

Bend-La Pine Schools
Bend, OR 97703

The Board of Directors for Bend-La Pine Schools met in a regular session on April 12, 2016 in room 314 of the Education Center, 520 NW Wall Street, Bend, OR.

Board Members Present

Nori Juba
Peggy Kinkade
Julie Craig
Andy High
Cheri Helt
Stuart Young

Board Members Absent

Ron Gallinat

A performance from several Summit High School music students and Band Director, Dan Judd, kicked off the board meeting. All of the student groups who performed are competing or have won top honor at district and/or state level competitions. Chair Juba shared his thanks and appreciation of the performance on behalf of the Board.

Call to Order

The meeting was called to order at 6:26p by Chair Juba, the Pledge of Allegiance followed. Chair Juba noted Superintendent Mikalson is currently in Washington D.C. at the AASA Digital Consortium with other Superintendents across the nation.

Superintendent's Report

Deputy Superintendent Jay Mathisen thanked the Summit High School students and Dan Judd for the amazing performances. Mathisen congratulated Pilot Butte Middle School art teacher, Pat Roberts who was recently selected as the new president for the Oregon Art Education Association. Mt. View senior, Shae Booster, was elected president of the Oregon FFA Association and La Pine Middle School student, Andrew, was recently recognized by Deschutes County Clerk, Nancy Blankenship, for his art work that will be on the cover of the November Deschutes County Voters Guide.

Public Input

Linda Bradetich, OSEA Co-President, shared that tomorrow Sarah Stearns will take over as the Chapter President. Bradetich thanked the Board for their continued support of OSEA and for all that they do for the District to support students and staff. Board members thanked Bradetich for her service and tireless effort and willingness to communicate in both good and difficult times over the years. Stuart Young expressed his appreciation for the positive and professional tone Bradetich has set for OSEA and is so impressed with the partnership.

Marilyn Burwell, spoke to the Board about AVID, shared about a recent visit she had in an AVID classroom at La Pine High School, shared about an AVID conference she recently attendant and also gave Board members a book which she hopes they will read as she is so impressed by the program. Burwell noted a grant opportunity for AVID currently available and is hopeful schools in

the district will pursue the dollars and program. Chair Juba shared he is a member of the AVID Board and noted he and Burwell have had conversations and agrees with her on the huge impact a program like AVID could have for at risk students. Cheri Helt thanked Burwell for her advocacy and the books she shares with the Board.

Ron Boozell addressed the Board and shared his appreciation for their service to the community. He shared a list of names who are a committee created to save and preserve Troy Field, the specific goal of this group is to raise funds and acquire Troy Field. Robin Bora also shared his support to preserve Troy Field and feels it is an important part of the Bend community. Juba responded and explained the funding issues facing public education and the dollars earned from the sale of Troy Field would help support the district. Juba shared the district offered Troy Field to other community partners like the City of Bend and Parks & Recreation, even at a reduced rate, and they were not interested in purchasing the property. He urged Boozell and this committee to spend the same amount of time and energy with the city and parks to express the need for preservation.

Consent Agenda

Jay Mathisen noted an updated personnel action report at each Board members seat. He shared a special thank you to Pam Carlson who will be retiring at the end of the school year. He thanked Carlson for her work and dedication to the students and staff of the district.

Julie Craig moved to approve the Consent Agenda. Stuart Young seconded the motion. Unanimous approval.

Report

Financial Update

Zhai Logan reviewed the financial report and summary in the board packet, noting there are no major changes from the last update. Andy High asked about earnings on investments and if that number will change at all. Logan explained the limited ways the district can invest its dollars and because of that, it allows for a more accurate prediction on earnings. High asked about the classified salaries expenditures and Logan shared a variety of reasons for why it has been hard to fill certain classified positions, like bus drivers, nutrition services staff and some classroom positions. Chair Juba thanked Logan for the update.

Policy Monitoring – Executive Limitation 11 : Asset Protection

Brad Henry noted an updated version of the Executive Limitation 11 : Asset Protection report at each Board members seat. He highlighted the changes made from the version the Board reviewed in March and offered to answer any questions.

Chair Juba asked for clarification of the \$300,000 in section two. Henry explained the \$300,000 is an annual amount that is district specific, earthquake coverage covers Bend-La Pine Schools for \$10 million specifically but is subject to a shared pool of \$100 million. Discussion ensued on dollar amounts associated to the various insurance policies.

