

* UPDATED *

**Bend-La Pine Schools
Bend, OR 97703
July 31, 2020**

Special Meeting at 3:00 – 5:00 p.m.

VIRTUAL MEETING NOTICE

To support Governor Brown’s orders for social distancing, the Board of Directors for Bend-La Pine Schools will conduct the July 31, 2020 School Board Meeting by video or conference. Members of the public may watch or listen to the board meetings via the following options:

YouTube Live Streaming : <https://bit.ly/BLSboardmeeting>

Join by Phone: 408-418-9388 / access code: 965 816 294

During the period when meetings are held via videoconference, the Board of Directors will only accept written public comment. Public comment may be submitted the following ways:

- Email to : school-board@bend.k12.or.us
please clearly label the subject line as “public comment” and include the topic
- Mail to : Bend-La Pine Schools Board of Directors, 520 NW Wall Street, Bend, OR 97703
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Agenda

Call to Order	Co-Chair Craig
Review of Agenda	Co-Chair Craig

Discussion Items

2020-21 School Year Reopening <ul style="list-style-type: none">• Heather Kaisner, MS – Deschutes County Health Services Public Health Manager	Co-Chair Craig
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Public Input

Review of written comments received	Co-Chair Craig
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Action Items

Election of Board Officers for the 2020-21 School Year	Co-Chair Craig
Approval of Yearly Business & Bord Operations for the 2020-21 School Year <ul style="list-style-type: none">• Resolutions 1902 – 1907	Chair

Board Comments

Adjourn

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1902

Board Meeting Schedule

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, shall conduct its Regular Board meetings on the second and fourth Tuesday of each month, with exceptions, as presented in the attached Board meeting calendar for 2020-21.

BE IT RESOLVED that Regular Board meetings shall be held at 5:30 p.m. unless otherwise specified.

BE IT RESOLVED that this Board may change meeting dates, time, and locations by majority vote of this body, and subject to proper notice, pursuant to ORS 192.640.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 31st day of July 2020.

Chair

Vice Chair

Board Secretary

Board Meeting Calendar 2020-2021

**The Board of Directors for Bend-La Pine Schools will meet on the second Tuesday of each month at 5:30 p.m. in room 314 of the Education Center, 520 NW Wall Street, Bend.
(unless otherwise noted)**

Date	Meeting Type	Time	Location
August 4, 2020	Board Retreat & Regular Meeting	TBD	Virtual Meeting
September 15, 2020	Regular Meeting	5:30 p.m.	Virtual Meeting
September 29, 2020	Regular Meeting	5:30 p.m.	Virtual Meeting
October 13, 2020	Regular Meeting	5:30 p.m.	
October 27, 2020	Regular Meeting	5:30 p.m.	
November 10, 2020	Regular Meeting	5:30 p.m.	
December 8, 2020	Regular Meeting	5:30 p.m.	
January 12, 2021	Regular Meeting	5:30 p.m.	
January 26, 2021	Regular Meeting	5:30 p.m.	
February 9, 2021	Regular Meeting	5:30 p.m.	
February 23, 2021	Regular Meeting	5:30 p.m.	
March 9, 2021	Regular Meeting	5:30 p.m.	
April 13, 2021	Regular & Budget Committee Meeting	5:00 p.m.	
April 27, 2021	Regular Meeting	5:30 p.m.	
May 11, 2021	Regular & Budget Committee Meeting	5:00 p.m.	
May 25, 2021	Regular Meeting	5:30 p.m.	
June 8, 2021	Regular Meeting	5:30 p.m.	
June 22, 2021	Regular Meeting	5:30 p.m.	

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1903

Parliamentary Procedure

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, adopts Robert's Rules of Order, current edition, as the parliamentary law governing the procedure of this Board in the conduct of its meetings.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 31st day of July 2020.

Chair

Vice Chair

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1904

Designation of Authority

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby designates the Interim Superintendent, Lora Nordquist, as the Chief Administrative Officer, District Clerk and Budget Officer of the school district and hereby ratifies the adoption of all legally required policies.

BE IT FURTHER RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby designates the Chief Operations and Financial Officer, Bradley J. Henry as Deputy Clerk and Chief Financial Officer.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 31st day of July 2020.

Chair

Vice Chair

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1905

Depositories and Authorized Signatures

BE IT RESOLVED that deposit accounts up to deposit insurance limits may be held at any insured financial institution with a head office or branch in Oregon.

BE IT FURTHER RESOLVED that deposit accounts in excess of deposit insurance limits may only be maintained at financial institutions designated as “qualified depositories for public funds” by the Oregon State Treasurer’s Office.

BE IT FURTHER RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby directs that all District accounts with depositories shall have four authorized signors.

BE IT FURTHER RESOLVED that the following persons are designated as Custodian of Funds and authorized to execute financial instruments: Superintendent, Deputy Superintendent, Chief Operations and Financial Officer, and Finance Director.

BE IT FURTHER RESOLVED that the persons designated as Custodian of Funds will be bonded in the amount of at least \$100,000. This is in compliance with ORS 332.525.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 31st day of July 2020.

Chair

Vice Chair

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1906

Salary and Insurance Payments

BE IT RESOLVED that the Board of Directors of Administrative School District No. 1, Deschutes County, hereby authorizes the District Clerk and / or designees to make salary payments, as well as workers' compensation, health, liability, and other insurance payments according to the provisions of the District Budget, Board Executive Limitations and State Law.

Moved by _____

Second by _____

Yes votes _____

No votes _____

Dated this 31st day of July 2020.

Chair

Vice Chair

Board Secretary

**Administrative School District No. 1
Bend-La Pine Schools**

Resolution No. 1907

Public Contracting Rules and Procedures Including Class Special Procurements and Exemptions

WHEREAS, Bend-La Pine School District No. 1 (“District”) is an Oregon school district which is subject to Oregon’s public contracting laws; and

WHEREAS, the District’s Board of Directors (the “Board”), serves as the District’s Local Contract Review Board (“LCRB”); and

WHEREAS, ORS 279A.065(5) provides that a local contracting agency may adopt its own rules of procedure for public contracting that:

- (A) Specifically state that the model rules adopted by the Attorney General do not apply to the contracting agency; and
- (B) Prescribe the rules of procedure that the contracting agency will use for public contracts, which may include portions of the model rules adopted by the Attorney General; and

WHEREAS, the Board, with required notice, did on July 9, 2013 adopt with Resolution No. 1784 public contracting rules and procurement guidelines including certain exemptions and class special procurements described in administrative regulation DJ-AR; now therefore

BE IT HEREBY RESOLVED, that the Board of Directors appoints the Superintendent, Chief Operations and Financial Officer, Business Manager, or Procurement and Contract Manager to determine whether or not a particular contract or purchase is exempt by virtue of meeting criteria in the adopted public contracting rules and procurement guidelines.

BE IT FURTHER RESOLVED, that the Board of Directors appoints the Superintendent or Superintendent’s designee to approve contracts and purchases on behalf of the District unless otherwise restricted by law or in the Board’s Executive Limitations.

Moved by _____

Second by _____

YES votes _____

NO votes _____

Dated this 31st day of July 2020.

Chair

Board Secretary

Vice Chair