



## 2020-2021 Schedule Change Policies & Procedures

It is the expectation that students remain in the classes for which they forecasted last spring; we created teacher assignments based on these requests.

Some students were unable to get into their requested classes and were assigned alternate classes of their choosing. In cases where students were unable to get into their requested classes but did not choose alternates, counselors have assigned alternate classes as needed to meet graduation requirements.

Class changes can occur for the following reasons within the first week of the new semester:

- Students are missing core academic classes
- Students have undesired open periods
- Students are enrolled in the wrong class level placement

Please note that TA positions are not offered at this time.

Please note that AP Skills Academy is no longer offered; students who forecasted for this course have been placed in Study Skills.

In addition to their MVHS classes, students may elect to take additional courses through Bend-La Pine Online. Please request online enrollment at this [link](#).

To request a schedule change, please complete [this Google form](#). Your counselor will do their best to accommodate your requests within the parameters listed above and within the constraints of the master schedule. Please continue to check your student email address regularly, as your counselor may need to contact you concerning your request.

We recommend students stay in the courses that they are in. Students who wish to drop a course after the first two weeks may not be able to add another MVHS course in its place. Students dropping a course after the first two weeks could receive a Withdrawal (W) or F grade on their transcript.

Students who were given an Incomplete (INC) in the Spring 2020 term will have the opportunity to complete outstanding requirements to receive a Pass (P) during the 2020-2021 school year. More information to come from your counselor, teacher, and case manager.