

# Bend-La Pine 2015 Sites and Facilities Planning Committee

## Meeting Minutes – 11/19/15

11/20/15

4:00pm - 5:30pm

Bend-La Pine Administration Building

Room #312

520 NW Wall Street

Bend, OR 97701

(541) 383-1004

### Members Present:

Josh	Boehme	Jen	Souza
Skip	Butler	Jackie	Wilson
Teri	Friesen		
Steve	Hannas		
Matt	Hillman		
Mel	Oberst		
Heidi	Slaybaugh		
Karen	Stiner		

### Support Team Present:

Cathy	Barkee
Marsha	Baro
Greg	Blackmore
Brad	Henry
Mike	Tiller

Brad Henry welcomed the committee to the launch of the 2015 Sites and Facilities Review Process. Introductions were made around the room and Brad explained the roles of the committee, he sees the support team as facilitators for the Committee Binders were passed out to all members and the contents were reviewed. Quick facts for the district, district site maps, today's agenda and the Board Charge were included. The historic process of the Sites and Facilities Team was discussed based on previous district needs.

Brad Henry and Greg Blackmore presented a power point highlighting the districts enrollment history; discussion ensued on how growth has impacted the decision and planning process historically. Enrollment trends and the use Portland States projected enrollment growth numbers were reviewed.

With enrollment continuing to increase, planning must be thoughtful and creative to accommodate future student's educational needs meanwhile preserving current assets. Quick District facts and maps were presented to share how the District has housed its current programs and what the current properties look like.

The Board Charge was then presented to the committee and differences from past processes were explained. This includes assessing existing facilities, identify future capacity needs, assess needs and usage of the Education Center, assess current land holdings, and provide a report to the Board on these items. Based on projected enrollment a 5, 10, 15 year look ahead to 2035 for potential new school sites. This Board charge will not require the committee to present a financial package or present future bond ideas. A future committee will do the financial piece of this process. Greg Blackmore explained that the committee work would be completed to address the Board charge and within statutory requirements.

To help understand the scope of the work ahead of the committee, the prior efforts and corresponding bond measures were compared and explained. Leading into the process over the next six months the group will divide into two different teams to provide information for the final report. There will be an *Existing Facility Review Team* and a *Future Needs Team*, each with their own set of tasks and work products that will eventually combine to create a portion of the Sites and Facilities Plan and the report to the School Board. The work plan overview was presented as a tool to help move the teams to the final April report production. Either team might call additional meetings as needed to complete their work. Greg Blackmore reviewed meeting protocols as the framework important to this committee.

The Committee was asked to consider which team they might be most interested in joining, conversation ensued, some members had specific requests while others were happy to be utilized as needed. Next meeting, teams will be finalized and these each will select team Chairs and begin their respective work.

The meeting was adjourned at 5:30pm. Next meeting date will be **December 17, 2015 at 4:00pm.**

Respectfully Submitted,

Marsha Baro