

**Bend-La Pine Schools**  
**Bend, OR 97703**  
**February 27, 2017**

Zone 7 Finalist Interviews 5:30 p.m.

The Board of Directors of Bend-La Pine Schools will meet in a special session on February 27, 2017 to interview finalists for the vacant Zone 7 Board of Directors position in room 312 of the Education Center, 520 NW Wall Street, Bend, OR.

**Agenda**

Call to Order	Chair Kinkade
Pledge of Allegiance	Julie Craig
Interview of Zone 7 Finalists <ul style="list-style-type: none"><li>• 5:30-6:00 p.m. Melissa Barnes Dholakia</li><li>• 6:00-6:30 p.m. Rick Olegario</li><li>• 6:30-7:00 p.m. Carrie Douglass</li><li>• 7:00-7:30 p.m. Laura Boehme</li></ul>	Chair Kinkade

**Action**

Appointment of Zone 7 Board of Directors Position	Chair Kinkade
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**Board Comments**

**Adjourn**

**Accessible Meeting / Alternate Format Notification**

This meeting location is accessible. Please contact Bend-La Pine Schools at 541-355-1001 if you need accommodation to participate in the board meeting. Please call at least three days prior to the scheduled meeting date. Thank you.

February 8, 2017

Dear Bend-LaPine School District Board of Directors,

The past two weeks have been an exciting time, as I've had the opportunity to learn from so many of you about your service on the school board. From the information session to the many one-on-one phone calls and interviews, I want to thank you for taking the time to speak with me and share your experiences. Your insights into the position and your work to date make me confident that I could be a strong addition to the Board, that it would be a place where I could have impact in the service of students, and that I would be joining a dedicated team in this work. It is my hope that you will feel the same after reviewing my application and that I am ultimately selected to fill the current vacancy on the School Board.

I have spent my career in education, working relentlessly with and for communities to improve educational opportunities for students. Currently, I work to support new and existing charter schools and small districts in the areas of school design, goal setting, monitoring, and performance reporting. I do this work both as a professional consultant, as well as a Board Member. From this experience, four specific strengths I believe I could bring to the Bend-LaPine School District Board of Directors are as follows:

- **Experienced Board Member** - I have served on the Board of Directors for both schools and non-profits and understand the role of a Board Member. I have successfully collaborated with fellow Board Members with diverse backgrounds and views to set institutional goals and monitor progress, maintain strong fiscal and governance controls, and drive outcomes for the communities served.
- **Successful School Operator** - I bring a deep understanding of public school operations across functional areas - from state instructional hour calculations and federal funding formulas, to the Common Core and Smarter Balanced Assessment Consortium. I have a demonstrated track record of leveraging this knowledge and experience as a school operator, consultant, and Board Member in service of students within some of the most underserved communities of our nation.
- **Critical Thought Partner** - I am a critical and credible thought partner, who has the ability to work with fellow Board Members and Executives to drive outcomes while also maintaining a focus on the "bigger picture" as opposed to "getting into the weeds." I am able to share my thoughts, while also being a deep listener who truly seeks to understand.
- **Committed Community Member** - I am the parent of two students within the district, a 2nd grade son at High Lakes and an 8th grade daughter at REALMS. I have lived here just shy of four years, my parents moved here in 1995, and my grandparents lived here for a decade as well. As a result, I've spent extensive time in Bend for the past 22 years and am thrilled to call it my home.

I look forward to the opportunity to answer any questions you may have about my candidacy. It is my sincere hope that I can be of service to the Bend-LaPine School District as its next Board Member.

Best Regards,

Melissa Barnes Dholakia<sup>d</sup>

# MELISSA BARNES DHOLAKIA

## SUMMARY

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Melissa Barnes Dholakia is founder of MBD Partners, supporting new and existing charter schools and small districts in the areas of school design, goal setting, monitoring, and performance reporting. She works with new schools to design their educational program, mission-based business plan, and accountability measures. She also works with existing schools and small districts in refining their work in these areas. Prior to this, Melissa helped to build Lighthouse Community Public Schools in Oakland, where she served as co-Director for ten years. LCPS operates two K-12 schools, supporting traditionally underserved students in achieving the college and career of their choice. Melissa earned her BA from Whitman College, MA from University of Oregon, and was a 2002 New Leaders for New Schools Fellow.

