

**Bend-La Pine Schools
Bend, OR 97701
July 8, 2014
Regular Meeting 12:00 noon**

The Board of Directors of Bend-La Pine Schools will meet in a regular meeting on July 8, 2014 at 12:00 noon, in room 314 of the Education Center, 520 NW Wall Street, Bend, OR.

Agenda

12:00	Call to Order	Chair Helt
12:01	Pledge of Allegiance	Peggy Kinkade
12:02	Review of Agenda	Chair Helt
12:05	Public Input <i>This is the time provided for individuals to address the Board. Visitors who wish to speak must sign up prior to the beginning of the meeting on the sign-up sheet provided. Please state your name and topic at the time you address the Board.</i>	Chair Helt
12:10	Superintendent's Report <ul style="list-style-type: none"> Oregon Pupil Transportation Association Ron Bryan Award, President's Award National School Public Relation Association Awards 	Superintendent Wilkinson

Consent Agenda

12:15	a. Approval of Minutes – June 10, 2014 • Reference: ORS 192.650 and ORS 332.057	Chair Helt
	b. Approval of Personnel Recommendations • Reference: ORS 332.505	Jay Mathisen

Action

12:16	a. Election of Board Officers	Chair
	b. Approval of Yearly Business & Board Operations for the 2014-15 School Year • Business Resolutions 1797-1808 • Board Leadership Meetings • Education Foundation Ex-Officio Members • Adopt-a-School	Chair
	c. Resolution 1809 – Indemnification of Employees & Board Members	Brad Henry
	d. Approval of Propane Fuel Contract	Brad Henry

Policy Monitoring

12:35	BD GOV A.8 – Communication and Support to the Board	Superintendent Wilkinson
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Report

12:40	a. Community Survey Results	Julianne Repman
	b. KPI Data	Superintendent Wilkinson Dave VanLoo
	c. Explore to Plan Cohort Data	Dave VanLoo

Discussion

1:10	a. OSBA Proposed Legislative Priorities & Policies for 2015-17	Cheri Helt
	b. La Pine Urban Renewal District	Brad Henry Ken Mulenex

**Board Comments
Adjourn**

**Bend-La Pine Schools
Bend, OR 97701**

The Board of Directors for Bend-La Pine Schools met in a regular meeting on June 10, 2014 in room 314 of the Education Center at 520 NW Wall Street, Bend, OR.

Board Members Present

Cheri Helt
Ron Gallinat
Peggy Kinkade
Julie Craig
Nori Juba
Mike Jensen
Andy High

Call to Order

The meeting was called to order at 6:02p by Chair Helt. The Pledge of Allegiance followed. Chair Helt said it is with heavy hearts we begin our board meeting. Our thoughts and condolences go out to all affected by the tragedy at Reynolds High School today.

Public Input

No public input.

Superintendent's Report

Superintendent Wilkinson acknowledged the tragedy at Reynolds High School and said he appreciates the response from their staff, students and community in such a serious tragedy. This reminds us of the importance in trainings and practicing drills for these types of situations. He noted our district will be a part of FEMA training next week.

Wilkinson acknowledged the incredible response of our community in battling the Two Bulls fire. He thanked the firefighters and all others who are working tirelessly to protect our community and schools.

On a brighter note, he shared the five graduations that just occurred were all wonderful. Wilkinson commented on how unique and different each one was. He appreciates the work of the educators, parents and students for the incredible success this year. He also noted the magazine *Edible Portland*, featured an article on the Pork to Fork project and students involved. He is proud of the work being done and appreciated the acknowledgement in the media.

Consent Agenda

Ron Gallinat moved to approve the Consent Agenda. Andy High seconded the motion.

Peggy Kinkade commented on the ALO report and expressed her appreciation in the work the district is doing to offer students alternative learning options. After reading through, she would like for the district to look into ways to support professional development at COIC. She commented on their 'rules' listed on page 34 of the report and shared she believes there is a need for PBISS at COIC and this could be a great opportunity for assisting them in those strategies. Kinkade asked Sal Cassaro relay the message to COIC about the possibility of more training. She believes the students at COIC have great potential, as we can see in their reading test results and feels there is an opportunity as well, to improve the results of credits earned. Overall, Kinkade is interested in learning more about COIC and understanding their program.

There were no other comments.

Unanimous approval of the Consent Agenda.

Action Item

Resolution 1794: 2014-15 Budget Appropriations

Brad Henry reviewed the resolution and explained the last step of the budget process is to approve the dollars to operate the upcoming school year and then to impose the tax necessary for operations. He recommended approval of the resolutions tonight, noting there are no changes from the original budget document.

Andy High commented on his no vote during the Budget Committee meeting, noting he is still learning about the budgeting process of the district and would like to move the policy monitoring around board budget priorities to February or March (currently it takes place in October or November) to allow for a much earlier discussion on what the board would like to see for the upcoming budget. High said he would like to see more counselors and suggested looking at the reserves and possibly spending them to help support needs in the schools. He feels an additional three counseling positions would make a difference to students, noting the significant impact they make to a school environment. He said he is still leaning toward a no vote tonight on the budget and clarified it is in no way related to the efforts of Henry and his team.

Chair Helt asked if there is a reason the policy monitoring is done in the fall. Henry answered no, and that the board can review policies at any time.

Mike Jensen agreed with High and his concerns tonight, and feels the district could give more consideration to providing more core services. Going forward, Jensen would like to take a serious look at how we use the reserves and can we make better use of those dollars. If spending a bit of that money helps our teachers and students, it is a good investment in his eyes. He would like the board to consider this conversation in their workshop, or at some point this year.

Peggy Kinkade said she will be voting in favor of the budget and fully supports the 5% reserve. She is not opposed to discussing the reserve, but feels what we are doing now is smart budgeting. Kinkade added her support for Phase 2 of the Digital Conversion but reiterated the importance of making this process as good as it was this year. She wants to make sure Phase 2 schools are meeting a very high bar and their proposals are vetted through the right people. If the proposals don't measure up, they need to be resubmitted. She feels we are ready to take the next step, but we need to do it wisely. Kinkade said she is happy we are careful of our spending, noting the \$80K amount allotted for textbook purchases. She wants to make sure, as we look at future adoptions, we don't just jump on the Common Core textbook bandwagon. She wants the district to invest its dollars into materials that will be used and are not just the latest trend that may end up collecting dust on a bookshelf. Kinkade added her appreciation in the way the district is careful financially and noted the excellent job done during the recession when we were scaling back drastically, she feels we need to be just as careful as we add back.

Nori Juba echoed Kinkade's sentiments about textbooks and shared his own experience as a teacher being asked to teach his course with an outdated textbook. The commitment to textbooks is not keeping up with how much the world is changing, noting we have access to better, sometimes free, materials. He feels the district needs to be diligent in how we spend our textbook dollars.

Juba commented on the reserve funds and understands High and Jensen's comments, but feels the real question is how far do we go when we start talking about taking money out of the reserves. We could deplete the reserve easily and the idea opens a can of worms in whom or what is selected for additional funds. Juba noted one of the strengths of our district is our ability to maintain growth even in the tightest financial times, in large part because we have great fiscal management. This management style has served our district well. He feels as a board, they need to talk about the big picture and agrees this would be a good working discussion to have.

High proposed looking at the reserve percentage, and said he would rather invest now, but does not support spending it all down. Jensen agreed with Juba and emphasized he would like to have a conversation about the budget and prioritize what the board feels is appropriate.

Chair Helt agreed with Juba and Kinkade's sentiments and noted during the recession we realized just how important it is to have that reserve set and noted, as a district, we do more with less money than many other districts around the state. She is proud of our district and the accomplishments that have been made the past years and said the district is adding back and doing it better than before. She feels the recession taught us where to prioritize and feels the reserves are very important to keep as it helps keep us stable in unstable financial situations. She too feels this would be a good board conversation to continue.

Peggy Kinkade moved to approve Resolution 1794: 2014-15 Budget Appropriations as presented. Andy High opposed. Motion carried with 6 yes and 1 one no votes.

Resolution 1795: Impose Tax

Peggy Kinkade moved to approve Resolution 1795: Impose Tax as presented. Ron Gallinat seconded the motion. Unanimous approval.

Resolution 1796: 2013-14 Supplemental Budget

Peggy Kinkade moved to approve Resolution 1796: 2013-14 Supplemental Budget as presented. Nori Juba seconded the motion. Unanimous approval.

August Board Retreat

Chair Helt proposed August 19 for the board retreat. Superintendent Wilkinson noted a regular business meeting would be a part of the retreat day as well, making for just one August meeting. Peggy Kinkade asked about the hours. Wilkinson suggested 9:00a – 3:00p.

Helt shared the proposed topic she and Juba would like for the board retreat: where do we, as a board, want the district to be in the next five years, and what are the next steps to being a world-class district? Juba said one of the primary responsibilities of the board is goal setting and figuring out what it takes to achieve those goals. He added, about seven years ago, the board began the discussion of world class and he feels we are doing a good job and we are now seeing the real results of goal setting. Setting high expectations back then has led us to where we are today. Juba really wants the board to look at where we want to be and what a classroom will look like five years from now. He encouraged the board to step outside the box and look at all of our goals and visions and form a collective vision of what we want the district to look like. The discussion needs to start today, as our long-range goals have proven themselves successful. He added anything in education takes a long time to change, noting the years of work leading up to the digital conversion.

Chair Helt said there would be some homework prior to the retreat. She will share some video and literature to review as part of the July board packet, which will go out early to provide time to review prior to the meeting.

Ron Gallinat moved to approve the August Board Retreat for August 19, site and time to be determined. Andy High seconded the motion. Unanimous approval.

Policy Monitoring

BD GOV A.8 – Communication and Support to the Board

Superintendent Wilkinson reviewed the policy and offered to answer questions. Andy High noted he had a previous conversation with Wilkinson about receiving the board packet and staff reports further in advance. He would like to add a “to the best of our ability” clause about getting information out to the board and public further in advance and suggested an executive report be included in the board packet when there is not a complete report to include. Wilkinson answered he will work on language for this policy and offered to bring it back to the board at the July meeting.

Peggy Kinkade agreed with High's comment and said she does not feel she can do a good job as a board member when she does not have information prior to the meeting to process, especially if she is asked to make a decision upon the contents at that meeting.

Chair Helt shared she really struggled with this policy because it is written in the negative. Wilkinson explained this is how policy governance is written and this set of policies are a part of executive limitations and the theory is that the board hires a superintendent and delegates virtually everything to that person. The 'shall not' version is the board putting limitations around the superintendent. Helt feels it would be easier to see what is expected, rather than what is not. She added there seems to be nothing around student safety indicated in the policy. Wilkinson said there are other policies that address student safety. Helt agreed looking at this policy again in July would be a good idea.

BD GOV C.2 – Monitoring Superintendent Performance

Superintendent Wilkinson reviewed the policy and explained it is the superintendent's responsibility to comply with all other policies and also, that the board will do an annual evaluation of the superintendent. Wilkinson noted his annual evaluation includes a data review and currently there is not much data, but when it does become available for the 2013-14 school year, the board will have access to it and can complete his evaluation. Mike Jensen asked if this policy should be updated to reflect the usage of data and timing of evaluation. Wilkinson said that would be a good idea.

Health Committee Supplemental Curriculum Recommendations

Lora Nordquist reviewed current health curriculum includes supplemental materials and as a district we have created a structure and process to vet the supplemental materials through the Health Advisory Committee. Michelle Crook, teacher at Sky View Middle School, has done a wonderful job leading the committee work. Nordquist explained nothing comes to the board without first going through the committee. Tonight Michelle Crook, Amy Yilik, Mary Evers and Melinda Brown will present recommendations for supplemental curriculum.

Melinda Brown, teacher at Elk Meadow Elementary, shared handouts with the board that summarize the curriculum supplement she is recommending for elementary aged students. Brown shared she teaches ELL students and also hosts an after school homework club where students who are struggling are paired up with a mentor (all whom volunteer). The after school homework club has become increasingly popular, and recently, during this time she has started to teach students about their brain and the students are loving it. The information is pulled from Kendra Coats and Dr. Carol Dweck. The brain study work is about supporting and teaching mind growth and helping students understand how their brain develops. The students are seeing challenges as opportunities now to help grow their brain, which is very exciting. The homework club will continue this summer and Bruce Reynolds, her principal, suggested she contact OSU Cascades Campus and now there will be student teachers helping her while earning practicum hours for their education program. Brown said her students are excited for the summer program, noting all of this is happening for free. She added they were able to coincide with the district's summer lunch program as well and has transportation options for students.

Peggy Kinkade commented on how exciting and wonderful she thinks this sounds and asked when the program is. Brown answered it will be Monday – Friday during the end of the summer to help coincide as a jump-start into the school year. Brown added students from Mt. View and Summit High are also helping and will be able to earn credits for their time spent. These students are Latino and will be a huge asset to the program for the ELL students involved. Kinkade thanked Brown for her initiative, dedication and commitment to put this program together. Chair Helt appreciated the time and effort by Brown as well and is thrilled this is all free. She is excited to hear of the community involvement and efforts to keep students engaged during the summer time.

Mary Evers and Amy Yilik from Bend Senior High shared their proposal with the board, noting the traumatic event in February at Bend Senior High this year provided them much opportunity to learn about the brain and what happens during a traumatic event, and even further, how the brain responds and develops when a person experiences continual trauma. The SELF curriculum they are proposing helps understand what people who experience constant trauma go through. They both feel this would be beneficial curriculum for students in the teen parent program, for students who are struggling with reading and writing and also who struggle with attendance.

Yilik shared how the brain reacts during trauma and how people can be retriggered by certain events, thus changing the ways students learn and how they process new information. She shared various types of trauma and who might be affected and the various ways it could possibly limit them from being successful. She added the curriculum proposal emphasizes key strategies in teaching students how to be resilient and move forward. The new Freshman Academy at Bend High will be introduced to this curriculum, if approved, and there will be useful ways teachers can track data on their successes.

Kinkade appreciates the extra effort made by Evers and Yilik to help serve the needs of our students, and appreciates the standard menu does not work for all. Yilik agreed and added, the curriculum helps students understand these traumatic experiences don't define them; rather they are just another chapter in their lives. The key part is learning how to cope and understand what they going through. She emphasized this is not a prevention program; it is a program to help prevent things from getting worse. Evers added this is not a therapy program, but rather, a way to give students the tools to help them work through their issues and tools to help teachers understand what students need.

Julie Craig felt this is great and would like to know if we can get this to our younger students to help them start working through issues at a younger age. Evers said the curriculum can be adapted to younger age levels. Nordquist added the district does have some curriculum around character education at the elementary level; however, the missing piece is coping with trauma. This would be a great addition. Shay Mikalson said both he and Nordquist support the recommendations presented and if the board feels it appropriate, they could take action on them tonight. Chair Helt noted there is a donor, through The Education Foundation, who would like to help pay for the SELF curriculum if approved tonight.

Peggy Kinkade moved to approve the Health Committee Supplemental Curriculum Recommendations. Julie Craig seconded the motion. Unanimous approval.

Superintendent Wilkinson paused the meeting and introduced Jacqueline Dau, our Bend-Yangzhou exchange teacher. He shared pictures of Dau and Bob Markland at his farm meeting llamas for the first time. Dau thanked Wilkinson and the board for hosting her and shared the experiences in Bend have all been first times in her life. She appreciates the difference in this part of the world and has had a great time with her students teaching them about China and the Chinese culture. She is excited to take back what she has learned to her home.

Chair Helt thanked Dau and presented her with a gift from Bend-La Pine Schools.

Wilkinson noted the district is on a one-year hiatus with the Bend-Yangzhou exchange. Due to Vicki VanBuren's health and the new tasks Mikalson is taking on, this was one item they decided to put on hold for a year, but are excited to move the program forward in future years.

Workshop

Middle School Vision Planning

Superintendent Wilkinson introduced Chris Boyd, new middle school planning principal, who will be actively involved with Shay Mikalson through the process of building our new middle school in the months ahead. Wilkinson noted it was in 1994 when High Desert Middle School opened and the last time the district engaged in a comprehensive process of a middle school vision. Much discussion and research happened in opening High Desert, and when Sky View Middle School opened in 2000, not much changed. As we look to opening a new middle school there are two key drivers in the vision process this go around: 1) it has been

20 years and 2) we have the opportunity to design and build a vision for not only a new building, but for middle level education. Mikalson and Boyd will lead this process and at the same time, Boyd will lead the process for the planning and opening of the new middle school. Busy times ahead.

Mikalson thanked Boyd for attending, noting we feel fortunate as a district to have him with us. He has great expertise in opening and leading a great middle school. Mikalson reviewed the goals he and Boyd are hoping to achieve tonight:

1. Connect this conversation to a larger vision of middle level education
2. Have fully heard the board's interest
3. Structure a framework for the team and educate the board on what to expect in the future months

Mikalson reviewed a document at each board member's seat, from work that was done at the 2013 board retreat, he asked board members to remember this list as it provides great insight on the powerful moments we all shared as part of our education. As the district gears up for the new middle school and looking at middle level education, we are looking at key ideas including matching students to choice and recognizing that learning options typically gives us the highest opportunity for success; offering quality options and quality teachers; ways to hold ourselves accountable and measure results; and how we can support our middle schools with proper resources. Ultimately the middle school conversation is important because we want to have the best options for students and appreciate the uniqueness of the adolescent learner.

Mikalson asked the board to share their goals and hopes for the new middle school and middle level education overall. The board shared the following:

- Project based learning opportunities
- Helping students make smooth transitions from elementary and then to high school
- Engaging students in a variety of ways
- Participation in music as possible requirement
- Keeping parents involved and engaged
- Ensure there is a connection between students and adults in the building as part of the transition and duration of their time at the middle school
- Look at all possible factors that can affect poor student attendance, grades, etc. Suggestion of looking at Bethel School District's work on risk assessment indicators / EBISS with a middle school spin
- Offering electives and possible discussion of doing something different with the schedule
- Emphasis on learning every day skills, like counting back change, balancing a checkbook, etc. and the importance of being able to do and be comfortable doing these things
- Behavior support and ways to help support students avoid behavior problems
- Something cutting edge and great for students, this would be research based and have merit
- Looking at scheduling and utilizing the time during the school day
- Offer another alternative for students, give the school a signature style or identity
- To be open and flexible and recognize students have a variety of learning needs
- Keeping students engaged in a variety of ways and relationships with teachers
- Create more opportunities to engage students in work that truly interests them
- Encourage extra curricular activity participation
- Give students an opportunity to build a sense of real confidence and purpose – have them leave middle school saying they were able to start or establish mastery in something
- Teach organizational and professional skills

Andy High asked about community input in the vision process. Mikalson shared it will be a part of the process in future months.

