

**Bend-La Pine Schools
Bend, OR 97703
June 15, 2021**

**Executive Session 5:00 p.m.
Regular School Board Meeting 5:30 pm**

VIRTUAL MEETING NOTICE

To support Governor Brown's orders for social distancing, the Board of Directors for Bend-La Pine Schools will conduct the June 15, 2021, School Board Meeting virtually. Executive session held under ORS 192.006 2(b) and 2(f) will take place at 5:00 p.m. and is closed to the public. The Regular School Board Meeting will begin at 5:30 p.m. and members of the public are invited to watch or listen.

YouTube Live Streaming : <https://bit.ly/BLsboardmeeting>

Join by Phone: 408-418-9388 / access code: 120 484 1403

During the period when meetings are held virtually, the Board of Directors will accept public comment in the following ways:

- Join the Virtual Board Meeting: Please contact Janet Bojanowski, janet.bojanowski@bend.k12.or.us or 541-355-1017, by 12:00pm (noon) on June 15th to confirm your request and receive information on how to log-in to speak during the public comment portion of the meeting.
- Email to: school-board@bend.k12.or.us - please clearly label the subject line as "public comment" and include the topic. All Board members will see the email and as time allows, the comment will be read aloud by a Board member during the meeting.
- Mail to: Bend-La Pine Schools Board of Directors, 520 NW Wall Street, Bend, OR 97703

Agenda

Call to Order	Chair Douglass
Review of Agenda	Chair Douglass
Review of Written Public Comments Received	Chair Douglass

Public Hearing

2021-2022 Budget	Chair Douglass
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Public Hearing

Naming of New Building at Bend Senior High School	Chair Douglass
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Consent Agenda

Approval of Minutes – May 11, 2021, Budget Committee Meeting, and May 11, 2021, Regular Board Meeting <i>Reference: ORS 192.650 and ORS 332.057</i>	Chair Douglass
Approval of Personnel Recommendations <i>Reference: ORS 332.505</i>	Katie Legace, Deputy Superintendent

Reports

Financial Update (4 of 4)	Brad Henry and Leah Bibeau
Policy Update (3 & 4 of 4)	Andrea Wilson

Action Items

Naming of New Building at Bend Senior High School	Chair Douglass
Bend International School Charter Renewal Request	Chair Douglass
Resolution 1912: 2021-22 Board Meeting Schedule	Chair Douglass
Resolution 1913: 2021-22 Budget Appropriations	Chair Douglass
Resolution 1914: 2021-22 Impose Tax	Chair Douglass
Resolution 1915: Declaration of Land Surplus	Chair Douglass
Land Exchange	Chair Douglass

Board Comments

Adjourn

Bend-La Pine Schools Budget Committee Meeting Minutes

Meeting Date: May 11, 2021

Meeting Location

To support Governor Brown's executive orders for social distancing, the Board of Directors conducted the Budget Committee Meeting virtually, through Cisco WebEx. The meeting was also live streamed to the BLS Schoolboard YouTube webpage.

Board Members Present

Carrie Douglass
Melissa Barnes Dholakia
Caroline Skidmore
Amy Tatom
Julie Craig
Stuart Young
Shimiko Montgomery

Budget Committee Members Present

Matt Hillman
Natasha McFarland
Sharon Bellusci
Shirley Olson
Tom Bahrman
Marcus LeGrand

Budget Committee Members Absent

Rick Olegario

Call to Order

The meeting was called to order by Budget Committee Chair McFarland at 5:04 p.m., roll call followed.

Approval of Minutes

Tom Bahrman moved to approve the April 13, 2021, Budget Committee Meeting Minutes. Amy Tatom seconded the motion. Unanimous approval.

Public Comment

There were no public comments received.

Review of the Agenda

There were no changes to the agenda.

Update - Budget Information

Brad Henry shared that the conversations in Salem are leaning towards funding the state school fund at \$9.3 billion as we anticipated. In regards to the three federal financial packages, the first of which was received spring 2020, the third allocation was in line with our original estimate. The final deadline to adopt a budget is June 30, 2021. Henry discussed enrollment, how that drives funding, and how different dollars are used to fund staffing. He concluded with noting that the proposed budget is balanced.

Committee Questions, Discussion and Deliberation

Budget Committee Chair McFarland thanked Brad Henry and his team for their hard work and opened the meeting for questions and discussion. Tom Bahrman echoed his praise for Brad Henry's consistent hard work on the budget. He shared his concerns regarding using one-time funds for programs, but understands that is how education funds

work and realizes that many excellent programs would not exist today if they hadn't been started with one-time funds.

Chair Douglass praised Brad Henry and his team for the comprehensive data provided.

Budget Committee Approval

Matt Hillman moved to approved the assessment of the permanent tax rate of \$4.7641 per \$1,000 of assessed value in support of the general fund, to approve a tax of \$38,592,783 in the Debt Service Fund for the purpose of the payment of bonded debt owed by the school district, and to approve the budget in the aggregate amount of \$377,045,305. Tom Bahrman seconded the motion. Budget Committee Chair McFarland took a roll call vote. Unanimous approval.

Meeting adjourned at 5:23 p.m.

Recorded by: Janet Bojanowski

DRAFT: Pending Board Approval

Bend-La Pine Schools Board of Directors Meeting Minutes

Meeting Date: May 11, 2021

Meeting Location

To support Governor Brown's executive orders for social distancing, the Board of Directors conducted the Board Meeting virtually, through Cisco WebEx. The meeting was also live streamed to the BLS Schoolboard YouTube webpage.

Board Members Present

Carrie Douglass
Melissa Barnes Dholakia
Caroline Skidmore
Amy Tatom
Julie Craig
Stuart Young
Shimiko Montgomery

Call to Order

The meeting was called to order by Chair Douglass at 5:24 p.m., roll call followed.

Review of the Agenda

No changes.

Public Comment

Chair Douglass noted one written Public Comment was received as well as one request to speak during Public Comment.

Shelly Baker, parent, thanked the Board for their time and shared her feelings and thoughts requiring students to wear masks during school class time and activities. She asked the District and the Board to stick to education policy, to review and remove the mask policy, and let parents decide on the health of their children.

Vice Chair Melissa Barnes Dholakia read a written message submitted by Stephani Scott, parent. Stephani wrote in support of the in-person vaccination clinics provided by the District.

Report

❖ Bend International School Charter Renewal

Superintendent Lora Nordquist reflected that this is the second charter renewal for Bend International School. Nordquist noted that the District is highly supportive of the school and that the school provides fantastic options for our families.

Meera Dayal Rupp, Principal Bend International School thanked the Board for their hard work. She noted that the school is in their sixth year with an enrollment of 220 students in grades K-8 and that they are proud to be the only international school in the District. Rupp gave a presentation which included the racial diversity of staff and students in the 2020-21 school year, academic data from 2018-19, SEL survey results, enrollment data, an update on the new gym that is under construction, and the different programs that occur within the school year. Rupp thanked the District for their support and looks forward to the coming years.

Tran Miller, Bend International School parent, and her daughters shared their positive experiences at Bend International School and praised the school for the extra experiences available in regards to music, second languages, and smaller class sizes.

Public Hearing

Chair Douglass recessed the regular board meeting and called the Bend International School Public Hearing to order at 5:50 p.m. There was no public testimony so Chair Douglass opened the meeting to questions from the Board.

Melissa Barnes Dholakia appreciated the District's support for different school choice options. Barnes Dholakia complimented Meera Dayal Rupp on her culture data in regards to student connections at school with the return to school. Barnes Dholakia asked for clarification in regards to meeting expected growth data. Dayal Rupp noted there is growth and due to small grade sizes, only one class per grade level, the data can be swayed by just one student absence on test days.

Amy Tatom inquired as to how the school is handling contact tracing. Meera Dayal Rupp discussed how they frequently consult with Tami Pike at the District and also utilize contract nurse services. Contact tracing is done at the school and they currently have their first grade class out on quarantine due to a positive test. Dayal Rupp thanked the nurses for all of their hard work and for all of their support.

Julie Craig thanked Bend International School for all of their hard work and for what they offer to the community.

Chair Douglass echoed all of the comments of fellow board members and looks forward to attending the Bend International School Gala again soon. She values what a K-8 school can provide to students and appreciates the opportunity Bend International School provides the community.

Chair Douglass closed the hearing and called the regular meeting back to order at 5:56 p.m.

Chair Douglass noted that before moving forward with the Consent Agenda, Superintendent Nordquist had a few comments.

Superintendent Nordquist noted that she will meet with Meera Dayal Rupp in the coming week to negotiate contract amendments prior to the vote on the charter renewal at the June Board Meeting.

Superintendent Nordquist reflected on a mission moment. She announced that the District had recently hired Luis Navez Dircio, a Bend Senior High School graduate. Steve Wetherald, Bend High School Special Education Teacher, had a deep influence on Luis and mentored him. Luis was hired by the District at 19 years old as a Community Liaison with the intent to finish his degree to become a teacher. He completed his goal and was recently hired as a Special Education Teacher.

Consent Agenda

Julie Craig moved to approve the Consent Agenda. Melissa Barnes Dholakia seconded the motion. Unanimous approval.

Report

❖ Naming of new Building at Bend Senior High School

Chris Reese, Bend Senior High School Principal; Kevin Cooper, Social Studies Teacher; and Maggie Hodson, student, presented on the process used to name the new multi-purpose building at Bend Senior High School. The 14-member naming committee reviewed Robert Maxwell's connection to Bend Senior High and what he means to the school. The naming process began on April 28, 2021, with a discussion on building uses and naming options. In lieu of a solicitation process, they deferred to the name Robert D. Maxwell due to its popularity during the naming process for Caldera High School. Reese again reviewed Mr. Maxwell's connections to Bend Senior High School and recommended the Board make an exception and waive the 5-year deceased requirement in the administrative regulations and approve the naming of the building to the Robert D. Maxwell Center. The building is set to for a grand opening on Veteran's Day, November 11, 2021.

Chair Douglass thanked Chris Reese and his team for their proposal and noted that the board will review the proposal and vote on the proposal at the next Regular School Board Meeting.

Melissa Barnes Dholakia thanked the team for their presentation and reflected on the community's feelings regarding Mr. Maxwell when the name for the new high school was chosen. She wants to go on record that she

is in favor of the board making an exception to the naming process. Stuart Young and Julie Craig echoed Barnes Dholakia's feelings.

Chair Douglass noted that a Public Hearing and vote on the building name will occur at the June 15th Board Meeting.

Chris Reese thanked the Board for their time and consideration.

❖ **Return to School Update**

Superintendent Nordquist discussed the recent schedule changes at middle and high schools this past week and that the change was made to provide additional time for teachers to provide support to students on quarantine and those that are in need of additional supports. There are currently approximately 550 students on quarantine and 75 students that have tested positive since May 1st. The District is watching the numbers week-to-week before determining any future schedule changes.

Over 600 students have been vaccinated at the school vaccination sites. Approximately 40% of the 16-19 year old age group in the county have started their vaccination series.

CDC has approved the Pfizer vaccine to be administered to children age 12-15; however, Oregon has an additional approval step before it can be administered. The District is already planning for additional clinics once administration has been approved.

In the Governor's press conference today it was announced that if 65% or more of the county's eligible population is fully vaccinated, the county will move to the low risk level. Deschutes county is very close to meeting the metric. If the metric is met, graduation ceremonies will be opened to additional guests.

Superintendent Nordquist reflected on what the fall is going to look like. Bend-La Pine Schools intends to be all in, five days a week. Opening Caldera High School will reduce overcrowding at all area high schools. Bus routes will return to two routes with middle and high schoolers riding together which will allow for a return to normal start and end times for middle schools. The RSSL will still exist and there will be requirements that the District will be required to meet. The current word from ODE is that masks will be required for all students and staff at the beginning of the school year as will distancing requirements.

Caroline Skidmore inquired as to whether or not we might anticipate metrics that we might be able to meet to reduce restrictions in schools. Superintendent Nordquist said that nothing to that effect has been discussed at this point.

Chair Douglass shared her frustration with the state's slow movement with keeping up with science in regards to masks and quarantining. Superintendent Nordquist stated that the response from the state is that they refer to CDC guidance and that they won't make any changes until the CDC does. Nordquist noted that the District is constantly re-calibrating and getting tighter about who needs to be quarantined to keep quarantine groups as small as possible. Douglass stated that she will continue to advocate for change at the state level.

Julie Craig inquired as to how long it will take for the 12–15-year-old age group vaccination to be approved in Oregon. Superintendent Nordquist shared that Julianne Repman told her that it is possible approval could come within a week. The District is already in the planning stages for additional clinics once approved.

Chair Douglass gave a huge thanks to the District for their time and hard work during this time.

Action Items

❖ **High Desert Education Service District (HDES) Bend-La Pine Schools Board Position Election**

Chair Douglass reviewed that the HDES Board of Directors is a nine member board, of which six seats are elected by a school district. She noted that Scott Reynolds, who has represented Bend-La Pine Schools on the HDES Board since October 2008 has opted not to run for re-election leaving an open seat as of July 1, 2021. She noted that the HDES advertised the board position with a filing deadline of May 1, 2021, and provided the

applicant materials to the Bend-La Pine School Board Members to review and cast a vote to elect the new representative.

