

**Bend-La Pine Schools
Bend, OR 97703
December 8, 2015**

**Regular Meeting
6:00 p.m.**

The Board of Directors of Bend-La Pine Schools will meet in a regular meeting at 6:00 p.m. on December 8, 2015 in room 314 of the Education Center, 520 NW Wall Street, Bend, OR.

Agenda

Call to Order	Chair Juba
Pledge of Allegiance	Andy High
Review of Agenda	Chair Juba
<i>Public Input</i> This is the time provided for individuals to address the Board. Visitors who wish to speak must sign up prior to the beginning of the meeting on the sign-up sheet provided. Please state your name and topic when you address the Board.	Chair Juba
Superintendent's Report	Superintendent Mikalson

Consent Agenda

Approval of Minutes – November 10, 2015 <i>reference: ORS 192.650 and ORS 332.057</i>	Chair Juba
Approval of Personnel Recommendations <i>reference: ORS 332.505</i>	Jay Mathisen

Action Items

Executive Limitation 4 – Treatment of Staff	Vice Chair Kinkade
Executive Limitation 8 – Academic Programs	Vice Chair Kinkade
OSBA Election	Chair Juba
Resolution 1831 : Supplemental Transportation Plans	Brad Henry

Report

OSBA 2015 Convention Update	Chair Juba
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Discussion

Performance Review Plan	Andy High
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Policy Governance

Executive Limitation 9 – Technology	Vice Chair Kinkade
Executive Limitation 10 – Financial Planning & Administration	Vice Chair Kinkade
Executive Limitation 11 – Asset Protection	Vice Chair Kinkade

Board Comments

Adjourn

**Bend-La Pine Schools
Bend, OR 97703**

The Board of Directors for Bend-La Pine Schools met in a regular session on November 11, 2015 in room 314 of the Education Center, 520 NW Wall Street, Bend, OR 97703.

Board Members Present

Nori Juba
Peggy Kinkade
Cheri Helt
Andy High
Julie Craig
Stuart Young
Ron Gallinat

Call to Order

The meeting was called to order at 6:06p by Chair Juba. The Pledge of Allegiance followed. Chair Juba recessed the regular meeting at 6:07p and called to order the Public Hearing for CMGC Process. There was no public input. Chair Juba closed the hearing at 6:08p and reconvened the regular session.

Review of Agenda

Superintendent Mikalson noted the updated agenda.

Public Input

Liz Lotochinski, District Manager with Junior Achievement of Central Oregon shared about the work Junior Achievement is doing and ways students can participate in their program, a hand out was given to all board members. She encouraged board members and staff to volunteer, noting they currently have about 50-60 volunteers. Junior Achievement is a non-profit organization and their funding comes from donations and fundraising efforts. Chair Juba thanked Lotochinski for sharing.

Superintendent's Report

Superintendent Mikalson reviewed recent successes of several fall athletic teams, and showed a video from a Summit High School football game which showed a couple of fans, who traveled from Redmond to the valley and cheered on the team through awful weather in their recent playoff game. Summit ended up winning the game and after the game was over the video showed all of the student athletes and coaches shaking hands and thanking these two fans. Mikalson shared his appreciation for the team and their outstanding sportsmanship and wished them luck as they advance in the playoffs.

Mikalson thanked Chair Juba for attending La Pine High's college evening and shared about the Oregon Promise grant which is designed to help students apply to college. Mikalson said November 19 is National Parent and Community Involvement Day and Cascade Middle School is working specifically, to build upon this day and recognize the important contributions volunteers make to schools. He appreciates the hours volunteers spend in all of the districts schools and knows the impact for students is significant.

Mikalson thanked the Instructional Technology team, noting every Tuesday is Tech Tuesday and staff are welcome to attend and receive training and assistance with a variety of technology issues. He complimented the Nutrition Services Department for their recent audit with Oregon Department of Education. The audit report was exceptional and Mikalson is proud that Bend-La Pine's nutrition program is recognized at the state and national level for excellence. Veteran's Day is tomorrow and he thanked Veterans in the community and encouraged all to say thank you for their service.

Consent Agenda

Chair Juba reviewed the Consent Agenda and noted the modification to Executive Limitation 7 – Facilities. **Ron Gallinat moved to approve the Consent Agenda. Peggy Kinkade seconded the motion. Unanimous approval.**

Action Items

Executive Limitation 3 – Treatment of Students, Families & Community

Peggy Kinkade reviewed the updated version of EL 3 in the board packet, noting changes were tracked and offered to answer any questions or feedback. Board members discussed changes, the phrase “undue burden,” removing number six since it is the district's current practice, and listing marijuana along with alcohol and tobacco as they are all not legal for children. All board members agreed to the suggested updates.

Julie Craig moved to approve Executive Limitation 3 – Treatment of Students, Families & Community with updates suggested. Ron Gallinat seconded the motion. Unanimous approval. Any changes or feedback recommended after legal review will be shared with board members.

