

**Bend-La Pine Schools  
520 NW Wall Street  
Bend, OR 97703  
541-355-1137**

**RFP AWARD SUMMARY**

**Notice of Intent to Award  
October 31, 2019**

**RFP Number: 19-1016-01  
Propane and Related Items RFP**

**Date of Opening: October 16, 2019**

On October 16, 2019, two proposals were received providing Propane and Related Items to the District. The two proposals were received from Ed Staub & Sons and Ferrellgas.

Evaluation Committee: Brad Henry, Chief Operations and Financial Officer  
Kim Crabtree, Transportation Director  
Keith Bowers, Fleet Manager  
Tina Bandy, Transportation Assistant Supervisor

Bend-La Pine Schools emailed the Propane and Related Items RFP to six firms and received proposals from two firms. The RFP was also advertised on the District's website. The evaluation committee members independently evaluated each proposal against the stated evaluation criteria in the RFP. The District intends to award the contract to the highest scoring proposer, Ed Staub & Sons.

**INTENDED AWARD:** The proposal submitted by Ed Staub & Sons received the highest evaluation rating, was deemed responsive and responsible, and meets the District's specifications and requirements. The District intends to sign a contract with Ed Staub & Sons.

Amy Coronado  
Procurement and Contract Manager  
Bend-La Pine Schools