## EXPERIENCE

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2013-Present **MBD Partners** Bend, Oregon

*Managing Partner*

- Facilitate and coach school design teams and school leaders in the development and establishment of new charter schools and redesign of traditional district schools to better serve traditionally underserved students with a focus on those who are from low-income families, are children of color, and who are speaking English as a second language.
- Support development of Charter Petitions to open new schools or renew terms for existing schools, as well as proposals for the opening of new autonomous district schools and re-design of existing district schools. Actively coach teams in navigating the petition process, as well as appeal process as necessary. Secured approval for five new schools in the past three years, with two additional schools pending. Secured renewal for four existing schools, with two additional schools pending.
- Develop accountability plans for new and existing charter schools and small to mid-sized districts and Charter Management Organizations (CMOs) to drive the mission, increase outcomes, and meet accountability requirements. This includes development of strategic plans, initial and renewal Charter Petitions and Measurable Pupil Outcomes, Local Education Agency (LEA) plans, and, in California, the Local Control and Accountability Plan (LCAP).
- Support individual schools and small CMOs in developing systems for active data collection and monitoring, for use across stakeholder groups to drive the mission, monitor progress toward outcomes, meet accountability requirements, and build transparency in service of increased outcomes for students.
- Develop state and federal grants to support start-up of promising new schools, replication of proven schools and CMOs, and public school innovation. Secured over \$4.5 million in state and federal grants over past three years.

2003-2013 **Lighthouse Community Public Schools** Oakland, California

*Director of Elementary Programs*

- Co-founded Lighthouse Community Public Schools in 2005, a Charter Management Organization, now operating both Lighthouse and a second K-12 school, Lodestar. A third school will open in 2019.
- Joined original founders of Lighthouse Community Charter School in Year 2 to co-direct and grow an exemplary, urban K-12 school.
- Served as Director of Elementary Programs, grew Lighthouse from 4 grades serving 184 students to a K-12 program serving 720 students and graduating six classes of students, 95% of whom went on to college.
- Increased K-8 program's statewide similar school's rating from 4 out of 10 to 10 out of 10 and Academic Performance Index from 612 to 804, in turn earning the California Charter School of the Year award in 2013.
- Managed daily operation of K-6 program, serving a diverse urban student population and their families.
- Coached, supervised, and supported over 100 faculty and staff in curriculum development, instruction, and assessment through whole staff, small group, and individual professional development.
- Led establishment and implementation of internal assessments designed to measure and track student progress, inform instruction, and prepare students for mastery of state standards as demonstrated on the state assessment.
- Developed and implemented strategies to improve school culture, including guiding principles, crew, conflict resolution and staff equity work.
- Promoted strong family partnerships through Individual Learning Plans for students, bi-annual "Expos" of student work, family education opportunities, and regular family correspondence.
- Innovated at the national level through two federal grants, a Teacher Incentive Fund (TIF) grant in partnership with REACH Institute to develop new models of employee development and an Investing in Innovation (i3) grant in partnership with the Seneca Family of Agencies to develop a comprehensive Response to Intervention (RTI) program.

2002-2003 **MBD Partners** Oakland, California

*Managing Partner*

- Developed online teacher education courses for Sylvan Learning and Walden University.
- Designed and delivered teacher training for Winnetka School District on integrating technology in the classroom.