Mikalson asked the board to share what they see as potential challenges. The board shared:

- Educating parents in the change from their middle school education experiences vs. what happens in middle school today
- Parent and community buy in
- Making the school and programs offered accessible to all students who want to participate
- Trying to meet the needs of all students while maintaining options
- Keeping students engaged and focused
- Figuring out where and why students who are struggling are
- Creating school identity
- Buy in professionally, from teachers in the district at the middle level
- Providing tools to keep students engaged and prepared for the high school transition
- Relationships
- Time to implement and plan
- Staffing
- Resources and creating sustainable programs

Mikalson encouraged the board to continue the dialogue with he and Boyd about their vision for middle schools. He shared a framework design with 16 characteristics, noting these characteristics are what three key workgroups will be working on. He feels these indicators and workgroups will help guide the district in the right direction.

Mikalson reviewed the timetable he and Boyd will be working under including a breakdown of strategies for each month. Helt asked if Boyd would have time to work with our existing middle schools to see what they are doing and how they are set up. Mikalson answered yes and noted there will be time set aside for Boyd to also visit middle schools around the Central Oregon area and state to help in the planning process. Mikalson shared with each of the phases, there will be a report back to the board on their status.

Jay Mathisen said he feels the district hired the right person with Boyd, and sees him as an excellent resource and leader for this process. Nori Juba and Peggy Kinkade agreed. Boyd thanked the board for their input tonight and shared his passion is middle school and he looks forward to making a connection with students and to see what is working and what could be improved. He is excited to move forward and have the conversation of how we make middle level learning more innovative. Juba asked Boyd to share about his background for those who don't know him. Boyd said he opened Happy Valley Middle School about six years ago and initially they opened with just 7th and 8th grade and then the following year, added 6th grade while at the same time taking a large hit in staffing. It posed a real challenge for the school and the success they achieved during that time really came through the commitment of the staff there. He said Happy Valley Middle School's priority was relationships and creating an environment where school is what kids come to do every day. The students helped define the culture through writing essays about what they believe in. These essays created a great conversation for staff to start forming their school culture.

Chair Helt thanked Mikalson and Boyd for leading this effort. She is very excited for this process.

Board Comments

Andy High congratulated all graduates and enjoyed being at the Mt. View High School graduation. High welcomed Chris Boyd to the district. High commented on the Two Bulls fire adding he is a big advocate for forest management. High shared that timber harvests in our National Forests are down 80% over the last 30 years and the Forest Service once averaged over \$1 billion dollars in revenue annually, and now it spends \$2 for every \$1 it produces. High explained there is a large number of acreage, 65-82 million, of Forest Service lands that are at high risk of wildfires, noting last year, wildfires burned 9.3 million acres, with the Forest Service harvesting approximately only 200,000 acres. He feels there is a need for funding the efforts of forest management.

Julie Craig congratulated all graduates and shared how special the Marshall High School graduation always is for her.

Mike Jensen enjoyed graduations as well and thinks the board and district has done much good work this year and we have important discussions as we go forward and focus on being a world-class district.

Nori Juba is very excited about the opportunity for our district to build a new middle school and create a place that is innovative and exciting for middle school students, not only for those attending the new school, but also for all our middle schools. He feels the board retreat topic is a great opportunity for the board to step up and come up with some creative, big, bold goals. He noted this is a unique time for the district, financially, educationally, and leadership supports are all in great shape. He agreed this was a great school year, but feels we can still push for more.

Peggy Kinkade shared an article she recently read on OregonLive about districts that are ready for the Common Core. Bend-La Pine Schools was tied for 6th on the Common Core stragglers list. She feels this is an area we can continue to work on and shared some concern, as she doesn't like to see us being near the bottom of a list. Kinkade noted this list was developed from recent TELL survey results. Lora Nordquist offered to talk more with Kinkade on this specific topic.

Ron Gallinat shared he enjoyed all the graduations he attended and congratulated all graduates.

Chair Helt thanked the community for organizing the amazing effort against the fires and thanked the families, students and teacher for their patience during this difficult time. She is thankful for our safety and feels this is an excellent reminder of how much effort it takes to keep our community safe. She too, enjoyed the graduations she attended and noted they are all so different from one another with each of the schools' culture exemplified. She was especially impressed that 87% of Summit High School graduates are going onto higher education and the Bend High School valedictorian did not use a printed word to give his speech. Helt said she had yet to receive an email from Karen Rawnsley with OYCP regarding their funding efforts. Brad Henry will follow up.

Meeting adjourned at 8:32p.

Respectfully submitted,

Andrea Wilson
Confidential Supervisor
6.10.2014



HUMAN RESOURCES

Education Center

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Educating Each Student to be a Thriving Citizen

July 7, 2014

TO: Ron Wilkinson, Superintendent
Board of Directors for Bend - La Pine Schools

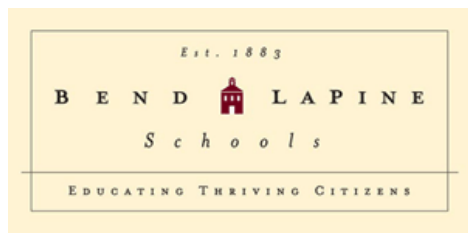
FROM: Jay Mathisen, Assistant Superintendent – Human Resources & Strategic Planning

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resources Department recommends approval of the following hires, resignations, and retirees at the school board meeting on July 8, 2014. All hires are subject to successful drug testing.

Certified Hires

Name	Position	Location	Status	Hire Date
Amman, Ian	Language Arts Teacher @ .50 FTE #105226	Bend Sr HS	Temporary	07/08/2014
Broadbent, Elizabeth	Elementary Teacher #105075	La Pine ES	Regular	07/08/2014
Brown, Frank	Language Arts Teacher @ .50 FTE #105210	Summit HS	Regular	07/08/2014
Clawson, Alisha	Primary Teacher #105074	Buckingham ES	Temp to Regular	07/08/2014
Collins, Kelly	School Psychologist @ .10 FTE #105233	Special Programs	Part-time to Full-time Temporary	07/08/2014
Crye, Jennifer	Primary Teacher @ .50 FTE #105293	Pine Ridge ES	Part-time to Full-time Temporary	07/08/2014
Downs, Lauren	Intermediate Teacher #105074	Pine Ridge ES	Regular	07/08/2014
Duettra, Amity	Primary Tchr– Elem Support @ .40 FTE #105241	Wm E Miller ES	Temp to Temp Non-Contract	07/08/2014
Garrett, James	Biology/Science Teacher #105239	Summit HS	Temporary	07/08/2014
Girard, Sarah	Counselor #105215	Cascade MS	Regular	07/08/2014
Harding, Brett	ERC Teacher *MVHS #105228 (original Rehire Temp 105136)	Mtn View HS	Revise: Temp to Regular	07/08/2014
Harris, Cameron	Advanced Math Teacher #105080	Summit HS	Regular	07/08/2014
Hayes, Jessica	Primary Teacher #105074	Buckingham ES	Regular	07/08/2014
Holmberg, Conor	Primary Teacher #105073	Bear Creek ES	Temp 1 to Temp 11	07/08/2014
Hoover, Melissa	Primary Teacher #105073	La Pine ES	Temp 1 to Temp 11	07/08/2014
Jeffrey, Jessica	Life Skills Teacher @ .50 FTE #105224	Special Programs	Regular	07/08/2014
Medley, Megan	Language Arts Teacher #105174	Mtn View HS	Regular	07/08/2014



HUMAN RESOURCES

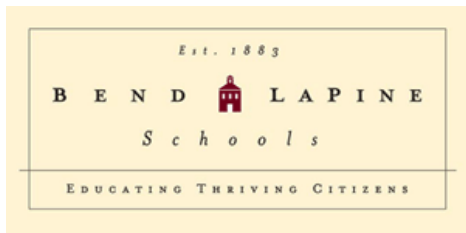
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Meyer, Amy	Choir/Orchestra Teacher @ .667 FTE #105280 (Original hire Reg @ .667 SVMS)	Pilot Butte MS	Temp	07/08/2014
Michael, Jerod	Speech Pathologist @ .10 FTE #105268	Special Programs	Part-time to Full-time Regular	07/08/2014
Mooney, Kassandra	Primary Teacher #105072	High Lakes ES	Regular	07/08/2014
Nunez, Pedro	Intermediate – Dual Immersion #105046	Bear Creek ES	Regular	07/08/2014
O'Connor, Michael	Auto Technology Teacher @ .333 FTE #105318	Mtn View HS	Temporary Non-Contract	07/08/2014
Overley, Travis	Social Studies Teacher @ .333 FTE #105322	Summit HS	Part-time to Full-time Regular	07/08/2014
Pfeifer, Ellen	Language Arts/Social Stds Tchr @ .667 #105295	Mtn View HS	Temp to Regular	07/08/2014
Price, Heidi	Math Teacher #105184	Sky View MS	Temp 1 to Temp 11	07/08/2014
Santos, Maria	Intermediate – Dual Immersion #105046	Bear Creek ES	Regular	07/08/2014
Sarles, Amanda	7-12th Grade Choir #105216	High Desert MS & Bend Sr HS	Part-time .91 FTE Temporary .09 FTE	07/08/2014
Schendel, Rachel	Music Teacher @ .10 FTE #105312	Lava Ridge ES	Part-time to Full-time Temporary	07/08/2014
Schepergerdes, Gabriel	Math Teacher #105190	Sky View MS	Temporary	07/08/2014
Schepergerdes, Madeline	Language Arts Teacher @ .50 FTE #105187	Sky View MS	Temporary	07/08/2014
Sowerby, Julie	K-8 Teacher #105121	Westside Village ES	Regular	07/08/2014
Sue, Kari	Music Teacher @ .05 FTE #105114	Ponderosa ES	Part-time to Full-time Regular	07/08/2014
Thomas, Ashleigh	Physical Education Teacher @ .05 FTE #105113	Ponderosa ES	Part-time to Full-time Regular	07/08/2014
Trees, Lisa	Intervention Support Teacher @ .20 FTE #105225	High Lakes ES	Part-time to Full-time Temporary	07/08/2014
Vetsch, Leah	K-8 Teacher #105119	Westside Village ES	Temp 1 to Temp 11	07/08/2014
Wirtz, Thomas	Auto/Manufacturing Teacher #105217	Mtn View HS	Regular	07/08/2014

Certified Resignations

Name	Position	Location	Hire Date End Date
Kalmbach, Kyle	Language Arts/PE/Study Skills	La Pine MS	08/30/2004 06/30/2014
Putnam-Spreier, Kimberly	Music @ .85 FTE	Buckingham ES	08/29/2011 06/30/2014
Van Dusen, Heather	ERC – Elementary	Special Programs @ RE Jewell	08/28/2000 06/30/2014



HUMAN RESOURCES

Education Center

*520 N.W. Wall Street
Bend, Oregon 97701-2699*

(541) 355-1100

Fax: (541) 355-1109

Certified Retiree/Rehire 2014-15 only

Name	Position	Location	Status	Hire Date End Date
Renner, Elizabeth	Music Teacher @ .50 FTE #105095	Highland ES	Retiree Temporary	07/08/2014 06/30/2015

Administrative Retiree/Rehire 2014/15 Only

Name	Position	Location	Status	Hire Date
Reynolds, Bruce	Administrator Mentor Coach for New Administrators @ .50 FTE	Teaching & Learning Ctr	Temporary	07/01/2014

Administrative Hires

Name	Position	Location	Status	Hire Date
Flanagan, Patrick	Assistant Principal #105220	La Pine ES	Certified to Temporary Administrator	07/01/2014
Phinney, Robi	Assistant Principal Dean of Students #105182	La Pine MS	Certified to Regular Administrator	07/01/2014



HUMAN RESOURCES

Education Center

520 N.W. Wall Street

Bend, Oregon 97701-2699

(541) 383-6464

Fax: (541) 383-6117

July 3, 2014

TO: Ron Wilkinson, Superintendent
Bend-La Pine School Board of Directors

FROM: Jay Mathisen, Assistant Superintendent of Human Resources & Strategic Planning

RE: Classified Recommended Hires and Resignations

The Human Resources Department recommends approval of the following hires, resignations and terminations at the School Board meeting on July 8, 2014:

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Bissonnette, Callie	105302 EA – Inclusion	RE Jewell	Reg 6.5 hrs / day	6/30/14
Bradley, Jennifer	105299 EA – Student Instruction	Amity Creek	Temp 3.5 hrs / day	6/19/14
Broberg, Marta	105219 Secretary II	Bear Creek	Temp 6 hrs / day	6/5/14
Carrington, Candy	105244 EA – Student Instruction	Rosland	Temp 3.5 hrs / day	6/12/14
Coburn, Angela	105309 EA – Student Instruction	Lava Ridge	Temp 3.75 hrs / day	6/24/14
Codding, Anne	105313 EA – Student Instruction	Pine Ridge	Temp 6 hrs / day	6/26/14
Crawford, Lori	105309 EA – Student Instruction	Lava Ridge	Temp 3.75 hrs / day	6/24/14
Dacklin, David	105305 EA – Student Instruction Online	High Desert	Temp 2 hrs / day	6/24/14
Daggett, Heather	104797 Nutrition Server I	La Pine Middle	Reg 3.25 hrs / day	6/5/14
Daprano, Anthony	105259 EA – Student Instruction	We Miller	Reg 2 hrs / day	6/13/14
Denend, Terry	105244 EA – Student Instruction	Rosland	Temp 3.5 hrs / day	6/12/14
Desmarais, Jaime	105287 EA – Student Instruction	Ponderosa	Temp 3 hrs / day	6/19/14
Dooley, Jessica	105269 EA – Inclusion	Ponderosa	Temp 6.5 hrs / day	6/13/14
Ebner, Kristina	105272 EA – Student Instruction	La Pine Elementary	Temp 6.75 hrs / day	6/23/14
Eckholt, Patricia	105244 EA – Student Instruction	Rosland	Temp 3.5 hrs / day	6/12.14
Evermore, Erika	105255 EA – Inclusion	Summit	Reg 7 hrs / day	6/18/14
Groshong, MacKenzie	105263 EA – Alternative Ed	Bend High	Reg 3 hrs / day	6/10/14



HUMAN RESOURCES

Education Center

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Bend, Oregon 97701-2699
(541) 383-6464
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Gunter, Jamie	105260 EA - Alternative Education	La Pine High	Temp 1.5 hrs / day	6/6/14
Hackney, Julie	105282 EA – Inclusion	Mountain View	Reg 7 hrs / day	6/16/14
Halliwell-Templin, Kem	105254 EA – Inclusion	Mountain View	Reg 7 hrs / day	6/13/14
Hanson, Brian	105071 Summer Mowing Crew	Maintenance	Temp 8 hrs / day	6/12/14
Harmon, Monica	105289 Office Manager	Ensworth	Reg 8 hrs / day	6/23/14
Hart, James	105320 EA – Inclusion	Special Programs	Temp 6.25 hrs / day	6/27/14
Henry, Anne	105270 EA – Inclusion	Bear Creek	Reg 6.5 hrs / day	6/11/14
Hobbs, Karen	105267 EA – Transition Co-op	Special Programs	Reg 7 hrs / day	6/19/14
Hunter, Zoe	105307 EA – Inclusion	Pine Ridge	Reg 6.5 hrs / day	6/30/14
Johnson, Christopher	105316 EA – Inclusion	Special Programs	Reg 7 hrs / day	6/25/14
Keown, Lisa	105238 EA – Student Instruction	Marshall	Temp 6 hrs / day	6/5/14
King, Jacque	105205 Secretary I	Pine Ridge	Temp 4 hrs / day	6/16/14
Klein, DeAnn	105310 EA – Student Instruction	Lava Ridge	Temp 6 hrs / day	6/24/14
Larsen, Gary	105071 Summer Mowing Crew	Maintenance	Temp 8 hrs / day	6/3/14
La San, Holly	105271 EA – Student Instruction	La Pine Elementary	Reg 6.5 hrs / day	6/23/14
Leese, Michele	105221 Classified Nurse	Special Programs	Reg 4 hrs / day	6/17/14
Leonardo, Robin	105209 EA – Student Instruction	Bear Creek	Temp 3.5 hrs / day	6/5/14
McCullough, Tanner	105299 EA – Student Instruction	Amity Creek	Temp 3.5 hrs / day	6/19/14
McPike, Elizabeth	105303 EA – Inclusion	La Pine Elementary	Reg 7 hrs / day	6/24/14
Miller, Lauren	105301 EA – Inclusion	High Desert	Reg 6.5 hrs / day	6/24/14
Mithoff, Gail	105209 EA – Student Instruction	Bear Creek	Temp 3.5 hrs / day	6/5/14
Parks, Daisy	105253 EA – Inclusion	Sky View	Reg 7 hrs / day	6/18/14
Perras, Jenette	104797 Nutrition Server I	Westside Village	Reg 3.25 hrs / day	6/19/14
Perry, Carolyn	105232 School to Career Program Mgr	Marshall	Temp 2 hrs / day	6/16/14
Powell, Casey	105256 EA – Inclusion	Mountain View	Reg 7 hrs / day	6/13/14



HUMAN RESOURCES

Education Center

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Roberts, Jamie	105221 Nurse	Special Programs	Reg 4 hrs / day	6/20/14
Roberts, Maria	105246 EA – Student Instruction	Westside Village	Reg 2.75 hrs / day	6/25/14
Sauer, Lyssa	105275 Nutrition Server I	Bend High	Reg 7 hrs / day	6/17/14
Scrocca, Mary	105288 EA – Student Instruction	Ponderosa	Temp 3.5 hrs / day	6/19/14
Shoop, Sarah	105282 EA – Inclusion	Mountain View	Reg 7 hrs / day	6/13/14
Simpson, Robert	105071 Summer Mowing Crew	Maintenance	Temp 8 hrs / day	6/17/14
Smith-Blockley, Stuart	105281 EA – Inclusion	Juniper	Temp 6.5 hrs / day	6/17/14
Spetter, James	105071 Summer Mowing Crew	Maintenance	Temp 8 hrs / day	6/12/14
Standiford, Brian	105286 Repair Technician	Transportation	Reg 8 hrs / day	6/23/14
Stokes, Katherine	105252 EA – Inclusion	Pilot Butte	Reg 7 hrs / day	6/26/14
Vega, Ximena	105211 EA – Student Instruction	Bear Creek	Temp 5 hrs / day	6/19/14
Watwood, Kimberly	105284 EA – Inclusion	Cascade	Reg 3.25 hrs / day	6/19/14
Wolfe, Phil	105274 Construction Crew	Maintenance	Reg 8 hrs / day	6/19/14

Classified Resignations

Name	Position	Location	Resign Date
Beck, Larissa	Nutrition Server I	La Pine High	8/27/13 – 6/12/14
Carlson, Victoria	Nutrition Server I	Bend High	9/5/13 – 6/12/14
Groshong, MacKenzie	Media Tech Assistant	Bend High	3/1/07 – 6/18/14
Moore, John	Custodian Assistant II	Mountain View	10/12/99 – 6/26/14
Riley, Roslyn	EA – Inclusion	Special Programs	2/15/12 – 6/25/14

Executive Summary
Ron Wilkinson, Superintendent

Business Resolutions 2014-15

Each year, by law, our Board must approve a series of resolutions that specify how our School District will conduct business, which firms our District will use for specific professional services, appoint administrators to conduct various functions within our District, and defines other operational processes and issues.