Henry noted that samples of school audit reports had been sent to Board members along with a list of district owned real estate. A small change in section five was made to trainings. He explained trainings are for personnel practices as a whole and not just limited to hiring. Chair Juba summarized the conversation in Board Leadership, noting that it is not always necessary for the Board to review all reports done by district staff, a sample of reports and knowing where

to access information is most helpful. Cheri Helt noted the 244 acres on the district owned property report is green space.

Henry shared an update about seismic fund dollars the district recently received to help fund improvements at Pilot Butte Middle School. He reviewed the risk factor assignments at various locations in the district and said the award of \$300,000 for Pilot Butte improvements will be used to fund work on the library building.

Safety Update

Julianne Repman thanked the Board for their continued interest and commitment to safety. She shared the Oregon State Police Task Force on School Safety is currently out for an RFP for a statewide tip line. Repman said the current tip line the district uses, in partnership with our School Resource Officers, is done via text. She explained how the systems will work and the levels of confidentiality that is maintained. Repman commented on state-level work regarding threat assessment, noting funding may become available for new positions in the state. Samples of threat assessment, response steps and response plans were reviewed. Repman said the state is also working on a floorplan database which will be an incredibly useful tool for safety responders at schools. She said the district's maintenance team has recently updated all building floorplans and evacuation plans. Standardized terminology is another area that is helping all responders and schools during a response to various situations. The district also continues to practice drills in buildings.

Repman shared an update on trainings that are currently taking place in buildings and are available to staff, some of which are in conjunction with law enforcement and responders. These roleplay type of trainings prove to be beneficial in understanding how to respond during a crisis. Repman reviewed the annual trainings district staff members partake in, noting at a minimum, all staff receive six trainings annually. Coaches and volunteers also have additional trainings available specific to their work. Chair Juba asked about training for suicide situations. Repman said at this point, every secondary certified staff member has had Question, Persuade, Refer (QPR) Training. ASSIST is another level of training that counselors and school psychologists have received which is more about acute care related to suicidal issues. Peggy Kinkade asked about student privacy and the appropriateness of sharing information. Repman explained because many students are minors, staff are trained in appropriate next step response methods and this includes release of information.

Repman reviewed efforts the district is making to track how safe students feel in schools. She said we are asking students at each building and are beginning to track percentages, she does have a more detailed summary available by site. Andy High asked for information to be emailed to the Board with a summary of trainings staff members take and information shared tonight.

Repman shared stories of recent staff responses to students who were in crisis. She noted the required district trainings and the staff members being CPR trained have made a significant difference in our schools. She shared a story of a bus driver who was able to put a fire out on a school bus during a post trip inspection, noting it was because of this person's training she was able to respond and take care of the situation. Repman noted all district buildings have AED devices. With over 5,000 approved volunteers in our schools our district's Human Resources office has a thorough system to track and monitor background checks, all helping to make our schools safe. Chair Juba thanked Repman for her update and excellent work.

Policy Governance Discussion

Chair Juba thanked Peggy Kinkade for her continued work on Policy Governance and asked her to review the four listed on the agenda.

Governance Process 3 – Board Code of Conduct

Kinkade noted of the updates the most significant were the additions of numbers eight and nine to the draft. Juba asked for clarification if staff members would be considered stakeholders as identified in number one.

Governance Process 4 – Board Member Conflict of Interest

Kinkade said the updates were suggestions from district legal-council. She noted number four is referred to in Governance Process 3.

Governance Process 5 – Board Member Roles

Kinkade noted number three has been updated from previous Board discussion to include development of agenda and the concern or interest of the Board chair not to dictate too much and the suggestion was made to consider adding “majority of the Board” rather than limiting this to specific people. All Board members agreed. Kinkade noted updates in the Board Committee section and Juba suggested adding RFP Committee and Superintendent Search Committee.

Governance Process 6 – Board Operations

Kinkade said this is new to Board members and Juba commented he liked a two-year limit for chair and co-chair roles.

Kinkade will have updated versions of Governance Process 3, 4, 5 and 6 for the April 28 Board meeting.

Action

Bond Performance Review RFP

Andy High reviewed the Bond Performance Review RFP process and said as of last Friday, three bids were received and have been reviewed and scored by himself, Peggy Kinkade and Nori Juba; the Board Audit Committee. The cost range for the RFP was between \$33,000 and \$90,000. High said after scoring the three proposals, the committee is recommending to award Plan B Consulting the contract, pending a final conversation with Plan B Consulting to solidify the scope of work the Board would like. He said Plan B Consulting had the lowest bid and the committee felt that their proposal was most in line with what the Board is looking for. Plan B Consulting is located in Lake Oswego and they currently do similar work for Portland Public Schools and the State of Washington.