Resolution 1830 : Approval of CMGC Process

Brad Henry reviewed the executive summary and resolution in the board packet and explained the CMGC process. Henry noted the 2016 summer projects are mostly remodel type of work and past CMGC process have shown this process attracts more interest from contractors and should encourage competitive pricing. Andy High thanked Henry, Mike Tiller and their team for taking board input and developing the scoring process.

Peggy Kinkade moved to approve Resolution 1830 : Approval of CMGC Process. Cheri Helt seconded the motion. Unanimous approval.

Superintendent Evaluation Proposal

Chair Juba noted the handout at each board members seat and that it contains a slight modification from the last version. Juba explained the evaluation process and the areas and goals the board has defined for Superintendent Mikalson. Juba said data will continue to be a part of the evaluation, however, the board will now score and interpret data to determine what kind of improvement and growth it shows. The board will also look at policy monitoring and the newly established executive limitations as part of the evaluation. The board discussed a timeline for Mikalson's evaluation and decided a six-month evaluation will take place in late January or early February 2016 and the first formal evaluation will take place in January 2017.

Stuart Young said he is excited about the work already being done and encouraged Mikalson and his team to continue pushing forward. There was discussion about timelines and data averages being used as part of the evaluation. Chair Juba noted once the evaluation is approved by the board he will work with legal to ensure Mikalson's contract reflects the updates and also the

payment and performance compensation structure. Juba suggested the board take action to approve the proposed evaluation pending legal review.

Ron Gallinat moved to approve the proposed Superintendent Evaluation. Stuart Young seconded the motion. Unanimous approval.

Sites & Facilities Committee Charge

Chair Juba, Peggy Kinkade and Andy High worked together to draft a charge for the 2015 Sites and Facilities Committee, much of which came from the 2005 plan. The board discussed the draft presented and how Executive Limitation 7 – Facilities is a significant part of the charge.

Superintendent Mikalson asked about 7e; and if this is something the committee should be a part of. Brad Henry suggested the future use of the Education Center be more of a staff conversation with real estate consultants. Peggy Kinkade suggested eliminating 7a-e and possibly focusing more on the timeline and frequency of reports made to the board. Discussion ensued around timing and process and what has occurred in past sites and facilities processes.

Andy High would like to see the committee do their work without a dollar figure attached because it may limit their perspective. Mikalson clarified staff would work with a prioritized list and then develop a budget for board approval, agreeing that the dollar figures would be farther removed from the overall process than in past years. As an idea for cost savings, Cheri Helt suggested looking at the idea of adding classrooms or wings to existing buildings rather than building new facilities. Mikalson also suggested using the word ‘area’ versus ‘sites’ as sites are very specific.

Juba would like to keep school and classroom size as part of the charge and feels it is something board members need to consider. He suggested researching best practices while the committee starts their work. Juba asked if board members would like to proceed with the charge presented, noting the changes discussed.

Cheri Helt moved to approve the Sites and Facilities Charge as discussed. Julie Craig seconded the motion. Unanimous approval.

Brad Henry will share the charge with committee members and said the first meeting is November 19.

Letter to City Council on Recreational Marijuana

Peggy Kinkade reviewed the updated draft letter, noting the letter is now addressed to the City Council. Cheri Helt shared the planning commission has decided to approve the recommendations from the Marijuana Technical Advisory Committee (MTAC) without change, which does not meet any of the board’s interests. The letter is now addressed to City Council because of the quickly moving decision process. She asked for feedback and what the board would like to specifically include. Helt explained the next steps in the decision making process, and update of MTAC work and said December 2 is set as the next Council meeting date and public hearing.

The board discussed their position on zones, distance between dispensaries, distance of dispensaries from schools, density issues, and regulations they would like to see the city consider. Kinkade would like to see the largest distance possible as part of the letter and feels a statement needs to be made about density. Julie Craig agreed with the density issues

and feels marijuana is going to be highly regulated by the state making her more concerned about growing marijuana in private homes. She would like to focus on educating children why they should not use marijuana. Chair Juba agreed with Kinkade and Craig and would like to focus the letter on realistic ask fors and emphasize the possible dangers and harms of marijuana as we educate students. Andy High is supportive of density as long as it includes medical dispensaries as well. He would also like to see a rigorous licensing process put in place for dispensaries. He feels the letter should represent the board's position, not just what the board thinks Council members will vote for.

