



## Courtesy Ride Request Form

Courtesy Rider is defined as a student receiving transportation to or from a school other than their school of residence or boundary, as well as living within non-transport boundaries of their school of residence or boundary.

Students enrolled in Magnet, TAG, and Dual Immersion programs will receive transportation utilizing centrally located stops and bus transfers.

One form must be submitted per student.

**Families will be notified early November.**

Student Name:

Student ID#:

School of Attendance:

Grade:

Service Requested: All Day/AM Only/PM Only

Date:

Parent/Guardian (Requester) Name:

Phone:

Email:

### CONDITIONS OF SERVICE:

1. It is the responsibility of the Parent/Guardian to ensure the student's safety to and from the bus stop.
2. Student must live more than one mile from elementary schools and one and a half miles from middle schools.
3. Students are under the authority of the district and the bus driver during the time of bus use and must adhere to the rules governing all students on the bus.
4. Time or mileage may not be added, or the route altered in order to provide courtesy ride service.
5. Bus service may be terminated at any time as a result of:
  - a. Route changes resulting in the bus no longer traveling to the needed stop
  - b. Space is no longer available on the bus
6. No back up transportation will be provided if student misses the bus.
7. Request must be approved, and Parent/Guardian notified BEFORE student is authorized to ride.
8. Approval is for current school year only and must be submitted each year.

I have read and understand the "Conditions of Service"