

Meeting Minutes 4/21/16

**Bend-La Pine 2015
Sites and Facilities
Planning Committee**

**2.0 Hours
Bend-La Pine Administration Building
Room #312
520 NW Wall Street
Bend, OR 97701
(541) 355-1004**

Existing Facilities Team Present

Teri Friesen
Heidi Slaybaugh
Matt Montgomery
Jackie Wilson
Ned Myers
Jesse Rassmussen

Future Needs Team Present:

Tim O'Connell
Jen Souza
David Ford
Mel Oberst
Dean Wise
Karen Stiner

The meeting minutes from the **Existing Facilities Team** are attached.
Following are the minutes from the **Future Needs Team**:

Land Needs – Greg Blackmore explained the charge and requirement that we determine if there are "suitable lands" for the District's future needs. Lands are considered to be "suitable" if they are in a zone where they are permitted outright or with a Conditional Use Permit. As the committee reviewed maps containing parcels of land within the current proposed UGB expansion boundary, they also considered "desirable characteristics" of land parcels as they determined whether or not there is suitable land within each zone. Earlier in the process the committee determined that there is a need for a new elementary in zone 3 (Bend westside) and a new high school in zone 2 (Bend southeast) within the next five years. In addition, the committee determined there will be a need for a new elementary in zone 1 (Bend northeast) or zone 2 (Bend southeast) within the next 6-10 years. Ideally, the elementary schools would be centrally located if possible to allow for relief in all zones without large changes in school boundaries.

With regard to suitable lands, the committee determined the following:

In zone 3 (Bend westside), there does appear to be a few choices for placement of an elementary. The District owns property in this zone, however it is not anticipated to come into the UGB at this time. The committee recommends analyzing the properties currently available in zone 3 for the next elementary and, if the analysis determines that the available sites will be overly burdensome to develop or are not located appropriately to serve the growing enrollment, consider approaching the City to bring the District's Shevlin property into the UGB for use as an elementary site. The committee determined that there is suitable land in both zone 1 and 2 for an elementary, however it is unknown if the new policy around the lands brought in through the UGB process will help or hinder the identification of a site for an elementary. For example, it is our understanding that a large portion of land in the northeast is slated to come in to the UGB. The land is owned by many individuals. The expectation is that these landowners must work together to "master plan" the entire area, including identifying a school site. This process could take a long time to develop or may never happen at all. Outside of this area, most of the suitable land is in the southeast. Finally, the committee determined that there is suitable land in the southeast for a high school, including the land currently owned by the District across from the Country Club on Country Club Road.

Establish Site Selection Criteria – Next, the committee was asked to consider site selection criteria to be used by staff when analyzing specific parcels of land for new schools. We started with the criteria agreed upon by prior committees. The committee considered criteria to be applied to all school sites such as areas with high student densities, good walking/biking access, relatively flat topography and appropriate shape, and low cost for utility extensions. In addition, we considered level specific criteria such as for elementary sites: few physical barriers and located in residential area. It was explained and understood that it is very unlikely that we could find property that will meet all criteria, but we would look for properties that meet as many criteria as possible.

As we ran out of time to fully discuss the "best use of the Education Center" and the "highest and best" uses for District owned land, we asked committee members to read through the memo provided on each and to provide their thoughts and ideas prior to the next meeting on May 5.

Meeting adjourned at 6:10pm
Submitted by Brad Henry

Sites & Facilities

Existing Facilities Team - Meeting Minutes 4/21/16

Present: Angus Eastwood, Dan Dummitt, Jesse Rasmussen, Heidi Slaybaugh, Ned Meyers, Teri Friesen, Steve Hannas, and Matt Hillman

1. The completed matrix was emailed to the group prior to the meeting, including the MVHS list which Angus compiled and ranked. The Committee was satisfied with the overall end result.
2. Next and final meeting is scheduled for Thur., May 5, 4pm.

Meeting adjourned 4:20pm

Respectfully submitted: Cathy Barkee