Andy High moved to include a 1,000 ft. dispensary distance and licensing program similar to obtaining an Oregon Liquor License. Chair Juba seconded the motion. Kinkade said she would like to see stricter regulations and feels the board is better suited to focus their argument on a few key areas. She thanked Helt for her time spent on MTAC and her efforts to keep board members informed and educated. The board agreed to keep the letter focused on schools, agreeing that the parks would be best to advocate for regulations, etc. related to their properties. Kinkade said she will rewrite the letter based upon the board's discussion and send to all board members for review. She would like all board members to sign the letter individually and encouraged a presence at the next Council meeting. Chair Juba thanked Helt and Kinkade for their time and work. **Chair Juba called for a vote on High's motion. Unanimous approval.**

Report

Professional Advancement Support System Update

Superintendent Mikalson introduced the PASS team members: Lora Nordquist, Dan Jones, Michele Oakes, Carrie Baisch, teacher at La Pine Middle School and Cindy Perkins, teacher at Juniper Elementary.

Nordquist explained why the PASS vs. traditional compensation system. She highlighted the pace of advancement, inputs vs. outcomes which include methods of advancement, support for teachers at different career levels and recognition of teacher leadership roles. Nordquist noted the history of the Chalkboard and CLASS Project, collaboration with association, vetting process and current MOU in place all as part of PASS.

Michele Oakes shared the name of the compensation system has been updated since the last board report. PASS has three levels which include Early Career, Professional Level and Master Level educators and the varying ways teachers can advance at different points in their careers. Oakes explained new teachers to Bend-La Pine part of PASS and the ways for current teachers to opt into PASS, adding one of the charges for the committee this year is to communicate the benefits of PASS and develop an onramp that is fair and equitable for current teachers who choose to move to PASS. Dan Jones shared cost considerations and why it was an intentional decision to start with a small and focused group.

Carrie Baisch reviewed the five-year plan and details of each three levels and the elements the teachers work through: mentoring and induction, prescribed courses and activities and the elements needed for review and tasks that must be completed. Cindy Perkins reviewed the professional educator and master educator levels, highlighting the expectations for each level and how these educators advance in the PASS system. Perkins explained the process for becoming Nationally Board Certified and that she has finished one year of her personal NBCT and it has changed and shifted her thinking in how she teaches and develops her lessons. She is

excited about seeing how much she will grow and develop professionally in the next years as she completes her certification.

Superintendent Mikalson shared Chalkboard awarded the district \$30,000 just today and sees the work of Bend-La Pine as a model for the state. Nordquist said she, Jones and Oakes will be presenting about PASS at the upcoming OSBA Convention. Peggy Kinkade said she is impressed with the work and feels it will change education in our district. Julie Craig asked if they anticipate an increase in early career teachers pursuing their National Board Certification. Oakes said there is much interest, however a teacher needs to have at least three years experience before starting the certification process. She would recommend early career teachers wait to pursue certification and reviewed how PASS will help support their advancement.

Mikalson shared his appreciation for the PASS committee, Ron Wilkinson and BEA leadership over the years that has made this possible. PASS has attracted some great teachers to Bend-La Pine Schools and it is exciting to see teachers seek out this type of compensation program. Chair Juba asked about sustainability. Nordquist said the board packet includes information about finances and Zhai Logan has done cost modeling to consider the rates of advancement. Nordquist and the committee are working on a cost model that includes the cost of trainings, substitutes, mentoring, etc.

Stuart Young said when he first became a board member and heard about this new compensation structure he was impressed and he is excited to see how it will improve student learning. Chair Juba thanked the PASS committee for their work and presentation.

Discussion

Community Engagement Message

Julie Craig shared the January 12 board meeting will be held at the Tower Theater as a community event. Jay Mathisen is working to organize student groups and highlight staff and programs from a variety of schools. The meeting will be a 'kick off' to share the message about future ready students. Superintendent Mikalson will then deliver the future ready message to various groups around the community.

Chair Juba shared a draft agenda for January 12 and said the board is hoping to fill the Tower Theater and is excited to celebrate staff and students. Mikalson agreed and said the district is moving forward with the term 'future ready student' rather than 'Student B,' which has been used in the past. Board members liked 'future ready' and Chair Juba thanked Craig and High for their work. The board agreed the proposed agenda was the right direction for the meeting and would like to make sure students, parents, district staff and community partners are all invited to attend.

Policy Governance

Executive Limitation 4 – Treatment of Staff

Peggy Kinkade reviewed the draft of EL 4, noting it is fairly straightforward and asked for any feedback. Andy High suggested a reference to 'required by law' in number five as it helps to be more clear that the board is following the law. Cheri Helt asked about the term 'fail to praise' and would like to have an environment in the district where staff are praised for their good work; which Mikalson noted it could be interpreted in 6c. Kinkade will bring back EL 4 to the next meeting for review.

Executive Limitation 8 – Academic Programs

Peggy Kinkade reviewed the draft of EL 8, sharing she has taken notes since the board retreat in July on interests of board members and has tried to capture them in this limitation. The board discussed EL 8 and suggested keeping it broad, preparing future ready students whom are not necessarily headed to a college or university, the importance of sustainable programs, instructional materials, personalized learning, and how to address socio-emotional learning. Lora Nordquist offered to help draft language around SEL and will send it to Kinkade. Kinkade will bring back EL 8 to the next meeting for review.

