



## 2019-20 Inter-District Transfer Request Form Bend-La Pine Schools

This form is to be used to for a student residing in the Bend-La Pine School district to attend a school in another school district. Please print legibly and complete all sections of this form.

### STUDENT & CONTACT INFORMATION

<b>Student Name:</b>	
<b>Student Date of Birth:</b>	<b>Student Grade Level in 2019-20:</b>
<b>Parent / Guardian Name:</b>	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	<b>Email Contact:</b>

### REQUESTED SCHOOL DISTRICT & SCHOOL

<b>DISTRICT:</b>					
<input type="checkbox"/> Redmond	<input type="checkbox"/> Crook County	<input type="checkbox"/> Sisters	<input type="checkbox"/> Klamath County	<input type="checkbox"/> Culver	<input type="checkbox"/> Other
<b>1<sup>st</sup> Choice School:</b>			<b>2<sup>nd</sup> Choice School:</b>		

<b>Is the student currently on an expulsion?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Has the student ever been expelled?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If yes, please list reason(s) for and dates of the expulsion:</b>

- All transfer requests submitted will be processed on a case-by-case basis.
- Once approved by Bend-La Pine Schools, the transfer request will be forwarded to the receiving school district for final review and processing. Approval of the request is subject to the receiving district’s policies regarding transfers.
- Approved transfers from outside Bend-La Pine Schools will remain in effect for the level at which the student enrolls (elementary, middle, or high), and must be renewed at the point of transition to middle or high school or if requesting a new school.
- Parents/guardians will be responsible for providing transportation for approved transfer students.
- A transfer **does not** guarantee eligibility to participate in competitive interscholastic activities/athletics at the attending school. Competitive eligibility is determined by OSAA rules.
- Please refer to administrative policy [JECB-AP: Admission of Non-Resident Students](#) for additional criteria, timeline, notification, and process guidelines.

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

**Upon completion, submit this form to Bend-La Pine Schools’ Superintendent’s Office.**

**520 NW Wall Street, Bend, OR 97703    fax: 541-355-1009**

HB 3681, Open Enrollment, enacted by 2011 Legislature, sunsets effective July 1, 2019. The Oregon Department of Education has advised school districts not enroll students through open enrollment for the 2019-20 school year. As described in ORS 339.133, any student who has transferred into a district through open enrollment prior to the 2019-20 school year will maintain their transfer status. Bend-La Pine Schools will continue to consider, and when practical, approve inter-district transfer students as described in administrative policy JECB-AP: Admission of Non-Resident Students.