- 1998-2002 **Sylvan Learning Company** Los Angeles, California  
*Manager of Product Development, Online Higher Education*
- Helped pioneer new technology tools, leading change to redesign and migrate 20 years worth of static courseware to an interactive, online curriculum.
  - Managed interdepartmental team through all aspects of development and production of multimedia distance learning courses and degree programs for K-12 educators.
  - Recruited nationally renowned experts to collaboratively craft and deliver curriculum, instruction, and assessment.
  - Strategically operated \$2 million product budget creating 20 percent surplus.
- 1997-1998 **University of Oregon, College of Education** Eugene, Oregon  
*Graduate Teaching Fellow*
- Instructed, observed, and assessed university juniors and seniors within the Teacher Licensure Program.
- 1994-1996 **National Experimental High School (K-12)** Hsinchu, Taiwan ROC  
*Teacher, Curriculum Developer, Soccer Coach*
- Recruited as part of core team to build school system and curriculum for bi-lingual school in National Science Park.
  - Taught Language Arts and Social Studies at the elementary and middle school levels. Coached soccer.
  - Led project to improve and expand curriculum to include literacy blocks and middle school social studies.
- 1991-1994 **Washington State Public Schools** Walla Walla, Prosser, and Tumwater, Washington  
*Teacher, Curriculum Review Committee, Technology Development Committee, Cross Country and Track Coach*
- Taught language arts and social studies at the middle and high school levels. Coached cross country and track.
  - Selected to work on district initiative, aligning curriculum with new state standards.
  - Reviewed and advised on technology adoption and integration strategies.

## BOARD & COMMUNITY SERVICE

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- 2014-Present **Cascade School of Music** Bend, Oregon
- President of the Board of Directors for a non-profit community-based school of instrumental and vocal music providing individual and group classes for all ages, as well as vocal and orchestra programs in the public schools and Boys and Girls Club.
- 2014-Present **OnePurpose School** San Francisco, California
- Board of Directors and Chair of Programs Committee for Pre-school through 5<sup>th</sup> grade public charter school serving students in the Bay View and Hunters Point neighborhood of San Francisco who are predominantly children of color from low-income families.
- 2015-Present **Lighthouse Community Public Schools** Oakland, California
- Board of Directors and Member of Academic Accountability Committee for K-12 Charter Management Organization operating two public charter schools serving students in East Oakland who are predominantly children of color from low-income families who are learning English as a second language. Lighthouse was the 2013 California Charter School of the Year and Innovate's 2016 Top High School in the Bay Area serving low-income Latino students.
- 2005-2013 **New Leaders for New Schools**, New York, New York and Oakland, California
- Mentor Principal for five Aspiring Principals during their fellowship years, providing mentoring and leadership development as they completed their year-long Residency at Lighthouse.
  - Served on Advisory Board for the Bay Area office of New Leaders, working on key initiatives to support collaboration between Principals across district and charter schools to accelerate practice and advance student outcomes.

## EDUCATION

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- 2002-2004 **New Leaders for New Schools** New York, New York
- Selected from highly competitive national field to receive fellowship in urban education reform, combining rigorous coursework with full-time residency program.
  - 4.0 GPA, Administrator Credential coursework completed through National Louis University
- 1996-1998 **University of Oregon** Eugene, Oregon
- Master of Arts in Asian Studies, Fellowship in College of Education. Concentration in educational and economic policy in developing countries.
  - 3.96 GPA, University Scholarship for Academic Merit and Freeman International Scholarship recipient.
- 1987-1991 **Whitman College** Walla Walla, Washington
- Bachelor of Arts in History, Education Certification
  - Graduated on Dean's List. Awarded distinction within major for thesis defense.
  - Selected to address Washington State Legislature on the future of teacher education programs.

# Ricardo (Rick) P. Olegario

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| ricolleg@gmail.com

**February 3, 2017**

Bend-La Pine Schools  
Superintendent's Office  
Attn: Andrea Wilson  
520 NW Wall Street, Room 322  
Bend, OR 97703

## **Dear Superintendent Mikalson and Members of the Board:**

I would like to enthusiastically apply to fill the interim Zone 7 Board seat being vacated by Board Member Juba. Please see the attached resume for details on my background.