Cheri Helt thanked Kinkade for her work and her thoughtfulness in taking the feedback of board members and being open to suggestions and discussion.

Board Comments

Andy High appreciated the efforts of Summit and Bend High to recognize Veterans in the community, noting he enjoyed the assemblies and seeing students interact with Veterans. Peggy Kinkade agreed and said her son, a Summit High student, will one day be able to share that he was part of an assembly celebrating World War II Veterans, which is very special.

Stuart Young shared his appreciation and efforts in the work around the PASS system. He is thankful for the work done on the superintendent evaluation system and excited for the district's future. Young thanked Helt for her time spent on the MTAC and feels the statement from the collective board will be impactful.

Julie Craig is also appreciative of the PASS work and would like to see other organizations model something similar to this form of compensation. She thanked Helt for her time on the MTAC and noted that even if their opinions differ from time to time, she is appreciative of the time and work Helt has invested in the process.

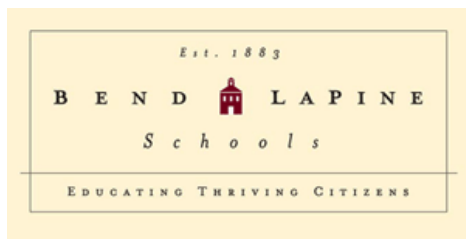
Cheri Helt attended a PERS session recently and their new executive director shared news on rates and it is not good. By 2021, she has no idea how districts will be able to staff schools with the projected PERS rates increases. She urged board members and staff to think outside the box for funding options, noting this is beyond the legislature. Helt thanked Summit and Bend High Schools for their Veterans Day celebrations.

Ron Gallinat thanked Helt for her time and work on the MTAC. He too enjoyed the Veterans Day assembly at Bend High and had an opportunity to meet a 75-year old Veteran who is currently substituting in the district.

Chair Juba thanked all for their time tonight and feels it has been a productive meeting.

Meeting adjourned at 9:45p.

Respectfully submitted,
Andrea Wilson
11.10.2015



HUMAN RESOURCES
Education Center
520 N.W. Wall Street
Bend, Oregon 97701-2699
(541) 355-1100
Fax: (541) 355-1109

December 3, 2015

TO: Shay Mikalson, Superintendent
Board of Directors for Bend – La Pine Schools

FROM: Jay Mathisen, Deputy Superintendent
Jon Lindsay, Director of Human Resources - Certified

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resource Department recommends approval of the following hires, resignations and retirees at the school board meeting on December 8, 2015. All hires are subject to successful drug testing and background check.

Certified Hires

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Bradley, Jennifer	Primary Teacher @ .60 FTE 106007	Three Rivers ES	Part-time to Temp Full-time	12/08/2015
Houslet, Lauren	Science Teacher @ .75 FTE 106011	La Pine HS	Temporary	12/08/2015
Larkin, Rebecca	Primary Teacher 106013	Buckingham ES	Temporary	12/08/2015

Certified Resigned

NAME	POSITION	LOCATION	HIRE DATE/RESIGNED DATE
Anderson, Dustin	Art Teacher	Summit HS	03/14/2005 – 11/27/2015

Administrative Retirement

NAME	POSITION	LOCATION	HIRE DATE/RESIGNED DATE
Hammett, Carol	Principal	Amity Creek ES	08/27/2001 – 12/31/2015

Administrative Retire/Rehire 2015-16 Only

NAME	POSITION	LOCATION	HIRE DATE/RESIGNED DATE
Hammett, Carol	Principal	Amity Creek ES	01/01/2016 – 06/31/2016



HUMAN RESOURCES

Education Center

*520 N.W. Wall Street
Bend, Oregon 97703-2699
(541) 355-1100
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December 3, 2015

TO: Shay Mikalson, Superintendent
Bend-La Pine School Board of Directors

FROM: Jon Lindsay, Director of Human Resources – Licensed Staff
Debbie Watkins, Director of Human Resources – Classified Staff

RE: Classified and Confidential Recommended Hires, Resignations and Retirements

The Human Resources Department recommends approval of the following hires and resignations at the School Board meeting on December 8, 2015.

