

**Bend-La Pine Schools
Bend, OR 97701
May 12, 2015**

**Budget Meeting 5:00p
Regular Meeting 6:00p**

The Board of Directors of Bend-La Pine Schools will meet in a budget committee meeting at 5:00p, followed by a regular meeting on May 12, 2015 at 6:00p in the library at Three Rivers School, 56900 Enterprise Drive, Sunriver, OR 97707.

Budget Committee Meeting Agenda

5:00	Call to Order	Co-Chair Helt
5:01	Pledge of Allegiance	Peggy Kinkade
5:03	Approval of Minutes – April 28, 2015	Chair Smith
5:05	Public Input	Chair Smith
5:10	Legislative Update	Superintendent Wilkinson
5:15	Question & Answers	Brad Henry & Zhai Logan
5:30	Budget Deliberation	Committee
6:00	Adjourn	Chair Smith

Regular Meeting Agenda

6:00	Call to Order	Co-Chair Helt
6:01	Review of Agenda	Co-Chair Helt
6:02	Three Rivers Student Performance	Tim Broadbent
6:20	Public Input <i>This is the time provided for individuals to address the Board. Visitors who wish to speak must sign up prior to the beginning of the meeting on the sign-up sheet provided. Please state your name and topic at the time you address the Board.</i>	Co-Chair Helt
6:25	Superintendent's Report	Superintendent Wilkinson

Consent Agenda

6:30	a. Approval of Minutes – April 28, 2015 Reference: ORS 192.650 and ORS 332.057	Co-Chair Helt
	b. Approval of Personnel Recommendations Reference: ORS 332.505	Jay Mathisen

Reports

6:35	a. South County Update <ul style="list-style-type: none"> • La Pine High FBLA • AVID • Restorative Justice 	Lindsey Christian Jim Boen Matt Montgomery
6:55	b. Secondary ELA Adoption Update	Jana Clemons
7:15	c. Silver Rail Elementary Update	Lora Nordquist Tammy Doty
7:30	d. Pacific Crest Middle School Update	Shay Mikalson Chris Boyd

**Board Comments
Adjourn**

Bend-La Pine Schools
520 NW Wall Street
Bend, Oregon 97701

**Budget Meeting Minutes
April 28, 2015**

The Budget Committee of Administrative School District No. 1 met on Tuesday, April 28, 2015 preceding the regular school board meeting. The meeting was held in the Board Room of the Administrative Center, 520 NW Wall Street, Bend, Oregon.

Budget Committee members present

Cheri Helt
Ron Gallinat - Arrived at 5:35
Peggy Kinkade
Nori Juba
Julie Craig
Ron Smith
Thomas Bahrman
Natasha McFarland
Heidi Slaybaugh
Dr. Stuart Young
Brady Fuller

Absent

Trent Gardner
Knut Buehler

Call to Order

Chair Helt called the meeting to order at 5:05 The Pledge of Allegiance led by Peggy Kinkaid followed.

Public Input

None

Introduction and Welcome

Chair Helt made committee introductions, and she thanked the budget committee members in advance for their service.

Review of Budget Meeting Agenda

Chair Helt shared the agenda for this meeting and invited Superintendent Wilkinson to share his budget message.

Delivery of the 2015-16 Budget Message

Superintendent Ron Wilkinson introduced the proposed budget to the committee. He shared his 2015-16 Budget Message and ensued reading with slides accompanying his message. This budget year presents several unique challenges with the addition of two new schools, implementation of full day kindergarten, absorption of REALMS, addition of a new charter and continued enrollment growth and all that encompasses.

Superintendent Wilkinson stated that projected Legislative funding at \$7.255B is inadequate, the choice was made to structure the budget on a funding level of \$7.5B and structure the biennial split over two years at a 49-51 split. If in fact, the hoped for budget additions do not materialize, a strategy for reduction will be created at a later date.

The major changes to the 2015-16 Budget were outlined on the additional breakout based on the \$7.5B funding level. Superintendent Wilkinson shared that the largest portion of the budget is personnel costs at around 85% of the budget with the remaining portion being allocated to fixed costs such as basic operations, utilities etc. With collective bargaining still in process, Wilkinson noted it is difficult to project actual costs until this process is completed. With the Personnel Cost triangle of people, days and hours and rate of compensation, the variables are a large part of the budget equation.

The proposed budget has been developed to support each of the strategic investment priorities adopted by the School Board in its current Comprehensive Plan for World Class Schools. Resources are committed strategically in order to increase success for every student.

