



Application for High School Transcript Credit(s) Bend-La Pine Schools

Student Name:	Student ID#:	Date:
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Course Title:		
School or location where course was completed:		
Credit Awarded:	Grade Earned:	School Year:

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Conditions of Credit Request

I request the high school designated course(s) listed above be approved as an addition to my transcript of high school coursework.

I understand that the courses above are subject to approval and the school will review each course to ensure that it meets high school standards.

With the exception of high school **World Language and Mathematics**, it is the practice of Bend La Pine Schools to code all high school designated courses that were taken in 7th and 8th grade as elective credit.

I understand that adding this coursework to my high school transcript is permanent, will be calculated in the determination of my high school cumulative grade point average, and will count as diploma credit.

Proposal Submitted by (student signature required): _____

Parent / Guardian Signature (required): _____

If your request for credit was earned outside of Bend-La Pine Schools, please attach a copy of the report card or course completion record to verify grade and credit.

Please return this form to your high school counseling office no later than May 1st of your graduation year in order to receive credit.

FOR SCHOOL OFFICE USE	
Date Request Received:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied & Reason for:
Administrator or Counselor Signature:	Date:
Date Credit Added:	Completed by: