

2018-2019 INTER-DISTRICT TRANSFER REQUEST FORM

(Request for a student residing in the Bend-La Pine Schools attendance area to attend school in another school district)

| STUDENT & CONTACT INFORMATION | | |
|-------------------------------|-----------------|--------------------------|
| STUDENT NAME: | DOB: | GRADE IN 2018-19: |
| MAILING ADDRESS: | | |
| PARENT/GUARDIAN NAME: | | |
| HOME PH: | WORK PH: | E-MAIL: |

| SCHOOL DISTRICT & SCHOOL YOU WOULD LIKE YOUR CHILD TO ATTEND | | | | | |
|--|--|---|--|--|---------------------------------------|
| Redmond <input type="checkbox"/> | Crook County <input type="checkbox"/> | Sisters <input type="checkbox"/> | Klamath County <input type="checkbox"/> | Culver <input type="checkbox"/> | Other <input type="checkbox"/> |
| 1st Choice School: | | | 2nd Choice School: | | |

| EXPULSION <i>(Required)</i> |
|---|
| Is the student currently on an expulsion? Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Has the student ever been expelled? Yes <input type="checkbox"/> No <input type="checkbox"/> |

Within the Open Transfer Period (February 1 – April 1)

1. Parents will complete this form and submit it to the Bend-La Pine Schools Superintendent’s Office.
2. The form will be forwarded to the receiving school district for final review. Approval of the request is subject to the receiving district’s policies regarding transfers.
3. Once approved, students will be allowed to remain in the receiving district for their entire K-12 school career.
4. Parents/guardians will be responsible for providing transportation for approved transfer students.
5. A transfer does not guarantee eligibility to participate in competitive interscholastic activities/athletics at the attending school. Competitive eligibility is determined by OSAA rules.
6. Please refer to Board Policy JECB-AP for additional criteria, timeline, notification, and process guidelines.

Outside the Open Transfer Period (April 2 – January 31)

1. Parents will complete this form and submit it to the Bend-La Pine Schools Superintendent’s Office.
2. All transfer requests submitted outside the open transfer period (April 2 –January 31) will be processed on a case-by-case basis.
3. Once approved by Bend-La Pine Schools, the transfer request will be forwarded to the receiving school district for final review and processing. Approval of the request is subject to the receiving district’s policies regarding transfers.
4. Approved transfers from outside Bend-La Pine Schools will remain in effect for the level at which the student enrolls (elementary, middle, or high), and must be renewed at the point of transition to middle or high school or if requesting a new school.
5. Parents/guardians will be responsible for providing transportation for approved transfer students.
6. A transfer does not guarantee eligibility to participate in competitive interscholastic activities/athletics at the attending school. Competitive eligibility is determined by OSAA rules.
7. Please refer to Board Policy JECB-AP for additional criteria, timeline, notification, and process guidelines.

 Parent/Guardian Signature

 Date