2015-16 Proposed Budget Document Review

Superintendent Wilkinson invited Brad Henry - Chief Operations & Financial Officer and Zhai Logan - Business Manager to share the proposed 2015-16 budget document with the committee. Brad Henry proceeded with a brief overview and a special thanks to Cindy Wallskog who played an important role in developing this budget. He then directed the committee to the enrollment projection shown on page seven. He stated that funding is based on enrollment figures, currently at 17,163 students (as of 10/1/14). Portland State University provides us with our enrollment projections which show a medium rate of growth at 1.4% = 248 students and a high rate of growth at 2.8% = 280 new students. Brad noted that PSU has been historically close in projections. It was also noted that the new charter school might bring some additional home schooled and private students.

Nori Juba asked about the impact of implementation of full day kindergarten on enrollment. Cheri asked about our current kindergarten registration. Brad mentioned that we currently have 30 to 40% of projection enrolled and this is the biggest wild card in enrollment numbers. Historically a surge in first grade when private kinders enter school as well as a surge around 8th to 9th grade when private and home-schooled children enter. These trends are based on historic enrollment trend changes.

Brad Henry proceeded with the layout of the document; the general operations sub fund structure is basically the same as in the past, basically by function, program, service or object (item being purchased). The codes are provided by the state and implemented to show budget/cost areas. Andy High questioned the increase in FTE for classified staff. Brad shared that full day kindergarten and the opening of new schools has increased this, also page 103, which shows additions of staff.

The committee was directed to review page 19 and note the contrast with the 2014-15 current budget compared to the 2015-16 proposed budget. Page 103 shows 2014-15 budgets compared to projected operations for 2015-16, the last page 101 shows district totals for FTE.

Andy High asked if there were any board opinions on spending of the reserve funds. Brad mentioned that the reserve funds have been set aside as per board policy with a target of 5%. He suggested that this is a board level discussion on setting policy for utilization of the reserve funds. Andy High also requested updates on any PERS rate changes. Ron Wilkinson stated that the rates are set on a two-year basis and PERS has the potential to alter them, but historically rate projections have been honored.

Peggy Kinkade noted that on the FTE page there was a significant increase of 33 FTE in K-3, 3 FTE K -5 and only 3 FTE at the high school level. Brad explained that the 1/2 kinder sections will be moving to full day and many of the current FTE for kinders is paid out of Title Funds or KAE (Kindergarten Academic Enrichment Fund). Andy wondered allowed if there would be a statewide shortage of kinder teachers.

Natasha McFarland asked what PSU utilizes for population projections. Brad Henry mentioned that historic birth rates and current growth are the driving factors. Ron Wilkinson noted that historically PSU has been on target both during high levels of growth and slower years of growth.

Tom Bahrman asked about terms for bargaining agreements, he mentioned that it appeared historically shorter terms. Ron Wilkinson stated that the bargaining groups have wanted to keep these agreements shorter during fiscally challenging times.

Heidi Slaybaugh requested a calendar of timing for budget adjustments based on actual funding by the legislature. Brad Henry mentioned that timing is everything. He is hopeful that the next revenue forecast and bill contain language adding 40% of any revenue increase dedicated to K-12 budgets as well as some additional target funding. Brad noted that there are many variables ahead of us, bargaining, PERS and the legislature to name a few. He stated that there have been times in the past when the Bend-La Pine Budget has been approved prior to knowledge of exact funding from legislature.

There have been basically no other changes in types of funds; there is an ELA adoption in this budget cycle. Brad also mentioned a large project will be a phase in of technology switch replacements at school sites. Andy High noted that the inventory facility usage was still at the same level.

It was noted that the early retirement fund continues to decline until it reaches zero due to the phase out of this program. Nori Juba asked about separate funds, Brad mentioned that these sub funds were set up to smooth out purchases and save for increases like adoptions and large purchases.

Andy High asked if the full day kindergarten would have an impact the free and reduced program, Brad mentioned that that would depend on the school reporting methods. Some students will automatically qualify, the remainder depends on applications filed by the parents.

Nori Juba asked about the PERS figures page 103-object 0210, it was explained that there is an actuarial study conducted every two years, which will affect figures. Nori also wanted to know why the social security figure increased, Brad shared that with the addition of staff, and the benefits portion also increases.

This proposed budget meets the requirements of Bend-La Pine Schools Board Governance Policy BDGOV A.3 Financial Planning and Budgeting as well as or purpose of *Educating Each Student to be a Thriving Citizen*.

Election of Budget Committee Officers

The Budget Committee is comprised of Ron Smith, Thomas Bahrman, Natasha McFarland, Heidi Slaybaugh, Knute Buehler, Trent Gardner and Brady Fuller, Tom Bahrman nominated Ron Smith as Committee Chair, Andy High seconded the motion. Unanimous approval. Heidi Slaybaugh moved to appoint Tasha McFarland as Committee Vice Chair. Ron Gallinat seconded the motion. Unanimous approval.

Committee Chair, Ron Smith closed the meeting at 6:10

It was also noted that any questions that arise prior to the next meeting may be sent via e-mail and group response will be sent out to committee. The request was made to have questions in by May 7th, 2015.

Brad Henry – Chief Operations and Financial Officer

E-Mail: brad.henry@bend.k12.or.us

Office: 541-355-1122

Zhai Logan – Business Manager

Office: 541-355-1131

E-Mail: zhai.logan@bend.k12.or.us

The next full committee budget meeting will be May 12th, 2015 at 5:00pm, prior to the School Board Meeting. This meeting will be held in the *Library at Three Rivers School, 56900 Enterprise Lane, Sunriver*.

Respectfully Submitted,

Marsha Baro -Recording Secretary

2015-16 Proposed Budget Document located on our website: <http://www.bend.k12.or.us/education/components/scrapbook/default.php?sectiondetailid=32446&linkid=nav-menu-container-1-17501>

**Bend-La Pine Schools
Bend, OR 97701**

The Board of Directors for Bend-La Pine Schools met in a regular meeting on April 28, 2015 in room 314 of the Education Center, at 520 NW Wall Street, Bend, OR 97701.

Board Members Present

Cheri Helt
Nori Juba
Peggy Kinkade
Stuart Young
Julie Craig
Andy High
Ron Gallinat

Call to Order

The meeting was called to order at 6:15p by Co-Chair Helt. The Pledge of Allegiance followed.

Public Input

Co-Chair Helt noted several individuals signed up for public input and said each person would have two minutes to speak.

Peter Grube thanked the board for their time and shared his support for keeping Open Gym as an option sighting key points: Open Gym is a necessary and effective program, alternatives are unrealistic and unacceptable, there are potentially serious unintended consequences with eliminating the program and the process of decision making was not done well. He is hopeful for a win-win solution between the district and families who use Open Gym, if not, he fears there will not be enough room for all those that need access to Kids Inc. and children will be left at home before and after school without supervision, thus creating a child safety issue.

Wesley McGovern, a third grade student at Miller Elementary, read aloud a paper he had written in favor of keeping Open Gym. He asked the board to consider keeping Open Gym and thanked them for listening.

Brandon McGovern, parent, supports keeping Open Gym and shared numbers and dollar figures in an approach to make the Open Gym program work financially to the district's favor. He said he would rather have his dollars go to the schools directly than to a Parks and Recreation program.

Kirsten Heron, parent, thanked the board for their time and shared her family relies heavily on the Open Gym program at High Lakes Elementary. She shared the positive effect of students having playtime at the beginning of the day before school starts, so they come to class ready to learn. There are about 150 students at High Lakes who participate in Open Gym, including teachers' children. She said most parents had no idea the program was at risk and was told by her principal that it was a staffing issue rather than a funding issue. Heron urged the board to try and come up with a better solution and keep Open Gym.

Dan Pyle, parent, thanked the board and shared both parents work full time and their two children are very active in after school activities. Open Gym allows their family to bridge the gap of time after school so that their children can participate in after school activities without he or his wife missing too much time from work, nor having to pay an expensive monthly rate through Parks and Rec. for after school care. He noted Kids Inc. is a costly program and their family would not be using the full amount of time they pay for each month. He urged the board to keep the Open Gym program.

Suzanne Scholsberg, parent, said she is in the same boat as many other families and she also runs the mileage club program at Highland which requires extra time each day to support the program. Open Gym allows her the flexibility to volunteer at school. She said the district's response to her email was surprising, as she did not realize the program was not cost effective, adding she is willing to pay a little more for the same type of program to continue.

Charonne Sutherland, parent, said for her family, the financial implications of having to pay for Kids Inc. would most likely mean her children would not be able to participate in sports and extra curricular activities. She would like to see the district keep the Open Gym program and continue the conversation in how to make it sustainable.

John Lucey, spoke about the proposed marijuana dispensary located at 1233 Galveston, approximately 1,000ft. away from Westside Village Magnet School. He said the dispensary's provisional license expired today, however the plan is to still pursue the location. He has been working with the Department of Justice and written an appeal letter, which he shared with the board. He feels the new dispensary is misinterpreting the rules and said there is a course of appeal should the permit be granted. Lucey urged the school board to adopt a position against the dispensary. School board involvement is critical in stopping the dispensary from being so close to a school. He thanked the board for their time and will keep them updated on the situation.