The specific resolutions and their specific intent are:

Resolution 1797

This resolution adopts the 2014-15 Board Meeting Calendar.

Resolution 1798

This resolution adopts Robert's Rules of Order for use in Board Meetings.

Resolution 1799

This resolution designates authority to the Superintendent as the chief administrative officer, clerk and chief budget officer, and Chief Operations and Financial Officer as deputy clerk and chief financial officer.

Resolution 1800

This resolution designates official depositories for the school district.

Resolution 1801

This resolution authorizes borrowing of funds for operations.

Resolution 1802

This resolution authorizes the District Clerk to make salary and insurance payments.

Resolution 1803

This resolution authorizes public contracting rules and procurement guidelines and designates persons to rule on exemptions.

Resolution 1804

This resolution establishes the tuition for non-resident pupils wishing to attend Bend-La Pine Schools.

Resolution 1805

This resolution appoints legal services for the district.

Resolution 1806

This resolution appoints our independent auditing firm of Pauly Rogers & Co., Beecher Carlson as insurance agent of record for property / casualty / liability insurance, and La Porte & Associates for workers compensation insurance.

Resolution 1807

This resolution establishes the substitute pay rate in accordance with state law.

Resolution 1808

This resolution approves the organization structure chart in accordance with Board Policy CC.

Recommended Motion: The Board may decide to 1) approve all resolutions as one motion or 2) may approve each resolution separately.

**I move approval of Resolution No. 1797 thru 1808 for the 2014-15 school year;
or I move approval of Resolution No. ____**

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1797

Board Meeting Schedule

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, shall conduct its Regular Board meetings on the second and fourth Tuesday of each month. In addition, a school site visitation will be held on the first Tuesday of each month, with exceptions, as presented in the attached Board meeting calendar for 2014-15.

BE IT RESOLVED that Regular Board meetings shall be held at 6:00 p.m. unless otherwise specified.

BE IT RESOLVED that this Board may change meeting dates, time, and locations by majority vote of this body, and subject to proper notice, pursuant to ORS 192.640.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

Board Meeting Calendar 2014-15

The Board of Directors for Bend-La Pine Schools will meet on the second and fourth Tuesday of each month at 6:00 p.m. in room 314 of the Education Center, 520 NW Wall Street, Bend. (unless otherwise noted)

July 8, 2014	12:00 noon	Room 314
August 19, 2014	TBD	TBD
Board Retreat & Regular Meeting		
September 9, 2014	6:00 pm	Room 314
September 23, 2014	6:00 pm	Room 314
October 14, 2014	6:00 pm	La Pine High School
October 28, 2014	6:00 pm	Room 314
November 18, 2014	6:00 pm	Room 314
December 9, 2014	6:00 pm	Room 314
January 13, 2015	6:00 pm	Room 314
January 27, 2015	6:00 pm	Room 314
February 10, 2015	6:00 pm	Room 314
February 24, 2015	6:00 pm	Room 314
March 10, 2015	6:00 pm	Room 314
March 31, 2015	6:00 pm	Room 314
April 14, 2015	6:00 pm	Room 314
April 28, 2015	6:00 pm	Room 314
May 12, 2015	6:00 pm	La Pine High School
May 26, 2015	6:00 pm	Room 314
June 9, 2015	6:00 pm	Room 314
June 23, 2015	6:00 pm	Room 314

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1798

Parliamentary Procedure

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, adopts Robert's Rules of Order, current edition, as the parliamentary law governing the procedure of this Board in the conduct of its meetings.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1799

Designation of Authority

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby designates the Superintendent, Ronald D. Wilkinson, as the Chief Administrative Officer, Clerk and Budget Officer of the school district and gives approval of his facsimile signature.

BE IT FURTHER RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby designates the Chief Operations and Financial Officer, Bradley J. Henry as Deputy Clerk and Chief Financial Officer.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1800

Depositories and Authorized Signatures

BE IT RESOLVED that deposit accounts up to deposit insurance limits may be held at any insured financial institution with a head office or branch in Oregon.

BE IT FURTHER RESOLVED that deposit accounts in excess of deposit insurance limits may only be maintained at financial institutions designated as “qualified depositories for public funds” by the Oregon State Treasurer’s Office.

BE IT FURTHER RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby directs that all District Accounts with depositories shall have four authorized signors.

BE IT FURTHER RESOLVED that the following persons are designated as Custodian of Funds and authorized to sign financial instruments: Superintendent, Assistant Superintendent, Chief Operations and Financial Officer, and Business Manager.

BE IT FURTHER RESOLVED that the persons designated as Custodian of Funds will be bonded in the amount of at least \$300,000. This is in compliance with ORS 332.525.

BE IT FURTHER RESOLVED that any two of these authorized persons may on behalf of this corporation:

1. Write any check, draft, and/or advice of debt.
2. Withdraw funds from any checking, savings, or time deposit account, or any certificate of deposit, or other investment vehicle allowed under ORS 294.035 through 294.046.

BE IT FURTHER RESOLVED that the use of facsimile signatures of the designated persons is authorized.

BE IT FURTHER RESOLVED that the Superintendent may give District depositories written authorization to accept telephone instructions from any individual identified in the third paragraph of this resolution for the purchase or sale of District investments or transfer of funds between District depository accounts and / or District owned investments. All such telephone transfer of funds shall be documented and signed by any two of the authorized persons named in the third paragraph of this resolution.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1801

Borrowing of Funds

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby authorizes the borrowing of funds for the operation of the District under the following terms and conditions:

- A. The money is not immediately available from District resources or premature liquidation of an investment would cause a loss to the District, in accordance with ORS 294.048 or ORS 328.565; and,
- B. The lender is an institution qualified as a depository for this District; and,
- C. The amount borrowed does not exceed \$5 million, without further Board approval and,
- D. The transaction is in compliance with the terms and conditions established by Board Policy.

BE IT FURTHER RESOLVED that this Board authorizes the Administration to conduct inter-fund borrowing between District funds during the 2014-15 fiscal year, as provided by law.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1802

Salary and Insurance Payments

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby authorizes the District Clerk and / or his designees to make salary payments, as well as workers' compensation, health, liability, and other insurance payments according to the provisions of the District Budget, Board Policy and State Law.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1803

**Public Contracting Rules and Procedures Including Class Special
Procurements and Exemptions**

WHEREAS, Bend-La Pine School District No. 1 ("District") is an Oregon school district which is subject to Oregon's public contracting laws; and

WHEREAS, the District's Board of Directors (the "Board"), serves as the District's Local Contract Review Board ("LCRB"); and

WHEREAS, ORS 279A.065(5) provides that a local contracting agency may adopt its own rules of procedure for public contracting that:

- (A) Specifically state that the model rules adopted by the Attorney General do not apply to the contracting agency; and
- (B) Prescribe the rules of procedure that the contracting agency will use for public contracts, which may include portions of the model rules adopted by the Attorney General; and

WHEREAS, the Board, with required notice, did on July 9, 2013 adopt with Resolution No. 1784 public contracting rules and procurement guidelines including certain exemptions and class special procurements described in administrative regulation DJ-AR; now therefore

BE IT HEREBY RESOLVED, that the Board of Directors appoints the Superintendent, Chief Operations and Financial Officer, Business Manager, or District Buyer to determine whether or not a particular contract or purchase is exempt by virtue of meeting criteria in the adopted public contracting rules and procurement guidelines.

Moved by _____ Second by _____

YES votes _____

NO votes _____

Dated this 8th day of July 2014.

Chair

Board Secretary

Director

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1804

Non-resident Tuition

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby establishes the tuition for non-resident pupils to be \$8,348 for the 2014-15 school year.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1805

Legal Services

BE IT RESOLVED that the firm of Bryant, Lovlein and Jarvis is hereby appointed as the general legal advisor to this District and to represent this District whenever called upon. The Board of Directors of this District does reserve the right to seek and employ other legal services with the knowledge and advice of this general counsel.

BE IT FURTHER RESOLVED that staff counsel with High Desert ESD, be appointed as the legal advisor to this Board whenever called upon for the employer/employee relationships including, but not limited to, negotiations labor agreement contracts, dismissals, hearings and appeals.

BE IT FURTHER RESOLVED that the firm of Hawkins, Delafield & Wood, LLP be appointed as the legal advisors to this District in matters requiring legal opinion on borrowing issues including, but not limited to, tax anticipation notes, tax and revenue anticipation notes, certificates of participation and bond issues.

BE IT RESOLVED that the Hungerford Law Firm be appointed as the legal advisors to this District and to represent this District whenever called upon for special education issues including, but not limited to, hearings and appeals.

Moved by _____

Second _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1806

Professional Services

BE IT RESOLVED that Pauly Rogers & Co. PC, Certified Public Accounts, be appointed as the independent auditing firm for the District to conduct the annual audit of District funds, for the 2013-14 school year and to provide procedural reviews and consultant services as requested for the 2014-15.

BE IT FURTHER RESOLVED that the firm of Beecher Carlson is hereby appointed as insurance agent of record for property / casualty / liability insurance and risk management consultant to the District.

BE IT FURTHER RESOLVED that the firm of La Porte & Associates is hereby appointed as insurance agent of record for workers compensation insurance.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1807

Substitute Teacher Salary

WHEREAS ORS 342.610 sets the parameters for compensation to substitute teachers and authorizes the School Board to establish salaries within those parameters; then,

BE IT RESOLVED the Board of Directors of Administrative School District No. 1 establishes the 2014-15 substitute teacher salary at \$171.52 per day for the first 10 consecutive days in any one assignment for the same teacher, and after the first 10 days of such assignment the rate will be 1/190th of the district's current base salary per day.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1808

Organization Structure

WHEREAS Board Policy CC requires the Bend-La Pine School Board to approve the organization structure chart of the district, and

WHEREAS the Superintendent has organized lines of authority and revised the organizational chart as attached, therefore,

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1 approved the attached organization structure chart for 2014-15.

Moved by _____

Second by _____

Yes votes _____

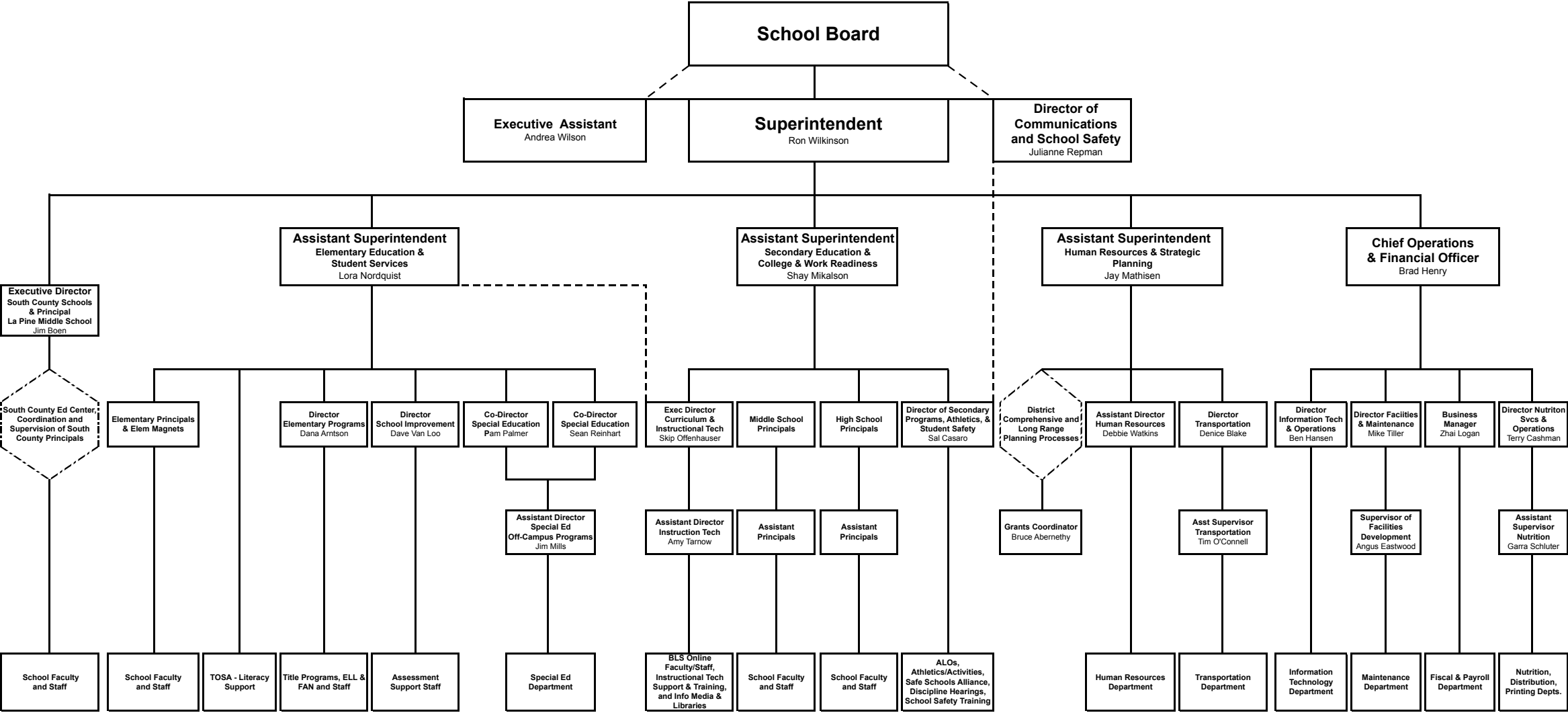
No votes _____

Dated this 8th day of July 2014.

Chair

Director

Board Secretary



2014-15

Board Leadership Meeting Schedule

Board Representatives and Superintendent

Date listed: 8:00 – 9:30a

Chair, Vice Chair, and:

July 1	Peggy
July 8	Andy
August 5	Julie
August 12	Ron
August 26	District Welcome Back
September 2	
September 9	
September 16	
September 23	
September 30	
October 7	
October 14	
October 21	
October 28	
November 4	
November 18	
December 2	
December 9	
December 16	
January 6	
January 13	
January 20	
January 27	
February 3	
February 10	
February 17	
February 24	
March 3	
March 10	
March 17	
March 31	
April 7	
April 14	
April 21	
April 28	
May 5	
May 12	
May 19	
May 26	
June 2	
June 9	
June 16	
June 23	
June 30	

Pledge Leader for Board Meeting:

July 8	Andy
August 19	Cheri
September 9	Julie
September 23	Mike
October 14	Nori
October 28	Peggy
November 18	Ron
December 9	Andy
January 13	Cheri
January 27	Julie
February 10	Mike
February 24	Nori
March 10	Peggy
March 31	Ron
April 14	Andy
April 28	Cheri
May 12	Julie
May 26	Mike
June 9	Nori
June 23	Peggy

Bend – La Pine School Board
***Updated Adopted Schools for 2014-15 ***

ELEMENTARY SCHOOL	BOARD MEMBER
Amity Creek Elementary	Cheri Helt
Bear Creek Elementary*	Ron Gallinat
Buckingham Elementary*	Ron Gallinat
Elk Meadow Elementary*	Andy High
Ensworth Elementary*	Nori Juba
Highland Elementary	Cheri Helt
High Lakes Elementary	Cheri Helt
Jewell Elementary*	Peggy Kinkade
Juniper Elementary*	Julie Craig
La Pine Elementary*	Mike Jensen
Lava Ridge Elementary	Julie Craig
Pine Ridge Elementary*	Andy High
Ponderosa Elementary	Julie Craig
Rosland Elementary*	Mike Jensen
Three Rivers Elementary*	Mike Jensen
W.E. Miller Elementary	Cheri Helt
Westside Village*	Peggy Kinkade
MIDDLE SCHOOL	BOARD MEMBER
Cascade Middle School	Nori Juba, Peggy Kinkade
High Desert Middle School*	Ron Gallinat
La Pine Middle School*	Mike Jensen
Pilot Butte Middle School*	Nori Juba, Andy High
Sky View Middle School*	Julie Craig
HIGH SCHOOL	BOARD MEMBER
Bend High School*	Nori Juba, Ron Gallinat
La Pine High School*	Mike Jensen
Marshall High School*	Ron Gallinat
Mountain View High School	Andy High
Summit High School	Peggy Kinkade, Cheri Helt
SCHOOLS	BOARD MEMBER
Ensworth, Cascade Middle, Pilot Butte Middle, Bend High	Nori Juba
Elk Meadow, Pine Ridge, Pilot Butte Middle, Mt. View High	Andy High
Bear Creek, Buckingham, High Desert Middle, Bend High, Marshall High	Ron Gallinat
Amity Creek, Highland, High Lakes, Miller, Summit High	Cheri Helt
Juniper, Lava Ridge, Ponderosa, Sky View Middle	Julie Craig
Jewell, Westside Village, Cascade Middle, Summit High	Peggy Kinkade
La Pine Elementary, Rosland, Three Rivers, La Pine Middle, La Pine High	Mike Jensen

* = TIF Grant School

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1809

Indemnification of Bend-La Pine School Employees and Board Members

WHEREAS, district employees Ron Wilkinson, Lora Nordquist, Jay Mathisen, and public officials Cheri Helt, Julie Craig, Peggy Kinkade, Andy High, Nori Juba, Mike Jensen and Ron Gallinat have been named as individual defendants in a United States District Court lawsuit: *Matthew Montoya v. Bend La-Pine School District, et al.*, United States District Court Case No. C:14-cv-00188.

WHEREAS, said employees and public officials have requested that the Board defend and indemnify them in said lawsuit, and

WHEREAS, it appears to the Board that after investigation the claims in the lawsuit arise out of alleged conduct occurring entirely in the performance of said employees' and public officials' official duties, and that none of said conduct amount to malfeasance in office or willful or wanton neglect of duty,

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the request of Ron Wilkinson, Lora Nordquist, Jay Mathisen, Cheri Helt, Julie Craig, Peggy Kinkade, Andy High, Nori Juba, Mike Jensen and Ron Gallinat, to defend and indemnify them on all claims in the foregoing lawsuit.

Dated this 8th day of July 2014.