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Barnett, Michael	106022 Bus Driver	Transportation	Reg 4.5 hrs / day	11/20/15
Craig, Hannah	105846 EA – Inclusion	Special Programs	Temp 7 hrs / day	11/3/15
Desmarais, Jamie	106015 Secretary II	Ponderosa	Temp 8 hrs/ day	11/9/15
Mader, Kyle	105993 EA – Student Supervision	Bear Creek	Temp 2 hrs / day	11/2/15
Robbins, Russell	106021 Bus Driver	Transportation	Reg 4.25 hrs / day	11/20/15
Stirling, Daniel	106021 Bus Driver	Transportation	Reg 4.25 hrs / day	11/20/15
West, Jennifer	105842 Nutrition Server I	La Pine Middle	Reg 3 hrs / day	11/12/15

Classified Resignations

Name	Position	Location	Resign Date
Myers, Linda	EA – SLPA	Sky View	9/4/91 – 12/17/15
Vijarro, Chana	Nutrition Server I	Mountain View	7/1/00 – 11/17/15
Williamson, Leah	Nutrition Technician II	REALMS	8/21/15 – 11/18/15
Wright, Kellie	Nutrition Server I	La Pine Middle	9/28/11 – 12/4/15

Classified and Confidential Early Retirement – Rehire for the 2015-16 School Year

Name	Position	Reason	Rehire Date
Huff, Chris	Teaching and Learning - Administrative Assistant I	Rehire through 6/30/16	1/1/16
Wilson, Patsey	Juniper - School Secretary II	Rehire through 6/30/16	1/1/16

TREATMENT OF STAFF
DRAFT NEW BLS POLICY
EXECUTIVE LIMITATION (EL #4)
replaces BDGOV A.2

Note: Many specifics regarding staff (e.g. grievance procedures) are covered in collective bargaining agreements

Current required policies which will become Administrative Policies:

GBA Equal Employment Opportunity

GBC Staff Ethics

GBDA Mother Friendly Workplace

?GBEB/JHCC Communicable Diseases

GBEC Drug-free Workplace

GBEDA Drug and Alcohol Test—Transportation Personnel

GBK/JFCG/KGC Tobacco Free Environment

GCBDA/GDBDA Family Medical Leave

GCBF Early Retirement Incentive Program

GCDA/GDDA Criminal Records Check/Fingerprinting

Draft #3

With respect to the treatment of staff, the Superintendent shall not cause or allow conditions, procedures, actions or decisions which are unlawful, unethical, unsafe, disrespectful, disruptive, or in violation of Board policy.

Accordingly, the Superintendent shall not:

- 1) Fail to make reasonable background inquiries or checks prior to hiring any paid personnel or utilizing school volunteers.
- 2) Fail to use a well-defined system to recruit and select the most highly qualified and best-suited candidates for employment.
- 3) Operate without written personnel policies which:
 - a) Provide for effective handling of complaints.
 - b) Protect against sexual harassment, retaliation, and a hostile environment.
 - c) Protect against illegal discrimination.
- 4) Fail to prepare staff to deal with emergency situations.
- 5) Fail to protect confidential information ~~in personnel matters~~ as required by law.
- 6) Fail to establish policies and procedures to assure an organizational culture that aligns with the following values:
 - a) Open, honest and effective communication in all written and interpersonal interactions.
 - b) Focus on common organizational goals as expressed in Ends Policies established by the Board.
 - c) Commitment to the integrity and the positive image of the district, its leaders and staff.
 - d) Recognition of outstanding work.
- 7) Fail to honor the terms of negotiated agreements with staff.
- 8) Fail to invite board member participation in contract negotiations with all employee groups.

ACADEMIC PROGRAM
EXECUTIVE LIMITATION (EL #8)

replaces required policies IMB Student Achievement; IKE Retention/Double Promotion; IKF Graduation Requirements; ILA Instructional Resources/Materials, LBE Public Charter Schools

Note: Elements of current policies will become Administrative Policies

Draft #3

The Superintendent shall not fail to ensure that the district implements a program of instruction that includes clearly defined ~~and rigorous~~ academic standards, a comprehensive and cohesive curriculum to help students achieve the standards, and use of assessment to determine student progress toward achieving or exceeding standards and Board Ends policies.

Accordingly, the Superintendent shall not fail to:

- 1) Anchor the instructional program in best practices of high-performing schools, districts and educational systems;
- 2) Promote ~~teaching and learning that is characterized by the 4Cs (critical thinking, communication, creativity and collaboration);~~ school and classroom practices that comprehensively prepare students for success, including the following:
 - a) rigorous academic content;
 - b) learning activities emphasizing creativity, collaboration, critical thinking and communication;
 - c) attention to social-emotional learning.
- 3) Maintain cohesive, aligned curriculum across all grade levels K-12;
- 4) Understand post-secondary education requirements, training and work opportunities to ensure that the K-12 instructional program helps prepare graduates for their future;
- 5) Address ~~different individual~~ learning styles and diverse student needs and interests;
- 6) Encourage and support viable innovative practices and programs;
- 7) Ensure that all instructional programs, including both content and instructional practice, are regularly measured, evaluated and modified as necessary to assure their continuing effectiveness.
- 8) Inform the Board about significant modifications to the instructional program.
- 9) Establish a transparent, inclusive procedure for the recommendation of instructional materials ~~and textbooks~~ to the Board for approval.
- 10) Offer a variety of diplomas as identified by the State Board of Education; in addition, Bend-La Pine Schools shall offer the following:
 - a) an Academic Diploma which requires 26 units of credit;
 - b) an Honors Diploma with requirements specified in IKF-AR.
- 11) Provide a formal annual evaluation of all district-sponsored Alternative Education Programs.
- 12) With regard to highly-qualified Public Charter School applications, the superintendent shall not fail to:
 - a) Adopt clear and consistent administrative policies to evaluate applications;
 - b) Keep the board informed of an application's progress and invite the board to request any additional information from the applicant that it deems relevant and necessary to conduct a complete evaluation of the proposal;
 - c) Make a recommendation to the Board regarding final approval, renewal or termination of a Public Charter School.

