

Meeting Minutes 1/21/16

**Bend-La Pine 2015
Sites and Facilities
Planning Committee**

**1.5 Hours
Bend-La Pine Administration Building
Room #312
520 NW Wall Street
Bend, OR 97701
(541) 355-1004**

Existing Facilities Team:

Skip Butler	Teri Friesen
Heidi Slaybaugh	Ned Myers
Steve Hannas	Matt Montgomery
Jackie Wilson	Kevin Gehrig
Matt Hillman	
Jesse Rassmussen	

Future Needs Team:

Dean Wise	Mel Oberst
Jen Souza	Steve Jorgenson
David Ford	
Tim O'Connell	
Josh Boehme	
Karen Stiner	

The meeting minutes from the **Existing Facilities Team** are attached.

Following are the minutes from the **Future Needs Team**:

Review of discussion items from the December meeting were covered to bring everyone up to speed. Mike Tiller shared information related to “measures to increase efficient use of school sites” and “alternatives to new school construction”, both required topics by ORS and part of the charge for the committee. Mike talked through the information and research completed by the 2010 Sites and Facilities Committee and asked the committee members to give each topic some thought and send questions and ideas to him by February 5th. Both topics will be reviewed at the next meeting in February.

Enrollment trends were reviewed and the committee was asked for their thoughts on optimum projection methods based on the criteria presented to the committee. The committee confirmed their decision from the prior meeting that there is capacity in La Pine and Three Rivers sufficient to meet the demand for this planning cycle. The decision was made to now focus on enrollment projections and capacity in the Bend area for the remainder of the committee’s work. The committee reviewed projections using two methodologies. The consensus was to look at two different projections for the Bend area schools: one that applied the high series growth rates from PSU for the first five years and then the middle series for the next fifteen years and a second that applied the high series rates for the entire District, low series for the south county schools and the remainder is the growth in Bend. The committee will continue to look at these two scenarios and start to look how growth may vary within Bend (i.e. southeast Bend vs west Bend).

The next Sites and Facilities Planning Committee Meeting will be February 18, 2016 here in the Education Center, Room #230 for the **Existing Facilities Team** and #312 for the **Future Needs Team**, from 4:00pm to 5:30pm. We will meet together for a brief time and then separate into our teams.

Respectfully Submitted,

Marsha Baro

Sites & Facilities

Existing Facilities Team - Meeting Minutes 1/21/16

Present: Angus Eastwood, Cathy Barkee, Dan Dummitt, Steve Hanna, Teri Friesen, Matt Hillman, Jackie Wilson, Jesse Rasmussen, Heidi Slaybaugh, Kevin Gehrig

1. A revised support facilities matrix was distributed and reviewed (and attached). Safety recommendations were added to the priority list so the team discussed and ranked. Adding card locks, HVAC emergency shut-offs and interior class room locks to all facilities were moved to a ten year priority whereas securing vestibules and adding cameras to all facilities were deemed to be the most important 5 year priority and are ranked as such on the matrix.
2. Zone 1 matrix was distributed (and attached) and partially reviewed as time ran out.
3. Zone 2 site tours were scheduled and an invite will be sent out via google docs.

Meeting adjourned 5:40pm

Respectfully submitted: Cathy Barkee