Approved:

Chair

Director

Board Secretary

Executive Summary
Brad Henry, Chief Operations & Financial Officer

Propane Fuel Contract
July 8, 2014

Background: Five years ago we began to use propane powered school buses with the purchase of 16 buses as we retired a number of our diesel and gas buses. We now have more than 40 propane powered buses in our fleet. The experience we have had with propane buses to date has been very positive, even in the coldest temperatures. In 2009 we also entered into a five-year agreement for the purchase and delivery of propane fuel to our transportation facility. With the end of this agreement, we have requested proposals for the purchase and delivery of propane fuel to both Bend and La Pine transportation facilities.

Process: On April 30, 2014, we advertised for proposals for the purchase and delivery of propane fuel. We also sent the request directly to three local providers. On May 23, 2014 we received three proposals. A committee made up of Denise Blake, Tim O'Connell, Dave Voiles, Cathy Barkee and Corrina Jaeger evaluated the proposals and met with the providers.

Recommendation: The committee reviewed the proposals and is recommending the Board award a five-year contract to the lowest cost proposer, Farrellgas, for the purchase and delivery of propane fuel. The contract is for 38 cents per gallon over the published refinery index amount per gallon for the refinery in Anacortes, WA. The margin amount per gallon will not change over the life of the contract.

Recommended motion:

I move to approve a five-year contract with Farrellgas beginning July 1, 2014 for the purchase and delivery of propane fuel at 38 cents per gallon over the refinery index for Anacortes, WA.

**POLICY MONITORING
BDGOV A.8
COMMUNICATION AND SUPPORT TO THE BOARD**

BEND-LA PINE SCHOOLS
Administrative School District No. 1
Deschutes County, Oregon
GOVERNANCE POLICY

TITLE: Communication & Support to the Board
TYPE: EXECUTIVE LIMITATIONS
CODE: BD GOV A.8

The Superintendent shall not permit the Board to be uninformed or unsupported in its work.

Regular communication and the timely forwarding of other information keeps Board members informed of issues and events that are relevant to the Board's work. The Board Chair, Vice Chair and one other Board member meet with the superintendent to facilitate communication and planning on Tuesday mornings each week. The Board Chair meets with the superintendent more often when issues merit additional communication or when the Board Chair has questions about district operations. Also, monitoring of Executive Limitation policies indicates support for the work of the Board.

The Superintendent shall not:

1. Neglect to submit monitoring data required by the Board (see policy on Monitoring Superintendent Performance) in a timely, accurate, and understandable fashion, directly addressing provisions of Board policies being monitored.

Policy monitoring timelines have been met. The written monitoring of policies is included in Board packets so that Board members may review the material prior to meetings. Policy monitoring focuses on data generated from a variety of sources dependent upon the specific policy and the relevant information to review.

2. Let the Board be unaware of relevant trends, including those of a sensitive political nature, anticipated adverse media coverage, material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.

Through regular updates, Board members are informed of relevant trends and issues. When needed, Board members are directly informed of issues that may require their immediate knowledge. As issues become evident that will materially change Board policy or district operations, Board members are informed in a timely and thorough fashion either in writing, through reports at Board meetings, or individual meetings. Board members are also informed in a timely manner of relevant news and information through news releases, reports, updates, and specific information provided through the Communications Department. Administrative staff is instructed to include Board members in communications when it is critical for Board members to be knowledgeable. The Superintendent is readily available to Board members for both personal, telephone, or electronic conversations.

3. Fail to advise the Board if, in the Superintendent's opinion, the Board is not in compliance with its own policies on Governance Process and Board Superintendent Linkage, particularly in the case of Board behavior that is detrimental to the work relationship between the Board and the Superintendent.

The Superintendent works directly with the Board leadership whenever issues and concerns arise. Reviewing Board governance policies is an on-going process to ensure that Board members are thoroughly knowledgeable and that the Governance Policies meet the intent of the entire Board.

4. Fail to convey to the Board as many staff and external points of view, issues, and options as needed for fully informed Board choices.

Prior to the final Board decisions, a variety of points of view are gathered and presented. When the superintendent receives communications that express different points of view, those are conveyed to the Board.

5. Fail to provide a mechanism for official Board, officer, or committee communications.

The regular updates, personal communications, weekly meetings with the Board officers, and open discussions at Board meetings are all mechanisms to ensure effective communications. The Board is open to conversations at Board meetings and uses that venue to ensure that issues are discussed.

6. Fail to provide to the entire Board information requested by an individual Board member.

When one member seeks information, that information is normally communicated to all other Board members. The only exception is when the information requested is very specific to a question or interest of an individual Board member and does not impact a full Board decision.

7. Fail to report in a timely manner noncompliance with any policy of the Board.

Instances of noncompliance are uncommon. If compliance is questioned the situation is immediately reviewed and actions taken to correct noncompliance with the Governance Policy.

8. Fail to supply for the consent agenda all items delegated to the Superintendent yet required by law or contract to be Board-approved, along with the pertinent monitoring assurances pertaining thereto.

Board packets generally contain all necessary information for consent agenda items. At times, there are amendments to the personnel reports that are presented at the Board meeting. Use of the consent agenda remains consistent with governance policies so that the regular agenda contains only items requiring further discussion or action. The consent agenda was also moved to earlier in the meeting agenda so that any Board member can request at any meeting the removal of an item from the consent agenda if fuller discussion is desired prior to action. To the best of the district's ability, the board packet will include materials which will be presented during the following public session to allow time for thorough review by the board and public.

9. Fail to provide timely budget planning information.

The serious economic downturn during the last several school years has caused continued review and focus on Board priorities throughout the year. As revenue begins to be restored, the budget is proposed to add back support for the priorities that may have needed to be delayed. A thorough conversation of goals, measures, and direction informed the planning for the district and the budget planning. Regarding the performance of the current budget, once each month the Board is informed of how the current year's budget is performing and plans were presented and discussed to make necessary modifications in expenditures.



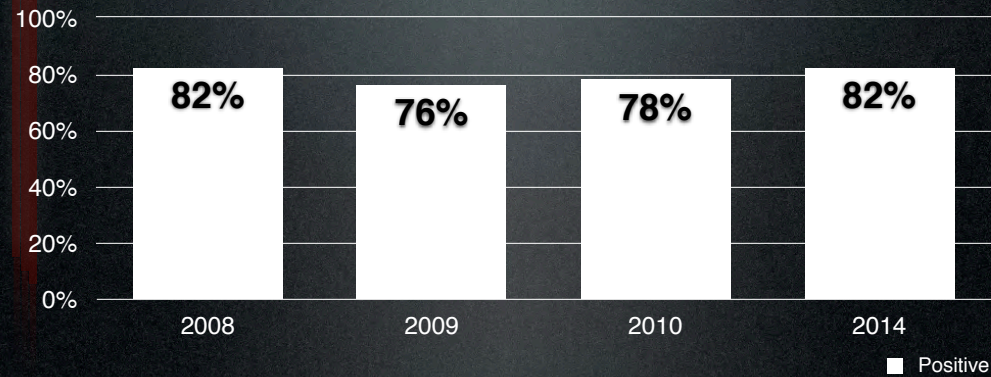
Community Survey

March 14-19, 2014

Survey conducted March 16-19. Random sample, Nelson Report.

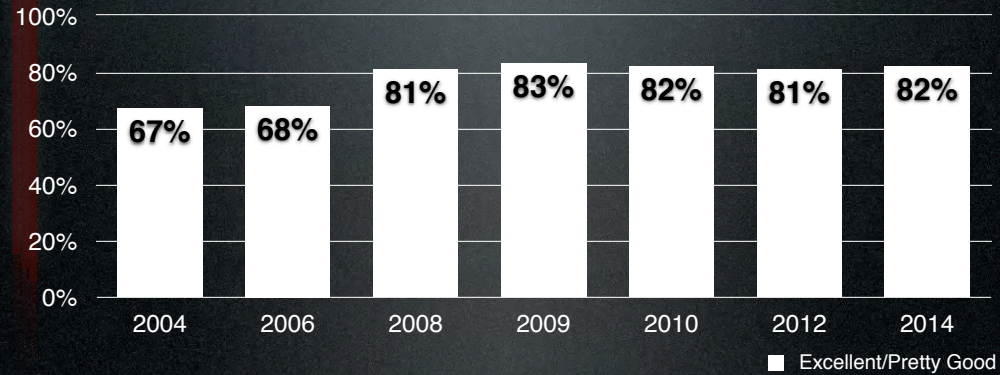


Was the most recent information you
received about the school district positive
or negative?



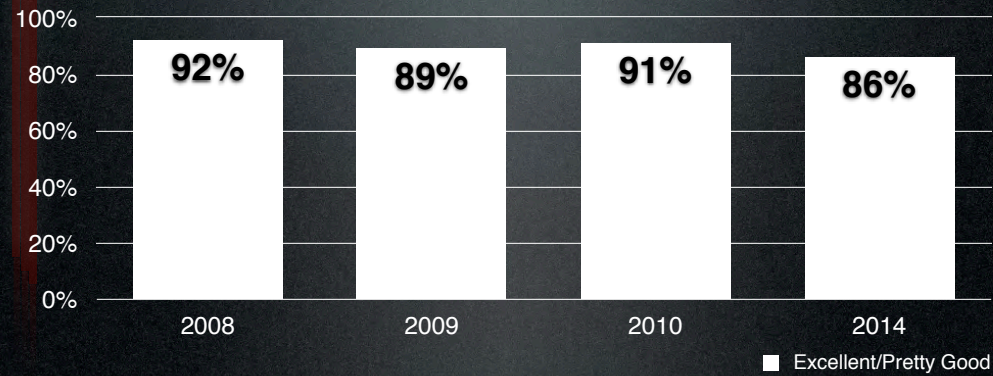


How would you rate the operation and performance of Bend-La Pine Schools?



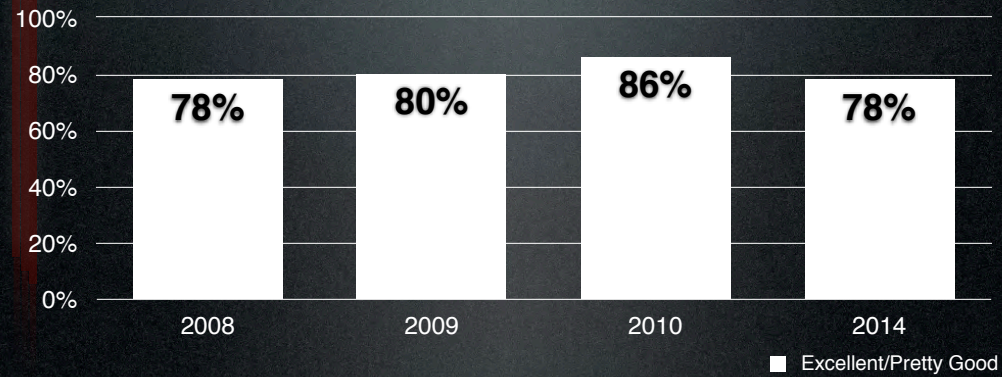


How would you rate the quality of staff at Bend-La Pine Schools?



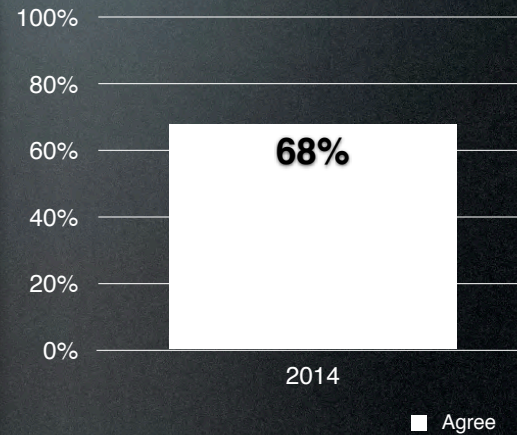


How would you rate the student success at Bend-La Pine Schools?



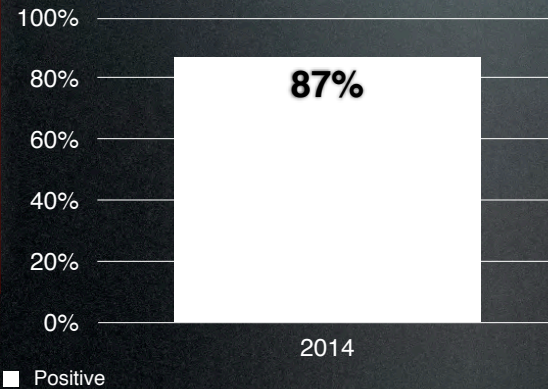


When students graduate from our schools, they are ready to be engaged citizens, enter the world of work and be successful in college after high school.



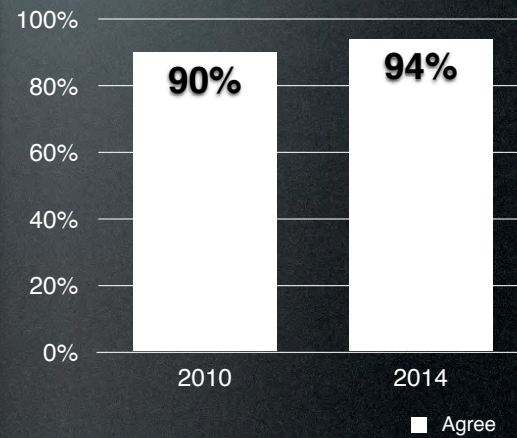


If you knew that within two years of graduation, nearly 3/4 of students continue their education, how would you rate student success?



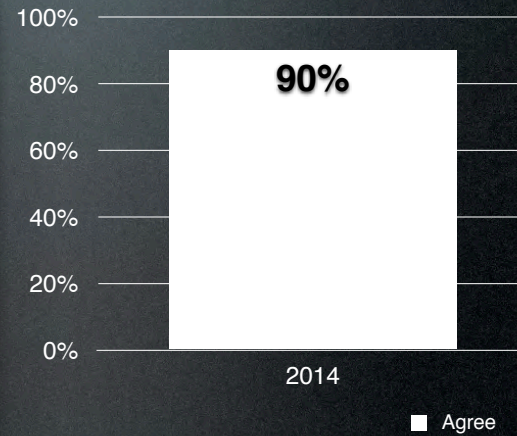


Bend-La Pine Schools has a good reputation in our community



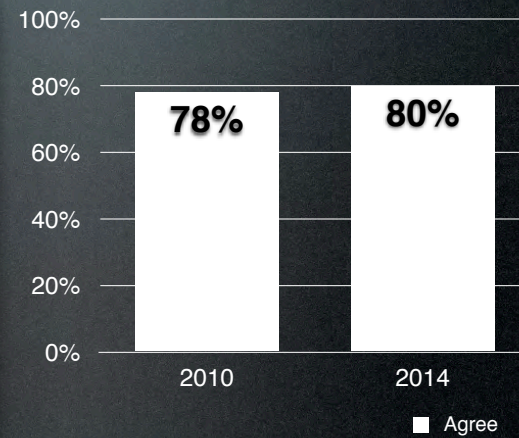


Our community is a better place because
we have strong public schools



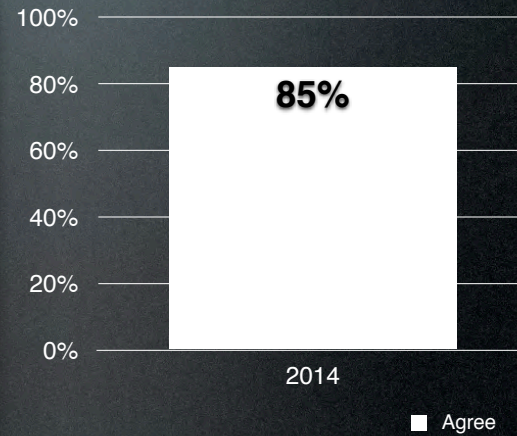
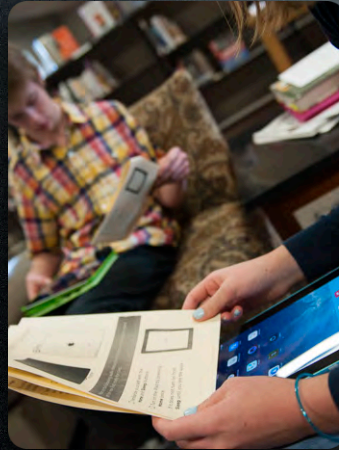


I believe that we have one of the best school districts in the state



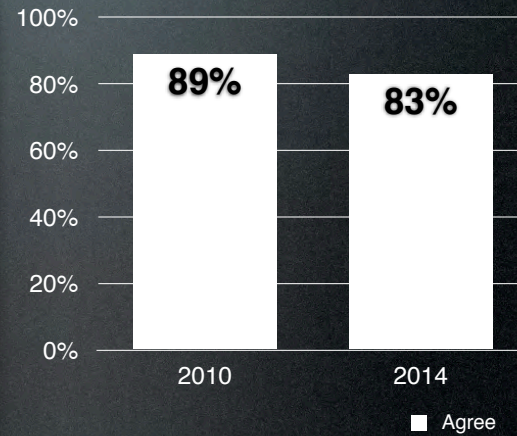


Bend-La Pine Schools should invest in new technology tools to improve education



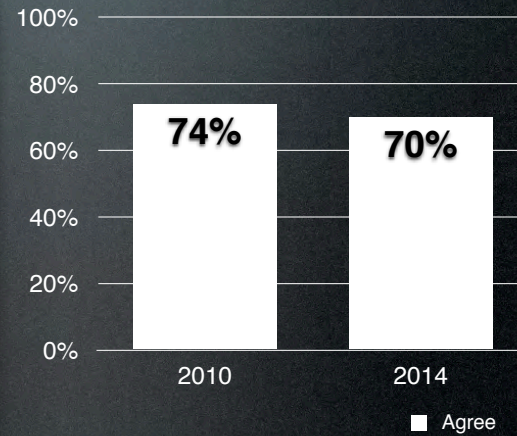


Even if funding is in short supply,
I want Bend-La Pine Schools
to keep class sizes small



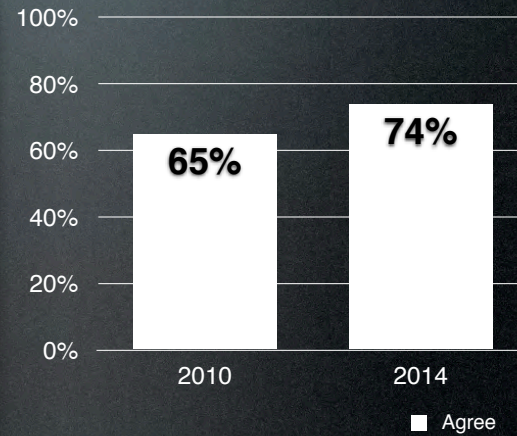


I believe the school district is fiscally responsible



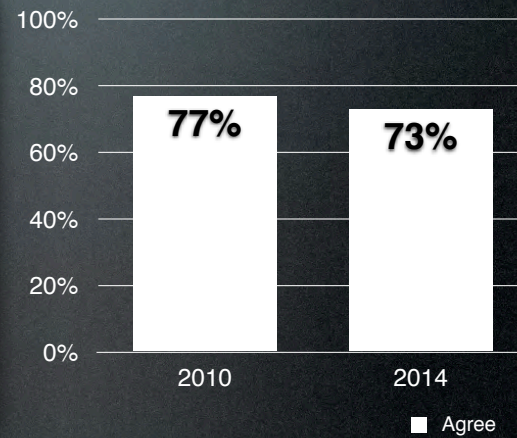


Bend-La Pine Schools seems more connected to the community than they were 5-years ago