My experience on the Budget Committee and sitting in on several public Board meetings has given me a great deal of respect for the Board's many responsibilities as well as the many challenges faced by the district. Whether it's analyzing annual student testing trends, accommodating the ever-growing diverse student population, managing the impending collective bargaining talks and PERS contribution adjustments, deciding on the new bond, or responding to the unexpected impact of adverse weather, the district and Board face a constant stream of tough decisions while constrained by ever limited resources.

So, when Board Member Juba suggested I might add value by applying to the seat he is vacating, I was excited about the opportunity to serve as advocate for the families in the district and to hopefully build upon his legacy. As a home owner with three kids of my own in the Bend-La Pine school system (one at PCMS and two at High Lakes), I undoubtedly have a vested interest in the district doing well. I'm also an active member in our community -- on the board of Camp Fire Central Oregon and as VP of the High Lakes Elementary PTA, and I recently was appointed to the school's Site Council -- and I feel these experiences, along with my role on the district's Budget Committee, will help me ramp up quickly into the interim Board position.

My sixteen years successfully managing a private investment fund has taught me that though impossible to get answers right 100% of the time, the ability to prioritize, understand, and rigorously analyze the data is critical to getting to the best answer. I've also learned that while an approach might appear successful on the surface, if it underperforms the relevant benchmarks then there's absolutely room for improvement. My experience in consulting has taught me constant improvement by seeking out best practices, both inside and outside of an organization, understanding why they are successful, and then seeing if it's possible to apply them to the broader organization. If given the opportunity I hope to bring this mentality to the Board position.

And, finally, my job flexibility and my supportive family will afford me the time necessary to ramp up in the position and perform the role to the best of my abilities.

Thank you for your consideration. I look forward to talking to you all and answering your questions. Whatever your decision I reiterate my support for the Board and look forward to my continued involvement in the school district.

**Respectfully,  
Rick Olegario**

# Ricardo (Rick) P. Olegario

2/3/2017

ricoleg@gmail.com  
<https://www.linkedin.com/in/rick-olegario-74b26610>

## OBJECTIVE

To fill the interim At-Large School Board seat (Zone 7) vacated by Nori Juba.

## EDUCATION

Stanford Graduate School of Business

June 1997

Masters Degree in Business Administration

Massachusetts Institute of Technology

June 1990

Bachelor of Science D

egree in Mechanical Engineering with a minor in Creative Writing

## EXPERIENCE

Managing Partner | Ironworks Capital Partners

2001 - present

Entering 16<sup>th</sup> year managing a private investment fund. Responsible for developing and executing long/short equity trading strategies that since inception have generated compounded annual returns of over 30% and beat the markets across every three-year span through the end of 2016.

Budget Committee Citizen Volunteer | Bend-La Pine School District

2016 - present

Serving second of 3yr term on the committee responsible for evaluating and approving the district's annual budget and ensuring that the budget helps to achieve the Board's stated mission and goals.

Board Member | Camp Fire Central Oregon

2015 - present

Serving second of 3yr term on the Board responsible for evaluating strategic vision, budget and programs for a 100yr old non-profit organization focused on childhood development and annually serving 600 children throughout Central Oregon.

Board Member | High Lakes Elementary PTA

2015 - present

Serving on the PTA Board responsible for program and budget review and fundraising. Previously responsible directly for PTA membership drive and community building programs. Currently directly responsible for parent communications, outreach and feedback.

Site Council Member | High Lakes Elementary

2017 - present

Serving first of 3yr term on Site Council involved with decisions focused on school improvement.  
Advisory Group Member | OSU Cascades Campus Expansion  
2015 - 2016

Volunteered on the Advisory Group responsible for providing feedback to OSU Cascade's expansion plans in West Bend. Member of Community Integration sub-group focused on how to better integrate the physical campus into the surrounding community.

Director Product Management | The Tomorrow Factory  
1999 - 2001

Managed the team responsible for product planning, marketing and testing for an ecommerce startup's flagship product. Wrote business plan to secure \$7M first round funding.