Lloyd Fassett, parent of four, shared they have used Open Gym for years and was shocked to find out the program has been cancelled with little communication. He shared an article from Health Education Journal that explains physical activity has a direct, helpful impact in promoting better grades and health for children. He feels Open Gym is a good use of school property and helps numerous families and children and asked the board to keep it as an available program.

Casie Ozolin, parent, thanked the board for their time and agreed with all the points made previously, adding her children love the Open Gym program and it's the one time during the day they get to play with other children in the school they might not see as often. It is great, unstructured playtime, which is beneficial for children and something they need. She is hopeful there is a better solution and noted the safety it provides children in having a place to go before and after school when parents are not typically home.

Cathy Carroll, parent, agreed with previous points made and sighted the districts mission and the importance of community involvement. She feels Open Gym is a great model of community partnership and asked the board to think creatively and try a new model and approach to the program. She said her son thrives in the Open Gym environment and it is beneficial for him and other children to have unstructured free playtime during their days.

Alison Hohengarten, parent, thanked the board for their time and service and echoed what others had already said. Her family uses Open Gym and feels it is a well-run program. She introduced her son Garrett, who said he likes Open Gym especially because it is a place where kids can see each other when they can't during other parts of the day. He said if Open Gym is cancelled, he would have to go to Kids Inc., and has heard it is boring and feels he would enjoy Open Gym more.

Shelly Smith, parent and Executive Director at The KIDS Center, thanked the board and echoed all other comments made. As a Highland parent, she loves the sense of community the school has and feels that Open Gym is part of that community. Highland is a magnet school and pulls from all over the district and Open Gym allows children a time to play with others who might live nearby. She shared her concern for the safety and welfare of students who might be left home alone if they are not able to go to Open Gym. She would like a chance to respond to the concerns of the district and urged the board to continue in conversation about how to keep the program.

Jen Newton, parent, thanked the board and district staff members for their time and recognized how much is on their plates right now. She said she has become the defacto coordinator for keeping Open Gym, noting her concern about lack of input from stakeholders and not having a clear understanding of what the core issues are. She explained why Kids Inc. is not the best option, sighting cost, that it has been labeled a pilot program means there is risk of it being cancelled as well, and that children do not want to go. Newton would like to continue to work with the district and board to find a way to keep Open Gym; she shared a handout with the board with a partnership proposal she would like to discuss further.

Co-Chair Helt thanked all for their input and said the board understands both the parent/student side as well as the districts reason for cancelling the program. Helt said the board is committed to finding a reasonable solution and provide options that will hopefully work for all; students, parents, the district and Parks and Rec. She looks forward to working together with Parks and Rec. at the district level. A community member asked about a possible timeline for solution, as there is a deadline of May 18 to indicate interest and register for next year. Helt did not commit to a timeline and thanked all who spoke and noted the board will continue to work with the district on future options.

Review of Agenda

Superintendent Wilkinson noted the updated agenda and the addition of the 2016-17 Major Dates Calendar.

Co-Chair Helt recessed the meeting at 6:51p. The meeting resumed at 6:53p.

Superintendent's Report

Superintendent Wilkinson shared five Bend-La Pine students won National Scholastic Art and Writing Awards recently: Shane Ragland and Racheal Nordby from Summit High School, Lyly vonHurst and Hailey Kavanagh from Mt. View High School and Emily Gagermeier from Pilot Butte Middle School, all of whom are invited to attend a ceremony at Carnegie Hall in June. Wilkinson congratulated the Mt. View High Speech Team for their third place finish at the state competition. Bend High Dynamics group earned first place at a recent competition in San Francisco with Elissa Grant winning the Ovation award; an award given to just one student out of nearly a thousand at the competition. The 2015 Oregon High School Equestrian Teams state championship will take place at the Deschutes County Fair & Expo Center in May and wished all competitors well.

Wilkinson congratulated the Summit High School newspaper staff for their top award at the National Scholastic Press Association Convention, earning a first place award in Best of Show competition for The Pinnacle. He added 17 high school students will be competing at the top level for solo music at the OSAA state competition this coming weekend. Those performing represent a wide range of disciplines, from soprano singers, to violinists and snare drum players. He wished them all good luck.

Consent Agenda

Peggy Kinkade moved to approve the Consent Agenda. Ron Gallinat seconded the motion. Unanimous approval.

Reports

Achievement Compacts

Superintendent Wilkinson said this is a short report, because on Friday, the district received word that we are not required to do Achievement Compacts this year. If, for some reason, the district does need to complete the compacts, the district will use the same process of the past to measure and report on targets.

Wilkinson said OEIB will be changing to an investment council and the structure will be modified through legislation. He said target areas of the Achievement Compacts will continue to be monitored at the state level, which is a more realistic approach than having districts monitor. Wilkinson noted the importance of

monitoring at state level and feels it is more impactful done this way, than at the district level. Co-Chair Helt asked about the NCLB waiver and is the district in jeopardy by not reporting to the state. Wilkinson said no, and there are chances of ESEA making reappearance this coming fall, which would change things significantly.

