

**BEND-LA PINE SCHOOLS**  
Administrative School District No. 1  
Deschutes County, Oregon  
**ADMINISTRATIVE REGULATION**

Name: High School Diplomas, Graduation Requirements, & Graduation Exercises  
Section: Instruction  
Code: IKF-AR

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## **DIPLOMAS AND GRADUATION REQUIREMENTS**

Bend-La Pine Schools offers a variety of diploma types to graduating students upon completion of one of five prescribed credit programs. These include the Honors, Academic, Oregon Standard, Oregon Modified, and Oregon Extended Diplomas. All five diplomas represent satisfactory completion of a valid and accredited program.

Four-year colleges and universities accept the Honors, Academic and Oregon Standard Diplomas. An appeal may be considered by some four-year colleges and universities for Oregon Modified Diplomas. Oregon Extended Diplomas are not accepted.

Community colleges accept all diploma types but entry into degree-seeking programs is based on a skills placement assessment.

The armed forces accept the Honors, Academic and Oregon Standard Diplomas. They rarely accept an Oregon Modified Diploma. Oregon Extended Diplomas are not accepted.

## **HONORS DIPLOMA**

An Honors Diploma is awarded to each student who has completed all state and local requirements 27 units of credit.

An additional requirement of an Honors Diploma includes five capstone classes, three (two for LPHS) of which must be Advanced Placement or International Baccalaureate courses. A capstone class is defined as Advanced Placement and International Baccalaureate courses; 100-level or higher college transfer courses in the core areas of English, math, science, social science and foreign language; or LPHS-designated courses in the core areas of English, math, science, social science, and foreign language offered at the junior-senior level.

An Honors Diploma is required for valedictorian and salutatorian status. Valedictorian and salutatorian status is based on weighted grade point averages (GPA). Weighted on a 5-point scale are 300-/400-level college math, science, English, social studies and world language; Advanced Placement (AP); and International Baccalaureate (IB) course grades.

The following are requirements for an Honors Diploma:

English/Language Arts	4.0 Credits
Literature and Composition 1 and Literature and Composition 2 required	

Mathematics	4.0 Credits; all credits at Algebra 1 content level or higher Classes 2014 and beyond
Science	4.0 Credits; all credits in lab and field-based sciences with scientific inquiry
Social Studies Global Studies, US History, Government required	3.0 Credits
Health	1.0 Credit
Physical Education	1.0 Credit
Career-Technical Ed, Fine/Performing Arts	1.0 Credit
Second Language	2.0 Credits Same Language
Electives	7.0 Credits
Capstone Classes 3 (2 LPHS) Advanced Placement/ International Baccalaureate credits required	5.0 Credits
Education Plan and Profile	
Extended Application Project	
Career-Related Knowledge and Skills	
Career-Related Learning Experiences	
Essential Skills	Class of 2012 required proficiency in reading. Class of 2013 required proficiencies in reading and writing. Class of 2014 required proficiencies in reading, writing, and math. Implementation of speaking, critical thinking, technology use, civic and community engagement, global literacy proficiencies to be determined.  The State Board of Education determines proficiency criteria.

## ACADEMIC DIPLOMA

An Academic Diploma is awarded to each student who has completed all state and local requirements for 26 units of credit.

The following are requirements for an Academic Diploma:

English/Language Arts Literature and Composition 1 and Literature and Composition 2 required	4.0 Credits
Mathematics	3.0 Credits; all credits at Algebra 1 content level or higher Classes 2014 and beyond
Science	3.0 Credits; all credits in lab and field-based sciences with scientific inquiry
Social Studies World Studies, US History, Government required	3.0 Credits
Health	1.0 Credit
Physical Education	1.0 Credit
Career-Technical Education, Fine/Performing Arts, Second Language	3.0 Credits
Electives	8.0 Credits;
Education Plan and Profile	
Extended Application Project	
Career-Related Knowledge and Skills	
Career-Related Learning Experiences	
Essential Skills	Class of 2012 required proficiency in reading. Class of 2013 required proficiencies in reading and writing.

