

**Bend-La Pine Schools
Bend, OR 97701**

The Board of Directors for Bend-La Pine Schools met in a regular meeting on October 28, 2014 in room 314 of the Education Center, at 520 NW Wall Street, Bend, OR 97701.

Board Members Present

Nori Juba
Cheri Helt
Peggy Kinkade
Ron Gallinat
Julie Craig
Andy High
Stuart Young

Call to Order

The meeting was called to order at 6:02p by Co-Chair Juba. The Pledge of Allegiance followed.

Oath of Office

Co-Chair Juba welcomed Dr. Stuart Young, as the newly appointed Zone 4 representative. Juba shared a brief history of Dr. Young's work in education and current volunteer work. Co-Chair Helt led Dr. Young in taking his Oath of Office.

Co-Chair Juba recessed the regular meeting at 6:05p and called to order The Public Hearing for Surplus Property.

Public Hearing Testimony

Wells Ashby, Circuit Court Judge, thanked the Board for their time and said, in his capacity as a judge, he is not here to testify for or against the surplus of Troy Field. As a lacrosse coach, Ashby has spent many hours practicing at Troy Field and thanked the District for sharing this property with the community and taking good care of it. He thanked all Board members for their service, and as a past Board member he understands the time commitment and appreciates their service.

John Rexford, High Desert Educational Services District Superintendent, addressed the Board as a community member and resident of Bend in favor of the surplus of both properties proposed. Rexford participated in the planning of Heritage Square and said Troy Field was envisioned to be a multi-use development, which included parking, retail and residential plans. He noted Troy Field is a great green space and throughout the years he worked with Bend-La Pine Schools, he encouraged Bend Parks and Recreation to purchase the property to which they declined.

Co-Chair Juba thanked both Ashby and Rexford for their input and asked if any others would like to testify.

Annunziata (Nunzi) Gould addressed the Board and noted she also sent an email; Board acknowledged receipt of her email. Gould shared she is a supporter of schools, and although she has no children of her own, she sees incredible value in keeping Troy Field a part of the community. She shared pictures taken at Troy Field of children playing just moments before the start of tonight's meeting, explaining the land is not 'vacant' it is heavily used by our community and is a part of learning and social growth for children as they use the property. Gould also shared a history of the deed of sale from 1937 of the Troy Field property to the District and encouraged Board members to read through the history of Troy Field in the Bend community. Gould encouraged the Board not to approve surplus of Troy Field.

Juba noted two emails had also been received and read by all Board members. Paul Dewey, Executive Director for Central Oregon Landwatch and Erin Foote Marlowe, both sent testimony in opposition of the Troy Field proposed surplus.

Juba closed the public hearing at 6:17p and returned to the regular meeting.

Review of Agenda

Co-Chair Juba reviewed the agenda and noted the Board will review each Consent Agenda item separately.

Public Input

There was no public input.

Superintendent's Report

Superintendent Wilkinson highlighted events over the past weeks and noted Bend High School recognized their sixth class of distinguished alumni at an assembly this week. The alumni were Robert Foley (class of 1929), Ryan Longwell (class of 1992) and Craig Walker (class of 1974). Wilkinson shared the RIP City Relay at Pine Ridge Elementary was a great success and thanked the Portland Trail Blazers for stopping by. He noted the first boundary committee public forum was held at Cascade Middle School, with about 50 people attending. Jewell and Ponderosa will host forums tomorrow and Thursday evenings and Wilkinson said this opportunity for community input is a valuable part of the boundary decision process.

Wilkinson noted a letter at each Board member's seat and said, in that letter are his intentions to retire effective January 1, 2015 and, with the approval of the Board, he plans to continue to work back through June 30, 2015. Wilkinson emphasized there is much important work to be done this school year and his announcement tonight does not mean he will slow down. He will do his job to the fullest for the remainder of the 2014-15 school year.

Co-Chair Juba reviewed the highlights over the past six and a half years Wilkinson has been Superintendent, noting the average duration for a Superintendent is two and a half years. Juba said Wilkinson has worked tirelessly as Superintendent and has much to celebrate for this work – noting 4-year graduation rate increases, reading and math test score increases, decreases in SPED populations due to successful intervention strategies, etc. The data and statistics are compelling and Wilkinson's leadership has provided the District some of the most significant gains during some of the worst financial times. Juba said Wilkinson has assembled a talented group of leaders for the District and has an incredible ability to assemble, recruit and empower those he works with to do their jobs to the best of their ability. He has maintained a great relationship with the Board and established a tremendous amount of trust. Students have benefited from his tireless focus on student achievement and, Juba added, sometimes it is easy to forget that a Superintendent is much like a CEO of a complex organization, with a large budget, numerous employees and over 17,000 students and soon to be 30 schools operating.