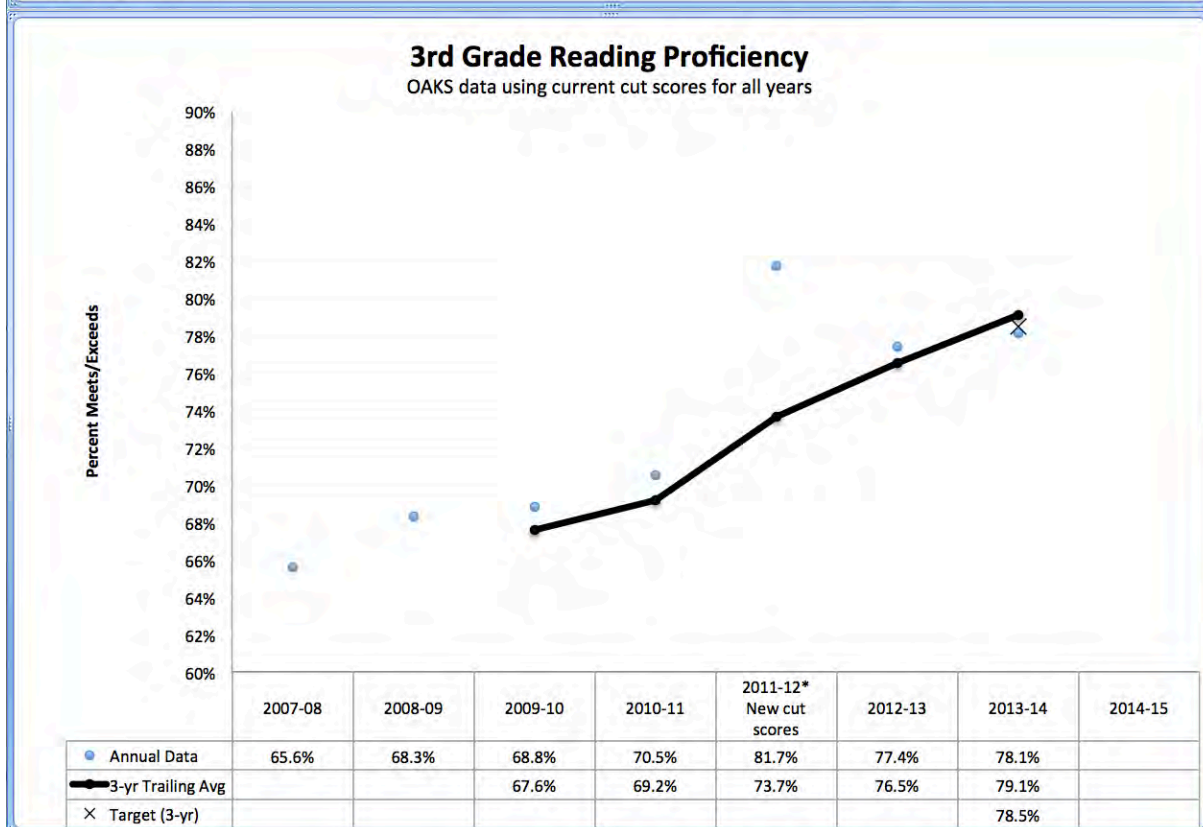
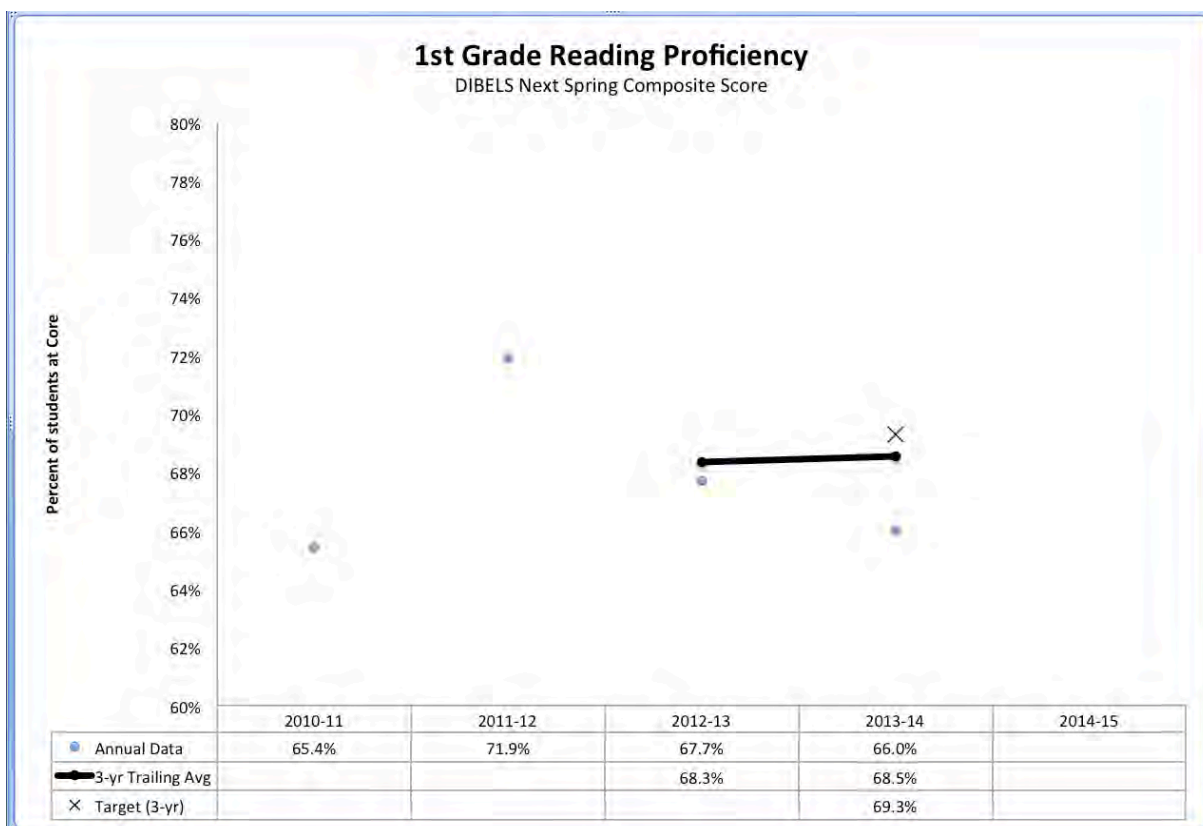




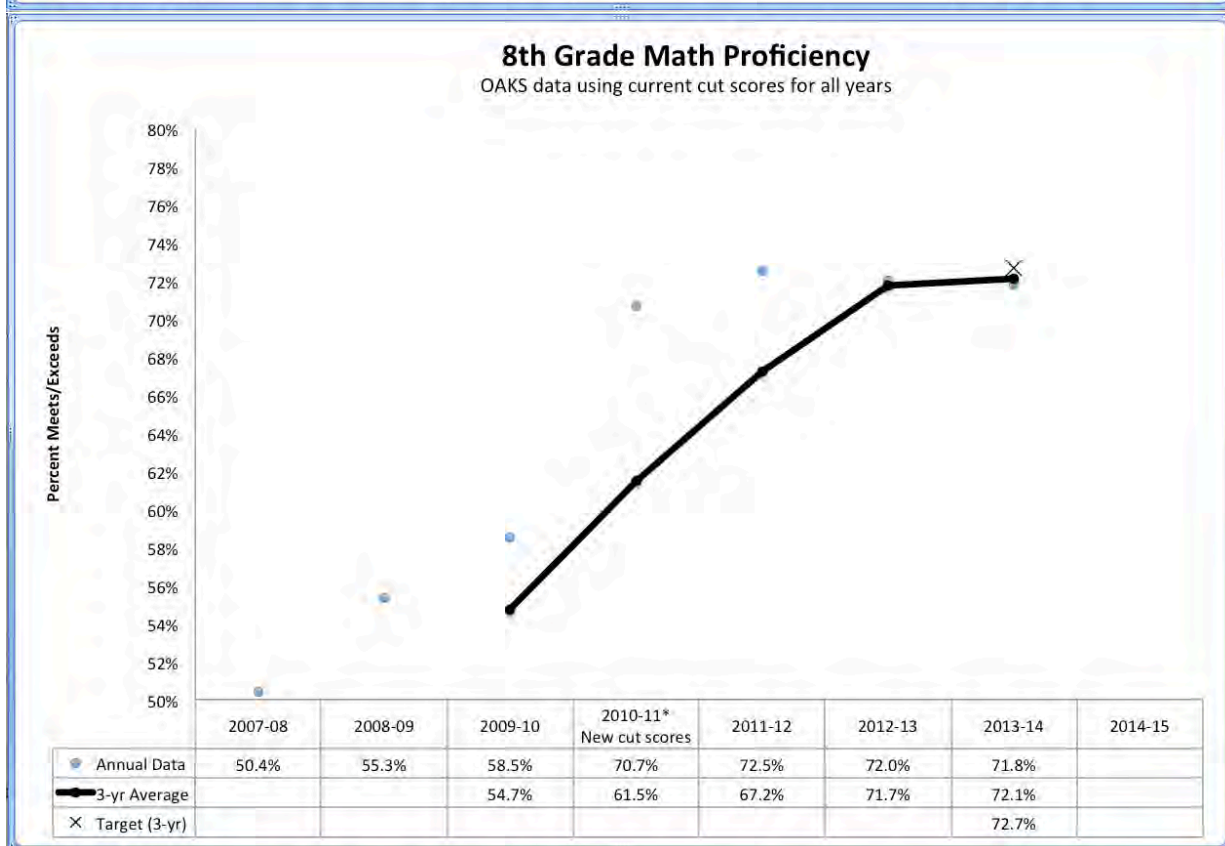
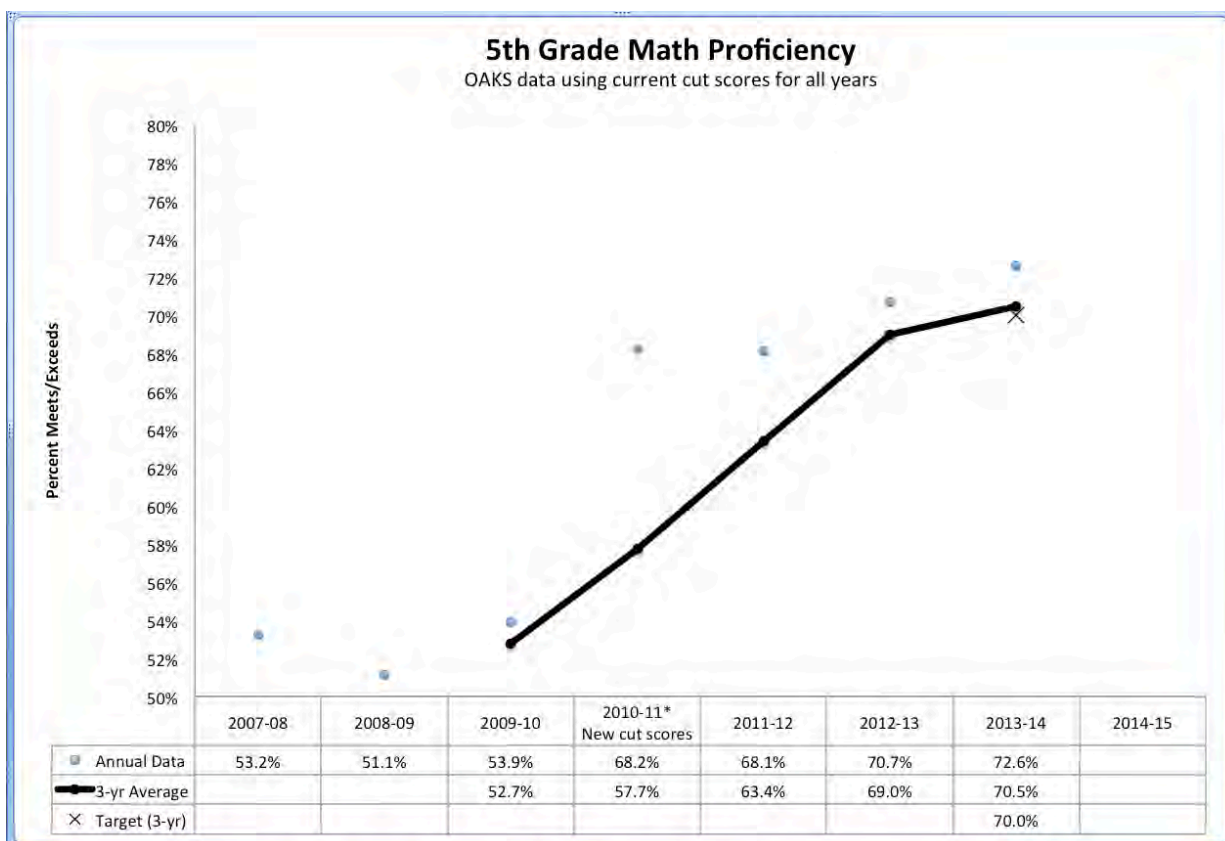
I am getting the information I need from Bend-La Pine Schools



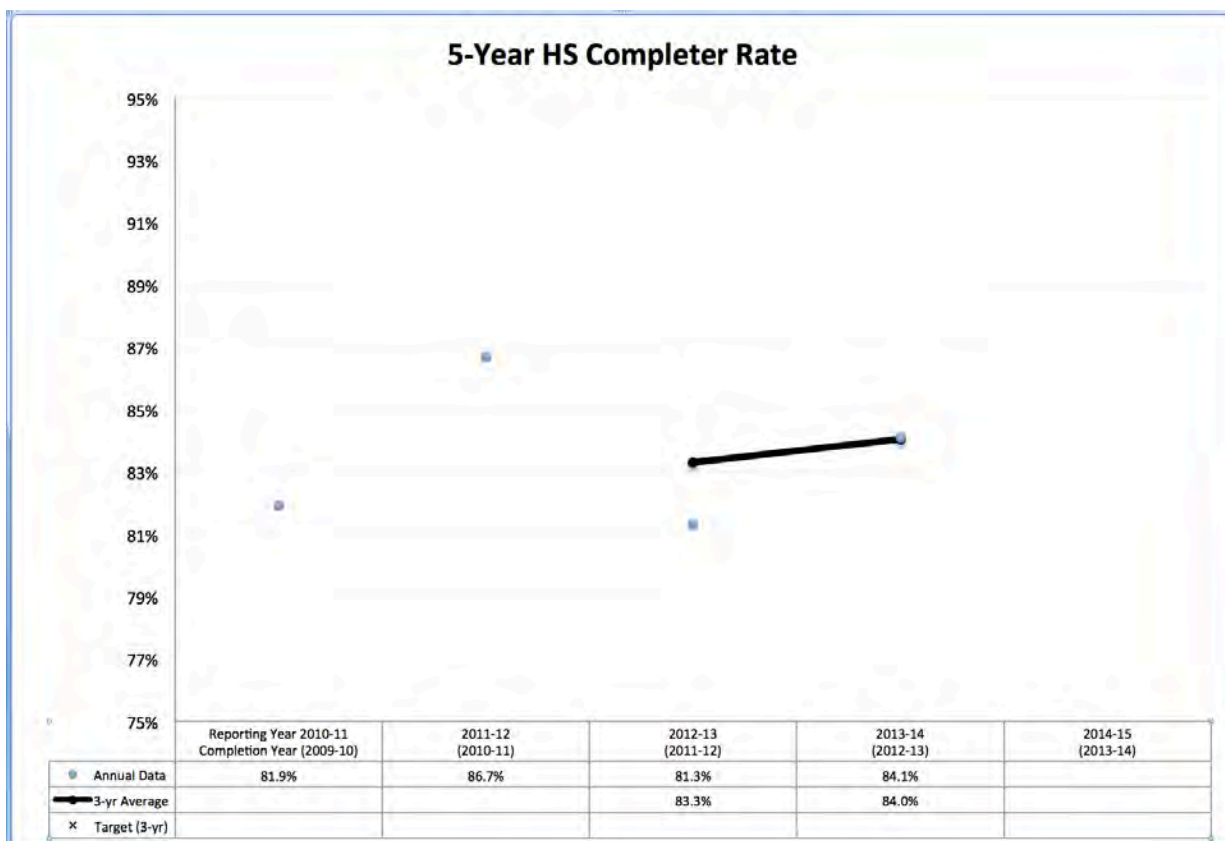
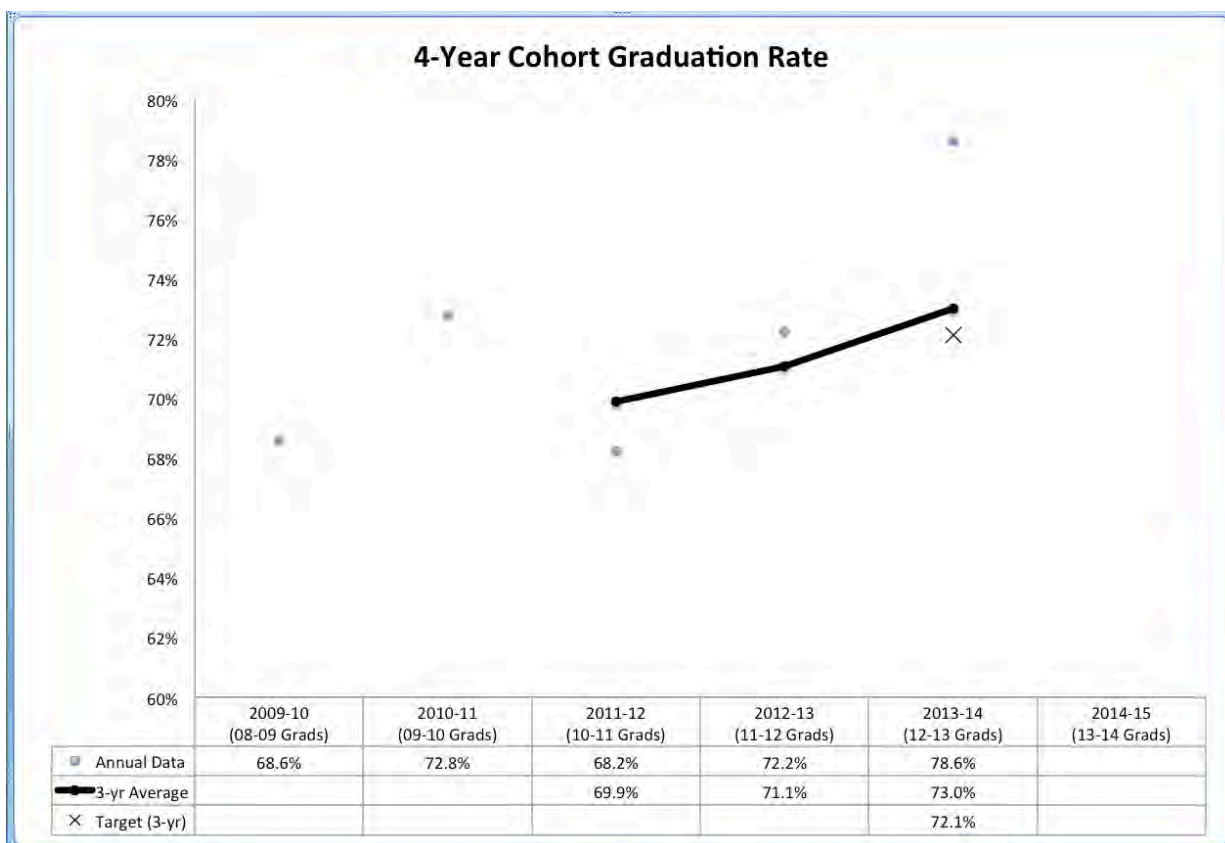
Bend-La Pine KPI Data for 2013-14