Action Items

REALMS Memorandum of Understanding

Superintendent Wilkinson noted the draft MOU in the board packet and reviewed the work done over the past months regarding the possibility of REALMS forgoing its charter status to become a magnet school within Bend-La Pine Schools. He said the conversations and collaboration between the district and REALMS has been excellent and the MOU was just approved last night by the REALMS board of directors. Wilkinson noted Mark Quinlan and Roger White in attendance to help answer any questions the board might have.

Andy High asked about the facility lease and terms. Brad Henry said the district will assume the lease and it is through September 2022. High asked for clarification on termination in the MOU, advanced notice requirements, etc. Quinlan agreed it would be good to clarify and would work with the REALMS board on what they felt comfortable with. White added that by becoming a magnet school, REALMS foregoes their charter status with the state and should they ever want to go back to being a charter, ODE would require a new application process from REALMS.

Co-Chair Juba asked what the cost of the facility lease is. White answered, just over \$7,000 per month. Henry noted the district would not assume any debt or liabilities with taking over the lease. Co-Chair Helt shared her concerns about possibly adding onto the facility, sighting a need for a multi-purpose room, if the building is under lease. Superintendent Wilkinson said the MOU contains language around sites and facilities and REALMS will now be a part of the districts formal review and planning process.

Helt said she is excited about REALMS becoming a magnet school and providing middle school students with another option, as a large part of the school board's mission is to offer learning options to help meet the needs of all students. Wilkinson agreed and added the REALMS staff is doing great work and he is excited to learn from their staff about what they do best. Quinlan introduced REALMS staff members in attendance and thanked the board and Wilkinson for complimenting the program and it's success over the years. Staff members present included: Quinn Daily, science and technology teacher, Amy Anderson, program and fieldwork coordinator, Todd LaFrenz, humanities and mind and body teacher, and two board members were also present.

Ron Gallinat asked if REALMS has a counselor on staff and White answered no. Gallinat asked about fundraising efforts and limitations district policies might place on them. Wilkinson said that is also an area addressed in the MOU and efforts will be made to avoid excessive fundraising to continue their unique programs.

Juba asked about enrollment size and if there were plans for expanding beyond 156 students. White said REALMS enrollment is really limited due to facility space and also growing too large would mean a loss of what they are passionate about. He added, the current student population size makes sense for their program and makes their program special. He is interested in sharing some of the unique things REALMS does with other schools in the district to hopefully integrate where it makes sense. Juba asked about student access and bus transportation options. White said access has been a priority to the REALMS board of directors and will continue to be, and he and Jay Mathisen have been working together with the Transportation Department to improve and find ways to increase student access. White added, one of their goals is to ensure more equity and diversity in their student body and school transportation would help address those issues. REALMS has never provided student transportation, however, they have made efforts by securing a city bus stop close to their school, which has helped students.

Peggy Kinkade moved to approve the REALMS Memorandum of Understanding as presented. Nori Juba seconded the motion. Unanimous approval.

Co-Chair Helt congratulated REALMS and welcomed them to the district. She is glad to have them and thanked the staff and board members in attendance tonight. Roger White thanked Superintendent Wilkinson, Lora Nordquist, Jay Mathisen, Shay Mikalson and Brad Henry for their work and commitment to the transition.

2016-17 Major Dates Calendar Update

Superintendent Wilkinson noted the updated calendar at each board members seat and said that the district has made an effort to align our spring break with that of the Oregon University System and colleges around the state. For the 2016-17 Major Dates Calendar, the OUS spring break is one week later than what was originally approved. Tonight, the suggestion is to amend the 2016-17 major dates calendar spring break to March 27-31, 2017. Co-Chair Helt noted her continued support of extending spring break to two weeks.

Ron Gallinat moved to approve the updated 2016-17 Major Dates Calendar as presented. Julie Craig seconded the motion. Unanimous approval.

Board Comments

Stuart Young thanked REALMS for what they have done and given to students. He is happy they are joining the district as a middle school magnet option.

Andy High said he has more questions about Open Gym and would like to hear about more options and costs associated to the district and Parks and Rec use of district facilities. Superintendent Wilkinson said there is a long-standing agreement between the district and Parks and Recreation to not charge each other for facility usage. High said he would like to ask more questions and worries for the parents who are in a bind with commitments and timelines. He encouraged district leadership to look at more partnership opportunities with other groups and offer like terms for facility usage as we do with Parks and Rec.

