

GOVERNANCE PROCESS

To accomplish its stated objectives, the Board will govern in a consistent and efficient manner. Accordingly, no later than the first meeting held after July 1 of each year the Board will:

1. Organize by electing officers in accordance with GP-5: Board Member Roles.
2. Establish an annual meeting schedule.
 - a. The schedule may be changed with proper notice.
 - b. Special meetings may be held at the request of the Chair, or by mutual consent of the members, or may be called by four members of the Board serving written 24-hour notice on the other members and the Superintendent. Special meetings must be scheduled at least 24-hours in advance to allow for notification to the public and media.
 - c. Emergency meetings may be held upon less than 24-hour notice as is appropriate to the circumstances. The minutes of such a meeting shall describe the justification for providing less than 24-hours notice to the public and the media.

Additionally, the Board shall:

1. Comply with Oregon Public Meetings Laws (ORS 192.610-192.990).
2. Allow for public attendance at regular and special meetings. The right of public attendance at a public meeting does not include the right to participate by public testimony or comment. The Board typically receives public comment at its regular meetings, but not at its work sessions. The following shall serve as guidelines when public are attending a meeting:
 - a. Individuals wishing to make public comment must sign up prior to the start of the meeting. Individuals will be asked to include full name, contact information-and agenda item they are speaking to.
 - b. Individuals will be called upon to speak by the Chair and will be prioritized in the following order: Bend-La Pine Schools (BLS) students, BLS residents, and those that have not been heard from in the two previous business meetings.
 - c. The typical time per speaker will be a maximum of two (2) minutes until the time cap has been reached for that agenda item. The Board will typically allow up to ten (10) minutes for comments on the same agenda item and up to ten (10) minutes for comments on non-agendized items as a whole for a maximum of 45 minutes of public comment during a meeting. A group of visitors with a common purpose are encouraged to designate a spokesperson for the group. Remarks should be addressed to the Board as a body rather than directed to any particular member.
 - d. Speakers may offer feedback of district operations and programs, but the Board will not hear complaints concerning individual district staff or Board members. The Chair will direct the visitor to the appropriate means for filing a complaint.
 - e. Public comment is a time for members of the public to express their views; therefore, the Board will not engage in discussion or answer questions during public comment.
 - f. The Chair may interrupt and/or end public comment when time has been exceeded, complaints are made about an individual district staff or Board member, or when comments and/or behavior become inappropriate. Inappropriate behavior includes, but is not limited to attempting to engage individual board members in conversation; insults, obscenities or profanity; discriminatory or racist comments; attacks against any person in their personal capacity; and/or physical violence or threat thereof. A Board member may also ask for a Point of Order to address such comments.

- g. Any member of the audience who continues to disrupt a Board meeting after being asked to cease by the Chair may be excluded from the meeting (or muted in a virtual meeting) by the Chair if necessary to maintain order, conduct business efficiently, or allow others the ability to participate. The intent is that such disruption be addressed as efficiently and uniformly as possible.
 3. Vote on motions using “yeas” or “nays” and record the result of the vote.
 4. Adhere to a majority vote requirement, which requires affirmative votes by a majority of the membership of the Board (4 out of 7) to pass any motion before the Board.
 5. Conduct a Board meeting only if a majority of the Board members are present.
 6. Appoint and maintain a 7 member citizens’ Budget Committee as required by Oregon Revised Statue and utilize the majority vote requirement, which requires affirmative votes by a majority of the committee (8 out of 14) be required to pass any motion before the Budget Committee.
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Replaces:

Originally Adopted: 4/12/2016

Revised: 7/13/2021, 11/9/2021, 5/2022, 6/2022

Monitoring Method:

Monitoring Frequency: