

**Bend-La Pine Schools
Bend, OR 97703
October 24, 2017**

**Community Linkage Meeting
Our High Schools Today and in the Future: Goals, Programs & Facilities**

The Board of Directors of Bend-La Pine Schools host a Community Linkage Meeting at 5:15 p.m. followed by a business and executive session under ORS 192.660 (2)(f) at Silver Rail Elementary School : 61530 SE Stone Creek Lane, Bend, OR.

Community Linkage Meeting Agenda

Call to Order	Chair High
Pledge of Allegiance	Cheri Helt
Welcoming Remarks & Review of Agenda	Chair High
Background Information on New Large Neighborhood High School <i>Location, construction timeline, selection of principal and staff, boundary and naming process</i>	Superintendent Mikalson
School Highlights <ul style="list-style-type: none"> • <i>Bend Senior High School</i> • <i>La Pine High School</i> • <i>Marshall High School</i> • <i>Mountain View High School</i> • <i>Summit High School</i> 	Superintendent Mikalson
New Small High Schools Overview <ul style="list-style-type: none"> • <i>EL Education High School</i> • <i>Innovation & Entrepreneurship Academy</i> 	Superintendent Mikalson
Small Group Activities	Superintendent Mikalson
Public Input <i>This is the time provided for individuals to address the Board. Visitors who wish to speak must sign up prior to the beginning of the meeting on the sign-up sheet provided. Please state your name and topic when you address the Board.</i>	Chair High

Business Session

Consent Agenda

Approval of Minutes – October 10, 2017 <i>Reference: ORS 192.650 and ORS 332.057</i>	Chair High
Approval of Personnel Recommendations <i>Reference: ORS 332.505</i>	Jay Mathisen

Action Items

Approval of Kenwood Gym Contractor Contract	Mike Tiller
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**Board Comments
Adjourn**

Accessible Meeting / Alternate Format Notification

This meeting location is accessible. Please contact Bend-La Pine Schools at 541-355-1001 if you need accommodation to participate in the board meeting. Please call at least three days prior to the scheduled meeting date. Thank you.

**Bend-La Pine Schools
Bend, OR 97703**

The Board of Directors for Bend-La Pine Schools met in a joint meeting with the Board of Directors for Bend Parks and Recreation on October 10, 2017 at the Education Center, 520 NW Wall Street, Bend, OR 97703.

Board Members Present

Andy High
Julie Craig
Peggy Kinkade
Stuart Young
Carrie Douglass

Board Members Absent

Cheri Helt
Ron Gallinat

Call to Order

The meeting was called to order at 5:15 p.m. by Chair High and BPRD Board Chair Hovekamp. The Pledge of Allegiance followed. Chair High introduced himself, thanked the BPRD board for joining and asked all board members to introduce themselves. Superintendent Mikalson welcomed BPRD board and staff and thanked Terry Cashman and his catering team for the food, noting it is National School Lunch Appreciation week and this district is extremely proud of the Nutrition Services Department and the quality of food students have available every day.

Partnership Overview

History & Current Joint Use Agreement

John Rexford, BLS and Matt Mercer, BPRD, shared a history of the partnership between both districts. For the past 28 years the districts have shared a joint use agreement which has resulted in many joint use projects to benefit the community. KidsInc, after school sports programs and Lighted Schools are just a few of the more successful projects the districts have partnered on. By sharing facilities, each district has been able to expand offerings that support students, families and community members in Central Oregon.

Mercer highlighted the number of programs BPRD offers to support students and families of the district, noting participation has been and continues to be on the rise, which is a trend not seen in other parks and recreation programs in parts across the country. These programs are possible because of the partnership and shared use of facilities. Chair Hovekamp said he appreciates the seamlessness between the two agencies and how the partnership has amplified each other's strengths over the years. Don Horton, BPRD, echoed Hovekamp's sentiments and added the continual increase in participation is a testament to the variety and quality of programs the community has access to.