Carlos Perez was the only applicant. Chair Douglass highlighted Mr. Perez's achievements. Melissa Barnes Dholakia shared her excitement around Carlos Perez representing Bend-La Pine on the ESD Board of Directors.

Amy Tatom moved to elect Carlos Perez to serve as Bend-La Pine Schools' District Representative on the High Desert Education Service Board of Directors. Julie Craig seconded the motion. Unanimous approval.

❖ **Meeting Schedule Changes**

Chair Douglass reviewed GP-6: Governance Process, which states the Board will establish an annual meeting schedule, and, with proper notice, the Board may change the meeting schedule. Douglass reviewed conflicts with the May 25, 2021, Work Session Meeting, and the June 8, 2021, Regular Board Meeting. It was recommended that the May Work Session be moved to May, 21, 2021, at 7:30 a.m. and the June Regular Board Meeting be moved to June 15, 2021, at 5:30 p.m.

Chair Douglass moved to approve the recommended schedule updates as presented. Amy Tatom seconded the motion. Unanimous approval.

Board Comments

Stuart Young reinforced how grateful he is for the professionalism of the budget team and noted how exceptional Brad Henry's leadership style is and wanted to remind the Board not to take that for granted.

Melissa Barnes Dholakia reflected on the student and family enthusiasm at recent vaccination clinics and gave a huge shout out to Mosaic for all of their work at the clinics.

Amy Tatom gave a big thank you to our district nurses for going above and beyond in these times. She encouraged everyone to be kind to others. She also encourages vaccine hesitant people to have a discussion with a trusted healthcare provider.

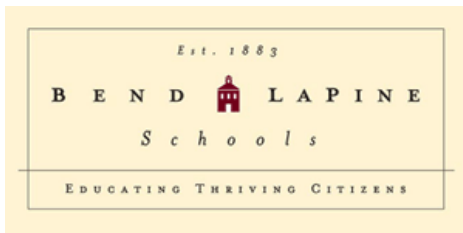
Julie Craig echoed the excitement she felt at the high school vaccine clinics and to Mosaic for their help. She recently visited Bend Tech Academy to tour the new gym and buildings. She said it was awesome to see all of the changes as she was led by students that shared their love of the school and programs offered there. She noted that the school is an exceptional gift to students looking to choose something different. She also visited Pilot Butte Middle School and saw how students have adjusted to working with COVID restrictions and wished Steve Stancliff his best in his new position.

Shimiko Montgomery thanked Meera Dayal Rupp and Chris Reese for sharing what they are working on in their schools. She wishes Jim Boen the best in his new position and noted how much he will be missed.

Carrie Douglass thanked Brad Henry and his team for the months long work they did on the budget. She reflected on her recent visits to several schools this week delivering plants to nurses and volunteering at vaccine clinics. She saw kids following policy and tons of joy and learning happening. She commented on how confident she is in our team during this tough year. She also implores the public to get vaccinated to keep our case counts down and to do the right thing for the community.

Meeting adjourned at 6:59 p.m.

Recorded by: Janet Bojanowski



HUMAN RESOURCES

Education Center

520 N.W. Wall Street

Bend, Oregon 97703-2699

(541) 355-1100

(541) 355-1109 FAX

DATE: June 10, 2021

TO: Lora Nordquist, Superintendent
Board of Directors for Bend-La Pine Schools

FROM: Jon Lindsay, Executive Director of Human Resources

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resource Department recommends approval of the following hires, resignations and retirees at the school board meeting on June 15, 2021. All Hires are subject to successful drug testing, background check, and Oregon licensure.

CERTIFIED HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Dickson, Evan	Language Arts Teacher PS108931	High Desert MS	Temporary Full Time	08/30/2021
DiOrio, Joseph	Math Teacher PS108829	Caldera HS	Regular Full Time	08/30/2021
Gillard, Emily	Student Success Instructor PS108958	Caldera HS	Regular Full Time	08/30/2021
Glogau, Kathleen	Physics Chemistry Teacher PS108831	Caldera HS	Regular Full Time	08/30/2021
Horton, Haley	Student Success Coordinator PS108804	Amity Creek Elementary	Regular Part Time .50 FTE	08/30/2021
Keefer, Kimberly	Student Success Coordinator PS108807	La Pine MS	Regular Full Time	08/30/2021
Knoster, Megan	Student Success Coordinator PS108807	Pilot Butte MS	Regular Full Time	08/30/2021
Lemke, Jonathan	Woods & Mfg Teacher	Mountain View HS	Regular Full Time	08/30/2021
Li, Jonathan	Math Teacher PS108829	Caldera HS	Regular Full Time	08/30/2021
Longbotham, Gisella	World Language Spanish PS108889	Three Rivers Elementary	Regular Full Time	08/30/2021
Marchesseault, Juanita	3-5 Intermediate Teacher PS108754	La Pine Elementary	Regular Full Time	08/30/2021
Notebaart, Jessica	Student Success Coordinator PS108803	Westside Village Elementary	Regular Full Time	08/30/2021



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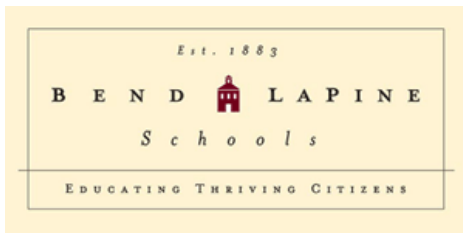
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Pierce, Matthew	Choir/Vocal Music Teacher PS108847	Bend Senior HS	Regular Full Time	08/30/2021
Price, Pamela	Student Success Coordinator PS108805	Special Programs	Regular Full Time	08/30/2021
Russell, Brandon	SPED Teacher PS108717	Special Programs	Regular Full Time	08/30/2021
Seibert, Neil	PE Teacher PS108859	Rosland Elementary	Temporary Full Time	08/30/2021
Simon, Erich	Engineering and Manufacturing Technology PS108848	Bend Senior HS	Regular Full Time	08/30/2021
Siverly, Nicholas	Automotive/Energy Technology PS108844	Bend Senior HS	Regular Full Time	08/30/2021
St. Amant, James	SPED Teacher PS108717	Special Programs	Regular Full Time	08/30/2021
Tucker, Rebekah	CTE Coordinator PS108846	Bend Senior HS	Regular Full Time	08/30/2021
Wessinger, Anna	Language Arts Teacher PS108828	Caldera HS	Regular Full Time	08/30/2021
White, Joshua	Advanced Math PS108957	Caldera HS	Regular Full Time	08/30/2021
Zavala, Lesley	Counselor PS108825	Caldera HS	Regular Full Time	08/30/2021

CERTIFIED RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
Ambrose, Chelsea	Primary Teacher	WE Miller Elementary	08/28/2017 – 06/30/2021
Brown, Thomas	Primary Teacher	Silver Rail Elementary	08/31/2020 – 06/30/2021
Devan, Jessica	Advanced Math/Science Teacher	Skyline HS	08/29/2016 – 06/30/2021
Ellis, Michelle	Social Studies Teacher .50 of 1.0 partial resignation	Pilot Butte MS	08/25/2003 – 06/30/2021
Kellogg, Jacqueline	Primary Teacher	La Pine Elementary	09/06/1993 – 06/30/2021
Lyon, Lindsay	Language Arts Teacher	Skyline HS	08/31/2020 – 06/30/2021
Markland, Molly	CTE Culinary .333 of 1.0 partial resignation	Bend Senior HS	08/26/2013 – 06/30/2021
Schelske, Diane	Intermediate Teacher	Sky View MS	08/28/2000 – 06/30/2021
Stenkamp, Amber	Primary Teacher	Buckingham Elementary	01/05/2015 – 06/30/2021
Summers, Michelle	Music Teacher	Bear Creek Elementary	08/31/2015 – 06/30/2021
Summers, Stanley "Bryan"	Instrumental Music Teacher	Pacific Crest/Cascade MS	08/29/2016 – 06/30/2021
Utter, Kristin	School Psychologist	Special Programs	08/31/2020 – 06/30/2021
Wilhelm, Edward	Intermediate Teacher	Cascade MS	08/25/2014 – 06/30/2021



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ADMINISTRATIVE HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Aylor, Rebecca	Interim Assistant Principal for 21/22	Mountain View HS	Regular Part Time Certified to Regular Full Time Admin	07/01/2021
Bowers, Keith	Fleet Services Supervisor	Transportation	Regular Full Time – Classified to Admin	05/01/2021
Herron, Steven	Chief Human Resources Officer	Human Resources	Regular Full Time	06/22/2021
McDonald, Scott	Director Information Technology PS108716	Information Technology	Regular Full Time	05/17/2021
Thomas, Mary	Assistant Principal	Summit HS	Interim Admin Full Time to Regular Admin Full Time	07/01/2021

ADMINISTRATIVE RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
Franklin, Michael	Principal	Skyline HS	08/25/2014 – 06/30/2021



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June 10, 2021

TO: Lora Nordquist, Superintendent
Bend-La Pine School Board of Directors

FROM: Jon Lindsay, Executive Director of Human Resources
Paul Dean, Director of Human Resources – Classified Staff
Deon Logan, Director of Human Resources – Recruitment

RE: Classified and Confidential Recommended Hires, Classified Resignations, and Classified Retirements.

The Human Resources Department recommends approval of the following hires, resignations, and retirements at the School Board meeting on June 15, 2021.

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Burns, Jodie	Nutrition Server I PS108425	La Pine Middle	Reg 3.0 hrs / day	05/06/21
Conrad, Arthur	EA – Inclusion PS108726	High Desert	Temp 7.0 hrs / day	05/12/21
Gregg, Carisa	Facilities Support II PS108823	Maintenance	Reg 8.0 hrs / day	05/19/21
Lanter, Renee	Nutrition Server I PS108425	High Lakes	Reg 3.0 hrs / day	05/10/21
Lopez, Rene (Daniel)	Transportation Specialist PS109018	Transportation	Reg 8.0 hrs / day	06/07/21
McVarish, Jacquelyn	EA – Student Success PS108728	La Pine High	Temp 7.0 hrs / day	05/10/21
Munch, Karina	Data/Curriculum Secretary II PS108971	High Desert	Reg 7.0 hrs / day	06/01/21
Soderstrom, Wesley	Repair Technician PS108654	Transportation	Reg 8.0 hrs / day	05/03/21
Steinhauer, Scott	Transportation Specialist PS108921	Transportation	Reg 8.0 hrs / day	05/28/21
Webber, Michael	Custodial Crew I PS108431	Caldera	Reg 8.0 hrs / day	05/06/21



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Fax (541) 355-1109

Classified Resignations

Name	Position	Location	Resign Date
Anderson, Jill	Media Manager	High Desert	08/26/13 – 06/23/21
Atkinson, Lani	School Health Assistant	SPED	02/05/21 – 05/17/21
Barclay, Kevin	Bus Driver	Transportation	11/29/17 – 05/21/21
Bateman, Case	EA – Inclusion	Mountain View	09/01/20 – 06/17/21
Bowers, Keith	Fleet Service Manager – Accepted a BLAST position	Transportation	07/05/16 – 04/30/21
Bryan, Tracey	EA – Inclusion	High Desert	11/30/18 – 06/17/21
Bryant, Jessika	EA – Inclusion	Sky View	10/21/19 – 06/17/21
Clair, Morgan	EA – Alternative Education	Summit	08/27/19 – 06/17/21
Clemans, Cheryl	Nutrition Server I	Summit	11/08/19 – 05/27/21
Del Bianco, Kayla	EA – Inclusion	Ponderosa	08/28/18 – 06/17/21
Ford, Annette	Bus Driver	Transportation	09/11/17 – 05/24/21
Gamble, Skyler	Custodial Crew I	Maintenance	03/08/21 – 05/20/21
Garcia, Sarah	EA – Inclusion	Ensworth	10/26/20 – 06/17/21
Hallman, Celeste	EA – Childcare (will continue working in her EA – Child Development position)	Bend High	09/25/18 – 06/17/21
Hogan, Lisa	EA – Student Instruction	W.E. Miller	08/30/16 – 06/17/21
Mendoza Nunez, Martin	ELL Community Liaison	TLC	10/08/20 – 06/04/21
Miller, Tracy	Bus Driver	Transportation	02/19/20 – 05/28/21
Mumm, Kayla	EA – Inclusion	Summit	10/20/20 – 06/17/21
Reuter, Jennifer	FAN Intake Manager	Teaching & Learning	09/30/05 – 06/17/21
Roberts, Hannah	EA – Inclusion	RE Jewell	10/09/20 – 06/17/21
Rock, Audra	EA – Inclusion	Ponderosa	09/01/15 – 06/17/21
Sternberger, Savannah	EA – Inclusion	La Pine Elementary	02/28/21 – 05/11/21
Stillwater, Amy	EA – Inclusion	Pilot Butte	12/13/18 – 05/25/21
Summerfield, Bret	Bus Driver – resigned Regular position and has moved to a Substitute position	La Pine Transportation	01/21/21 – 05/19/21

Classified Retirements

Name	Position	Location	Resign Date
Beckett, Kimberly	Consulting Registered Nurse	SPED	09/04/15 – 06/18/21
Gardemann, Michele	Bus Driver	Transportation	10/10/05 – 06/17/21
Hansen, Pamela	Nutrition Specialist III	Bend High	10/23/89 – 06/17/21
Helmly, Ann	EA – Inclusion	Lava Ridge	02/16/16 – 06/17/21
Jiles, Daniel	SPED Bus Driver	Transportation	02/05/15 – 06/17/21
Roberts, Julie	EA – Inclusion	Bear Creek	10/23/15 – 06/17/21
Saye, Mindy	EA – Student Instruction	Amity Creek	08/27/96 – 06/17/21
Schneider, Lori	EA – Inclusion	La Pine high	05/12/04 – 06/17/21
Tworog, Daniel	Bus Driver	Transportation	02/17/04 – 06/17/21



HUMAN RESOURCES

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Confidential Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Eaton, Stuart	HR Specialist I PS108707	Human Resources	Reg 8.0 hrs / day	06/01/21
Hogen, Lisa	HR Specialist I PS108855	Human Resources	Reg 4.0 hrs / day	06/08/21
Marsters, Kristen	HR Specialist I PS108707	Human Resources	Reg 8.0 hrs / day	06/14/21



Business Office
520 NW Wall Street
Bend, OR 97703

June 15, 2021

To: Mrs. Lora Nordquist, Superintendent

From: Leah Bibeau, Finance Director

RE: Q4 Financial update for FY2020-21

Mrs. Nordquist,

This is the 4th Quarter financial report on General Fund Operations for the FY2020-21. The financial information is based on actual data through May 31, 2021 with projections to June 30, 2021, the end of the fiscal year.

As reported previously, the beginning fund balance for FY2020-21 is \$14,586,899 about \$2.6 million more than the adopted budget amount of \$11,975,729.

For 2020-21, the projected total formula revenue appears on track for our projected level of \$182.2 million as reported in April 2021, this reflects the decrease in enrollment as well as a decrease due to other state-wide factors.

The projected expenditures in the 4th quarter financial report is projected to be approximately \$6.7 million under adopted budget. This decrease is primarily due to the reduction in spending while the district was primarily in Comprehensive Distance Learning. The resulting ending fund balance for FY20-21 is projected to be \$14.5 million, this is approximately \$4 million above adopted budget. This ending fund balance is targeted to be about \$900 thousand more than the beginning fund balance in the proposed budget for the 2021-22 school year. Given the uncertainty related to enrollment for 2021-22, this can provide some relief if enrollment is lower than projected.

The 2017 & 2019 Bonds – Investment of Proceeds report for May 31, 2021 is included. The District had \$22.7 million invested in United States Treasuries.

If you have any questions or would like additional information please let me know.

Bend-La Pine Schools
Statement of Revenues and Expenditures
For the Period Ended May 31, 2021 with Year-End Projections
General Fund - Operations Sub-fund
FY 2020-21

	Adopted Budget	May 2021	Budget Variance
Resources:			
Beginning fund balance	11,975,729	14,586,899	2,611,170
Revenue			
Formula revenue:			
Tax revenue	88,772,000	88,711,558	(60,442)
State school fund	94,912,390	91,294,719	(3,617,671)
Common school fund	1,824,124	1,858,718	34,594
County school fund	390,000	381,209	(8,791)
Total formula revenue	185,898,514	182,246,204	(3,652,310)
Earnings on investments	450,000	362,032	(87,968)
Local sources - other	1,963,500	1,287,139	(676,361)
Intermediate sources	2,000,000	2,144,986	144,986
State non-formula resources	1,010,000	437,502	(572,498)
Federal non-formula resources	210,000	146,007	(63,993)
Total revenues	191,532,014	186,623,870	(4,908,144)
Total resources	203,507,743	201,210,769	(2,296,974)
Expenditures:			
Salaries, payroll costs and benefits:			
Certified	64,092,966	63,651,973	440,993
Classified	24,230,765	22,677,761	1,553,004
Administrators and supervisors	8,772,169	8,857,761	(85,592)
All other salaries	2,234,831	2,206,321	28,510
Total salaries	99,330,731	97,393,816	1,936,915
Payroll costs & benefits	57,661,378	54,835,158	2,826,220
Total salaries, payroll costs and benefits	156,992,109	152,228,974	4,763,135
Other operating costs			
Utilities & purchased services	20,891,247	19,053,368	1,837,879
Supplies, texts, tools	6,689,134	6,696,206	(7,072)
Equipment	1,577,440	1,593,885	(16,445)
Dues, fees and liability insurance	1,222,350	1,197,100	25,250
PERS UAL Lump Sum Pmt to PERS	1,000,000	1,000,000	-
Transfers	4,960,075	4,910,075	50,000
Total other operating costs	36,340,246	34,450,634	1,889,612
Total expenditures	193,332,355	186,679,608	6,652,747
Excess of revenues over expenditures	10,175,388	14,531,161	4,355,773
Fund balance, ending	10,175,388	14,531,161	4,355,773
As budgeted			
Contingency	500,000	-	
Fund balance	9,675,388	14,531,161	
Fund balance, ending	10,175,388	14,531,161	
Fund Balance as a percent of resources			
Contingency	0.2%	0.0%	
Fund Balance	4.8%	7.2%	
Total reserve	5.0%	7.2%	

2017 & 2019 Bonds - Investment of Proceeds

May 31, 2021

Distribution by Maturity

<u>Maturity</u>	<u>Number</u>	<u>Market Value</u>	<u>Percent of Holdings</u>	<u>Average Yield to Maturity</u>
under 1 month	1	7,507,500	33%	0.3%
1 month - 12 months	2	15,206,978	67%	0.1%
Total	3	22,714,478		

Distribution by S&P Rating

<u>S&P Rating</u>	<u>Number</u>	<u>Market Value</u>	<u>Average Yield to Maturity</u>
AA+	3	22,714,478	0.1%

Distribution by Moody's Rating

<u>Moody Rating</u>	<u>Number</u>	<u>Market Value</u>	<u>Average Yield to Maturity</u>
Aaa	3	22,714,478	0.1%

<u>Issuer</u>	<u>Market Value</u>	<u>% Assets</u>	<u>Yield</u>
United States Treasuries Notes	22,714,478	100.0%	1.6%



REPORT: Administrative Policy & Regulation Quarterly Report (3 and 4 of 4)

PRESENTED BY: Andrea Wilson

EXECUTIVE SUMMARY:

In 2018, the district implemented a quarterly reporting system to the Board to help meet the goal of better communication about new administrative policies and regulations and updates to existing administrative policies and regulations.