Executive Summary

2015 OSBA Board of Directors and Legislative Policy Committee Elections

In odd-numbered years, an election is held for both OSBA Board of Directors and OSBA Legislative Policy Committee.

Board of Directors Position 3, representing the Central Region, candidate is Cheri Helt. Helt was nominated by the Bend-La Pine Schools Board of Directors with Resolution 1829 on September 22, 2015.

Legislative Policy Committee Position 3, representing the Central Region, currently does not have a candidate on the ballot. Tim Carpenter with the Redmond School Board, expressed his interest in being elected to the LPC and submitted his application to OSBA after the deadline. Carpenter was appointed by the OSBA Board at the 2015 OSBA Convention.

Enclosed are Cheri Helt's nomination form, candidate questionnaire and resume.

Voting is currently open and closes on December 18, 2015.
Votes must be submitted to OSBA by December 18, 2015.

NOMINATION FORM

OSBA BOARD OF DIRECTORS

REGIONAL MEMBER

Date 9/22/15

Doug Nelson, OSBA President-Elect
Oregon School Boards Association
P.O. Box 1068
Salem, OR 97308
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

Nominations are due by 5 p.m., October 2, 2015.

Return this form, all candidate information forms and your photo to the OSBA office.

Fax to 503-588-2813

E-mail to osbaelections@osba.org

Mail to Oregon School Boards Association, P.O. Box 1068, Salem, OR 97308.

Dear Doug Nelson:

With this letter, our board nominates the candidate named below to the OSBA Board of Directors for region Central, position # 3.

CANDIDATE INFORMATION

Name: Cheri Helt
District/ESD/Community College: Bend-La Pine Schools
Address: 520 NW wall street
City: Bend, Oregon ZIP 97703
E-mail: cherihelt@gmail.com Phone: 541-355-1001

This nomination was approved by an official action of our board of directors at a duly called meeting on 9/22/15.
(date)

Sincerely,


(Board ^{vice} chair)

Name: Peggy Kinkade
District: Bend-La Pine Schools
Address: 520 NW wall street
City: Bend, OR ZIP 97703

Candidate Questionnaire

OSBA Board of Directors

Name: Cheri Helt _____ Date: 9/30/2015
District/ESD/CC: _Central Oregon_____ Position: Board _____

I certify that if elected, I will faithfully serve as a member of the OSBA board of directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Signed: 

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

I believe the mission and goal of the OSBA is to ensure that we are keeping students first when we are forming our legislative agenda. Student achievement should always be our number one priority. We also need to ensure that the school districts of Oregon are the first priority of the Oregon Legislature.

2. What do you want to accomplish by serving on the OSBA board of directors?

My goal is to make sure that OSBA is leading the conversation to create a new funding system for education that will be adequate and sustainable. I would also like to lead the conversation to strengthen OSBA's partnership with key businesses in Oregon. My third goal is to put pressure on NSBA to strengthen their lobbying efforts of the Department of Education. I believe that we have lacked lobbying efforts in this area, resulting in increased Federal regulations of our local schools.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

I am a strong advocate for students in Oregon. When I see changes that can benefit our children, I will speak on their behalf. I spoke at the Oregon Business Summit in 2012 to advocate for PERS changes that would benefit all of our students in Oregon.

(continued)

4. What do you see as the two most challenging issues faced by OSBA?

The number one issue the OSBA faces is school funding. I believe we need to continue to advocate for increased funding, as the districts in Oregon are still understaffed and facing cuts even with the increase in funding. I would like to advocate for a new compensation model to fund schools, I believe the way we are currently funding education in Oregon will always fall short of what we need to educate our youth. I believe the OSBA Board needs to lead and facilitate this discussion with the leaders in Oregon.

The second most challenging issue the OSBA faces is PERS changes. We need a sustainable system for our children, teachers and retirees.

5. What do you see as the two most challenging issues faced by your region?

Our region struggles tremendously with balancing our budgets while trying to meet the needs of our students and teachers. It is no small task to balance the growing costs of PERS and healthcare benefits; while trying to keep classroom ratios that facilitate high levels of learning. Our region has collectively advocated for PERS changes to relieve some of this pressure.

6. What is your plan for communicating with boards in your region?

I will attend regional and state meetings. I will send e-mail updates to Central Oregon Board members. I will also be available by phone and for individual meetings.

