

BEND - LA PINE SCHOOL DISTRICT NO 1
ADMINISTRATIVE REGULATIONS
CODE: KGG-AR
DATED:
REVISED:
REVIEW DATE:
REVIEWED BY: w

BUILDING SECURITY DURING NON-CUSTODIAL HOURS

Access to school buildings and grounds during non-custodial hours shall be limited to district personnel when required and for community activities and use where a paid custodial staff member or district employee is responsible.

The district employee must obtain appropriate keys and security instructions from the building usage clerk or specific building administrator.

When a district employee is not available or has other assigned duties, a custodian shall be hired for building security. Custodial pay will be specified through the district-classified contract and the facility user will be billed.

Exceptions to this policy must be approved by the superintendent.