Bend Parks & Recreation District

Comprehensive Plan Update

BPRD Chair Hovekamp introduced Michelle Healy and Quinn Keever to share an update on BPRD's Comprehensive Plan. Healy and Keever shared about the work done to date to update the comp plan: public outreach, surveys, and the data compiled thus far. Healy discussed the next steps BPRD will be taking in an effort to complete the plan by summer 2018. The plan will be a 10-year plan and used to help create funding strategies for BPRD.

Peggy Kinkade thanked Healy and Keever for sharing their work and suggested BPRD consider a temporary safe-crossing from Lava Ridge Elementary to the new park. Hovekamp said he is excited about the work being done to develop a comprehensive plan that is efficient and useful for all. Mikalson agreed and noted the benefits of the partnership that is seen on a daily basis. He commented on feedback heard by BLS about the need for field space

and suggested it become a priority that the agencies work together on to improve and accommodate what the community wants and needs. Horton noted field space came back lower in the survey data, however, that does not mean the need does not exist and BPRD is motivated to help and develop more space.

Sports Field Discussion

Sports Field Usage & BPRD Field Policy Update

Matt Mercer, BPRD, began the conversation around athletic fields and noted the struggles both agencies feel with not enough field space available at optimal practice and competition times and in certain areas of Bend, and the varying perception on utilization and need around the community. Mercer reviewed how BPRD measures participation in co- and extra-curricular activities and said it is a priority for their board to encourage and see participation grow. With new sports teams, more club teams and expanded seasons the demand for available field space is becoming more and more prevalent and BPRD is looking more closely at ways to help increase capacity while also addressing other recreation areas, like the need for more trail space and aquatic capacity, that came out as high priorities for the community in their recent survey. Superintendent Mikalson appreciated the information and the variety of lenses and perspectives BRRD must consider. He shared he continues to work with the BLS board for guidance on how to partner and develop land that the district currently owns.

Chair High said he appreciates and feels hopeful with BPRD's updated view of field space that the community will soon see an increase in capacity. Don Horton said partnerships are key, sharing an example of the partnership with Bend FC Timbers in developing soccer fields at Pine Nursery Park, which has a completion goal date of 2020. Board members agreed that a continued partnership and working together in development of future field space, athletic complex developments and project implementation will be critical as Bend continues to grow.

Bend-La Pine Schools

2017 Bond Update & New High School Discussion

Superintendent Mikalson reviewed the 2017 Bond projects that are currently underway and thanked the community again for their support and passage of the bond measure. He spoke about the capacity challenges that the district continues to face, noting the district has grown by 5,000 students since the year 2000, when Summit High School opened. One of the top priorities of the 2017 Bond was to address capacity challenges and the district is currently planning to build a new high school and new elementary school. He asked Brad Henry and Mike Tiller to discuss the location of the new schools.

Brad Henry reviewed the work he and Tiller have been involved with in locating the two new schools. The new high school will be located at 15th Street and Knott Road. Henry said this property is currently owned by The Ward Family and said the district now has a non-binding agreement with the Wards' for 80 acres on 15th and Knott in exchange for the district owned property on Country Club Road and Murphy Road. The Ward family has also generously provided a future elementary site in the 15th Street area for the district to purchase at a price well-below market value. Henry introduced and thanked Jody Ward, in attendance, for her continued support of the community and the district.

Henry explained the work done thus far in planning the new high school and with consideration to access, transportation, topography, and the ability to serve our community well, the Ward Family property was the ideal location. This property will house the new high school, with a targeted opening date of 2021, and also provides space for a future middle school.

Another benefit of this location is the proximity to Alpenglow Community Park which is currently in planning stages. This is a great opportunity for BLS and BPRD to work together and develop the land to provide options, safe routes to schools, and park and district facilities that will complement one another for the benefit of the community. Mikalson extended an invitation to the October 24 Community Linkage meeting the BLS board is hosting at Silver Rail Elementary. The meeting will be focused on high school planning and an opportunity for community members to help share ideas for the future of Bend's high schools.