Sr. Product Manager | Siebel Systems (now Oracle)  
1998 - 1999

Developed market needs & competitive analysis as well as feature set for first email marketing software product developed by the company.

Product Manager | Quantum Corp. (now Fujitsu)  
1997 - 1998

Managed product lifecycle for largest revenue product of company. Integral member of team tasked with analyzing, negotiating and implementing major licensing agreement with a European computer storage company.

Senior Consultant | Andersen Consulting (now Accenture)  
1990 - 1994

Part of multiple software development teams developing largescale business automation systems in both the government and utilities sectors.

#### SKILLS

- Strategic planning
- Investment management
- Product management
- Financial analysis
- Forecasting
- Business systems analysis
- Start-ups

#### OTHER INTERESTS

- Hawaii Club of Central Oregon – Founder, President
- Stanford Club of Central Oregon – Founder, President
- Paddleboarding, snowboarding, sports fandom
- Spending time with my wife and three kids

Feb 2<sup>nd</sup>, 2017

Bend-La Pine Schools  
Superintendent's Office  
Attn: Andrea Wilson  
520 NW Wall Street, Room 322  
Bend, OR 97703

Dear Superintendent Mikalson and the Bend La Pine Schools Board of Directors:

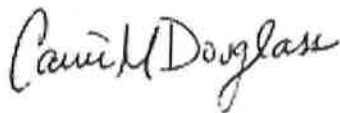
I humbly submit my application for consideration to fill the vacant board seat for Zone 7.

I was born and raised in Bend and am a proud graduate of the Bend La Pine school system via Jewell Elementary, Cascade Middle School and Bend Senior High School. My husband is also from Bend and is a graduate of Mountain View High School. We are small business owners in Bend and have a daughter who will attend public school in a few years. We credit our high quality of life to this amazing community and the quality of our education that built our foundation for a lifetime of learning. We strive to give back whenever possible and want to help provide a world class education for not only our daughter, but for all children in the Bend La Pine School District. As a life-long educator, I believe my skills can benefit my community by serving on the local School Board.

I am currently the Managing Partner of a national not-for-profit organization, Education Cities, dedicated to helping low-income families access great schools in urban communities across the country. I currently work with school systems in 25 cities, and if relevant, can share what we have learned across the country. Previous to this role I worked at an education foundation, as the head of HR and Talent for a school system, and as a teacher and school administrator. I have a Bachelor's degree in education and a Master's degree in business – both critical areas for managing a large education budget. I believe my background provides the necessary experience and passion needed for serving in this challenging role.

I have a lot to learn about the Bend La Pine Schools administration, but I promise to bring integrity, optimism, preparedness, and a growth mindset to this role. A community is at its best when all of its children are educated to their highest potential, and when families and educators are satisfied with the system. I will strive to listen to the voices of parents, students and educators to continue to ensure that Bend La Pine Schools is a world-class institution that contributes to the betterment of our amazing community.