Chair Juba asked for a motion from the Board to move forward with a notice of intent to award Plan B Consulting the contract to perform a Bond Performance Review pending due diligence from the Board Audit Committee to define exact work and scope of the project. Juba added his desire to start the project quickly with hopes of the review being completed by the end of the school year. He said the committee would provide reports to the Board on the process and progress of the review.

Cheri Helt asked for clarification of what Plan B Consulting will provide to the Board. High noted the RFP was sent to the Board for review and included things like policy, contracts, process, timeline, project design, project procurement, closeout, etc. He said if there is an immediate concern at any point of the review, the committee will research and follow up with Board members on the issue. Helt asked where the \$33,000 will be paid out of. Brad Henry said it is slated to come out of the Board's budget which is part of the general fund, noting bond dollars could be used to pay for such review, however, the district is currently tight on those funds. Helt said she would like the costs of future reviews to be built into a bond.

Andy High moved to approve a notice of intent to award Plan B Consulting the contract to perform a Bond Performance Review pending a due diligence from the Board Audit Committee to define exact work and scope of the project. Julie Craig seconded the motion. Peggy Kinkade added, to maintain the integrity of the process, she feels no Board member should be in contact with architects or contractors who are part of the review. All contact should be made directly to Plan B Consulting. Juba said point well taken and observed. Unanimous approval.

Board Comments

Stuart Young shared his appreciation for the Summit High School performances and also to Linda Bradetich for her service. He would like to see more student events or activities tied to Board meetings, suggesting a robotics display could be interesting, as it is a great reminder of why we are all here.

Julie Craig thanked Linda Bradetich for her service, time and dedication to OSEA and welcomed Sarah Stearns. She was at Juniper Elementary when Governor Brown visited and was able to suggest and discuss funding with her briefly. She appreciated the Governor's time at Juniper and the acknowledgement of the excellent work being done there.

Andy High appreciated the community support at the Education Foundation's Trivia Bee. He toured Elk Meadow Elementary last week as they prepared for Art in the Meadow, noting it is an awesome event and encouraged all to check out the work students are doing. He thanked fellow Board members for their patience as he has made significant life changes, for the positive, and appreciates their patience.

Cheri Helt thanked Linda Bradetich for her time, energy and the efforts to balance the interests of a very diverse group of employees. She will miss working with Bradetich, but looks forward to working with Sarah Stearns. Helt shared she was appointed to the ESSA State Assessment Committee and learned from one of the first committee meetings that Smarter Balance will be the assessment used by the state, which was disappointing. The committee will be focusing their work around flexibility. Helt is pushing for reliable comparable data and a commitment from the state to make an effort beyond just a few years. Andy High asked about the district's current opt-out numbers. Mathisen said, as of today, opt-out figures are relatively low. Helt said Dave VanLoo is also on the committee with her and said she learned districts around the state have higher numbers of opt-outs and smaller districts are struggling with the technology needed to take these tests. Helt added she will be traveling to Senator Hess's office to be a part of a workgroup on tax reform for education and is hopeful it is a productive meeting.

Peggy Kinkade shared about her recent trip to Boston to attend the National School Board Association conference. Kinkade enjoyed hearing about integrating creativity and growth mind set and how the 4 C's are part of project based learning. She added it was exciting to hear

about what is happening across the nation and the creative efforts and ways districts are measuring success. She attended an ESSA workshop on assessment and Board member self-evaluation. Kinkade felt it was a great experience and encouraged the Board to send at least one member in future years as it raises your level of awareness and allows for great connections and learning. Juba agreed and suggested a future workshop for Kinkade to share about what she learned.

Chair Juba thanked Kinkade for attending NSBA, for the Summit High School performance noting what Dan Judd does is impressive. He shared some of his son's best experiences were with groups like those tonight when he was in high school. Juba updated the Board on upcoming dates and shared that Superintendent Mikalson did a great job at the Parks and Recreation Board Meeting last week sharing the state of Bend-La Pine Schools. Juba would like to continue discussions with Parks and Recreation about our working partnership. He noted the Budget Committee Meeting on April 26 at 5:00p, adding he and Helt will be absent. Juba shared he continues to work with other school board members around the state to advocate for K-12 education at the state level. Juba said he is also part of an ESSA workgroup on Teacher Effectiveness along with Chris Kuka and Michael McDonald and is looking forward to more discussions on this topic.

Meeting adjourned at 8:41p.

Respectfully submitted,
Andrea Wilson
4.12.2016