

**BEND-LA PINE SCHOOLS**

Administrative School District No. 1

Deschutes County, Oregon

**ADMINISTRATIVE POLICY**

Name: Volunteers in Schools

Section: Community

Code: KCA-AP

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Many individuals with sincere motivation and a strong desire to be of help in our schools offer to serve as volunteers and to place their skills and expertise at the service of the students and district staff members.

Bend-La Pine Schools believes that citizen participation at the local school level is vital to the success of each school and the district. The district further believes community volunteers in our schools can enrich the educational opportunities for all students, by helping the district in carrying out the educational program, ensuring the orderly administration of the school, and in protecting the safety and welfare of students.

The goal of the school volunteer program is to provide ongoing instructional and support services to students and support to the classroom teacher both in school settings during the regular school day and in after-school programs. School volunteers work under the direction of the school and to serve the interests of the school, not to promote or serve personal interests.

All persons desiring to volunteer at district facilities must:

- Complete a volunteer application;
- Submit to a criminal history background check using the District's on-line system (criminal history records check);
- Participate in training related to procedures and expectations for volunteers as requested by the school administration or supervising staff member; and
- Agree to be bound by the terms of the district's visitor and volunteer program guidelines, as set forth in KK-AR, KCA-AR, KGBB-BP, GCDA/GDDA-AP and GCDA/GDDA-AR.

The service of any volunteer will not begin on a probationary basis before the return and disposition of a criminal history records check.

Individuals who fail to clear the criminal history records check or who fail to comply with the guidelines established by the district may be denied the right to volunteer in the schools.

This administrative policy has been implemented with Administrative Regulation KCA-AR.

**END OF POLICY**

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Legal References:

ORS 326.607

ORS 332.072

Reviewed: 6/12/12, 11/2017, 1/2020, 2/2022  
Approved: 7/10/12, 8/23/2017, 2/2020, 4/2022