The following report provides a summary of new, revised and retired administrative policies and regulations for the dates of January 2021 – June 2021 as well as the policies and regulations that are currently in the revision process. The district continues to evaluate which policies, regulations and/or forms would be most critical for families and students who speak a foreign language. While nearly all translation is done in Spanish, it should also be noted that the district is beginning to translate some documents into Vietnamese and Mandarin.

Administrative Policy & Regulation

2020-21 Quarterly Report (3 and 4 of 4)

January 2021 – June 2021

REVISED

Title	Summary
GCPC / GDPC-AR: Reemployment of PERS-Retired Staff	Updates include a more formalized process for employee request and district retire / rehire process. Requests will be considered on need and evaluation and rehired individuals shall not be re-employed beyond three, one-year contracts.
JECB-AP: Admission of Non-Resident Students	Open Enrollment transfer process, enacted by the Oregon Legislature through HB 3681 contained a sunset provision which has now passed. Updates include removal of the Open Enrollment process and notation that a students approval through Open Enrollment, prior to the sunset provision date, will be honored.
JHFE-AP: Reporting Suspected Child Abuse	Updates align with guidelines and laws set forth in SB 155. SB 155 aligns Oregon law with federal law, further changes Oregon law to address sexual misconduct by school employees towards students.
JHFE-AR: Reporting Suspected Child Abuse	Updates align with guidelines and laws set forth in SB 155. SB 155 aligns Oregon law with federal law, further changes Oregon law to address sexual misconduct by school employees towards students.
JHFF / GBNAAP-AP: Reporting Requirements for Suspected Sexual Conduct with Students	Updates align with guidelines and laws set forth in SB 155. SB 155 aligns Oregon law with federal law, further changes Oregon law to address sexual misconduct by school employees towards students.

CURRENTLY IN PROCESS

Title	Summary
GCAB-AP: Personal Electronic Devices and Social Media – Staff Guidance	New policy designed to address appropriate uses of social media
INB-AP: Studying Controversial Issues	New policy to help describe the purpose, goals and context for studying controversial.
INB-AR: Studying Controversial Issues Process	Revisions to provide a more thorough detailed process for how controversial issues will be studied in schools. L
JFCA-AR: Student Code of Dress	Revisions will consider equity as part of
KL-AP: Public Complaints	Revisions to include procedure of complaints made against board members.
KL-AR: Public Complaints Procedure	Revisions to include process and timeline of complaint investigations.



ACTION ITEM: Naming of New Multi-Purpose Building at Bend Senior High School

PRESENTED BY: Chair Douglass

EXECUTIVE SUMMARY:

At the May 11, 2021, school board meeting, the Bend Senior High School naming committee presented their process, their rationale for requesting a waiver on the 5-year deceased requirement in the naming process, and the name Robert D. Maxwell Center for the new multi-purpose building.

As the Naming of Facilities Process describes; the final list of names shall be presented to the board in a public meeting. The list of names presented will include names, rationale and a summary of the naming committee's process, discussion and research. Discussion of the recommended names shall take place in a public meeting at least one board meeting prior to the board voting on the name. The final decision of a facility name rests with the board.

RECOMMENDED MOTION:

I move to approve the waiver on the five-year deceased requirement in the naming process and approve the new multi-purpose building at Bend Senior High School be named Robert D. Maxwell Center.



ACTION ITEM: Bend International School – Charter Contract Renewal Request

PRESENTED BY: Superintendent Nordquist

EXECUTIVE SUMMARY:

Bend International School’s charter request was approved by the Board in July 2015 and the initial contract was renewed in July 2018. Bend International School’s current charter contract with the district will expire on June 30, 2021.

Oregon law has set the following timelines for the charter renewal process:

- A charter school must submit a written renewal request to the district at least 180 days prior to the extension of the charter.
- Within 45 days after receiving a renewal request, the district must hold a public hearing regarding the request for renewal.
- Within 30 days after the public hearing, the district must either approve the renewal or state in writing the reasons for denying the renewal.
- Should the district choose to renew the charter, the charter school and district must negotiate a new charter contract within 90 days after the date on which the district approved the renewal, unless both parties agree to an extension of time.

Bend International School has submitted their written request to renew their charter and a public hearing was held on May 11, 2021. Should the Board choose to renew Bend International School’s charter request, negotiations will begin and a final contract will be presented to the Board for final approval within the designated timelines above.

RECOMMENDED MOTION:

I move to approve to approve Bend International School’s charter contract renewal request, and that the district begin contract negotiations with Bend International School.

Administrative School District No. 1
Bend-La Pine Schools

Resolution No. 1912

Board Meeting Schedule

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, shall conduct its Regular Board meetings on the second Tuesday of each month and its Work Session Meetings on the fourth Tuesday of each month, with exceptions, as presented in the attached Board meeting calendar for the 2021-22 school year.

BE IT RESOLVED that Board meetings shall be held at 5:30 p.m. unless otherwise specified.

BE IT RESOLVED that this Board may change meeting dates, time, and locations by majority vote of this body, and subject to proper notice, pursuant to ORS 192.640.

Moved by _____

Second by _____

Yes votes _____

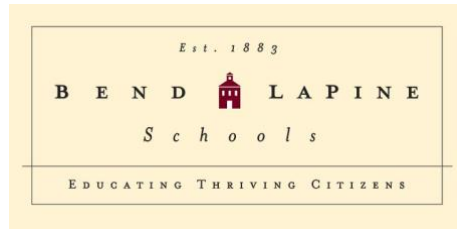
No votes _____

Dated this _____ day of June 2021.

Chair

Vice Chair

Board Secretary



Board of Directors Meeting Calendar 2021-2022

The Board of Directors for Bend-La Pine Schools will meet in Regular Session on the second Tuesday of each month at 5:30 p.m. and for a Work Session on the fourth Tuesday of each month at 5:30 p.m. in room 314 of the Education Center, 520 NW Wall Street, Bend.
(unless otherwise noted)

Date	Meeting Type	Time	Location
July 13, 2021	Regular Meeting	5:00 p.m.	TBD
August 9, 2021	Board Retreat & Regular Meeting	9:00 a.m.	TBD
August 24, 2021	Work Session Meeting	5:30 p.m.	TBD
September 14, 2021	Regular Meeting	5:30 p.m.	TBD
September 28, 2021	Work Session Meeting	5:30 p.m.	TBD
October 12, 2021	Regular Meeting	5:30 p.m.	TBD
October 26, 2021	Work Session Meeting	5:30 p.m.	TBD
November 9, 2021	Regular Meeting	5:30 p.m.	TBD
December 14, 2021	Regular Meeting	5:30 p.m.	TBD
January 11, 2022	Regular Meeting	5:30 p.m.	TBD
January 25, 2022	Work Session Meeting	5:30 p.m.	TBD
February 8, 2022	Regular Meeting	5:30 p.m.	TBD
February 22, 2022	Work Session Meeting	5:30 p.m.	TBD
March 8, 2022	Regular Meeting	5:30 p.m.	TBD
April 12, 2022	Budget Committee & Regular Meeting	5:00 p.m.	TBD
April 26, 2022	Work Session Meeting	5:30 p.m.	TBD
May 10, 2022	Budget Committee & Regular Meeting	5:00 p.m.	TBD
May 24, 2022	Work Session Meeting	5:30 p.m.	TBD
June 14, 2022	Regular Meeting	5:30 p.m.	TBD

**BEND-LA PINE SCHOOLS
ADMINISTRATIVE SCHOOL DISTRICT NO. 1
DESCHUTES COUNTY, OREGON
RESOLUTION MAKING APPROPRIATIONS
RESOLUTION NO. 1913**

BE IT RESOLVED, the Board of Directors of Administrative School District No. 1, Deschutes County, hereby adopts the 2021-22 budget in the amount of \$377,045,305

BE IT FURTHER RESOLVED, the Board of Directors of Administrative School District No. 1, Deschutes County, hereby directs that for the fiscal year beginning July 1, 2021 the amounts shown below are hereby appropriated for the purposes indicated within the funds listed:

GENERAL FUND		
1000	Instruction	\$122,892,835
2000	Support Services	81,017,560
3000	Enterprise and Community Services	504,867
5100	Debt Service	866,890
6000	Contingencies	500,000
	Total General Fund Appropriation	<u>\$205,782,152</u>
7000	Unappropriated Ending Fund Balance	<u>12,521,397</u>
	Total General Operating and Sub-General Funds	<u><u>\$218,303,549</u></u>
SPECIAL REVENUE FUND		
1000	Instruction	\$32,481,362
2000	Support Services	18,251,476
3000	Enterprise and Community Services	11,064,718
5200	Transfer of Funds	752,500
	Total Special Revenue Appropriation	<u>\$62,550,056</u>
7000	Unappropriated Ending Fund Balance	<u>3,391,238</u>
	Total Special Revenue Funds	<u><u>\$65,941,294</u></u>
LONG TERM DEBT SERVICE FUND		
2000	Support Services	\$3,000
5100	Debt Service	45,911,090
	Total Long Term Debt Service Appropriation	<u>\$45,914,090</u>
7000	Unappropriated Ending Fund Balance	<u>3,386,826</u>
	Total Long Term Debt Service Funds	<u><u>\$49,300,916</u></u>
CAPITAL PROJECTS FUND		
4000	Facilities Acquisition and Construction	<u>\$43,387,309</u>
	Total Capital Projects Appropriation	<u>\$43,387,309</u>
7000	Unappropriated Ending Fund Balance	<u>0</u>
	Total Capital Projects Funds	<u><u>\$43,387,309</u></u>
TRUST FUND		
3000	Enterprise and Community Services	<u>\$25,000</u>
	Total Trust Appropriation	<u>\$25,000</u>
7000	Unappropriated Ending Fund Balance	<u>87,237</u>
	Total Trust Funds	<u><u>\$112,237</u></u>

Unappropriated Ending Fund Balances are not appropriated.

Moved by _____ Seconded by _____

YES votes _____ NO votes _____

ADOPTED this 15th day of June, 2021

Chair

Board Secretary

Director

**BEND-LA PINE SCHOOLS
ADMINISTRATIVE SCHOOL DISTRICT NO. 1
DESCHUTES COUNTY, OREGON
RESOLUTION TO IMPOSE TAX
RESOLUTION NO. 1914**

BE IT RESOLVED, the Board of Directors of Administrative School District No. 1, Deschutes County, hereby imposes the taxes provided for in the adopted budget at the rate of \$4.7641 per \$1,000 of assessed value for operations and in the amount of \$38,592,783 for bonds; and that these taxes are hereby imposed and categorized for tax year 2021-22 upon the assessed value of all taxable property within the district.

	Education	Excluded from Limitation
General Fund	\$4.7641/\$1,000	
Debt Service Fund		\$38,592,783

Moved by _____ Seconded by _____

YES votes _____ NO votes _____

ADOPTED this 15th day of June, 2021

ATTEST:

Chair

Board Secretary

Director



ACTION ITEM: Surplus Real Property at Skyview Middle School Site

PRESENTED BY: Mike Tiller, Executive Director of Facilities

EXECUTIVE SUMMARY:

Property: A strip of land along the north border of Skyview Middle School, currently a dedicated right-of-way for the former Cooley Road. The strip is approximately 57 feet wide by 1,000 feet long, 57,000 square feet. It is located between Cooley Road and 18th Street, north of the Skyview football field and north baseball field.

The strip of land north of Skyview Middle School used to be a portion of Cooley Road connecting to 18th Street. As the City began to develop Juniper Ridge, Cooley Road was moved to the north as a new roundabout was installed to connect Cooley Road with 18th Street. The District does not have a need for this property and we are asking the Board to declare the property surplus.

Once surplus, the District intends to trade this property to City of Bend for land adjacent to our Bend Transportation site, allowing for more bus parking and/or better bus access to our site. The City intends to add the strip of land to their two lots in Juniper Ridge, which appears to be the only use for this land.

RECOMMENDED MOTION:

I move to approve Resolution 1915 Declaration of Land Surplus.

**Administrative School District No. 1
Bend-La Pine Schools**

**Resolution No. 1915
Declaration of Land Surplus**

WHEREAS The District owns a strip of land north of Skyview Middle School that is currently designated as right of way;

WHEREAS This land is adjacent to two parcels owned by the City of Bend;

WHEREAS The District has no plans to use this land;

WHEREAS The City of Bend has asked to purchase this land to add to their two adjacent lots, which is the only other potential use for the land given the location and shape of the land and access to the land;

WHEREAS It is in the best interest of the District to trade this land to the City of Bend for land the District can use in its operations;

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, declare the following District-owned parcel surplus:

The portion of the Former Cooley Road Right-of-Way, approximately 57 feet wide and totaling approximately 57,165.39 square feet in area, as described on attached Exhibit A.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this _____ day of June 2021.