Best Regards,



Carrie Douglass



## CARRIE MCPHERSON DOUGLASS

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carrie@educationcities.org

<b>EDUCATION</b>	<b>BOSTON UNIVERSITY GRADUATE SCHOOL OF MANAGEMENT</b> Master of Business Administration (MBA), <i>High Honors</i> <ul style="list-style-type: none"><li>• Concentrations in Public/Nonprofit Management, Strategy and Finance</li></ul>	<b>BOSTON, MA</b>
	<b>UNIVERSITY OF PORTLAND</b> Bachelor of Arts in Education, <i>Cum Laude</i>	<b>PORTLAND, OR</b>
<b>PROFESSIONAL EXPERIENCE</b>	<b>EDUCATION CITIES</b> <i>Managing Partner</i> <ul style="list-style-type: none"><li>• Support 30 city-based non-profits and foundations in 25 large urban cities to improve educational opportunities for low-income students by spreading strategies that work in schools, talent, policy and community engagement.</li><li>• Manage HR, operations, finance, fundraising, board management and all internal organizational systems for our national non-profit.</li><li>• Lead investment, research and a community of practice focused on personalized learning.</li><li>• Created the Education Equality Index, a national tool to drive conversations and action focused on closing the achievement gap.</li></ul>	<b>BEND, OR</b> 2013-present
	<b>CASCADE RELAYS &amp; CASCADE RELAYS FOUNDATION</b> <i>Co-owner &amp; President, Board of Directors</i> <ul style="list-style-type: none"><li>• Produce four large annual running events across the Pacific Northwest, with a focus on providing exceptional race experiences while supporting the communities we run through.</li><li>• Provide pro bono event management for TEDxBend, Boys &amp; Girls Club and Ronald McDonald House.</li><li>• Cascade Relays Foundation contributes \$60,000 annually in grants to small, local non-profits and community groups in Bend, La Pine, Spokane, Coeur d'Alene and Sandpoint.</li></ul>	<b>BEND, OR</b> 2008-present
	<b>ROGERS FAMILY FOUNDATION</b> <i>Senior Director, Strategy and Innovation</i> <ul style="list-style-type: none"><li>• Managed \$2 million annually in strategic grant making &amp; initiatives to improve student outcomes in underserved neighborhoods of Oakland.</li><li>• Developed and led one of the first personalized/ blended learning technology initiatives in the country, contributing important knowledge and research to the sector.</li><li>• Led strategic planning process to develop &amp; implement a 5-year plan for the foundation to achieve its goals.</li></ul>	<b>OAKLAND, CA</b> 2011-2012
	<b>ASPIRE PUBLIC SCHOOLS</b> <i>Director of Human Resources and Talent Strategy</i> <ul style="list-style-type: none"><li>• Led all areas of Human Capital including recruiting, employee relations, benefits, credential management, HRIS implementation, compensation, performance management, new hire on-boarding, management training, and pipeline development.</li><li>• Managed the design, pilot &amp; implementation of a \$100 million, 3 year initiative to develop innovative models for teacher &amp; principal pipelines, career paths, compensation, evaluation, training &amp; retention strategies; managed relationships with partners and major funders.</li><li>• Designed and facilitated highly rated trainings for principals, coaches and teachers on observation, evaluation, effective feedback &amp; talent management.</li><li>• Developed and implemented a sustainable Human Capital strategy for Aspire by achieving 40% efficiency as Aspire grew from 17 to 34 schools with 1500 employees.</li></ul>	<b>OAKLAND, CA</b> 2007-2011

**EXPERIENCE  
CONT.**

**BOSTON PUBLIC SCHOOL DISTRICT** **BOSTON, MA**  
*Special Assistant to the CFO* 2007

- Analyzed substitute staffing use across the district and implemented new strategies that resulted in \$8 million annual savings on substitute teacher expenses.

**COMMONWEALTH CHILDREN'S CENTER** **BOSTON, MA**  
*Executive Director & Principal* 2004-2006

- Assumed chief management responsibilities while the non-profit school was in financial disarray. Managed all teachers and instruction.
- Increased budget and reserve by 35% through efficiency planning and additional funding sources including grants, state aid, individual giving, fundraising and special events.
- Led strategic planning toward greater teacher satisfaction & reduced turnover in early education including development of a new compensation model used as a model across the Department of Early Education and Care in Massachusetts.

**NOTRE DAME MONTESSORI SCHOOL** **BOSTON, MA**  
*Assistant Principal and Lead Teacher, JVC Volunteer* 2002-2003

- Taught an innovative college prep curriculum to students from the underserved neighborhood surrounding the school. Supervised all teachers, aids and volunteers; built strong relationships with the parents & community.
- Researched and wrote 13 grant proposals to fund the major expenses of the non-profit school.
- Increased funding by 30% after establishing a matching contribution program.

**ALAMEDA ELEMENTARY SCHOOL** **PORTLAND, OR**  
*Fifth Grade Student Teacher* 2001-2002

- Full-time co-teacher in fifth grade classroom.