Deadline: October 2, 2015, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Board Directors

Name: Cheri Helt _____ Date: 9- 30-15 _____

Address: 2915 Celilo Ln _____

City / ZIP Bend 97701 _____

Business phone: (541) 312-2899 _____

Residence phone: (541) 317-9777 _____

E-mail: cherihelt@gmail.com _____

Fax (if applicable): _____

District/ESD/CC: Bend La-Pine _____

Term expires: 06-30-2017 _____ Years on board: 5 YEARS _____

Deadline: October 2, 2015, 5 p.m.

Please send your picture (head shot, labeled with your last name). A high-resolution digital photo is preferred but a print is acceptable; e-mail to OSBAelections@osba.org or mail to: Oregon School Boards Association P.O. Box 1068, Salem, OR 97308

Work or service performed for OSBA or local district (Include committee name and if you were chair):

December 2010 – Present

Bend-La Pine School Board member

July 2011- July 2013

Vice Chair (Co-chair) of the Bend-La Pine School Board

July 2013 – July 2014

Chair of the Bend-La Pine School Board

July 2014- July 2015

Co-Chair of the Bend-La Pine Schools

July 2015 – Present

Bend-La Pine School Board member

Other education board positions held/dates:**Board of Directors for the Education Foundation for Bend-La Pine Schools****April 2008- June 2014**

Board Member / Board Development Chair

OSBA Legislative Policy Committee Member**January 2011- December 2015**

Board Member representing Central Region

Legislative Advisory Committee for the PERS Board**September 2012- Present**

OSBA Representative for State Employers

OSBA Legal Assistance Trust

May 2013- December 2015

Board Member

Deschutes County Homeless Leadership Coalition

August 2013 – Present

Voting Business Board Member

Occupation (Include at least the past five years):

Employers:

Owner - Zydeco Kitchen and Cocktails
Bistro 28 A Neighborhood Kitchen

Dates:

September 2004 – Present
January 2015- Present

My husband and I created and own two local restaurants in downtown Bend. We offer a “from scratch” kitchen that focuses on local and organic ingredients.

Schools attended (Include official name of school, where and when):

High school:

Brighton High School, Brighton, Michigan 1984-1988

College:

Oakland Community College, Farmington Hills, Michigan 1988-1989

Michigan State University, East Lansing, Michigan 1989-1992

Degrees earned: Bachelor of Science in Psychology

Education honors and/or awards:

None

Other applicable training or education:

OSBA Legislative Day 2011 and 2014

Speaker at Oregon Business Summit 2012

Activities, other state and local community services:

I am very active in raising funds for multiple charities that benefit children in Central Oregon. I have three children; they all attend the Bend-La Pine Schools. I love to volunteer in my children’s classrooms.

Hobbies/special interests: I love spending time with my family. As a family; we hike, kayak, travel, mountain bike, paddleboard, camp, and attend outdoor concerts as often as possible.

Business/professional/civic group memberships; offices held and dates:

Member of City Club of Central Oregon

Member of Bend Chamber of Commerce

Additional comments:

I am very passionate about education, as I believe education is the most important investment we can make as a society. I hope to continue to elevate the level of education offered in Oregon. I will continue to advocate for a well rounded curriculum that allows all students to excel. Our students are competing in a global market upon graduation, and we need to make sure they are prepared for all the challenges that they will face.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

Executive Summary

Brad Henry, Chief Operations & Financial Officer

Resolution 1831: Approval of Supplemental Transportation Plans

Generally, the State of Oregon will financially support transportation services for elementary students living one mile or more from an elementary school and for secondary students living one and one half miles or more from a secondary school. However, the State of Oregon will support transportation services for elementary students who live within one mile of an elementary school and secondary students who live within one and one half miles of a middle or high school when significant safety hazards are present. The attached resolution lists the schools with significant hazards and the number of students impacted. Board approval is required (ORS 327.043, OAR 581-023-0040 (1)(g)) before we submit the plans to the State for approval.

In accordance with state statute, Resolution 1831 approves supplemental transportation plans for the listed schools.

Recommended Motion: I move approval of Resolution 1831.

**Administrative School District No. 1
Bend-La Pine Schools**

**Resolution 1831
Approval of Supplemental Transportation Plans**

WHEREAS a hazard exists to students attending and potentially walking to the schools listed below and illustrated on the attached maps; and

WHEREAS, the State of Oregon will support transportation services for elementary students who live within one mile of an elementary school and secondary students who live within one and one half miles of a middle or high school when significant safety hazards are present; then

BE IT RESOLVED the Board of Directors of Administrative School District No. 1 (Bend-La Pine Schools) hereby approves the attached supplemental transportation plans.