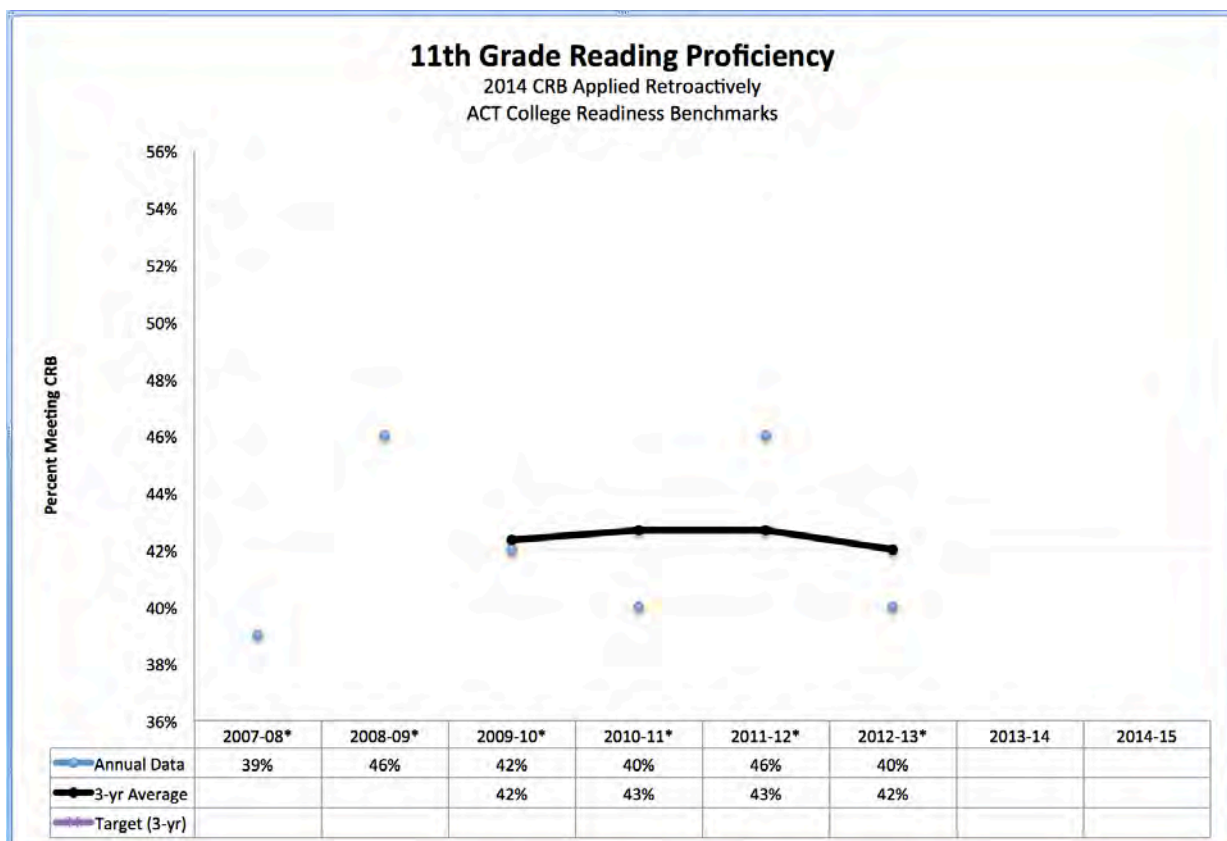
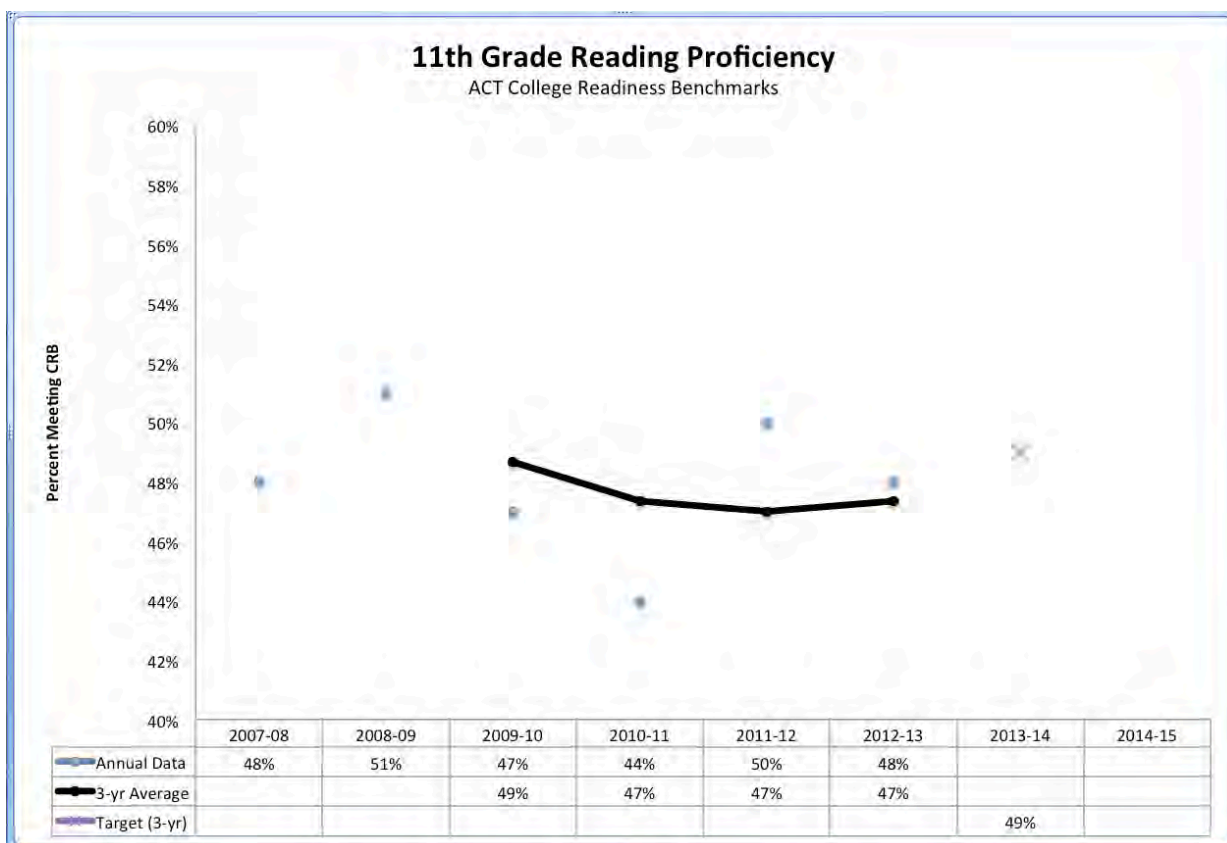
Bend-La Pine KPI Data for 2013-14



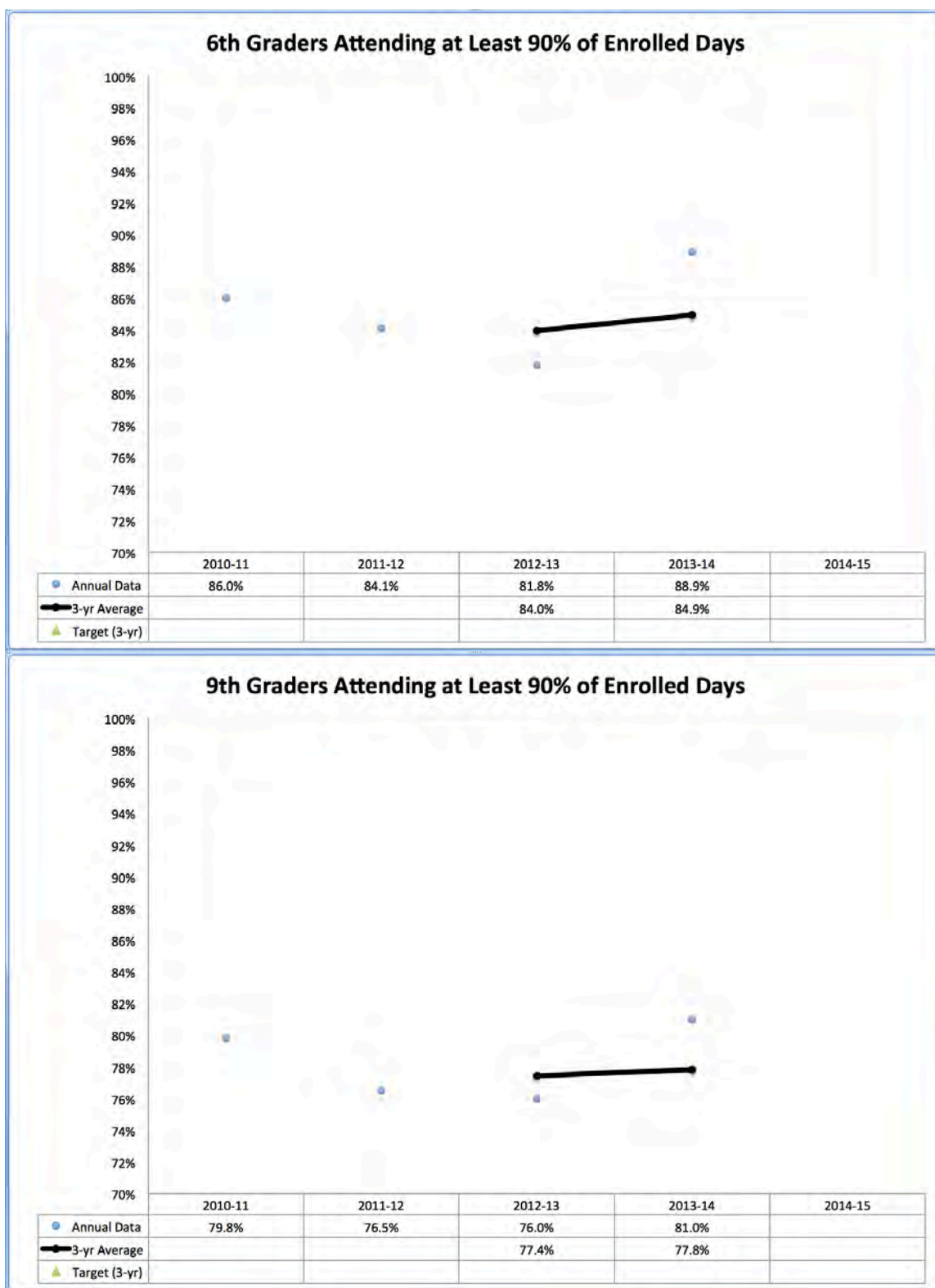
Bend-La Pine KPI Data for 2013-14



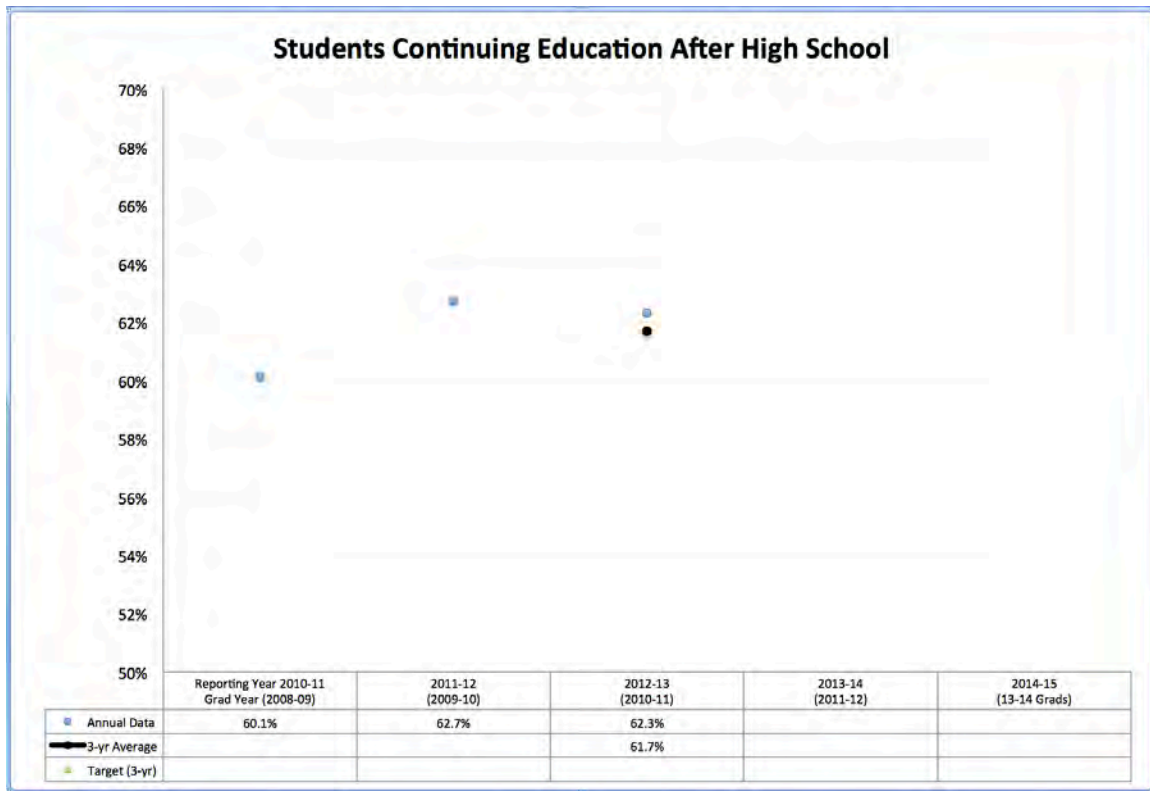
Bend-La Pine KPI Data for 2013-14



Bend-La Pine KPI Data for 2013-14



Bend-La Pine KPI Data for 2013-14



2013-14 data will be available July 31

Bend-La Pine Schools

PLAN Linkage Data

Spring 2014

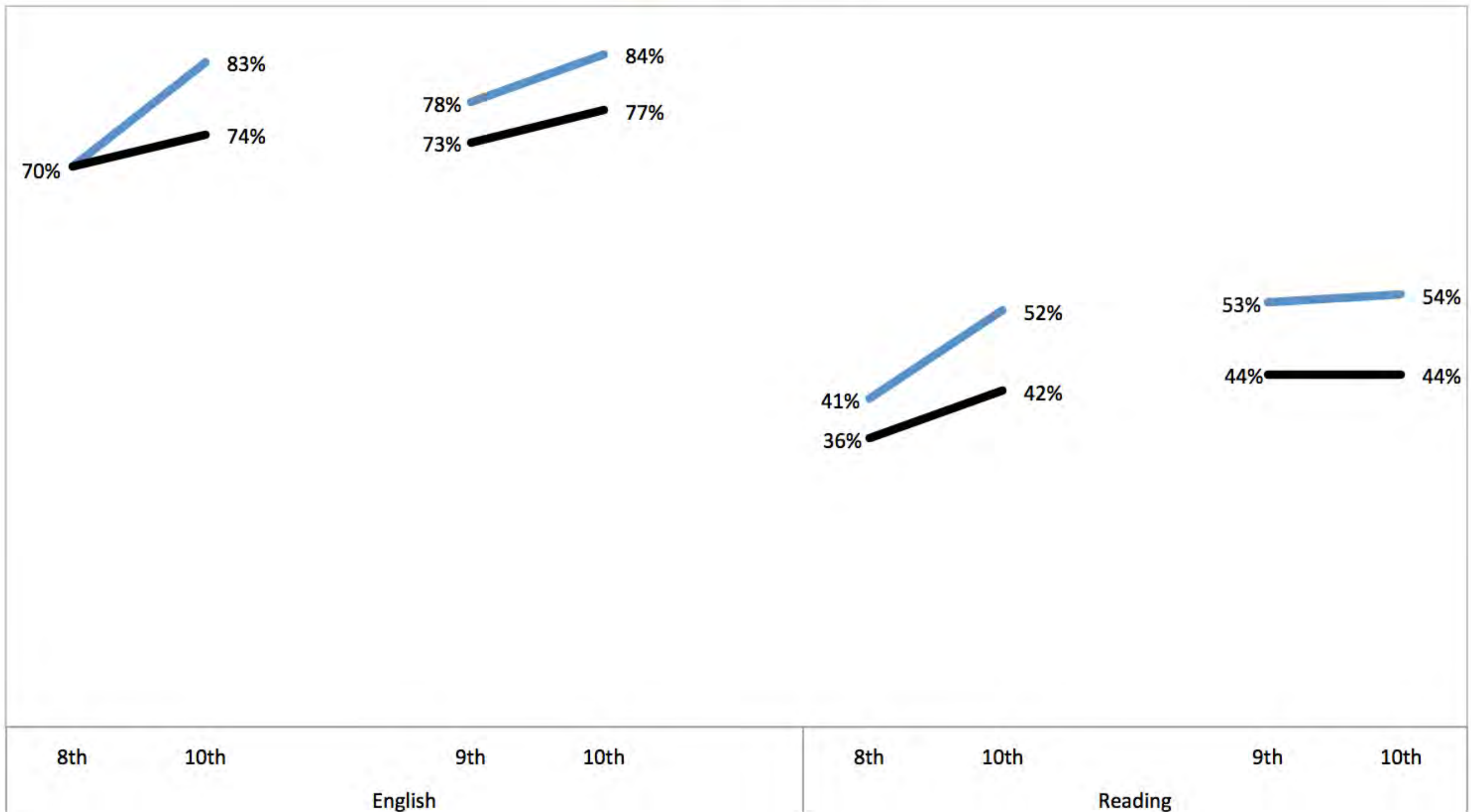
Background

- ❖ Linkage reports for Bend-La Pine students who took both 10th grade PLAN in 2014 and EXPLORE in 8th or 9th grade
 - ❖ 8th-10th grade: 844 students
 - ❖ 9th-10th grade: 983 students
- ❖ Percent meeting ACT's College Readiness Benchmarks