Class of 2014 required proficiencies in reading, writing, and math. Implementation of speaking, critical thinking, technology use, civic and community engagement, global literacy proficiencies to be determined.

The State Board of Education determines proficiency criteria.

### **OREGON STANDARD DIPLOMA**

The 24-credit Oregon Standard Diploma may be granted to students who have been academically unsuccessful but who are presently achieving school success or to students transferring to Bend-La Pine as seniors who are unable to meet requirements of the 26-credit Academic Diploma.

The following are requirements for an Oregon Standard Diploma:

English/Language Arts	4.0 Credits (including 1 unit of written composition)
Mathematics	3.0 Credits; all credits at Algebra 1 content level or higher Classes 2014 and beyond
Science	3.0 Credits in lab and field-based sciences with scientific inquiry
Social Studies	3.0 Credits (history, civics, geography & economics, including personal finance)
Health	1.0 Credit
Physical Education	1.0 Credit
Career-Technical Ed, Fine/Performing Arts, Second Language	3.0 Credits
Electives	6.0 Credits
Education Plan and Profile	
Extended Application Project	

Career-Related Knowledge and Skills

Career-Related Learning Experiences

Essential Skills

Class of 2012 required proficiency in reading. Class of 2013 required proficiencies in reading and writing. Class of 2014 required proficiencies in reading, writing, and math. Implementation of speaking, critical thinking, technology use, civic and community engagement, global literacy proficiencies to be determined.

The State Board of Education determines proficiency criteria.

An Oregon Standard Diploma may be granted according to the following guidelines:

1. Approval to earn an Oregon Standard Diploma may be granted by a building review team that considers each case on an individual basis. The team shall minimally consist of the assigned school counselor, other school personnel as deemed appropriate, parent/guardian, and the student.
2. Approval to earn an Oregon Standard Diploma may not be made by the building review team earlier than the completion of a student's fifth semester.
3. Once approved for an Oregon Standard Diploma option, a student must pass a minimum of four approved classes per semester (or five per trimester). Exceptions shall be considered by the building review team on their individual merit.
4. If an approved student fails to meet Oregon Standard Diploma requirements, community programs shall be recommended for high school completion. In exceptional situations where a return to high school is most appropriate, the building review team shall assess the case and formulate a graduation plan.

### **OREGON MODIFIED DIPLOMA**

A 24-credit Oregon Modified Diploma is awarded to a student who has completed all state requirements but under modified conditions and curricula. Decisions about awarding this diploma are made through a building review team process. The team shall minimally include school personnel most knowledgeable about a student's academic performance and needs, the assigned school counselor, other school personnel as deemed appropriate, parent/guardian and the student.

The following are requirements for an Oregon Modified Diploma:

English/Language Arts	3.0 Credits
Mathematics	2.0 Credits
Science	2.0 Credits
Social Studies	2.0 Credits

Health	1.0 Credit
Physical Education	1.0 Credit
Career-Tech Ed, Fine/Perf Arts, Second Language	1.0 Credit
Electives	12.0 Credits
Education Plan and Profile	With or without modification determined by building review team
Extended Application Project	With or without modification determined by building review team
Career-Related Knowledge and Skills	With or without modification determined by building review team
Career-Related Learning Experiences	With or without modification determined by building review team
Essential Skills	Class of 2013 required proficiencies in reading and writing. Class of 2014 required proficiencies in reading, writing, and math. Implementation of speaking, critical thinking, technology use, civic and community engagement, global literacy proficiencies to be determined.**  The State Board of Education determines proficiency criteria.

\*\* For students on Individual Education Plans (IEPS) and 504 Plans, modifications to Oregon State Assessment (OSA) cut scores or work samples must be consistent with the requirements established in the IEP and any modifications to assessments must be consistent with OAR 581-022-0610 section 4(d). Oregon Extended Assessment and alternative standards may be used but not modified. For students not on IEPs, modifications can only be made for work samples (not OSA cut scores) and must be the same that have been provided students during their instruction in the content area to be assessed and in the year in which the student is being assessed. Modifications must be approved by the building review team that is responsible for monitoring the student's progress toward the modified diploma.

