,000	2,400,000	-
State non-formula resources	475,000	475,000	-
Federal non-formula resources	28,000	28,000	-
<u>Total revenues</u>	169,480,950	169,244,490	(236,460)
<u>Total resources</u>	179,146,958	179,199,990	53,032
Expenditures:			
Salaries, payroll costs and benefits:			
Certified	59,559,072	59,380,500	178,572
Classified	22,090,031	22,058,680	31,351
Administrators and supervisors	7,804,774	7,778,533	26,241
All other salaries	2,378,916	2,643,040	(264,124)
<u>Total salaries</u>	91,832,793	91,860,753	(27,960)
<u>Payroll costs & benefits</u>	48,608,287	48,332,600	275,687
<u>Total salaries, payroll costs and benefits</u>	140,441,080	140,193,353	247,727
Other operating costs			
Utilities & purchased services	17,784,475	17,789,040	(4,565)
Supplies, texts, tools	6,514,918	6,473,530	41,388
Equipment	73,480	306,140	(232,660)
Dues, fees and liability insurance	939,445	951,003	(11,558)
Transfers	4,448,462	4,448,462	-
<u>Total other operating costs</u>	29,760,780	29,968,174	(207,394)
<u>Total expenditures</u>	170,201,860	170,161,527	40,333
<u>Excess of revenues over expenditures</u>	8,945,098	9,038,463	93,365
<u>Fund balance, ending</u>	8,945,098	9,038,463	93,365
As budgeted			
Contingency	500,000	500,000	
<u>Fund balance</u>	8,445,098	8,538,463	
<u>Fund balance, ending</u>	8,945,098	9,038,463	
Fund Balance as a percent of resources			
Contingency	0.3%	0.3%	
Fund Balance	4.7%	4.7%	
Total reserve	5.0%	5.0%	

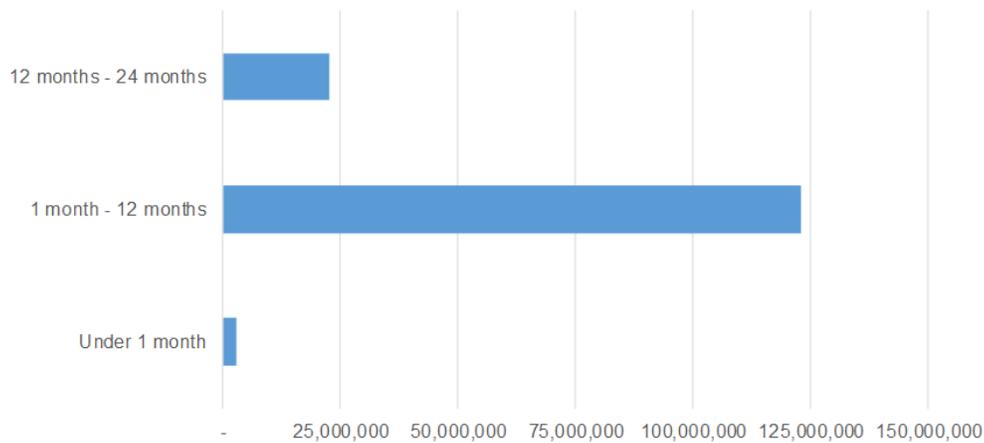
2017 Bond - Investment of Proceeds

November 30, 2018

Distribution by Maturity

Maturity	Number	Market Value	Percent of Holdings	Average Yield to Maturity
Under 1 month	1	3,489,403	2%	2.1%
1 month - 12 months	19	132,293,921	91%	2.5%
12 months - 24 months	1	9,859,770	7%	2.8%
Total	21	145,643,094		

Distribution by Maturity



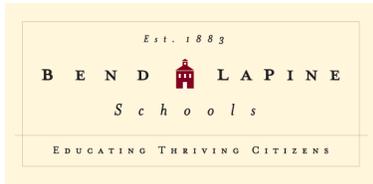
Distribution by S&P Rating

S&P Rating	Number	Market Value	Average Yield to Maturity
AA+	21	145,643,094	2.5%

Distribution by Moody's Rating

Moody Rating	Number	Market Value	Average Yield to Maturity
Aaa	21	145,643,094	2.5%

Issuer	Market Value	% Assets	Yield
Federal Home Loan Banks	35,166,310	24.1%	1.4%
Federal Farm Credit Banks	10,423,794	7.2%	1.5%
Federal Home Loan Mortgage Corporation	14,302,768	9.8%	1.9%
<u>United States Treasuries</u>	<u>85,750,222</u>	58.9%	1.9%
Total	145,643,094		



REPORT: Open Enrollment Sunset Provision

PRESENTED BY: Superintendent Mikalson

EXECUTIVE SUMMARY:

HB 3681, Open Enrollment, was enacted by the 2011 Legislature, creating an additional enrollment option for students wishing to transfer between districts. The open enrollment statute contains a sunset provision, effective July 1, 2019.

Historically, by March 1 of each year, a district school board had to announce and take action on the number of students whom will be given consent through open enrollment for the upcoming school year. Due to the sunset provision, ODE has sent guidance stating that districts should not go through the open enrollment procedure in the spring of 2019 and cannot enroll students through open enrollment for the 2019-20 school year.

As described in ORS 339.133, any student who has transferred into a district through open enrollment prior to the 2019-20 school year remains a resident of the new district and maintains their transfer status. Bend-La Pine Schools will continue to consider, and when practical, approve inter-district transfer students as described in administrative policy

[JECB-AP: Admission of Non-Resident Students.](#)