

Bend-La Pine Schools
Bend, OR 97703

The Board of Directors for Bend-La Pine Schools met in a regular session on November 14, 2017 at the Education Center, 520 NW Wall Street, Bend, OR.

Board members present

Andy High
Ron Gallinat
Carrie Douglass
Stuart Young
Cheri Helt
Julie Craig
Peggy Kinkade

Call to Order

The meeting was called to order at 5:34 p.m. by Chair High. The Pledge of Allegiance followed.

Public Input

Jeff Munson from Commute Options shared about their programs and their current efforts in safe routes to school. He shared about the safety measures Commute Options helps to support and the bike helmet program and trailer that is available to low income schools to transport bikes. Chair High thanked Munson and Commute Options for supporting students in Central Oregon.

Scott Brees, community member, shared about his work with youth robotics programs in Central Oregon. He noted the difference between competition and curriculum based robotics and said he has primarily helped support competition programs at various schools.

Superintendent Spotlight

Superintendent Mikalson introduced the Summit High School Robotics Team, Chaos Theory. Students shared about their team and noted there are now 40 students participating just at Summit High School. Their website: <https://summitrobotics.com> has more information about competitions, their robots and videos of the team in action. Chaos Theory brought one of their competition robots and shared a demonstration.

Consent Agenda

Ron Gallinat moved to approve the Consent Agenda. Julie Craig seconded the motion. Unanimous approval.

Action Items

OSBA Election for Board of Directors, Position 3

Chair High reviewed the election summary in the board packet and noted Patti Norris was the only candidate and also nominated by the Board at the October 10, 2017 meeting.

Peggy Kinkade nominated Patti Norris for the OSBA Board of Directors, Position 3. Stuart Young seconded the nomination. Chair High called for a vote. Unanimous approval.

OSBA Election for Legislative Policy Committee, Position 3

Chair High reviewed the election summary in the board packet and noted Cheri Helt was the only candidate and also nominated by the Board at the October 10, 2017 meeting.

Peggy Kinkade nominated Cheri Helt for the OSBA Legislative Policy Committee, Position 3. Stuart Young seconded the nomination. Chair High called for a vote. Unanimous approval.

OSBA Reorganization Resolution

Chair High reviewed the Proposed OSBA Reorganization summary in the board packet and Peggy Kinkade noted the only significant difference comes with charter schools and that if passed, they will only be able to access OSBA through their sponsoring district. Kinkade said Jim Green, with OSBA, answered many of her questions at the recent regional meeting and she supports the resolution. Cheri Helt added the change proposed would allow OSBA to maintain their tax-exempt status. Helt also supports the resolution.

Peggy Kinkade moved to approve the Proposed OSBA Resolution. Ron Gallinat seconded the motion. Unanimous approval.

Voting closes December 15, 2017. Andrea Wilson will cast the Board's vote through OSBA's website.

Reports

EL 6 – Staff Evaluation

Superintendent Mikalson reviewed the monitoring report in the board packet and noted highlights from the 2016-17 year, along with the requested information from the prior year's report.

- #1: Mikalson said relevance of evaluations for non-school based administrators has been a part of recent work and will continue. A complete summary of evaluation changes is available through the hyperlink in the monitoring report. Mikalson noted the efforts being made to make evaluations more relevant and aligned to the district's vision is something he is proud of.

Cheri Helt asked if any changes have been made to the teacher evaluation, specifically around mini-observations. Mikalson said yes, and noted the link has an extensive history of evaluation requirements and changes.

- #2 a-e: Mikalson reviewed the increased staffing needs at the high school level and that there was a small amount of administrative FTE added to each of the large, comprehensive high schools this school year to address evaluation demands. He also commented on the PASS system work and it's continued success.

Helt asked about evaluation scoring and the use of weighted scores. Mikalson said the rubric used does apply a weight to scores and the goal setting process outlined in SB 290 is utilized in the evaluation system. Discussion ensued about evaluations and observation schedules and how to balance an administrators workload so that they can provide meaningful feedback and support to teachers.

- #2 f: Mikalson noted student surveys continue and are aligned with the Board Ends. He reviewed how survey results have been used as part of teacher goal setting and the school design process.

The EL 6 report is the final executive limitation report for Mikalson's evaluation calendar, which runs from January 1 – December 31. Mikalson will share his Board Ends data report at the December 12 board meeting. Chair High asked that all board members complete the executive limitation evaluations, provided at their seats, and return to him by the first part of January.