Juba said the Board is supportive of Wilkinson's decision, although it is bittersweet. The District has had the benefit of his leadership and will continue to through the end of this school year. Juba noted Wilkinson advised the Board of his retirement several months ago and the Board is dedicated to brining on leadership that will help continue the great work and push the District toward World Class. The culture of continuous improvement is important to the Board and Juba said the Board plans to continue to support the initiatives started under Wilkinson's leadership; like professional development, digital conversion, etc. The Board will work to recruit the best pool of candidates possible for the position, both internal and external, and are excited to see who applies. The Board plans to engage with the public for leadership profile input and Juba said he feels very strongly it is important to find the right fit and make sure the great work of the District continues.

Juba shared the schedule and process for finding Wilkinson's successor. Peggy Kinkade noted the timeline is aggressive and is one that requires the Board to get started immediately. A Request For Proposal will go

out tomorrow for a search firm, noting this firm will assist the Board in the job posting, recruitment, and various aspects of the hiring process. The position will be open for approximately two months and interviews will happen in the first part of February. A community survey will be posted and a schedule of community meetings will be established soon, providing the community opportunities to share what qualities they would like to see in the next Superintendent. The goal is to have the next Superintendent identified by late February.

Consent Agenda

Approval of Minutes – October 14, 2014

Co-Chair Juba noted a correction to the minutes on page 7 of the board packet. In regards to transportation the new middle school and making it accessible. Juba's idea is to have a bus stop available in each neighborhood to pick up and transport students to the new middle school. This option would provide a more direct route to the new school for those students who would like to attend.

Andy High moved to approve the October 14 minutes, amended. Ron Gallinat seconded the motion. Unanimous Approval.

Approval of Personnel Recommendations

Peggy Kinkade noted Gail Wilkinson's retirement as part of the personnel recommendations tonight and congratulated both Wilkinson's and thanked them for their service to the District.

Julie Craig moved to approve the personnel recommendations. Ron Gallinat seconded the motion. Andy High abstained; the District is hiring an employee from his place of work, COBA. Six yay votes and on abstention. Motion carried.

Teacher Evaluation

Jay Mathisen noted the summary in the board packet from Jim Boen that highlights the changes as presented in the October 14 Board meeting. Co-Chair Helt asked if teachers are aware of these proposed changes and of any feedback. Mathisen said Boen has been working with a core group of teachers and much of the changes presented comes from that group. He noted Bob Markland, BEA President, has also given his approval of the proposal.

Peggy Kinkade moved to approve the Teacher Evaluation updates. Andy High seconded the motion. Unanimous approval.

Action Item

Approval of Architect Contracts : Bend High & R.E. Jewell and La Pine High & Kenwood projects

Brad Henry noted pages 13 and 14 of the board packet, where two separate architect recommendations are summarized. Henry added, at each place there is an updated summary for the La Pine High & Kenwood projects with a lower amount than what was posted in the packet. Henry explained these two projects will be a part of the summer 2015 work and the construction committee, through an RFP process, has decided to split up the projects into two recommendations.

The recommendation tonight is to award Steele Associates Architects, LLC as the design firm for R.E. Jewell Elementary and Bend High School and to award BBT Architects, Inc. as the design firm for Kenwood and La Pine High School. Henry suggested the Board take action on each contract separately.

Ron Gallinat asked how close the bids were. Peggy Kinkade commented that, by law, the District is not able to obtain bids from architects in an RFP process. Price is something the District negotiates at a later date with the firm awarded the contract. Juba added this law can handcuff the District and does not provide for much leverage with negotiation. Juba complimented Brad Henry and Angus Eastwood for their work in getting the District a fair deal on these costs.

Andy High declared a potential conflict of interest as Steele Associates Architects, LLC are COBA members (High's place of employment), however, he does not see any potential personal gain with this selection.

Co-Chair Helt moved to approve the 2015 Construction Projects contacts with Steele Associates Architects, LLC as the design firm for Jewell and Bend High for a fee of \$531,074. Ron Gallinat seconded the motion. Unanimous approval.