EXPLORE-PLAN Linkage Reports

2014 10th Grade PLAN

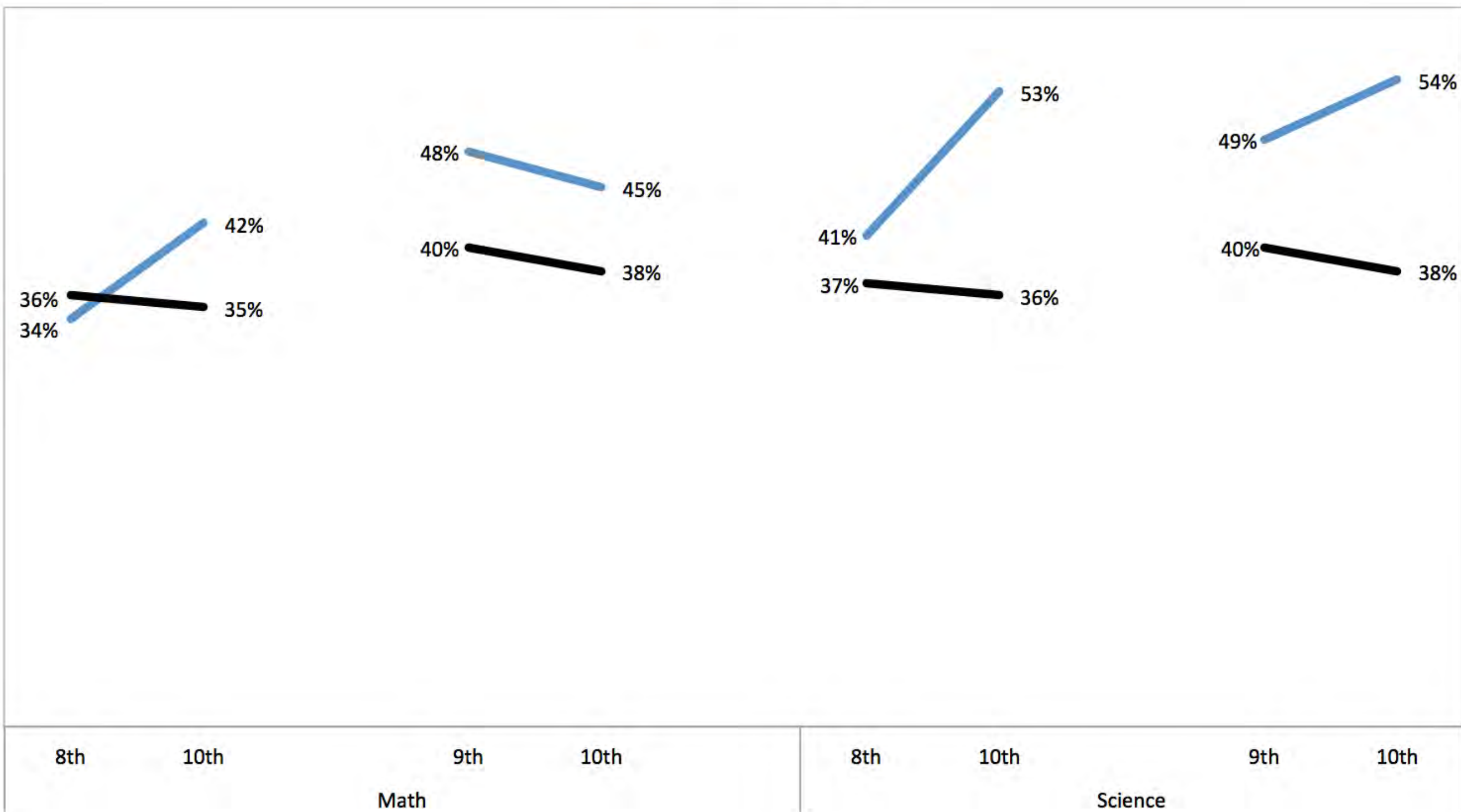
Local National



EXPLORE-PLAN Linkage Reports

2014 10th Grade PLAN

Local National



Executive Summary

OSBA Legislative Policy Committee Priorities & Policies for 2015-17

OSBA's Legislative Policy Committee (LPC) has completed its work on the OSBA proposed Legislative Priorities and Policies for the 2015-17 biennium and is seeking school board input.

The proposed priorities will be the proactive legislative agenda for the association. This means OSBA will either introduce legislation that will accomplish the priority, or will work on legislation that has been introduced to accomplish the priority. The recommended policies are the broad policy statements that will guide the OSBA Legislative Services team as bills or issues come before the legislature.

The LPC is seeking school board input on these priorities and policies before they are sent back out to the membership for approval by a vote of the membership this fall. Please take a moment to review these proposed legislative Priorities and Policies and give us your feedback. You may do this as an individual board member, or you may discuss these as a board at your local school district. Either way, your feedback is critical in establishing the association's legislative agenda for the upcoming legislative sessions.

The LPC will review all comments that are received and may suggest changes to the proposed Legislative Priorities and Policies at their next meeting in August. The final recommended OSBA Legislative Priorities and Policies will then be voted on by the membership as a resolution submitted to the membership by the OSBA Board of Directors in the fall.

School board members may make comments and send them back to Jane Leonhardt at the OSBA offices at jleonhardt@osba.org. Please use one of these forms of communications to let OSBA know your thoughts and comments about the proposed legislative agenda. **The deadline for comment is August 15, 2014.**



OSBA PROPOSED LEGISLATIVE PRIORITIES FOR 2015
Approved by the Legislative Policy Committee on April 26, 2014

The Oregon School Boards Association (OSBA) believes funding a strong system of public education is the best investment Oregonians can make to strengthen our economy, create thriving communities and improve the quality of life for every Oregonian.

In order to accomplish these goals, OSBA will introduce and support legislation which:

- **Supports Student Achievement:**

OSBA will actively promote legislation that leads to increased academic achievement for all students in the P-20 education enterprise. OSBA will work to ensure local school boards and communities control the implementation of programs and curriculum so that every student is college or career ready upon completion of their academic program. OSBA will support efforts to increase high school completion, lower the number of drop-outs, close academic achievement gaps and provide additional services to all students who need extra supports.

Comments/Changes/Suggestions: _____

- **Provides Stable and Adequate Funding:**

OSBA will actively promote legislation to increase state and federal funding for the public school system to ensure adequate and stable funding for each school district and Education Service District (ESD) so that they may provide a quality public education for every student.

OSBA believes a balanced approach is necessary to increase education funding and to provide stable and adequate funding of Oregon's public school system. OSBA will actively promote legislation that strives



for this balance by advocating for the restructure of Oregon’s revenue system, promoting job creation and increasing opportunities for economic development across Oregon.

Comments/Changes/Suggestions: _____

- **Empowers Locally Elected School Boards and Provides for Shared Accountability:**

OSBA will actively support legislation that gives locally elected boards the ability to make decisions in the best interests of their students and communities. OSBA will highlight the need for shared accountability to improve student achievement between state and federal policy makers, the business community, locally elected board members and the voters of Oregon.

Comments/Changes/Suggestions: _____

- **Opposes Mandates:**

OSBA will actively oppose any federal or state imposed mandate that does not lead to increased academic achievement for students and is not accompanied with the necessary full funding to implement the mandate.

Comments/Changes/Suggestions: _____



- **Promotes Capital Construction/Capital Improvements:**

OSBA will actively promote legislation that provides additional state level resources to school districts to help pay for capital construction/capital improvement needs, as well as deferred maintenance costs for all school facilities.

Comments/Changes/Suggestions: _____

- **Contains Educational System Cost-Drivers:**

OSBA will actively promote legislation that provides relief for school districts from cost drivers that are beyond the control of the local school district or school board. These cost drivers include, but are not limited to, the Public Employees Retirement System (PERS), health insurance and any state or federally mandated program or service.

Comments/Changes/Suggestions: _____



OSBA PROPOSED LEGISLATIVE POLICIES FOR 2015
Approved by the Legislative Policy Committee on April 25, 2014

Section 1: Finance

PROPOSED - 1.1 Investing in Oregon’s Public Schools to Ensure Adequate and Stable Funding

OSBA supports increasing state resources to K-12 school districts so that Oregon’s schools are competitive nationally and globally and each school district and Education Service District (ESD) has the funds necessary to support operational, instructional and student achievement goals.

OSBA supports the role of locally elected school boards to set spending priorities and opposes using the State School Fund distribution formula to mandate specific expenditures. OSBA supports school funding equalization. OSBA supports continued funding of local option equalization grants; local option property tax revenue should not be included in the State School Fund.

OSBA supports increased funding for all levels of the P-20 education enterprise to support increased achievement for every child and student. OSBA supports the Quality Education Commission's (QEC) effort to promote best practices to improve student outcomes and encourages the Commission to work with the Oregon Education Investment Board (OEIB) to identify funding necessary to achieve the 40-40-20 goal by 2025.

Comments/Changes/Suggestions: _____

PROPOSED - 1.2 Reforming Tax Policy

OSBA supports efforts to provide the revenue necessary to attain the educational goals of Oregon’s P-20 system and restructure tax policy to reduce the volatility of Oregon’s current system.

OSBA supports modification of the state's personal and corporate income tax “kicker” law to allow “kicker” funds to be deposited into a “rainy day” account and used in times of economic distress.



OSBA supports the authority of local districts to seek voter approval for supplemental operating revenue from a variety of additional sources, including local option levies.

OSBA supports efforts to modify the property tax system to mitigate the impacts of property tax compression.

Comments/Changes/Suggestions: _____

PROPOSED - 1.3 Mandate Relief, Paperwork Reduction and Public Funds for Public Schools

OSBA advocates for mandate relief and paperwork reductions for school districts and ESDs as a means to streamline bureaucracy, remove duplicative or unnecessary reporting and get more resources into the classroom. OSBA opposes any mechanism that diverts public funds, including tax credits and vouchers, to private, religious or for-profit schools or erodes financial support of the public school system.

Comments/Changes/Suggestions: _____

PROPOSED - 1.4 State Department of Education Supporting Districts

OSBA supports funding for Oregon Department of Education programs and state level initiatives that are sustainable and provide quality technical and programmatic assistance and supports to school districts and ESDs targeted at improving student achievement.

OSBA supports providing resources and supports to school districts and education services districts to support and ensure the equitable distribution of any grant or strategic investment monies.



OSBA opposes any effort to create an accountability or intervention system that would lead to the state take-over of any local school, school district or ESD.

Comments/Changes/Suggestions: _____

PROPOSED - 1.5 Financial and Program Accountability

OSBA supports a strong system of meaningful school district and ESD financial accountability for the expenditure of public funds and program accountability for student achievement and outcomes.

Comments/Changes/Suggestions: _____

PROPOSED - 1.6 State Bonding for School District Capital and Infrastructure Needs

OSBA supports use of additional state resources and the issuance of state general obligation bonds to assist school districts and ESDs in providing modern, well equipped schools and academically appropriate classrooms and buildings that provide safe, structurally sound and healthy learning environments to promote student achievement.

Comments/Changes/Suggestions: _____



Section 2: Programs

PROPOSED - 2.1 School Improvement

OSBA supports state-level school improvement efforts provided they are implemented in ways that grant local school officials maximum flexibility to incorporate community needs and priorities.

Comments/Changes/Suggestions: _____

PROPOSED - 2.2 Special Education

OSBA supports increased categorical funding and enhanced levels of state and federal aid for the costs associated with special education programs throughout the P-20 system. OSBA supports full funding for students with the most severe low-incidence, high-cost disabilities, including those served in out-of-district or out-of-state placements.

Comments/Changes/Suggestions: _____



PROPOSED - 2.3 Education Service Districts

OSBA supports the role of ESDs to assist school districts in achieving Oregon's educational goals by providing equitable, high-quality, cost-effective, locally-responsive educational services on a regional basis.

Comments/Changes/Suggestions: _____

PROPOSED - 2.4 Curriculum, Technology and Online Education

OSBA supports providing a well-rounded and rigorous curriculum for all students, including opportunities for music, art, PE, world languages, STEM, career and technical education and co-curricular activities.

OSBA supports curriculum related decisions made at the district level and opposes state or federal instructional mandates.

OSBA supports the use of English Language Learner and language immersion programs as a viable way to provide needed support while integrating emerging bilingual speakers into the standard district curriculum.

OSBA supports increasing access to technology to enhance and support curriculum delivery and promote greater student achievement.

OSBA supports state level funding to support and improve the technology infrastructure available to school districts and ESDs. OSBA supports removing online education programs from the charter school statute.



OSBA supports state financial and professional development resources so districts can implement the Oregon state standards and student assessments and provide appropriate information and updates to the public. OSBA supports local control of curriculum and materials related to the Oregon state standards.

Comments/Changes/Suggestions: _____

PROPOSED - 2.5 Public Charter Schools

OSBA supports public, district sponsored charter schools as an additional tool to provide innovative educational options to students.

OSBA opposes changes to the charter school law that would channel public funds to private and religious schools, allow entities other than school district boards to authorize charter schools within their boundaries, mandate direct access to the State School Fund by charter schools or decrease school district funding and oversight of charter schools.

Comments/Changes/Suggestions: _____



PROPOSED - 2.6 Career and Technical Education (CTE)

OSBA supports new and continued partnerships with community colleges, higher education, apprenticeship programs, the business community and other entities to increase educational and career opportunities for students.

OSBA supports changes to teacher licensing laws to allow greater flexibility for individuals who do not hold a traditional teaching license to provide instruction in CTE courses.

Comments/Changes/Suggestions: _____

PROPOSED - 2.7 Post-Secondary Opportunities for High School Students

OSBA supports increased access and opportunities for students to participate in post-secondary programs and classes while enrolled in high school at minimal or no cost to the student.

OSBA opposes use of State School Fund dollars for 5-year high school diploma programs that include a 5th year for post-secondary enrollment. OSBA believes the state should instead establish a dedicated source of funds to invest in these programs that does not dilute the State School Fund.

Comments/Changes/Suggestions: _____



Section 3: Personnel

PROPOSED - 3.1 Collective Bargaining and Management Rights

OSBA supports local control of collective bargaining and opposes statewide bargaining and the creation of a statewide salary schedule. OSBA supports changing the collective bargaining structure to eliminate “status quo” bargaining and establish shorter bargaining time lines. OSBA supports the right of districts to look for ways to contain costs by contracting with outside providers for services.

Comments/Changes/Suggestions: _____

PROPOSED - 3.2 Employee Rights and Benefits

OSBA supports determination and definition of school employee rights and benefits through the collective bargaining process at the local level. OSBA supports an actuarially-sound statewide retirement program for school employees that balances benefit adequacy for employees against costs for employers. OSBA supports local school boards working with employee groups to provide the most cost effective health insurance plans, including Oregon Educators Benefit Board (OEBB) opt out.

Comments/Changes/Suggestions: _____



PROPOSED - 3.3 Teacher and Administrator Licensing

OSBA supports licensing requirements that assure a level of preparation necessary to teach to rigorous academic standards, recognize licenses from other states and understand the challenges districts face attracting and retaining qualified personnel. OSBA supports working collaboratively with the Teacher Standards and Practices Commission (TSPC) and the teacher preparation programs within higher education to prepare educators to increase student achievement and address the needs of all students in Oregon.

OSBA supports additional flexibility to allow more teachers to provide college-level instruction in public high schools.

OSBA supports changes to teacher licensing laws to allow greater flexibility for individuals who do not hold a traditional teaching license to provide instruction in CTE courses.

Comments/Changes/Suggestions: _____

PROPOSED - 3.4 Teacher and Administrator Quality

OSBA recognizes that teacher and administrator quality is one of the most important factors in improving student achievement. OSBA supports local and state programs to provide professional development, mentoring and training for teachers and administrators that is rigorous and leads to a system of continuous improvement and growth in student achievement. OSBA supports rigorous, quality, ongoing evaluations of teachers and administrators, which include consideration of student achievement and growth. OSBA supports efforts to attract more diverse and multi-lingual school employees.

Comments/Changes/Suggestions: _____



Section 4: Governance and Operations

PROPOSED - 4.1 Oregon Education Investment Board (OEIB)

OSBA supports the continuation of OEIB under the following conditions:

OSBA strongly supports the appointment of educators and stakeholders that work directly with students and school districts, including public school board members and parents, to serve on the OEIB.

OSBA supports a sustainable and seamless P-20 education system in Oregon from pre-kindergarten through post-secondary that improves student achievement and student outcomes at all levels.

OSBA believes increased state and federal expectations for student outcomes must be accompanied by increased state and federal investments necessary to increase student achievement and support the state's 40-40-20 goals.

OSBA supports the use of the Achievement Compacts as a locally created tool to measure student achievement and local district outcomes and to set educational goals for school districts. OSBA opposes the use of the Achievement Compacts as a tool to justify state mandated interventions or state take-over of local schools, schools districts or ESDs.

Comments/Changes/Suggestions: _____

PROPOSED - 4.2 State Board of Education

OSBA supports a state Board of Education as the appropriate state-level policy-making body for elementary and secondary schools.

Comments/Changes/Suggestions: _____



PROPOSED - 4.3 Local Governance

OSBA members believe that locally elected school district and ESD boards are best equipped to make decisions in the best interests of their students and communities and will strongly advocate for Oregon's tradition of democratically elected, local governance of school districts. OSBA opposes measures that would place additional restrictions on local voters' ability to govern their school districts.

Comments/Changes/Suggestions: _____

PROPOSED - 4.4 School Safety and Student Wellness

OSBA supports local measures that promote safety and wellness in the school environment for students, staff, parents, patrons and the community as a whole.