Enrollment Report

Brad Henry reviewed the enrollment report in the board packet. The report reflects enrollment on October 2, 2017 and has been reported to the state. The district is 21 students over initial projections and overall, has increased by 341 students for a total of 18,375. Superintendent Mikalson thanked Henry and commented on how impressed he continues to be with how close projections are year after year; this helps tremendously with making accurate staffing plans.

Financial Report

Roy Burling reviewed the financial update in the board packet. He noted this is the initial update for the 2017-18 school year and a summary of the investments of the 2017 Bond proceeds are included in the report. The 2016-17 audit is complete and a full report should be available within the next weeks. Burling offered to answer any questions. Chair High asked if the ending fund balance is higher than initial projections. Burling answered yes, and noted that it is slightly larger than anticipated due to favorable interest rate trends.

Discussion

New Elementary School Location

Mike Tiller shared a history of the district's Sites and Facilities work that demonstrated a need for a new elementary school in the north east / north west area of Bend. He said the district searched for a location that could accommodate the capacity needs for both areas and because of the limited land available within the city limits, the search expanded to outside the city limits. Tiller said he reached out to Vicki Brownrigg, long-time Bend resident and owner of land within the newly expanded UGB, near O.B. Riley and Cooley Roads. The district now has an agreement in principle with the Brownrigg family for 10 acres to build a new elementary school. Tiller introduced Vicki and daughter Kendall and said they have been a true pleasure to work with and added he is grateful for the partnership and the opportunity to work together on a project that will serve students and families for many, many years.

Mike Gorman, principal architect from BLRB, introduced the proposed site location and design plan for the new elementary school. The new school will be very similar to Silver Rail Elementary with some interior and exterior design modifications. Superintendent Mikalson shared his appreciation for the work BLRB is doing and said the new school principal will be identified in the next weeks; from there the work of naming, boundaries and staffing will continue. The new school is scheduled to open Fall of 2019.

Mikalson and Board members thanked and expressed their appreciation to The Brownrigg Family for their support and partnership.

Budget Process

John Rexford reviewed the report included in the board packet summarizing the work of the Budget Process Improvement Committee: Chair High, Carrie Douglass, Tasha McFarland, Rick Olegario, Tom Bahrman, Brad Henry, Roy Burling and Superintendent Mikalson. Rexford reviewed the process he led as the committee worked through the charge given by the Board. He noted the committee's desire to make the budget a more understandable and useable document with specific connections drawn to the district's strategic priorities, and a way to continue to emphasize a return on investment(s).

Carrie Douglass noted the committee was thoughtful in its suggested "deep dive" recommendations as to not create extra work for district staff that is not beneficial. Chair High commented this work will take a couple years to implement and fine tune and the upcoming budget cycle most likely will not include all suggestions. Cheri Helt asked what the Board might expect to see in the next budget. Mikalson said his team will work to deconstruct and align dollars to the strategic plan. He will continue to work with Board leadership to determine what the first

deep dive will be. Helt suggested Measure 98 would be interesting because they are truly new funds and the return on investment could possibly be more measureable.

Edit Governance Process 5 : Board Member Roles

Peggy Kinkade handed out a revised version of GP 5 to Board members and reviewed proposed changes, noting these changes reflect conversations and desires of the collective Board. Board members discussed and agreed to Kinkade's proposed changes. **Carrie Douglass moved to approve Governance Process 5 : Board Member Roles as presented. Cheri Helt seconded the motion. Unanimous approval.**

Board Comments

Julie Craig enjoyed the OSBA Convention and the sessions she attended, especially the ACES presentation.

Cheri Helt recently attended the Northwest Regional OSBA meeting where Matt Utterback spoke about his equity work. She enjoyed listening to Utterback, and noted he will be speaking at the OSBA Convention next year. Helt said she met with CASA and the Boys and Girls Club about supporting foster kids and thanked the Summit Robotics Team for their amazing efforts. She would like to take a look at how the district budget could help support these types of programs.

Stuart Young also enjoyed the OSBA convention and said it was a good reminder of how well the district is doing. He is pleased about the progress, where the district is at, and where it is heading. He added his appreciation for the numerous community partners the district has and feels very fortunate for these relationships.

Andy High notified the Board that he, Julie Craig and Peggy Kinkade will serve as the chair and vice chair for the PlanB oversight committee of the 2017 Bond. He said he is excited about the long-term planning for Bend High School and looks forward to the process. He asked Board members to share any feedback with him about the last community linkage meeting, as he is currently in the planning phases with Mikalson for the January 23rd community linkage meeting. High thanked the administrative team at Mt. View High School and in the district office for their work over past weeks. He also thanked community partners like Bend Police, and appreciates their commitment to help keep our schools and community safe.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Andrea Wilson
11.14.2017

Minutes approved at 12.12.2017 board meeting