Andy High declared a potential conflict of interest as BBT Architects are COBA members (High's place of employment), however, he does not see any potential personal gain with this selection.

Peggy Kinkade moved to approve the 2015 Construction Projects contract with BBT Architects, Inc. as the design firm for Kenwood and La Pine High for a fee of \$659,855. Ron Gallinat seconded the motion. Unanimous approval.

Health Advisory Team : Nutrition Curriculum Approval

Lora Nordquist reviewed the history of the Health Advisory Committee and how they work with and present to the Board supplemental curriculum for approval. Nordquist introduced Michelle Crook, teacher at Sky View Middle School and Health Advisory Committee Facilitator, and Katie Ahern from OSU Extension Services. Ahern reviewed the proposed supplemental curriculum, how OSU Extension Services are involved in the schools and shared success stories from the MyPlate curriculum in recent years. Nordquist added OSU provides high quality educators through the Extension program and the knowledge and teaching has been exceptions.

Co-Chair Helt asked how many families participate in Catch. Ahern said there are many, many families in Deschutes County participating in both school-wide activities as well as events outside of the classroom. Lessons and take home information in the Catch program are offered in both English and Spanish. Helt supports the program noting it is a great way to have families and parents involved which is critical to the continued success of the program. Co-Chair Juba agreed and thanked Ahern and Crook for their time and efforts. Juba called for a motion to approve the proposed supplemental nutrition curriculum.

Ron Gallinat moved to approve the recommended Supplemental Nutrition Assistance Program (SNAP-Ed), Celebrate Health, and MyPlate as supplemental curricula for Bend-La Pine Schools. Peggy Kinkade seconded the motion. Unanimous approval.

Declaration of Surplus Property

Brad Henry reviewed the discussion from the October 14 meeting and noted Resolution 1810 is ready if the Board chooses to approve the surplus of both properties. Co-Chair Juba read Resolution 1810 aloud.

Ron Gallinat asked for clarification on how the properties would be offered to other public entities, like the Parks and Recreation District. Superintendent Wilkinson explained in order for the District to make these properties available, to any interested party, the Board must first declare them surplus. He shared the District has had conversations with other public entities and the next step of the process would be to formally notify them if the Board takes action on the surplus approval. The District would give the public entities time to respond and their response, should they have one, would come back to the land committee for review and establish possible next steps.

Ron Gallinat moved to approve Resolution 1810 and declare the following District-owned parcels as surplus: 1) A parcel generally known as Troy Field, located at 690 NW Bond Street, Bend Oregon. The map and tax lot number is 171232CA08900. 2) An approximately 1.64 acre parcel directly east across Full Moon Drive from Ensworth Elementary in Bend Oregon 97701. The map and tax lot number is 1712270000903. Andy High seconded the motion.

Peggy Kinkade noted, historically, the input has been for the District to keep the property. There is much green space the District currently manages and offers to taxpayers and Bend Parks and Recreation for use. While she too would like to see Troy Field remain, the District is not Bend Parks and Recreation but a school district. The dollars from this sale could be very useful as the District moves forward and feels

strongly, the decision to surplus is in the best interest of the District and taxpayers. If Bend Parks and Recreation wants to keep Troy Field a park, they are welcome to bid on the purchase.

Gallinat noted, in regards to the question of a cost benefit analysis, the District does not collect money for the use of Troy Field from Bend Parks and Recreation. Henry confirmed that the District has an agreement with Bend Parks and Recreation for zero cost to either party when using facilities. There are other groups who occasionally use Troy Field through a facility usage process and fees are charged, however, it is not a great source of revenue. Henry added there is a cost to maintenance, including water, mowing, sidewalks, etc. to consider as well.

Andy High said as part of the land committee, and through the process of evaluating the several parcels the District owns, under the Heritage Square plan this area was slated for commercial use, including a parking garage. High feels it is not the District's job to maintain parks. Julie Craig agreed and noted that she too enjoys Troy Field and all the children and community members who use it, and added, as a community we are fortunate to have many other green spaces to access in Bend. She too supports the surplus decision and feels the sale of this property is part of the District's commitment to being fiscally responsible.