Ron Gallinat apologized for missing the budget message earlier, he was in Salem discussing OEGB renewal rates and shared increases for medical, dental and vision policies.

Julie Craig welcomed REALMS to the district as a magnet and is excited for another middle school choice option. She shared the Boys and Girls Club is another afterschool option for students, with busing available from schools, for a reasonable rate.

Co-Chair Helt welcomed REALMS and is also excited for another middle school option. She thanked the parents and students for their input on Open Gym and said it is always good to hear from community members and the district will continue to look at options.

Meeting adjourned at 7:25p.

Respectfully submitted,
Andrea Wilson



HUMAN RESOURCES

Education Center

*520 N.W. Wall Street
Bend, Oregon 97701-2699
(541) 355-1100
Fax: (541) 355-1109*

Educating Each Student to be a Thriving Citizen

May 7, 2015

TO: Ron Wilkinson, Superintendent
Board of Directors for Bend - La Pine Schools

FROM: Jay Mathisen, Assistant Superintendent – Human Resources & Strategic Planning

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resources Department recommends approval of the following hires, resignations, and retirees at the school board meeting on May 12, 2015. All hires are subject to successful drug testing.

Certified Hires

Name	Position	Location	Status	Hire Date
Ables, Shannon	Language Arts PS105616	Summit HS	Regular	05/12/2015
Amman, Ian	Language Arts PS105645	Bend Sr HS	Temporary 1 to Temporary 2	05/12/2015
Billeter, Sarah	Primary Teacher PS1015592	High Lakes ES	Temporary to Regular	05/12/2015
Bright, James	Social Studies PS105644	Bend Sr HS	Temporary 2 to Full-time Regular	05/12/2015
Davis, Morgan K.	Counselor PS105607	Bend Sr HS	Regular	05/12/2015
Fender, Rebecca	Intermediate Teacher PS105594	Three Rivers ES	Regular	05/12/2015
Flack, Aaron	Math Tchr/Athletic Dir PS105547	La Pine HS	Regular	05/12/2015
Hancock, Teresa	Behavior Teacher/SPED PS105646	Silver Rail ES	Regular	05/12/2015
Hemphill, Christina	Primary Teacher PS105514	Bear Creek ES	Temporary	05/12/2015
Justema, Elizabeth	Social Studies/Lang Arts PS105641	Summit HS	Temporary 1 to Regular	05/12/2015
Kelling, Ryan	ERC Teacher/SPED PS105631	Mtn View HS	Temporary 1 to Regular	05/12/2015
Klapperich, Joanna	Primary Teacher PS105592	Wm E Miller ES	Temporary 1 to Regular	05/12/2015
Logan, Megan	ERC Teacher/SPED PS105628	Silver Rail ES	Regular	05/12/2015
Reilly, Dayna	ERC Teacher/SPED PS105627	Ensworth ES	Regular	05/12/2015
Szeimies, Savanna	Math Teacher PS105618	Bend Sr HS	Regular	05/12/2015
Tucker, Margaret	Intermediate Teacher PS105594	Buckingham ES	Temporary 1 to Regular	05/12/2015
Walden, Deborah	Primary Teacher PS105592	Buckingham ES	Temporary 1 to Regular	05/12/2015

Name	Position	Location	Status	Hire Date
Wognild, Kristin	Soc Stds/Lang Arts PS105619	La Pine MS	Regular	05/12/2015
VanSyckel, Alyssa	Life Skills Teacher/SPED PS105597	Juniper ES	Regular	05/12/2015
Vincik, Jill (Lusear)	Spanish Teacher PS105613	Summit HS	Temporary	05/12/2015

Certified Resignations

Name	Position	Location	Hire Date End Date
Collins, Marika	Elementary Teacher	Wm E Miller ES	08/25/2014 06/30/2015
Tichenor, Kellie	Primary Teacher	La Pine ES	08/29/2011 06/30/2015
Zysett, Alice	Language Arts Teacher	La Pine HS	08/26/1997 06/30/2015

Administrative Hires

Name	Position	Location	Status	Hire Date
<i>Brockner, Erich</i>	<i>Assistant Principal PS105604</i>	<i>“Wm E Miller ES”</i>	<i>Regular</i>	<i>04/28/2015</i>
Olszewski, Scott	Principal PS105599	Sky View MS	Regular	05/12/2015
Robinson, David	Assistant Principal PS1015604	Bear Creek ES	Regular	05/12/2015



HUMAN RESOURCES

Education Center

520 N.W. Wall Street

Bend, Oregon 97701-2699

(541) 383-6464

Fax: (541) 383-6117

May 7, 2015

TO: Ron Wilkinson, Superintendent
Bend-La Pine School Board of Directors

FROM: Jay Mathisen, Assistant Superintendent of Human Resources & Strategic Planning

