BEND-LA PINE SCHOOLS

Administrative School District No. 1
Deschutes County, Oregon
ADMINISTRATIVE POLICY

Name: Appropriate Uses of Technology Equipment. Infrastructure. and Services

Section: Required Policy

Code: EHA-AP

Bend-La Pine Schools promote the use of technology by staff and students to realize the substantial benefits afforded by the use of technology for teaching, learning, work and communication

Beliefs Underlying the Use of Technology.

- The use of technology in the workplace will add to productivity, aid communication, and advance the interests of Bend-La Pine Schools.
- The use of technology in classrooms will advance student mastery of the formal curriculum.
- The use of technology will improve access to instructionally relevant materials, many of which are available at no cost or low cost, and that add value to the education of students.
- The use of technology will help to prepare students for school, for the workplace, and for continued learning.
- The use of technology will provide effective solutions for the administrative and support needs of Bend-La Pine Schools.
- The nature and use of electronic communications in schools and in the workplace is rapidly changing. This will require a significant and ongoing commitment to technology access, maintenance, training, and support.
- Homework assignments and student requirements must recognize and adjust for differences in home technology and access. Bend-La Pine Schools should provide ready access to technology at school for all students.

Student Safety, Security, and Protection

The use of electronic communications must be in keeping with legal requirements such as the No Child Left Behind Act (NCLB), The Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPPA), the Child Internet Protection Act (CIPA) and instructionally appropriate local standards of good taste. Technology controls including internet filtering should be used wherever possible to help assure privacy, to protect the safety of students, and to minimize exposure to inappropriate materials or communications. Electronic controls must always be augmented by careful student supervision and instruction in technology ethics and online safety.

Technology Equipment, Infrastructure, and Services Defined

Technology equipment includes electronic devices designed to compute, communicate, process text or data, capture sounds or images, or control or manipulate analog or binary data in any way. This policy applies to equipment owned by the district, as well as devices that are personally owned and operated on district premises, or those, regardless of location, intentionally used to interact with district owned devices or services.

Technology infrastructure includes all district owned or leased cables and wires, electronic devices that control the flow and security of data, file servers, amplifiers, and control or monitoring tools used to manage other electronic devices and systems.

Technology services include the transmission or exchange of information as an analog signal or as binary data through a physical or wireless network and wireless or wired voice transmissions including transmission over telephone or data lines, transmission of text, images, and sound directly or through video services, or text and graphics through facsimile (fax).

The electronic files that control these electronic devices, are produced by these electronic devices, and/or that reside on them are also covered by this policy.

Selection, Coordination, and Deployment of Technology

Technology systems and applications should be designed and selected to share data easily, to protect data from corruption or intrusion, to guard against physical loss, and to maximize the benefits of the district investment. Efforts should be made to integrate technologies wherever possible to realize associated efficiencies and benefits.

Technology acquisition and deployment should be guided by formal technology goals and plans. A central consideration in technology planning should be improvement of student access to information and learning resources and the enhancement of student learning.

Regulations should be developed to ensure that these goals are met; that technology is used in a positive and responsible manner and that the technology resources of the Bend-La Pine Schools are centrally coordinated and managed to ensure their interoperability, reliability, and sustainability.

Radio Frequency Identification Device (RFID)

Bend-La Pine Schools may choose to create a radio frequency identification device (RFID) voluntary program as a means to better serve our families and students. If Bend-La Pine Schools chooses to create a RFID program, it will follow the "opt-in" rules as defined in OAR 581-021-0505.

END OF POLICY

ADOPTED: 12/08/09 APPOVED: 12/08/09, 6/6/16

REVIEWED BY CABINET: 2/13/07, 4/7/08, 11/2/09, 6/6/16