Co-Chair Helt agreed with Kinkade's comments and feels this is an important decision, noting her son played football at Troy Field. She reiterated it is the District's mission to educate thriving citizens and in a growing community it is important for the District to focus on learning and education. She supports the surplus of property presented and thinks it is time for the District to capture the dollars and use those funds to support the tremendous growth happening in our community, adding it is a fiscally responsible decision. Juba agreed and reviewed information shared at the October 14 Board meeting noting the immediate need for another elementary school and the proceeds from the sale of the two pieces of property could be used for the benefit of our students to possibly build a new school. He added the District's mission is to educate thriving citizens and also to be frugal with spending of taxpayer dollars, adding if the property is sold to a private party there would be tax revenue generated as well.

Co-Chair Juba proceeded and called for votes of Resolution 1810.

Dr. Young abstained from the vote. Young said he has not been part of the conversations and does not feel he has adequate information to vote tonight.

Six yay votes and one abstention. Motion to approve Resolution 1810 carried.

Reports

Digital Conversion Update

Skip Offenhauser reviewed the numbers associated to the digital conversion: 8,500 iPads have been deployed this year, 1,400 iPads were deployed at Bend High in just two days. 150+ digital texts titles have been delivered to students. 122 apps have been approved and are able for students and teachers to download in the Bend-La Pine App Catalog. 240 hours of professional develop have been delivered by instructional TOSA's prior to the start of the school year. Approximately 64 iTunes U classes are available. 45 different visits have been made to schools during the workweek. The average turn around time for a help desk ticket is 24 hours or less and an online help / technical solutions document has been created with 106 topics with more being added daily for staff to reference for quick technical solutions.

Offenhauser noted Bend-La Pine Schools has been recognized by Apple as a distinguished program and recently 14 people came to the District to visit and learn about the digital conversion. Offenhauser asked Apple who Bend-La Pine Schools could visit and observe to learn about more best practices and Apple said there is no one better than Bend-La Pine Schools in the Northwest. The District has the best systems in place and the largest iPad deployment, which is something Offenhauser is extremely proud of.

Offenhauser said the next steps are to continue to provide support to teachers and students and identify and document best practices to leverage resources and provide the best opportunity for students. He thanked the TOSA's and Amy Tarnow for their tremendous support and the extra efforts made during the

start of the school year. He said the Technology Department has also done a tremendous amount of work behind the scenes which is he very thankful and appreciative of.

Co-Chair Helt asked about tech support at home during the off hours and how parents can get help to support their students. She asked if there is a way for parents to have a help desk type of process. Offenhauser said yes, and noted he has received many calls for support at home. He said parent and at home support is an area the team is looking to improve upon. Helt commented on the new organizational skills students need to learn and asked how the District is supporting and teaching this to students. Offenhauser shared some ideas and said for the most part; students are doing great and it really only takes a couple times of not having an iPad charged or with you to understand the importance of being responsible with it.

Peggy Kinkade asked about the times when the VPN (Virtual Private Network) is overloaded, she hears from her son that he gets kicked off the network and what is the District doing to resolve this issue. Offenhauser shared there are various home networks available to families and the District tries to troubleshoot as best they can, but some home networks can bump a student off the VPN for no reason, or the connection can become slow with numerous users on at once. It's an area the District is continuing to look into solutions for.

Andy High shared he was at a high school the other day that offered charging stations for iPads and one of the biggest complaints he has heard from staff is that students do not come to school with their iPads charged. Offenhauser said it is an issue for some and the charging stations do provide a solution. Other schools, like Buckingham Elementary, have set alarms on all iPads to say "charge me" and "take me to school" as reminders for students. He said schools are continually looking for tricks and ideas to help students. Kinkade noted it is part of the student iPad contract that students bring their iPads charged to school. Juba thanked Offenhauser for the update and great work.

New Middle School Update

Chris Boyd congratulated Superintendent Wilkinson on his retirement and welcomed Dr. Young to the Board. He shared an update on the new middle school and the current work being done around identifying a school culture and the notion of being very intentional in this process as it has direct impact on how engaged students are. The idea of school culture is one that Boyd has been working on for many years, and in districts prior to his move to Bend-La Pine Schools.

Boyd reviewed the System of Engagement in four distinct parts: Identity, Relationships, Relevance, and Rigor. He shared a diagram of Systems of Engagement and noted students come first and relationships in these categories go both ways, from student to teachers and teachers to students. Boyd explained the closer these four areas are together, the better student engagement and success will be.