RE: Classified Recommended Hires and Resignations

The Human Resources Department recommends approval of the following hires and resignations at the School Board meeting on May 12, 2015:

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Benson, Justine	105541 Office Manager II	Pacific Crest	Reg 8 hrs / day	4/29/15
Masters, Tina	105343 Nutrition Server I	Juniper	Reg 3 hrs / day	5/6/15
Munsey, Christine	105343 Nutrition Server I	Buckingham	Reg 2.5 hrs / day	4/24/15
Tillenburg, Dianna	105650 Bus Monitor	Transportation	Reg 5 hrs / day	4/30/15
Tsourmas, Jacy	105630 Kitchen Manager I	Mountain View	Reg 8 hrs / day	5/4/15
Williams, Ara	105647 Nutrition Technician II	La Pine Elementary	Reg 2.25 hrs / day	4/27/15
Young, Rose	105650 Bus Monitor	Transportation	Reg 5 hrs / day	4/30/15

Classified Resignations

Name	Position	Location	Resign Date
Daggett, Heather	Nutrition Server I	La Pine Elementary / La Pine Middle	11/18/13 – 5/8/15
Diede, Timothy	Truancy Intervention	Teaching and Learning	10/2/07 – 6/11/15
Groshong, Mackenzie	EA – Alternative Ed	Bend High	3/1/07 – 6/11/15
Harms, Julia	Nutrition Server I	Juniper	12/13/10 – 6/11/15
Rodriguez, Andrew	EA – Inclusion	Pilot Butte	8/25/14 – 5/22/15
Treadway, Teresa	EA - Inclusion	Special Programs	2/8/99 – 6/11/15

Executive Summary

Shay Mikalson, Assistant Superintendent of Secondary Education

Secondary English Language Arts Instructional Materials Adoption

During the 2013-14 school year, staff in Bend-La Pine Schools began the English language arts materials adoption process. To begin the work, the district team, with representation from all schools and departments, crafted a set of core beliefs based on current research and practice. The core beliefs are included with this summary.

The secondary team then decided to spend the 2014-15 school year providing professional learning and tools that promote the college and career readiness goals of the Common Core State Standards in English Language Arts and Literacy. In addition, two programs that emphasize best instructional practices in reading and writing were piloted, and a variety of curricular materials were evaluated. The timeline for the secondary team's process is also attached with this summary.

For the 2015-16 school year, the team's plan (included) involves adopting one of the piloted programs (*Units of Study*), expanding the Inquiry by Design pilot, and commencing a full pilot of McGraw-Hill's *Study Sync*.

The secondary team is recommending the school board adopt Lucy Calkins *Units of Study in Argument, Information, and Narrative Writing* (Heinemann) for middle school writing instruction.

Bend-La Pine Schools

English Language Arts/Literacy Core Beliefs K-12 (2014)

Our district program, aligned with the Common Core State Standards and our commitment to ALL students' success as literate, thriving citizens, must include the following:

Curriculum and Instruction that...

- are articulated, guaranteed, and viable.
- include a balance of both fiction and nonfiction text with varying and appropriate levels of complexity *that are accessible to all students.*
- include a balance of narrative, informative, and opinion/argument writing with varying levels of task complexity.
- integrate language arts content and skills that develop reading, writing, speaking, listening, and language across content areas.
- support equitable learning opportunities for students by differentiating, within and beyond core instruction, according to students' learning needs.
- provide appropriate data driven interventions and enrichments for readers and writers.
- are innovative, while supported by current educational research.
- include purposeful, explicit instruction providing appropriate levels of challenge for all learners.
- allow students to demonstrate close analytical reading skills of complex text, through evidence-based writing and extended discussion.

Assessment systems that...

- include formative, interim and summative assessments.
- promote intentional use of formative assessment data by both teachers and students to inform instruction and to ensure commitment to success.
- include rigorous performances, requiring a repertoire of skills on the student's part.
- emphasize assessment feedback that provides specific guidance on students' next steps to improve, fosters greater student understanding, and helps students progress towards learning targets.
- promote self and peer reflection and goal setting.

Professional development that...

- is content- or instruction-focused, ongoing, experiential, collaborative, job-embedded and relevant to teacher and student needs.
- aligns to the instructional demands of the CCSS, emphasizing critical thinking, problem solving, and best instructional practices integrated across all content areas.
- provides focused time within the workday for effective implementation processes, including learning new skills, coaching, practice and reflection.
- is differentiated according to student, staff and school needs.
- includes all certified and classified staff responsible for implementation.
- is structured to provide both implementation support and accountability from colleagues.
- focuses on effective instruction for students with unique learning needs.