Don Horton, BPRD, also thanked Jody Ward and her family, who have been significant partners in the land that BPRD will be developing.

Future Partnership

Renewal of Joint Use Agreement (IGA)

Chair High noted the districts are currently in a one-year extension of a Joint Use Agreement. Mikalson said this would be an ideal time to renew and / or look at the terms of the agreement, adding this is a great partnership for the community and he would encourage a multi-year agreement to be considered. Peggy Kinkade shared about work done over the past year with members from each board to help one another understand the benefits and discrepancies in the current IGA. She appreciated the information shared by BPRD tonight and feels this is a healthy agreement and clearly a continued partnership is advantageous to both entities and the community. She would like to see a new agreement drafted. Grover agreed. Chair High proposed that BLS and BPRD staff work together on language and bring a draft IGA to both boards to review and take action on in a future meeting.

Horton agreed and commented that strengthening the partnership and working together is something he looks forward to. Hovekamp agreed with High's proposal. He would also like to see the City of Bend be a part of the conversation to discuss and plan for transportation more thoughtfully at some point.

Chair High thanked both boards for coming together and recessed the joint meeting at 7:04 p.m.

Chair High resumed the regular meeting at 7:08 p.m. for the purposes of board business.

Consent Agenda

Peggy Kinkade moved to approve the Consent Agenda. Julie Craig seconded the motion. Unanimous approval.

Board Comments

Chair High reminded all that the October 24 meeting will be held at Silver Rail Elementary. The meeting will be a Community Linkage Meeting discussing high schools.

Meeting adjourned at 7:09 p.m.

Respectfully submitted,
Andrea Wilson
10.10.2017

DATE: October 20, 2017

TO: Shay Mikalson, Superintendent
Board of Directors for Bend-La Pine Schools

FROM: Jay Mathisen, Deputy Superintendent
Jon Lindsay, Director of Human Resources – Certified

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resource Department recommends approval of the following hires, resignations and retirees at the school board meeting on October 24, 2017. All Hires are subject to successful drug testing, background check, and Oregon licensure.

CERTIFIED HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Nyman, Garrett	PS#106967 Therapy Coordinator	Summit HS	Temporary Part Time .75 FTE	10/24/2017

CERTIFIED RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES

ADMINISTRATIVE HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE

ADMINISTRATIVE RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
DeWittie, Alice	Principal	Summit HS	07/01/2012 – 12/01/2017

ADMINISTRATIVE RETIRE/REHIRES

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
DeWittie, Alice	Principal	Summit HS	12/01/2017 – 06/30/2018



HUMAN RESOURCES

Education Center

520 N.W. Wall Street

Bend, Oregon 97703-2699

(541) 355-1100

Fax (541) 355-1109

October 19, 2017

TO: Shay Mikalson, Superintendent
Bend-La Pine School Board of Directors

FROM: Jon Lindsay, Director of Human Resources – Licensed Staff
Debbie Watkins, Director of Human Resources – Classified Staff

RE: Classified Recommended Hires, Resignations and Confidential Recommended Hires

The Human Resources Department recommends approval of the following hires and resignations at the School Board meeting on October 24, 2017