Boyd noted the new middle school leadership team has been established and includes Julia Reynolds, Sarah Durfee, Kelly Simpson and CJ Colt, all of who are current teachers in the district. He said this team represents a variety of schools in the district and subject areas and shared how the team has began to communicate using Google Communities as a forum and place to generate discussion and ideas. He said next Tuesday, the team will have a full day retreat and start their day at the new middle school site, then work on their vision and goals and how to grow the leadership team to ensure they are thinking of and meeting all the needs of all students who will attend school. He said he is incredibly excited to have such a great team and begin working on creating and defining their culture.

Peggy Kinkade said she thinks this work is exciting and great to hear about. Ron Gallinat agreed, as did Co-Chair Helt. Co-Chair Juba asked when Boyd and the team will be on site at the middle school. Boyd said each Tuesday at 1:40 he is on site and noted the various roads around the school will be opening up soon which is very exciting. Juba encouraged ally to join on a Tuesday and visit the new campus.

Superintendent Wilkinson complimented Boyd on the great work and noted the conversation of the new middle school vision and planning is having a positive impact on all of the other middle schools in the District, as they are now looking deeper into defining their identity. Juba agreed and shared at a recent Site Council meeting he attending at Cascade Middle School there was an air of excitement and many there viewed this time and work as an opportunity to look more deeply into their own identity. Juba thanked Boyd and Shay Mikalson for their leadership.

Policy First Read

BA – Board Member Criminal History Background Records Check

Jay Mathisen noted the policy and summary in the Board packet and explained this is a new policy written at the request of the Board. Board members would now be required to go through the same background check as any volunteer does with the District.

Peggy Kinkade said this makes sense and when she, or any other Board member, walks into a school with their badge on they need to take seriously the responsibility of being in schools and feels it is only right to do the same as what is expected of volunteers. She asked about the frequency language in the draft policy and suggested it mirror the same timeline language as our volunteer policy. Nori Juba agreed and recommended a change be made and brought back to the next meeting in November for approval.

Policy Monitoring

BD GOV A.4 – Financial Conditions and Activities

Brad Henry noted BD GOV A.4 as part of the packet and said the District believes it has met the language of the policy and offered to answer any questions. There were no questions.

Superintendent Wilkinson noted BD GOV A.7 as part of the packet and said the District believes it is in compliance with this policy as well and offered to answer any questions.

Co-Chair Juba asked about the compensation amount listed for administrators and asked if there are salary schedules for these positions. Wilkinson answered yes, and noted that many are in the BLAST group and the Assistant Superintendents are a part of a salary schedule set by the Board.

Board Comments

Peggy Kinkade said Superintendent Wilkinson's retirement announcement is bittersweet, but she is excited for him and appreciates his incredible service to the District and knows he will continue to be a strong leader through June 30, 2015. She looks forward to working through the year with Wilkinson and also to start the search process.

Co-Chair Helt noted there might be fear and angst with Wilkinson's announcement, and reiterated, as a Board, the commitment is to do the best possible job to find a great leader. She said it will not be an easy task and the current Board priorities will not change, the Comprehensive Plan is established and the Board will continue to move forward with the vision they have established. Helt said Wilkinson will be greatly missed and not easily replaced. She commented on a recent Boundary Committee meeting she attended and feels the work being done is great and is hopeful it will continue to go well. She appreciates the work being done and understands the decisions being made are difficult but will be beneficial to the schools and students. She is excited to see the results of the Committee's work and thanked Brad Henry and Jay Mathisen for leading the effort.

Julie Craig thanked all who spoke regarding Troy Field and thanked Chris Boyd for his presentation. She is excited about the new middle school and the process to of creating an identity and vision. Craig congratulated Superintendent and Gail Wilkinson on their retirement and wished them both well.

Andy High thanked Wilkinson for his service and thanked Dr. Young for applying to be a member of the Board and welcomed him.

Ron Gallinat thanked Juba for his earlier comments about Wilkinson and said he appreciates his commitment to his work and to the District over all these years. Gallinat welcomed Dr. Young and encouraged all to attend the Boundary Committee community forums.

Dr. Young thanked the Board for inviting him to be a part of the Board and shared his thanks and appreciation to Wilkinson as a Superintendent. He noted the work of a Superintendent is important, and as a former Superintendent, he understands and appreciates the time given and commended Wilkinson for his successful leadership.

Co-Chair Juba said Wilkinson's retirement is bittersweet and change is always difficult, however, the vision and good work being done will continue.

Meeting adjourned at 7:58p.

Respectfully submitted,

Andrea Wilson
Confidential Superintendent & Board Assistant
10.28.2014