In order to close the achievement gap, we must...

- accept a unified responsibility to educate each student as a unique learner.
- *continually develop our culturally responsive practices.*
- engage in collaboration with district-wide vertical and horizontal planning teams to ensure a cohesive curriculum focused on best instructional practices.
- ensure a guaranteed and viable core curriculum for all students, with classroom-based differentiation and scaffolding, along with appropriate enrichment and intervention supports.
- ensure accessibility for ALL learners through equitable and efficient use of resources.
- routinely provide explicit and relevant vocabulary instruction across all content areas.
- emphasize foundational skills in reading, writing, listening and speaking.

Secondary ELA Adoption Committee Process

12/3/13 – 1/16/14: K-12 ELA/SpEd/ELD representatives read key texts to study best practices for each of the following categories:

- Curriculum and Instruction
- Assessment
- Professional Development
- Equity/Achievement Gap

1/16/14 – 5/13/14: Developed *K-12 ELA Core Beliefs*, vetted at sites, presented to board

2/21/14 – 3/18/14: Secondary committee studied the CCSS and SBAC Sample Assessments to develop criteria for review of the following adoption components:

- Instructional Practices
- Professional Development
- Materials

3/18/14 – 4/18/14: Explored resources for the teaching of Writing, Speaking and Listening, and Language standards

4/18/14 – 5/13/14: Developed *Secondary ELA Agreements for 2014-15*, vetted at sites, presented to board

6/23/14 – 3/16/15: Piloted Lucy Calkins *Units of Study* (grades 6-8) in 5 classrooms/3 schools

- Piloters attended a full-day training
- Piloters attended five 90-minute PLC meetings
- Piloters and middle school committee members analyzed pre- and post- student work from two pilot units

9/17/14, 11/19/14, 1/21/15, 3/18/15: Held All-District Secondary ELA/SpEd SIWs to implement *Secondary ELA Agreements for 2014-15*

12/12/14 – 2/24/15: Piloted Inquiry by Design *Close Reading of Informational and Literary Non-Fiction Texts* MicroCourse (grades 6-11) in 7 classrooms/5 schools/675 students

- Three committee members attended a full-day institute for pilot MicroCourse unit
- Piloters and two committee members attended a full-day institute for “Writing in the Era of the Common Core” MicroCourse
- Piloters, all committee members, and an administrator from every middle school and high school attended full-day institute for pilot MicroCourse unit
- Piloters attended a half-day learning lab; some piloters received additional coaching and/or planning time
- Piloters and all committee members analyzed student work from pilot MicroCourse unit

3/19/15, 4/16/15: Reviewed instructional materials using an evaluation tool developed in alignment with established criteria for adoption; developed a plan to present to sites for input

4/17/15 – 5/4/15: Provided guide for digital perusal to secondary ELA teachers; sought input at sites; presented overview of process and perusal guide to all middle school and high school principals.

5/5/15: Synthesized site input; adjusted and refined plan.

Bend-La Pine Schools

Secondary English Language Arts

Instructional Materials Plan

Lucy Calkins *Units of Study* Roll-Up

- Implemented in grade 6 in **2015-16** (voluntary for grades 7 and 8 in **2015-16**)
 1. Narrative Writing Unit (Personal Narrative: Crafting Powerful Life Stories) with fidelity.
 2. Argument Writing Unit (The Literary Essay: From Character to Compare/Contrast) with fidelity.
 3. Information Writing Unit (Research-Based Information Writing: Books, Website, and Presentations) is optional in **2015-16**.
 - **2015-16** professional learning: full-day institute before school starts, ½-day lab at each site (host site's 7/8 teachers invited, too), and 3-4 separate district-wide SIWs.
- Implemented in grades 6 and 7 in **2016-17** (voluntary for grade 8 in **2016-17**)
 - Unit(s) to be determined
- Implemented in grades 6, 7, 8 in **2017-18**
 - Unit(s) to be determined

Inquiry by Design Pilot Year 2

- **At least two ELA teachers** in each middle school and high school will implement with fidelity the 2-Unit MicroCourse *Close Reading of Informational and Literary Non-Fiction Texts* (or alternate MicroCourse, approved through IIA-AR, if 2nd-year piloter).
- **All secondary ELA teachers** attend a one-day Institute, a half-day Peer Learning Lab, and a half-day Studying Student Work session for the above MicroCourse.

McGraw-Hill *Study Sync* One-Year Pilot

- **All secondary ELA teachers** implement at least 1 thematic unit from *Study Sync* with fidelity.
- 90-minute orientation with publisher's representative before summer; additional training opportunities in late summer and at four district-wide SIWs.