**BEND METRO PARKS AND RECREATION DISTRICT** **BEND, OR**  
*Youth Recreation Program Supervisor* 1997-2001

- Helped develop and lead Camp Cascade and several other summer youth programs.

**LICENSES** **State of Oregon Initial Teaching License K-8** expired  
**State of Massachusetts Director I Certification** expired

**ACTIVITIES  
AND BOARD  
MEMBERSHIP** TEDxBend, *Board Member and Co-Event Manager* 2014-present  
EdFuel, *Board Member* 2016-present  
Big Sur International Marathon, *Associate Board Member* 2009-2016  
Education Pioneers, *Bay Area Board Member* 2010-2013  
Oakland Schools Foundation, *Board Member* 2007-2013  
The Aspen Institute, Education and Society, *Fellow* July 2011  
Broad Center for Leadership Development, *Resident* 2007 - 2009  
Education Pioneers, *Fellow* Summer 2006  
Notre Dame Montessori School, *Board of Directors Treasurer* 2002 - 2005  
Jesuit Volunteer Corps, Boston, MA, *Full-time Volunteer* 2002 - 2003

February 8, 2017

Bend-La Pine School District  
Superintendent's Office  
520 Wall Street, Room 322  
Bend, OR 97703

RE: Zone 7 Board of Directors Position

Please consider my application for your open Zone 7 Board of Directors position. I am passionate about education and the mission and objectives of Bend-La Pine Schools. I would be honored to be considered for the role if my identified skills, interests, and motivations align with the direction of the school board in serving students in the community.

I believe I possess a wide variety of education, business, leadership, and project management skills based on my years of experience in both the public and private sector, working and volunteering. I would welcome the opportunity to put my energy toward helping students and families in the district achieve their personal and educational goals. My capabilities include:

- ❖ Continuous improvement focus
- ❖ Teaching, volunteering and working with K-12 age students
- ❖ Educational leadership and management
- ❖ Technology and bond-funded building infrastructure expertise and vision
- ❖ Strategic planning and execution
- ❖ Budgeting and forecasting with reduced budgets and resources
- ❖ Advocate for change and progress
- ❖ Teamwork and collaborative approach

On a personal note, our family moved to Bend 15 years ago with four children, all of which attended elementary, middle and high school in Bend. What I remember that swayed our family decision to come to Bend was the welcoming feeling we had when we visited the schools. The schools were bright and full of life with student engagement and interaction, the grounds and play structures of the schools were groomed and well taken care of, and we were greeted warmly into every school we visited. Three of my four children have now graduated from the Bend-La Pine School District, with one more to graduate this coming June, and I have had the opportunity to interact with incredible teachers, administrators, families and students as part of the journey. The sense of community and belonging that exists in this district is unique, and I have been so grateful to be a parent and citizen, participating in the many activities and opportunities the schools provided to my children. I would enjoy helping incoming families feel the graciousness of the Bend-La Pine district as we did.

Thank you for your consideration and I appreciate this opportunity.

Kind regards,



Laura Boehme

Email: [LBoehme@cooc.edu](mailto:LBoehme@cooc.edu)

# LAURA A. BOEHME

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email: [lboehme@cocc.edu](mailto:lboehme@cocc.edu)

## EDUCATION

PH.D. HIGHER EDUCATION LEADERSHIP (FALL 2016 – PRESENT)  
*Oregon State University* Corvallis, OR  
*Emphasis: Leadership, Higher Education Policy, Research*

ED. M. ADULT EDUCATION (2001 – JUNE 2004)  
*Oregon State University* Corvallis, OR  
*Emphasis: Workforce Training, Technology, College Teaching, Curriculum Design*

B.A. INTERNATIONAL RELATIONS (1986 - 1990)  
*Brigham Young University* Provo, UT