Comments/Changes/Suggestions: _____

Executive Summary
Brad Henry, Chief Operations & Financial Officer

La Pine Urban Renewal Plan
July 8, 2014

Over the last few months a committee made up of many City of La Pine stakeholders have been working to develop a plan to create an Urban Renewal Area. With the committee's input, City consultants developed the La Pine Urban Renewal Plan and La Pine Urban Renewal Report. Both of these can be found on the City of La Pine's website at www.ci.la-pine.or.us . In addition, the Interim City Manager has provided a summary of the process and related info, which we have included in the board packet.

Occasionally, the School Board may be asked to approve property tax abatements for certain projects in our communities. The most recent request came in May 2008 when the Board approved a 20-year tax abatement for an affordable housing project in La Pine. While the La Pine Urban Renewal Plan does not require action from the School Board, we wanted to include it as a discussion item so that Board members are aware of the Plan and have an opportunity to ask questions representative of the process. We anticipate that a member of the City of La Pine staff or council will be present.



Date: June 17, 2014

Re: Proposed La Pine Urban Renewal Plan

The La Pine City Council is considering adoption of an ordinance to establish an urban renewal area that encompasses the downtown commercial core of La Pine (Figure 1). The tax increment revenues from urban renewal would assist with funding projects that would increase the economic vitality of La Pine. The La Pine City Council will be meeting to discuss this on July 16, 2014. Many of the taxing districts have provided input throughout the drafting of the urban renewal plan, and we wanted to make sure you received notice in time for any review with your Boards.

The legal requirements for the adoption of an urban renewal plan stipulate that the proposed urban renewal plan be sent to representatives of overlapping taxing districts. Although the approval of overlapping taxing districts is not required, the City Council is required to respond specifically to any written recommendations of the districts.

The La Pine City Council is scheduled to consider the adoption of the proposed La Pine Urban Renewal Plan on July 9th, 2014 at the La Pine City Hall, 16345 6th Street, at 6:00 pm.

I. BACKGROUND

The La Pine Urban Renewal Plan (Plan) and La Pine Urban Renewal Report (Report) have been developed with the cooperative input of the La Pine Urban Renewal Citizens' Advisory Committee (Committee). The Committee was comprised of representatives from the La Pine City Council, La Pine Planning Commission, Deschutes County Library, Bend-La Pine School District, La Pine Parks and Recreation District, Deschutes County, La Pine Chamber of Commerce and businesses of La Pine. The consulting team met with the advisory committee three times. The first was to review urban renewal and the potential boundary, the second to review and advise on the goals and objectives, potential projects and the third to review and provide input on the entire draft La Pine Urban Renewal Plan (Plan) and Report including the financial data in the Report. At the final meeting, the committee voted unanimously to forward the draft Plan and Report to the La Pine City Council for their review.

An Open House will be held on June 18, 2013, 5:30 – 6:30 pm at the La Pine Chamber of Commerce office where there will be an opportunity to gather and share information. Please feel free to attend the Open House.

The La Pine Urban Renewal Plan contains goals, objectives, and projects for the development of the La Pine Urban Renewal Area. The overall purpose of the Plan is to use tax increment financing to help improve the vitality of downtown La Pine, overcoming obstacles to the full development of the Area.

II. PROPOSAL

The La Pine Urban Renewal Plan area (Area), shown in Figure 1, consists of approximately 577 acres of land including rights of way. The Area encompasses the downtown commercial core of La Pine and adjacent development opportunities including the future Rodeo/Event site.

The purpose of urban renewal is to improve specific areas of a city that are poorly developed or underdeveloped. These areas can have old deteriorated buildings, public spaces which need improvements, a lack of investment, streets and utilities in poor condition or they can lack streets and utilities altogether. The Area has many properties that are undeveloped or under developed, and lacks sufficient infrastructure within the Area. The Area also needs streetscape improvements and effective signage. The Area does not have a program that provides assistance to property owners for improvement of their properties, and such a program is identified in the Plan.

Urban renewal projects in general can include construction or improvement of streets, utilities and other public facilities, assistance for rehabilitation or redevelopment of property, acquisition and re-sale of property (site assembly) from willing sellers and can provide funds for improvements to public spaces. The specific projects proposed in this Plan are outlined in Sections IV and V of the Plan.

Urban renewal is unique in that it brings its own financing source: tax increment financing (TIF). Tax increment revenues - the amount of property taxes generated by the increase in total assessed values in the urban renewal area from the time the urban renewal area is first established – are used to repay borrowed funds. The funds borrowed are used to pay for urban renewal projects.

Urban renewal is put into effect by the local government (the city in this case) adopting an urban renewal plan. The urban renewal plan defines the urban renewal area, states goals and objectives for the area, lists projects and programs that can be undertaken, provides a dollar limit on the funds borrowed for urban renewal projects, and states how the plan may be changed in the future.

The goals of the Plan are shown below and the specific objectives are listed in Section III of the attached Plan.

Public Involvement

Provide for community input in urban renewal planning and administration.

Objectives

- a. Include the community in a Citizens' Advisory Committee for planning the urban renewal area.
- b. Provide opportunities for community-wide input in the urban renewal plan planning process.
- c. Have an informal open house at the Chamber of Commerce office to help inform the public and business owners about the urban renewal planning process.
- d. Include citizens in the urban renewal agency.

Economy

Promote the role of the Area as an energetic community of local businesses that is supported by the residents of both La Pine and outlying areas and by tourists travelling through La Pine.

Objectives

- a. Develop programs and incentives to encourage expansion of existing businesses, and development of new business activity to create additional jobs in the Area.
- b. Provide for a pleasing visual perception of La Pine by providing assistance for storefront improvements to businesses in the Area.
- c. Form public-private partnerships and use public investment to generate private investment.
- d. Encourage the creation of a focused area of commercial activity to both strengthen existing businesses and create new business activity.
- e. Promote an entrepreneurial climate for business expansion and growth, including a potential business incubator building.
- f. Identify opportunities to support tourist/recreational related businesses, activities, and growth.

Create an Identifiable Town Center as a Hub of Community Activity

The Town Center would be a compact area that is centrally located and planned for easy walking access. The uses would be comprised of a mixture of commercial businesses, civic buildings, and other community uses.¹

Within this Town Center, create a unique identity that strengthens the sense of place, promotes economic development through resident and tourist visits, encourages return patronage, and leverages private investment.

Objectives

- a. Establish an identity that promotes a sense of character, providing a community for existing businesses and residents and inviting visitors to bring additional commerce to the Area.
- b. Establish gateway features to delineate the Town Center and show pride in the community by providing improved aesthetic features.
- c. Improve sidewalks, streetscape, walkways, and bike pathways to provide easier access to the commercial area and to promote activity within the Town Center.
- d. Provide business and way finding signage.
- e. Create gathering places that will provide focal points and draw patronage to the Area.
- f. Assess parking needs to support the business district.
- g. Assist in the development of public facilities that expand or enhance the services provided in the Town Center and that serve the interests of the citizens of La Pine and tourist activity in La Pine.

Housing/Mixed-Use Development

Encourage development in the Mixed-Use Commercial Residential District of the Area.

- a. Encourage development of workforce housing opportunities, commercial support services, and office opportunities in proximity to the housing.
- b. Help facilitate the development of public spaces within the mixed-use area.

¹ Language from La Pine Comprehensive Plan

Infrastructure

Assist in providing infrastructure (water, sewer, storm water) to encourage development in La Pine.

- a. Upgrade/provide infrastructure as necessary to allow for the development or redevelopment of parcels within and adjacent to the urban renewal area.

Public Facilities

Provide opportunities for residents and visitors alike to shop and recreate in La Pine, supporting public service providers and existing businesses and providing stimulus for new economic activity.

- a. Assist in development and redevelopment of public facilities that provide vital services (fire, police, and medical), gathering spaces, and other services for the community, including the proposed Rodeo and Events site.

III. FINANCING

The proposed maximum indebtedness, the limit on the amount of funds that may be spent on administration, projects and programs in the Area is \$7,017,000. The maximum indebtedness does not include interest paid on any borrowing by the urban renewal agency. There is a proposed financing plan in the Report that shows that the Plan is financially feasible. It is understood that the Agency may make changes to the financing plan as needs and opportunities arise, typically during the annual budgeting process.

IV. IMPACT ON TAXING JURISDICTIONS

The impact of tax increment financing on overlapping taxing districts consists primarily of the property tax revenues foregone on permanent rate levies as applied to the growth in assessed value in the Area. The projections for impacts on the taxing jurisdictions are estimated through fiscal year (FY) 2040-41.

Revenue sharing was a feature of the 2009 legislative changes in urban renewal law. Revenue sharing is based on the actual tax increment revenues generated and occurs at stipulated trigger points in the life of a Plan. Revenue sharing is based on the actual tax increment revenues generated and occurs at stipulated trigger points in the life of a Plan. The first trigger point is when the annual tax increment revenues are equal to 10% of the maximum indebtedness established for the Area. It is projected that this urban renewal area may reach the revenue sharing triggers in the final year of the Plan. If actual assessed value growth in the urban renewal area exceeds the projections made in the urban renewal plan, revenue sharing could occur earlier.

General obligation (GO) bonds and local option levies issued after October 2001 would not be impacted by the proposed urban renewal district. The issuing jurisdiction will still receive their share of the taxes on any GO bonds and local option levies issued after October 2001.

The School District 1 and the High Desert Education Service District are not *directly* affected by the tax increment financing, but the amounts of their taxes divided for the urban renewal plan are shown in the charts. Under current school funding law, property tax revenues are combined with State School Fund revenues to achieve per-student funding targets. Under this system, property taxes that are foregone because of the use of Tax Increment Financing are replaced (as determined by a funding formula at the State level) with State School Fund revenues.

Table 1 shows the projected impacts to the taxing districts as a result of the proposed La Pine Urban Renewal Plan.

Table 1 – Projected Impact on Taxing District Permanent Rate Levies

	DISTRICT OF CLACKNAGH	COUNTY DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN	CITY OF DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN	COUNTY DUBLIN
	(4,652)	(2,002)	(3,457)	(5,095)	(82)	(589)	(7,024)	(5,603)	(1,092)	(29,596)		
2016	(4,652)	(2,002)	(3,457)	(5,095)	(82)	(589)	(7,024)	(5,603)	(1,092)	(29,596)		
2017	(6,358)	(2,736)	(4,725)	(6,963)	(111)	(805)	(9,600)	(7,658)	(1,492)	(40,448)		
2018	(8,132)	(3,499)	(6,044)	(8,907)	(143)	(1,029)	(12,279)	(9,795)	(1,909)	(51,737)		
2019	(9,978)	(4,293)	(7,415)	(10,928)	(175)	(1,263)	(15,065)	(12,018)	(2,342)	(63,477)		
2020	(11,897)	(5,119)	(8,842)	(13,030)	(208)	(1,506)	(17,962)	(14,330)	(2,792)	(75,686)		
2021	(13,893)	(5,977)	(10,325)	(15,215)	(243)	(1,758)	(20,975)	(16,734)	(3,260)	(88,380)		
2022	(15,968)	(6,871)	(11,867)	(17,489)	(280)	(2,021)	(24,109)	(19,234)	(3,748)	(101,587)		
2023	(18,127)	(7,799)	(13,472)	(19,853)	(318)	(2,294)	(27,369)	(21,834)	(4,254)	(115,320)		
2024	(20,372)	(8,765)	(15,140)	(22,312)	(357)	(2,579)	(30,759)	(24,538)	(4,781)	(129,603)		
2025	(22,707)	(9,770)	(16,875)	(24,869)	(398)	(2,874)	(34,284)	(27,351)	(5,329)	(144,457)		
2026	(25,136)	(10,815)	(18,680)	(27,529)	(440)	(3,182)	(37,950)	(30,276)	(5,899)	(159,907)		
2027	(27,661)	(11,901)	(20,557)	(30,294)	(485)	(3,501)	(41,763)	(33,317)	(6,492)	(175,971)		
2028	(30,287)	(13,031)	(22,509)	(33,171)	(531)	(3,834)	(45,728)	(36,481)	(7,108)	(192,680)		
2029	(33,019)	(14,207)	(24,539)	(36,162)	(579)	(4,179)	(49,853)	(39,771)	(7,749)	(210,058)		
2030	(35,860)	(15,429)	(26,650)	(39,274)	(628)	(4,539)	(54,142)	(43,193)	(8,416)	(228,131)		
2031	(38,814)	(16,700)	(28,846)	(42,509)	(680)	(4,913)	(58,602)	(46,751)	(9,109)	(246,924)		
2032	(41,887)	(18,022)	(31,129)	(45,875)	(734)	(5,302)	(63,241)	(50,452)	(9,830)	(266,472)		
2033	(45,082)	(19,397)	(33,504)	(49,374)	(790)	(5,706)	(68,066)	(54,301)	(10,580)	(286,800)		
2034	(48,406)	(20,827)	(35,974)	(53,014)	(848)	(6,127)	(73,084)	(58,304)	(11,360)	(307,944)		
2035	(51,862)	(22,314)	(38,542)	(56,799)	(909)	(6,564)	(78,302)	(62,467)	(12,171)	(329,930)		
2036	(55,456)	(23,861)	(41,214)	(60,736)	(972)	(7,019)	(83,729)	(66,797)	(13,015)	(352,799)		
2037	(59,195)	(25,469)	(43,992)	(64,830)	(1,037)	(7,493)	(89,373)	(71,299)	(13,892)	(376,580)		
2038	(63,082)	(27,142)	(46,881)	(69,088)	(1,105)	(7,985)	(95,243)	(75,982)	(14,805)	(401,313)		
2039	(67,126)	(28,881)	(49,886)	(73,516)	(1,176)	(8,496)	(101,347)	(80,852)	(15,753)	(427,033)		
2040	(67,836)	(29,187)	(50,414)	(74,294)	(1,189)	(8,586)	(102,419)	(81,707)	(15,920)	(431,552)		
Total	(822,793)	(354,014)	(611,479)	(901,126)	(14,418)	(104,144)	(1,242,268)	(991,045)	(193,098)	(5,234,385)		

Source: *ECONorthwest* La Pine Schools and the Education Service District are not *directly* impacted, as they are allocated funding through a state school funding formula based on per pupil counts.

Table 2 shows the tax revenues projected to be available to taxing jurisdictions once the Area is terminated. These are estimates only; changes in the economy may impact the projections. The table depicts the taxes from the frozen base of the Area that the taxing jurisdictions receive throughout the life of the Plan, and the taxes estimated from the additional taxes which will be received by the taxing jurisdictions once the Plan is terminated, estimated to be in FY 2041-42. The final column estimates the total amount of taxes estimated for the year that the Plan is expected to be terminated.

Table 2 – Additional Revenues Projected After Termination of Tax Increment Financing

YEAR	SCHOOL DISTRICT #	HIGH DESERT HSD	CENTRAL OREGON COMMUNITY COLLEGE	SUBTOTAL	TOTAL
2016	(17,338)	(351)	(2,258)	(19,947)	(49,543)
2017	(23,696)	(479)	(3,086)	(27,261)	(67,709)
2018	(30,309)	(613)	(3,947)	(34,869)	(86,606)
2019	(37,186)	(752)	(4,843)	(42,781)	(106,258)
2020	(44,339)	(897)	(5,774)	(51,010)	(126,696)
2021	(51,777)	(1,048)	(6,743)	(59,568)	(147,948)
2022	(59,513)	(1,204)	(7,750)	(68,467)	(170,054)
2023	(67,558)	(1,367)	(8,798)	(77,723)	(193,043)
2024	(75,926)	(1,536)	(9,887)	(87,349)	(216,952)
2025	(84,628)	(1,712)	(11,021)	(97,361)	(241,818)
2026	(93,678)	(1,896)	(12,199)	(107,773)	(267,680)
2027	(103,090)	(2,086)	(13,425)	(118,601)	(294,572)
2028	(112,878)	(2,284)	(14,699)	(129,861)	(322,541)
2029	(123,058)	(2,490)	(16,025)	(141,573)	(351,631)
2030	(133,646)	(2,704)	(17,404)	(153,754)	(381,885)
2031	(144,657)	(2,927)	(18,838)	(166,422)	(413,346)
2032	(156,108)	(3,159)	(20,329)	(179,596)	(446,068)
2033	(168,017)	(3,400)	(21,880)	(193,297)	(480,097)
2034	(180,403)	(3,650)	(23,493)	(207,546)	(515,490)
2035	(193,284)	(3,911)	(25,170)	(222,365)	(552,295)
2036	(206,680)	(4,182)	(26,915)	(237,777)	(590,576)
2037	(220,612)	(4,464)	(28,729)	(253,805)	(630,385)
2038	(235,102)	(4,757)	(30,616)	(270,475)	(671,788)
2039	(250,170)	(5,062)	(32,578)	(287,810)	(714,843)
2040	(252,817)	(5,116)	(32,923)	(290,856)	(722,408)
Total	(3,066,470)	(62,047)	(399,330)	(3,527,847)	(8,762,232)

Source: ECONorthwest

Table 3 shows the impact of the first year of tax increment funds projected to be received in 2016 on the 2014/15 permanent rate levy of the taxing jurisdiction. The impact should be less than this chart shows because the permanent rate levy usually increases each year, so the 2016 permanent rate levy would be higher than the 2014 levy depicted.

Table 3 – Percent of Permanent Rate Levy

Jurisdiction	2013/14 Permanent Rate Levy	2016 Tax Increment Revenue	Percentage of Permanent Rate Levy
Deschutes County	23,747,378	4,652	0.02%
County Library	10,143,587	2,002	0.02%
Countywide Law Enforcement	17,520,004	3,457	0.02%
Rural Law Enforcement	8,381,815	5,095	0.06%
County Extension 4H	414,250	82	0.02%
911	2,984,946	589	0.02%
City of La Pine	241,294	7,024	2.91%
La Pine Rural Fire District	1,797,468	5,603	0.31%
La Pine Parks and Rec	212,002	1,092	0.52%
School District #1	60,640,139	17,338	0.03%
High Desert ESD	1,720,682	351	0.02%
Central Oregon Community College	11,070,002	2,258	0.02%

Source: ECONorthwest

V. PROCESS FOR REVIEW

The process for final review of the Plan and Report include the following steps:

June 11	La Pine Urban Renewal Agency review
June 12-13	Send formal notice to taxing jurisdictions
June 18	Planning Commission review
June/July	Presentation to Deschutes County Commission
June/July	Notice to property owners
July 9	City Council Public Hearing

The draft La Pine Urban Renewal Plan and Report are enclosed with this letter. If you would like to provide written comments, they will be responded to by the La Pine City Council. Please provide any written comments by June 27, 2014. For more information, please contact me at (541) 536-1432 or rlallen@ci.la-pine.or.us.

Sincerely,

Rick Allen, Interim City Manager
City of La Pine
16345 6th Street,
La Pine, OR 97739

Attachments: A: La Pine Urban Renewal Plan B: Report on the La Pine Urban Renewal Plan