ADOPTED by the Board of Directors of Administrative School District No. 1 (Bend-La Pine Schools), Deschutes County, Oregon at a regular meeting of the Board held this

<u>SCHOOL</u>	<u>AFFECTED STUDENTS</u>
Bend Senior High School	0
Mountain View High School	10
Cascade Middle School	23
High Desert Middle School	20
Pacific Crest Middle School	0
Pilot Butte Middle School	0
Sky View Middle School	8
Bear Creek Elementary School	5
Elk Meadow Elementary School	2
High Lakes Elementary	20
RE Jewell Elementary	20
Juniper Elementary	0
Lava Ridge Elementary	25
Pine Ridge Elementary	60
Ponderosa Elementary	18
WE Miller Elementary School	0
Silver Rail Elementary School	65

Moved by: _____

Seconded by: _____

Yes votes: _____

No votes: _____

Dated this 8th day of December, 2015

Chair

Board Secretary

Vice Chair

TECHNOLOGY
DRAFT NEW BLS POLICY
EXECUTIVE LIMITATION (EL #9)

replaces EHA Appropriate Uses of Technology

Note: Additional details will be addressed by Administrative Policy

Draft #1

The Superintendent shall not fail to establish and maintain a visionary technology environment that promotes the best teaching and learning for our students consistent with the Board Ends policies.

Accordingly, the Superintendent shall not fail to:

1. Provide equitable access to technology throughout the district.
2. Establish expectations for use of technology by staff and students.
3. Ensure that technology is used in a safe, positive and responsible manner.
4. Ensure that the technology resources of the district are coordinated and managed for long-term sustainability.
5. Ensure that all student data and information is protected.
6. Protect the digital and information assets of the district, including intellectual property.

FINANCIAL PLANNING AND ADMINISTRATION

DRAFT NEW BLS POLICY

EXECUTIVE LIMITATION (EL #10)

replaces BDGOV A.3 Financial Planning and Budgeting; BDGOV A.4 Financial Conditions and Activities and DFA Investments and Portfolio Guidelines

Note: Elements of current policy will be addressed by Administrative Policy

Draft #1

Financial Planning

Financial planning shall not deviate materially from the Board Ends Policies, risk fiscal jeopardy, or fail to be derived from long range planning that adequately considers compensation, programs and operational costs.

Accordingly, the Superintendent shall not present to the Board a recommended budget which

1. Is not consistent with the Board's established priorities as established in the Ends policies.
2. Is not in a summary format that is understandable to the Board and the community.
3. Does not contain the best available information to enable credible projection of resources and expenditures, separation of capital and operational items, reserves, and disclosure of planning assumptions.
4. Plans for the expenditure in any fiscal year of more funds than are conservatively projected to be available during the year unless otherwise approved by the Board.
5. Fails to propose a budget in accordance with State Budget Law.
6. Fails to disclose a variance from the targeted 5% ending fund balance.

Financial Administration

With respect to the actual, ongoing condition of the District's financial health, the Superintendent shall not cause or allow

- A material deviation from the annual budget or budget policy adopted by the Board;
- Any fiscal condition that is inconsistent with achieving the Board's Results, or
- Any fiscal condition that places the long term fiscal stability of the District at risk.

Accordingly, the Superintendent shall not:

1. Expend more funds than have been budgeted in the fiscal year unless authorized by the Board.
2. Expend funds in a manner that materially changes the intent of the adopted budget unless the change is authorized by the Board.
3. Materially indebt the organization unless authorized by the Board.
4. Fail to provide financial reports at least quarterly or any time there are significant changes in revenue or expenditures affecting the performance of the current budget

and projected ending fund balance. Reports shall not fail to include a recap of changes between the current and previous report.

5. Fail to keep complete and accurate financial records by funds and accounts that conform to Generally Accepted Accounting Principles (GAAP) adopted by the Government Accounting and Standards Board (GASB), Oregon Department of Education's Program Budgeting and Accounting Manual and Oregon budget law.
6. Fail to arrange for the annual independent audit in accordance with Oregon statute and in compliance with requirements related to the expenditure of federal funds.

draft #1

ASSET PROTECTION
DRAFT NEW BLS POLICY
EXECUTIVE LIMITATION (EL #11)
replaces BDGOV A.4 Asset Protection

Draft #1

The Superintendent shall not allow assets to be unprotected, inadequately maintained, inappropriately used, or placed unnecessarily at risk.

Accordingly, the superintendent shall not:

1. Fail to establish and maintain policies and procedures to ensure reasonable protection of the District's assets.
2. Fail to reasonably and adequately insure against property and casualty losses, and against liability losses to Board members, staff and the organization.
3. Allow unbonded personnel access to material amounts of funds.
4. Fail to maintain a maintenance plan for equipment and facilities.
5. Knowingly or recklessly expose the District, its Board or staff to legal liability.
6. Receive, process, or disburse funds under controls which are insufficient.
7. Fail to provide the Board with any reports or audits related to financial conditions or risks and recommendations to address deficiencies.
8. Fail to preserve and dispose of all records related to affairs or business of the District in accordance with state and federal law.