The Oregon Modified Diploma is subject to limitations of the guidelines identified below:

1. A student will be considered a candidate for the modified diploma if s/he can meet all diploma requirements but cannot meet the full set of academic content standards even with reasonable accommodations. In addition, the student must meet at least one the following eligibility criteria:

- a. Documented history of the inability to maintain grade-level achievement due to significant learning and instructional barriers; or
- b. Documented history of a medical condition that creates a barrier to achievement.

2. Exceptions to eligibility for the modified diploma include the following:

- a. Students currently engaged in the use of illegal drugs are not eligible for a modified diploma if the significant learning and instructional barriers are due to the use of illegal drugs.
- b. Students currently engaged in the illegal use of alcohol are not eligible for a modified diploma if the significant learning and instructional barriers are due to alcohol abuse, regardless a student's disability under Section 504 on the basis of alcoholism.

*However, a student may be eligible for a modified diploma if one of the following conditions applies:*

- a. Has successfully completed a supervised drug or alcohol rehabilitation program and is no longer engaged in the illegal use of drugs or alcohol; or
- b. Has been rehabilitated successfully and is no longer engaged in the illegal use of drugs or alcohol; or
- c. Is participating in a supervised rehabilitation program and is no longer engaging in the illegal use of drugs or alcohol.

3. The building review team decides whether a student should work toward a modified diploma no earlier than the end of the 6<sup>th</sup> grade and no later than 2 years before the student's anticipated exit from high school, extenuating circumstances notwithstanding.

4. The building review team establishes the modification of course curricula for the student. Course curriculum is modified when there is a substantial change, lowering or reduction in learning expectations, construct, grade-level standard, and/or measured course outcomes. Course curriculum should be modified for a student only after reasonable alternative instructional strategies (e.g., accommodations, remediation, intensive instruction) are exhausted. Courses that have been modified are designated as such on a student's transcript.

5. The building review team may formally decide to revise a modified diploma decision. If a student changes to an Academic or Oregon Standard Diploma program of study, s/he must meet all requirements without modification. Credit for courses that were modified must be retaken without modification in order to meet requirements for an Academic or Oregon Standard Diploma. Such a change may extend a student's time in high school.

## OREGON EXTENDED DIPLOMA

An Oregon Extended Diploma may be awarded only through the Individualized Education Plan (IEP) team process and only to students on IEPs who complete the required 12 units of credit.

The following are requirements for an Oregon Extended Diploma:

12.0 credits with no more than 6.0 credits earned in a self-contained special education classroom as follows:

English/Language Arts	2.0 Credits
Mathematics	2.0 Credits
Science	2.0 Credits
Social Studies	3.0 Credits
Health	1.0 Credit
Physical Education	1.0 Credit
Career-Tech Ed, Fine/Perf Arts, Second Language	1.0 Credit
Education Plan and Profile	Exempt
Extended Application Project	Exempt
Career-Related Knowledge and Skills	Exempt
Career-Related Learning Experiences	Exempt
Essential Skills	Exempt

This diploma is subject to limitations identified in the guidelines listed below:

1. A student will be considered a candidate for the Oregon Extended Diploma if s/he cannot meet the full set of academic content standards for an Academic, Oregon Standard, or Oregon Modified Diploma with reasonable accommodations and modifications. In addition, the student must meet the following eligibility criteria:

- a. Documented history of the inability to maintain grade-level achievement due to significant learning and instructional barriers or documented history of a medical condition that creates a barrier to achievement; and



- b. Participation in an alternate state assessment beginning no later than grade six and lasting for two or more assessment cycles or have a serious illness or injury that occurs after grade eight and that changes the student's ability to participate in grade-level activities and that results in the student participating in alternate assessments.

### **HONORARY DIPLOMA**

An Honorary Diploma may be awarded to foreign exchange students who are not enrolled in a diploma-seeking program of study.

### **TRANSITION (ALTERNATIVE) CERTIFICATE**

A transition (alternative) certificate may be earned by students if they are unable to meet requirements for an Oregon Modified or Extended Diploma, are working on a Life Skills curriculum, and have attended high school for at least four years.