Chair

Vice Chair

Board Secretary

Exhibit A
Northerly Portion of Vacated Cooley Road

A strip of land being a portion of vacated Cooley Road, located in the Northwest Quarter of the Northwest Quarter (NW1/4 NW1/4) of Section 15, Township 17 South, Range 12 East, Willamette Meridian, City of Bend, Deschutes County, Oregon, being more particularly described as follows:

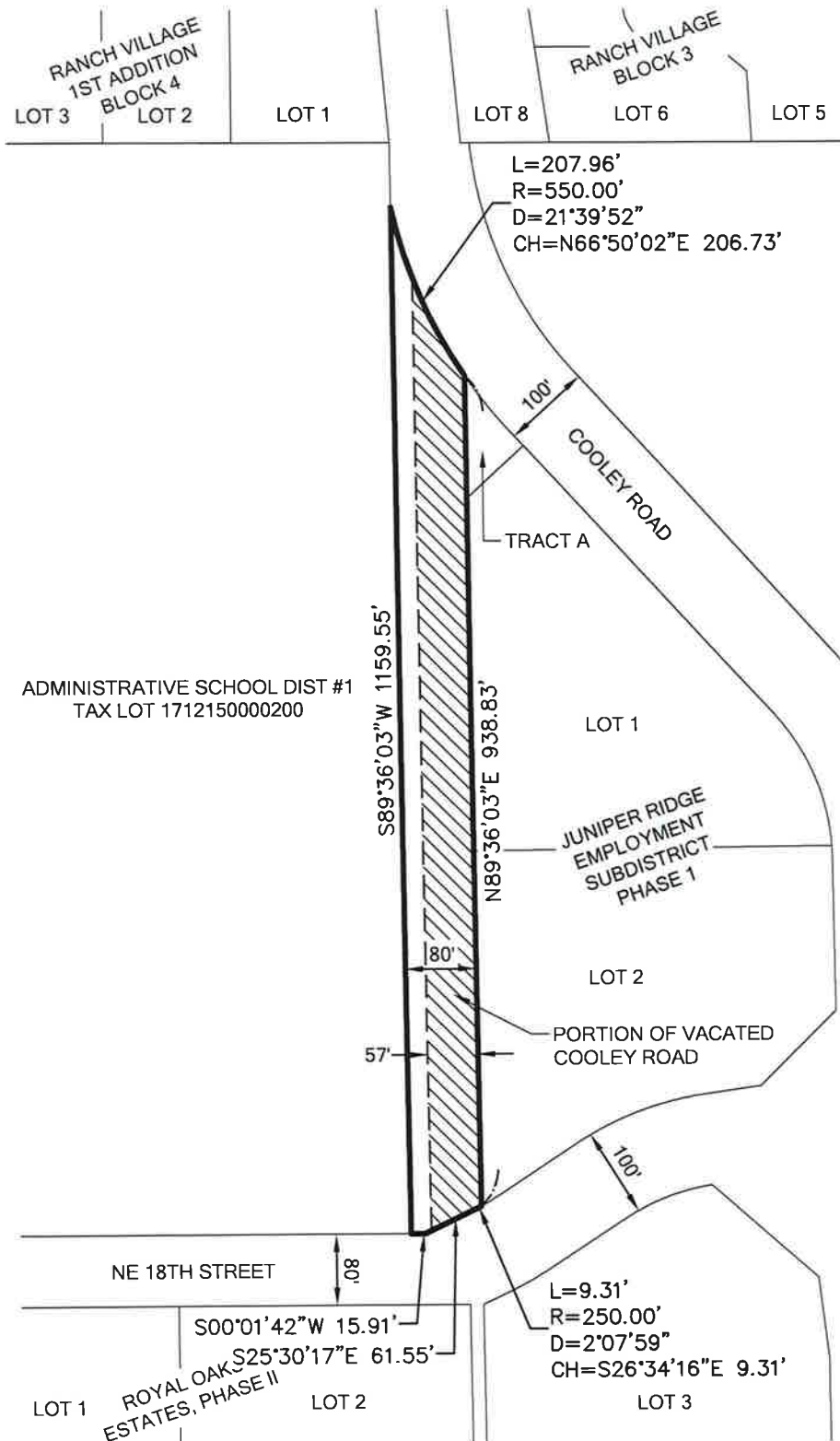
The northerly 57.00 feet of the following described parcel:

Beginning at the most westerly corner of Tract A, Juniper Ridge Employment Subdistrict Phase 1, being on the north right of way line of Cooley Road; thence along said north right of way line, North 89°36'03" East a distance of 938.83 feet to the southeast corner of Lot 2, Juniper Ridge Employment Subdistrict Phase 1; thence leaving said north right of way line, 9.31 feet along the arc of a non-tangent curve to the right with a radius of 250.00 feet, the chord of which bears South 26°34'16" East a distance of 9.31 feet; thence South 25°30'17" East a distance of 61.55 feet; thence South 00°01'42" West a distance of 15.91 feet to the south right of way line of said Cooley Road also being the west right of way line of 18th Street; thence along said south right of way line, South 89°36'03" West a distance of 1159.55 feet; thence leaving said south right of way line, 207.96 feet along the arc of a non-tangent curve to the left with a radius of 550.00 feet, the chord of which bears North 66°50'02" East a distance of 206.73 feet to the **Point of Beginning**, the terminus of this description.



EXHIBIT B

LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW1/4 NW1/4)
OF SECTION 15, TOWNSHIP 17 SOUTH, RANGE 12 EAST, W.M.,
CITY OF BEND, DESCHUTES COUNTY, OREGON



REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 10, 2007
PATRICK GAGE COLE
79157

EXPIRES: 12/31/21

S:\Land Projects\210104-Cooley ROW Vacation\dwg\210104-RW.dwg Apr 27, 2021

HWA
CIVIL ENGINEERING SURVEYING PLANNING

PORTION OF VACATED COOLEY ROAD

JUNIPER RIDGE

SCALE: 1" = 200'

DRAWN BY: AQR

DATE: 4/27/2021

SHEET

1/1



ACTION ITEM: Exchange of District surplus land on the north property boundary of SVMS for City of Bend owned land at Bend Transportation

PRESENTED BY: Mike Tiller, Executive Director of Facilities

EXECUTIVE SUMMARY:

This transaction includes the exchange of District-owned land at the north edge of Skyview Middle School for City of Bend owned land next to District's Bend Transportation site.

Skyview Middle School site: Approximately 57,000 square feet of surplus land on the north property boundary of SVMS that is where Cooley Road was originally constructed on the property. Cooley Road has since been relocated with the construction of the roundabout at Cooley and 18th street. The city owns Juniper Ridge and will add this strip of land to two vacant lots between Cooley Road and the northern property line of SVMS.

Bend Transportation site: The city of Bend owns 11,000 square feet of land adjoining the District's Bend Transportation site. We will use the land at the bus garage to provide more bus parking and/or better circulation.

Because the Skyview Middle School site is larger, the net proceeds due to the school district from the City of Bend will be \$169,608.00.

RECOMMENDED MOTION:

I move to approve the exchange of District land at Skyview Middle School with City of Bend land located adjacent to the District's Bend Transportation site.