

BEND-LA PINE SCHOOL DISTRICT NO. 1
ADMINISTRATIVE REGULATION
CODE: GCJB/IGBAN-AR
DATED: 1/19/00
REVISED:
REVIEW DATE:
REVIEWED BY:

GRANTS

In reference to Administrative Regulation coded IGBAM 9/15/99, Part D: "Grant proposal budgets shall adhere to district regulation DDA-AR, 'Expenditure of Grant Funds' for equipment purchases, travel, personnel, and indirect costs," the personnel section has been revised and permits the payment of stipends as follows:

PERSONNEL

Expenditures of grant funds which involve the hiring and/or payment of people must adhere to district personnel policy/procedures and employee contract requirements.

1. When teachers or classified employees are hired on an hourly or regular FTE basis under a grant, they must receive their contracted hourly rate of pay for their work.
2. The process for selecting those working under the grant should include general announcement to all staff within the school. If necessary, interviews to determine the final selection should be included.
3. If no one on the specific school/department staff is able or willing to accept the grant-paid assignment, then the position needs to be posed under the district's established procedures. This process will allow equal opportunity for other district employees and non-employees.
4. If substitutes are employed, they must receive the district's pay rate for substitutes.

Whenever appropriate and in accordance with the funding source's guidelines, **stipend payment is permissible**. When teachers or classified employees are hired for a specific task, a stipend may be established as part of the announcement for the task (much like extra duty assignment under the negotiated agreement) and paid to the individual upon completion of the task or in periodic intervals during completion of the task.