Students earning transition (alternative) certificates are exempt from the requirements of an Education Plan and Profile, Extended Application Project, Career-Related Learning Standards, Career-Related Learning Experiences, and Essential Skills.

Parents/guardians of a student beginning in Grade 5 who participates in an alternate state assessment shall be annually provided information about the transition (alternative) certificate.

### **ESSENTIAL SKILLS PROFICIENCY**

English Language Learners (ELL) may demonstrate proficiency in the Essential Skills of Reading, Writing and Mathematics in their language of origin if by the end of their 12<sup>th</sup>-grade year they are on track to meet all other graduation requirements and are unable to demonstrate proficiency using the English language.

### **DIPLOMA CREDIT ALTERNATIVES**

As set forth in IKA-AR, credit may be awarded for learning experiences independent of the regular school curriculum including, but not limited to college coursework, approved alternative learning options including credit by proficiency, cross-credit coursework, and career-related learning experiences.

Up to 1.0 math and/or science diploma credit may be met with a district-approved cross-credit course. No district-approved math and science cross-credit course meets college admissions and NCAA core subject requirements. A district-approved cross-credit course can only be assigned to one diploma subject category.

### **EARLY OR DELAYED GRADUATION**

The district may allow waiver of the attendance requirement and grant early or delayed graduation.

### **TRANSFER GUIDELINES**

Students who transfer to the Bend-La Pine School District during their senior year are expected to meet the 26-credit diploma requirements established by the School Board. If it is not possible for a senior transfer student to meet the requirements of a 26-credit diploma, the student will be expected to meet the minimum requirements set forth by the Oregon Standard Diploma. If s/he is unable to meet Oregon Standard Diploma requirements, the student must meet the diploma requirements of the school from

which s/he transferred. In the latter case, a diploma may be awarded by either school based on the previous school's diploma requirements.

## **ATTENDANCE**

In addition to diploma requirements, a student must fulfill institutional requirements for attendance as set forth by the School Board of Bend-La Pine Schools in order to be eligible for graduation.

## **GRADUATION EXERCISES**

Appropriate graduation programs are planned by each district high school on the assigned date.

All graduates who achieve an Honors Diploma will be recognized at graduation exercises.

Only students in good standing who have successfully completed the requirements for an Honors, Academic, Oregon Standard, Oregon Modified, Oregon Extended Diplomas, and Transition (Alternative) Certificates may participate in graduation exercises. Students in good standing have paid all fines and are not on suspension or expulsion or they have been approved by the principal to participate in graduation exercises.

Students who believe they have extenuating circumstances beyond their control that warrant their participation in the graduation ceremony may appeal to the principal. Situations that may be considered extenuating include:

1. A lengthy illness that prevented a student from completing diploma requirements.
2. A crisis in the family (death, etc.) that requires the student to miss finals or other required course assignments.

## **ARMED FORCES**

The district will issue a high school diploma, upon request, to a person who served in the Armed Forces, as specified in Oregon law, if the person was discharged or released under honorable conditions and has received either a General Educational Development, a post-secondary degree or has received a minimum score on the Armed Services Vocational Aptitude Battery.

This policy applies to any person who:

1. Served in the Armed Forces of the U.S. at any time during:
    - a. World War I;
    - b. World War II;
    - c. The Korean Conflict; or
    - d. The Vietnam War;
  2. Served in the Armed Forces of the U.S. and was physically present in:
    - a. Operation Urgent Fury (Grenada);
    - b. Operation Just Cause (Panama);
    - c. Operation Desert Shield/Desert Storm (Persian Gulf War);
    - d. Operation Restore Hope (Somalia);
    - e. Operation Enduring Freedom (Afghanistan); or
    - f. Operation Iraqi Freedom (Iraq);
  3. Served in the Armed Forces of the U.S. in an area designated as a combat zone by the President of the United States.
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Legal References:

ORS 329.451

OAR 581-022-1130

OAR 581-022-1131

OAR 581-022-1133

OAR 581-022-1134

OAR 581-022-1135

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