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Adams, Jeffery	#106962 IT Engineer	Information Technology	Temp 8 hrs / day	10/3/17
Berteau, Shannon	#106951 School to Career Program Manager	Summit	Temp 8 hrs / day	10/2/17
Branson, Susanna	#106609 EA – Inclusion	Silver Rail	Temp 6.5 hrs / day	9/28/17
Bryan, Tracey	#106609 EA – Inclusion	WE Miller	Temp 6.5 hrs / day	10/3/17
Connet, Donna	#106953 Bus Driver	Transportation	Temp 6 hrs / day	10/16/17
Dalton, Charest	#106799 EA – Inclusion	High Desert	Temp 3.75 hrs / day	10/3/17
Dearing, Michelle	#106974 EA – Student Instruction	RE Jewell	Temp 2 hrs / day	10/12/17
Grageda, Alexandra	#106609 EA –Inclusion	Special Programs	Temp 7 hrs / day	10/9/17
Kelley, Shelly	#106986 EA – Student Instruction	Juniper	Temp 6 hrs / day	10/18/17
Macedo, Cara	#106984 EA – Student Instruction	Bear Creek	Temp 3.5 hrs / day	10/16/17
Scrocca, Mary	#106958 EA – Student Instruction	Ponderosa	Reg 2.25 hrs / day	10/16/17
Thomas Chowning	#106970 Custodial Crew I	Silver Rail	Reg 8 hrs / day	10/11/17
Veek, Joshua	#106971 Repair Technician	Transportation	Reg 8 hrs / day	10/16/17
White, Erica	#106823 Nutrition Server I	Pilot Butte	Reg 3 hrs / day	10/4/17



HUMAN RESOURCES

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Confidential Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Mercer, Kimberly	#106912 Confidential Specialist II	Human Resources	Reg 8 hrs / day	10/9/17
Russ, Catherine	#106900 Payroll Specialist	Business Office	Reg 8 hrs / day	10/12/17

Classified Resignations

Name	Position	Location	Resign Date
Carter, Jenifer	Bus Monitor	Transportation	5/17/12 – 10/6/17
Flerchinger, Lisa	Nutrition Server I	La Pine Middle	7/22/16 – 10/16/17
Hargous, Stephanie	Nutrition Server I	Bend High	8/15/16 – 10/31/17
Jackson, Holly	EA – Student Instruction	Juniper	10/15/12 – 10/19/17
Roskowski, Julie	Nutrition Server I	WE Miller	8/30/17 – 11/11/17
Syrell, Pamela Correction – Previously reported as a new hire. Position was declined	Bus Driver	Transportation	

Classified Retirements

Name	Position	Location	Resign Date
DeHaven, Thomas	Distribution Service Manager	Warehouse	11/27/06 – 11/15/17
Riverman, Terrance	Special Education Bus Driver	Transportation	10/18/05 – 11/30/17

CONTRACTOR RECOMMENDATION

PROJECT: Kenwood Gym Rebuild

CONSTRUCTION BUDGET: \$3,634,654 (Based on FDO Estimate. Insurance will cover construction cost)

BID SOLICITATION PROCESS:

On September 12 & 13, 2017, Advertisement for Bids was published in the Daily Journal of Commerce and the District Website requesting proposals from qualified general contractors.

Bid Documents were posted in the Public Plan Room managed by the Central Oregon Builders Association for on-line viewing.

On September 20, 2017, a Mandatory Pre-Bid Conference was conducted at the project site for the purpose of reviewing the project requirements and to address questions posed by General Contractors. This meeting was attended by four qualified general contractors.

On October 3, 2017 Bids were received, opened and read in a public forum. Two responsive bids were received as follows:

Griffin Construction LLC	Base Bid	\$4,317,081
Kirby Nagelhout Construction Co	Base Bid	\$4,200,000

RECOMMENDATION:

It is recommended that a construction contract be awarded to the low bid submitted by Kirby Nagelhout Construction Co for the base bid in the amount of \$4,200,000.

A Notice of Intent to Award letter has been issued to Kirby Nagelhout Construction Co with a copy to all other bidding contractors notifying them of the award. The contract will be emailed, with requests to be returned signed and with acceptable bonds and insurance. When all bonds and insurance are determined to be acceptable and with board approval, the contract will be signed by Angus Eastwood and a fully executed copy will be emailed to Kirby Nagelhout Construction Co. A pre-construction meeting will then be held prior to commencement of the project.

Submitted by: Facilities Development
Mike Condon, Project Manager
October 12, 2017