

Bend-La Pine Schools Board of Directors Board Retreat & Meeting Minutes

Meeting Date: August 6, 2019

Meeting Location

Bend-La Pine Schools Education Center
520 NW Wall Street, Bend, OR 97703

Board Members Present

Julie Craig
Carrie Douglass
Dr. Stuart Young
Melissa Barnes Dholakia
Caroline Skidmore
Shimiko Montgomery
Amy Tatom

Call to Order

The board retreat and meeting was called to order at 7:40 a.m. by Vice Chair Douglass. The Pledge of Allegiance and review of the agenda followed.

Board Retreat Workshop Minutes

Introduction Activity

Vice Chair Douglass and Julie Craig led introduction activities with board members and staff shared visions and dreams for the district.

Bend-La Pine Schools Vision & Mission

Superintendent Mikalson shared about the district's current vision and mission. He shared his "why" and what drives the work he does and his vision for the district.

Overview of Policy Governance

❖ Policy Governance History & Activity

Superintendent Mikalson introduced Sandy Husk, current CEO at AVID and former superintendent, and shared how her mentorship, guidance and understanding of the policy governance framework have helped guide him in his career as a superintendent. Husk shared about her work and experience in policy governance and why a governance structure was helpful in her career. Husk led board members through an activity to share and reflect on the various aspects of policy governance.

❖ Board Ends

Superintendent Mikalson shared an update on current the current Board Ends. He noted progress made since the last report to the board and shared recommendations that were developed from board committee work last year to review and redefine the Ends. Mikalson shared a proposal of updated Ends and suggested board members look at these ideas in a second board retreat, later in the school year. Board committee members, Carrie Douglass and Stuart Young, shared about their work last year and the desire to create more meaningful Ends that focus on closing the achievement gap while simultaneously focusing on opportunity gaps and what students are faced with before they even walk through school doors.

Mikalson also shared ideas for board goals for members to consider, noting the ideas are things that, if accomplished, could be transformational in closing the gaps that impact student achievement and opportunity. Ideas included focusing on early childhood education, childhood health, increased affordable housing and increased funding for education. Mikalson also shared potential actions and partnerships to consider which would help accomplish the sample goals.

Carrie Douglass thanked Mikalson for thinking big and appreciated his thoughts and ideas for revamping the board's goals. Young shared his excitement around the idea of integration and connecting community partners in the board's work. He encouraged board members to not feel overwhelmed, but rather to feel inspired by the ideas and the potential impact their work could have in the community. Craig echoed Young and Douglass's sentiments and said she is enthusiastic about the idea of partnering with other community agencies to help better serve students in and beyond school.

❖ **Executive Limitations**

Lora Nordquist reviewed the history, structure, format and monitoring report method for the district's 12 Executive Limitations noting that the EL's have helped create a system and set of parameters on how the Board and Superintendent work together. Mikalson commented on the importance of the board providing feedback about each of the EL monitoring reports throughout the year and how it helps frame the work of the district.

Regular Meeting Minutes

Discussion Items

❖ **2019-20 Board Leadership and Board Meeting Calendars**

Board members discussed board leadership and board meeting schedules and what would work best for the collective board.

Vice Chair Douglass recessed the meeting for a 10 minute break at 11:10 a.m.
The meeting resumed at 11:20 a.m.

New Board Member Oath of Office

Vice Chair Douglass shared her excitement and welcomed the four new board members and thanked their family members and friends who came to support and celebrate them taking their Oath of Office.

Douglass and Julie Craig led Caroline Skidmore, Melissa Barnes Dholakia, Amy Tatom and Shimiko Montgomery through the Oath of Office. Superintendent Mikalson thanked the new board members for their desire to serve and thanked and their families and friend for their support.

Douglass noted the draft board leadership meeting calendar and suggested changing "committee work" to a more general work session and to stick with a similar rotation that is outlined in the draft. Caroline Skidmore and Amy Tatom both suggested switching leadership to Friday's based on their work schedules. All board members agreed to have board leadership meetings on Friday at 8:00 and to switch committee time to work time. Douglass also reviewed the proposed board meeting calendar and noted the community linkage meetings will be determined as the school year progresses.

Action Items

❖ **Election of Board officers**

Julie Craig suggested board members consider the idea of co-chairs for the 2019-20 school year, noting with four new board members, there will be a considerable amount of learning and transition and thought it would be helpful to share the responsibilities of chair.

Stuart Young moved to approve having co-chairs for the 2019-20 school year. Amy Tatom seconded the motion. Unanimous approval. Stuart Young nominated Julie Craig and Carrie Douglass to serve as co-chairs. Amy Tatom seconded the motion. Unanimous approval.

❖ Annual Business Resolutions 1884-1890

Superintendent Mikalson reviewed the annual business resolutions included in the board packet.

Julie Craig moved to approve Resolutions 1884-1890. Stuart Young seconded the motion. Unanimous approval.

❖ Consent Agenda

Co-Chair Douglass reviewed the consent agenda and there was question of whether the new board members should take action on the June 25, 2019 minutes. Board members agreed to take action on the Consent Agenda items separately.

Co-Chair Douglass moved to approve the June 25, 2019 minutes. Stuart Young seconded the motion. Caroline Skidmore, Melissa Barnes Dholakia, Amy Tatom and Shimiko Montgomery abstained. Unanimous approval.

Co-Chair Craig moved to approve the Personnel Recommendations. Melissa Barnes Dholakia seconded the motion. Unanimous approval.

Meeting adjourned at 11:45 a.m.

Recorded by: Andrea Wilson

Minutes approved at 9.10.19 board meeting