B.A. SPANISH TRANSLATION (1986 -1990)  
*Brigham Young University* Provo, UT

## CERTIFICATIONS

PROJECT MANAGEMENT PROFESSIONAL (PMP)  
INFORMATION TECHNOLOGY INFORMATION LIBRARY (ITIL) FOUNDATIONS  
6SIGMA YELLOW AND GREEN BELT

## EMPLOYMENT

ITS DIRECTOR INFRASTRUCTURE (2010-PRESENT)  
*Central Oregon Community College (COCC)* Bend, OR

Overview: Direct, lead and manage a team of 17 individuals in providing enterprise-size infrastructure planning, desktop support, networking, disaster recovery, systems administration, software engineering and student computer lab services to the COCC campus. Key skills include:

- Team leadership in the design, development and implementation of systems that support enrollment services, instruction and administrative functions of the college.
- Identify, plan, communicate and execute team goals, projects, and resources that fulfill department and college mission.
- Direct the maintenance of critical IT functions of the college such as the network, PCs, servers, data center, computing labs and classrooms, software engineering
- Coordination, communication and collaboration with other campus groups and departments to achieve college goals and initiatives.
- Participate on college committees related to student enrollment, institutional viability, data stewardship, strategic planning, and technology initiatives.

INSTRUCTOR (2010 – PRESENT)  
*Central Oregon Community College* Bend, OR

Overview: Teach CIS, Business and Community Learning and Project Management courses (online and face-to-face)

- Teach COCC students the requirements for computer literacy in Oregon
- Teach COCC students Business Fundamentals
- Develop and deliver curriculum for computer and project management courses

SYSTEMS MANAGER/PROJECT MANAGER (2005 – 2013)  
*GL Suite, Software Development* Bend, OR

Overview: Manage implementation and delivery of enterprise-size software improvement projects for government regulatory agencies. Key skills include:

- Project Management and Client Relations - develop and maintain client relationships related to

- installations of government licensing software – design, implementation, training and support.
- Cross functional IT management of staff, projects, development, design and delivery of enterprise-size software systems
- Systems design, process improvement and development using quality strategies such as Baldrige Quality program to improve customer service, internal operations, and product development

BUSINESS MANAGER AND DEPT COMPUTING ADMINISTRATOR (1997 - 2010)  
*Oregon State University, NPIC Project, Environmental & Molecular Toxicology Dept. Corvallis, OR*

Overview: Manage information technology, personnel and budget activities for the EMT Dept and the EPA/OSU Cooperative Agreement, the National Pesticide Information Center (NPIC). Key skills included:

- Fiscal, project management; policy development, employee relations, training; grants/contracts
- Spanish language specialist for all NPIC Hispanic community relations.

MANAGING EDITOR (2003 – 2005)  
*Human Resource Development Quarterly (HRDQ) Bend, OR*

Overview: Review, edit, and prepare manuscripts to be published in the scholarly, peer-reviewed, journal, HRDQ. Manage entire editorial review process from blind review to publication. Work with Jossey-Bass Publisher to organize publication and copyedits process.

### **PROFESSIONAL DEVELOPMENT**

- Project Management Professional (PMP) earned certification 2012
- ITIL Foundations Certification earned 2013
- 6SIGMA Yellow and Green Belt Certifications earned 2014
- Blackboard LMS certified online instructor and Quality Matters certified
- Ektron web platform designer training
- Baldrige National Quality Award Program – Quest for Performance Excellence Series
- OSU Journey Into Leadership Series: 8 month series with each module related to key aspects of leadership.
- OSU Department Computing Administrator Network Training: 5 day training to become certified departmental computer administrator.
- Banner training and experience: Invited presenter-2004 Academy of Human Resource Development.

### **VOLUNTEER WORK**

- Seminary teacher, LDS Church
- Boy Scouts of America, Committee Member and Chair
- Various elementary, middle, and high school parent volunteering assignments

### **MEMBERSHIPS**

- Project Management Institute (PMI) – active
- American Evaluation Association (AEA) – active
- American Society for Training and Development (ASTD) - active